

CITY MANAGER'S
RECOMMENDED BUDGET

2021-22

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As required by Section 102.005 of the Local Government Code, the City of Plano is providing the following statement on this cover page of its proposed budget:

This budget will raise more total property taxes than last year's budget by \$5,053,245 or 2.42%, and of that amount, \$2,748,049 is tax revenue to be raised from new property added to the tax roll this year.



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CITY OF PLANO, TEXAS
ANNUAL BUDGET FOR FISCAL YEAR 2021-22
October 1, 2021 to September 30, 2022
AS RECOMMENDED BY THE CITY MANAGER

Mayor Pro Tem
Kayci Prince
Place 4



John Muns
Mayor



Deputy Mayor Pro Tem
Maria Tu
Place 1



Anthony Ricciardelli
Place 2



Rick Grady
Place 3



Shelby Williams
Place 5



Julie Holmer
Place 7

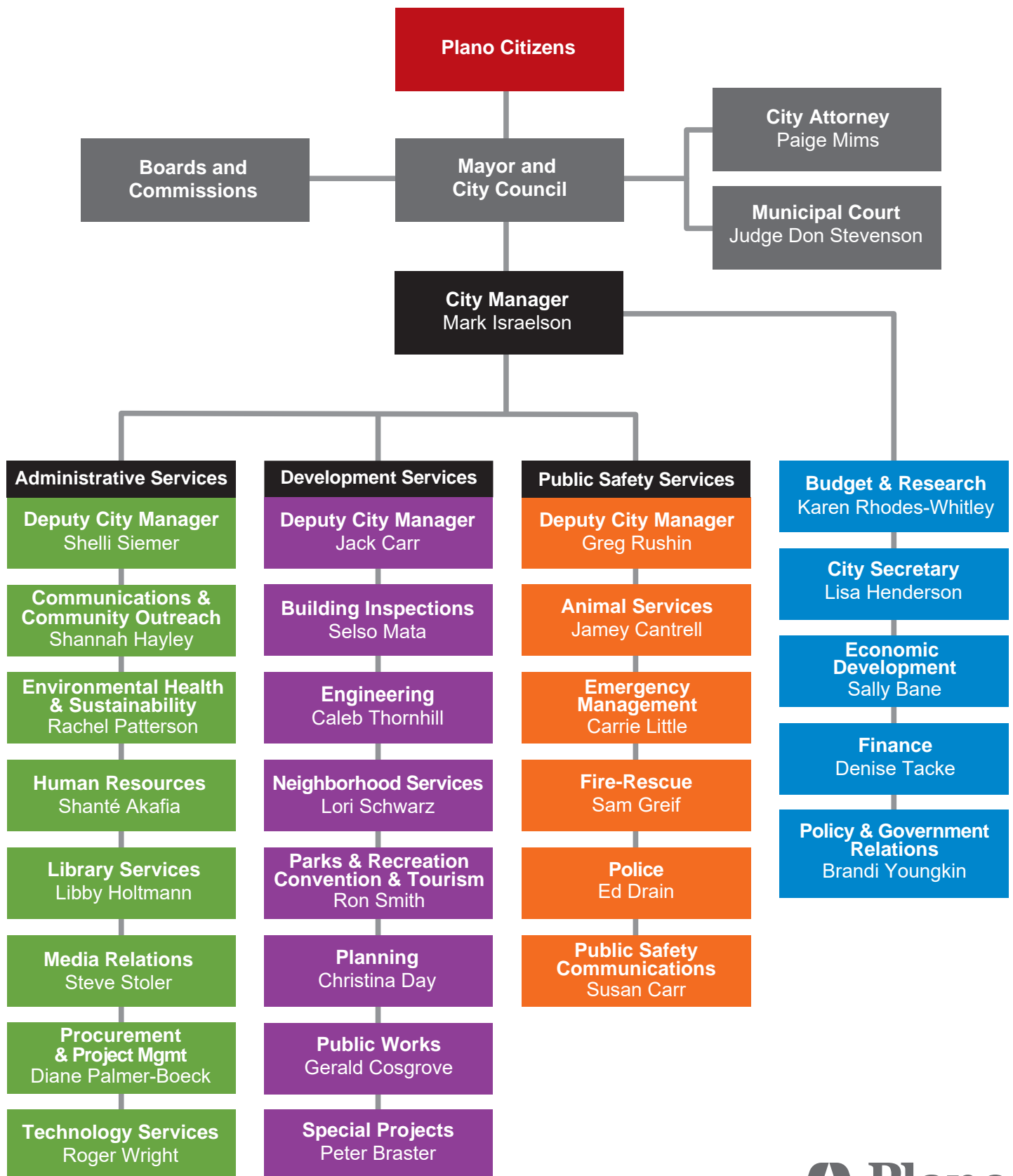


Rick Smith
Place 8



Mark D. Israelson, City Manager
Karen Rhodes-Whitley, Budget Director
Casey Srader, Sr. Budget Manager

CITY OF PLANO ORGANIZATION CHART



July 28, 2021

Honorable Mayor and City Council
City of Plano
Plano, TX 75074

Honorable Mayor and City Council Members,

I am pleased to present you with my recommended budget for the City of Plano for Fiscal Year (FY) 2021-22. This City Manager's Recommended Budget encompasses the organizational and community values that have made Plano the best city in North Texas to live, work, and play, while also recognizing the historic challenges we experienced over the last year-and-a-half. Since March 2020 our City, State, and Country have faced a global pandemic, an economic downturn, a historic winter storm and social unrest. These unforeseen and uncontrollable factors had significant impact on our community and the City, as well as our state and nation. My FY 2021-22 Recommended Budget reflects these community impacts and recognizes the reality of a recovering economy.

The annual budget is a strategic policy document for the City Council that defines the service priorities and projects financial resources for the City of Plano. The budget process allows City Council the opportunity to balance the needs of our community with available resources provided by the community. For FY 2021-22, the City projects continued economic recovery and positions the City to meet citizen and business needs, while the economy continues to normalize.

As we anticipated during last year's budget cycle, property tax revenues have been impacted by the COVID-19 pandemic. Over all, existing property values showed a 1.10% increase. However, after ten years of consistent growth for all property values, this year the commercial sector, excluding multi-family, experienced a slight decline of (-0.21%) while residential properties saw a 5.1% increase. We recognize we are in the middle of economic recovery and we are hopeful for a recovery in commercial values in 2022 provided businesses return operations to the workplace.

The FY 2021-22 Recommended Budget continues to focus on Plano's five (5) main values and priorities:

1. Personnel

Our staff are the City's greatest asset. Our goal is to continue to attract and retain high performing professionals to provide programs and services to the Plano community. We recognize that we are in a competitive marketplace and must compete for talent within our market including the public and private sectors. The City continues to monitor the market for salaries and compensation to assure the organization remains competitive for personnel. The FY 2021-22 Recommended Budget includes funding for a 3% across the board increase, compensation plan adjustments, training and equipment, and thirteen (13) new positions.

2. Quality Infrastructure

The City will continue to maintain City assets at a high level and be proactive in providing needed repairs. The Community Investment Program (CIP) will include \$305.5 million worth of projects during FY 2021-22. Additionally, prior CIP projects that are coming on-line require operations and maintenance (O&M) funding of \$2,273,493.

The Recommend Budget also includes \$18.2 million in the American Rescue Plan Act (ARPA) funds. The City Council authorized \$8 million for the Computerized Signal System and the FY 2021-22 Recommended Budget allocated the remaining \$7.0 million for the Capital Maintenance Program to fund: Ridgeview Pump Station Generators & Fuel, Sidewalk Repairs, Police Central Foundation Repairs & Remodeling, and the Douglass Community Center Roof Replacement & Repairs.

3. Service Demand

The City will continue to provide high value programs and services for our citizens and businesses. **No new programs or services** are included in the FY 2021-22 Recommended Budget.

4. Financial Policies

Staff is recommending a balanced budget and the City continues its commitment to the City's sound financial policies. The sales tax policy which uses a 3-year average was critically important during this pandemic-driven financial crisis. In the FY 2021-22 Recommended Budget, the City is beginning the process of programming the new bond authority approved by voters in 2021 and will shift \$0.25 cents from the operating tax rate to debt service to service future bonds.

5. Affordability/Property Tax

The City Manager's Recommended Budget complies with the City's financial policies and carefully applies the one-time ARPA funds, resulting in the same tax rate of 44.82 cents for the third consecutive year. As a result of robust demand in the residential housing market, the value of the average house in Plano is up 4.8% from the previous year to \$396,673. Due to the increase in residential property values and the decrease in commercial property values, the average Plano homeowner may see a \$65 per year (\$5.46 per month) increase in the City portion of their property tax bill at the current tax rate of 44.82 cents. Over the next several weeks, information regarding the No-New-Revenue Tax Rate and the Voter-Approval Rate Tax Rate will be presented to City Council for discussion. The City Council is scheduled to adopt the FY 2021-22 tax rate at the September 13, 2021 City Council meeting.

Focusing on the values and priorities that have made Plano successful, with a commitment to continue adapting when necessary, I believe the FY 2021-22 City Manager's Recommended Budget will keep Plano as the best value in North Texas.

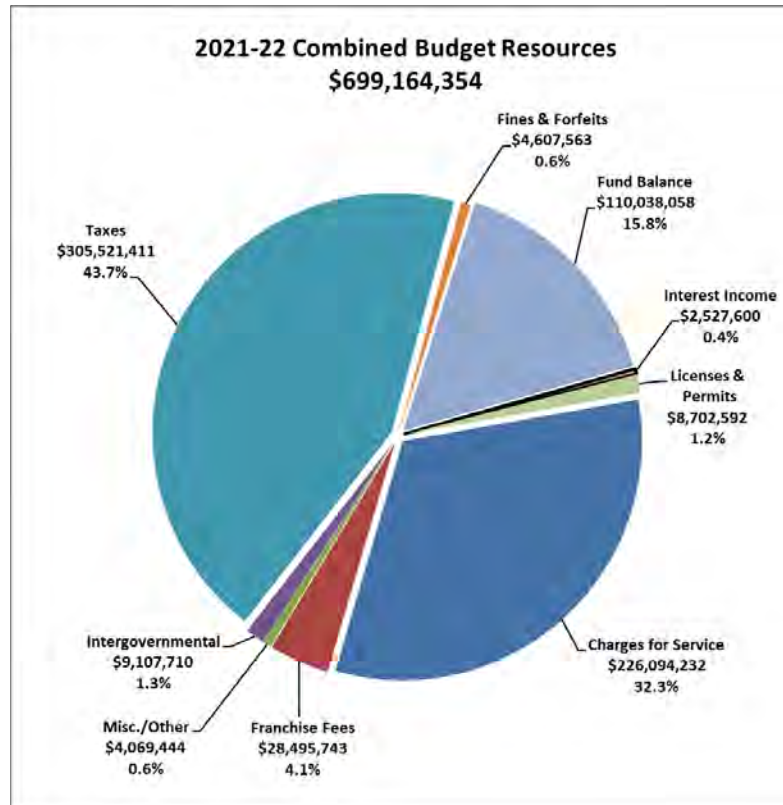
The presentation of the recommended budget is the first step in the City's budget process. I look forward to working with the City Council and citizens over the next several weeks to review this document and finalize the budget that keeps Plano the City of Excellence.

Respectfully submitted,



Mark D. Israelson
City Manager

Fiscal Year 2021-22 Combined Operating Resources total \$699,164,354. This is an increase of \$9.8 million, or 1.4% over the 2020-21 Re-Estimate or an increase of \$24.3 million, or 3.6% over the 2020-21 Original Adopted Budget. Details concerning the major components of the variances are explained in the individual fund narratives immediately following this summarization.



Fiscal Year 2021-22 Combined Budget appropriations total \$638,707,535. This is an increase of \$61.5 million, or 10.7% over the 2020-21 Re-Estimate or an increase of \$33.6 million, or 5.5% over the 2020-21 Original Adopted Budget.

The 2021-22 Combined Budget has been developed with a focus on the values and priorities that have made Plano successful, with a commitment to continue adapting when necessary, and keeping Plano as the best value in North Texas. For 2021-22, the City projects a continued economic recovery from the impacts of the global pandemic (COVID-19) with temporary impacts to revenue sources. The 2021-22 Combined Budget positions the City to meet citizen and business needs, while understanding the City must retain some adaptability to respond to unforeseen challenges as our community and economy continue to normalize.

Once again, the 2021-22 Budget contains no new programs or services. Instead, this year's focus is on the enhancement of existing programs and services provided. In addition, a big focus of this year's budget is providing for the employees and compensating the employees fairly as well as providing the employees with the necessary tools, equipment and resources to carry out their jobs. The 2021-22 Budget does provide for a 3% across the board salary increases for both Non-Civil Service positions and Civil Service positions effective October 1, 2021. This is in addition to the 2% across the board salary increase implemented on May 3, 2021.

The 2021-22 Budget again focuses on Plano's five (5) main values/priorities: 1.) Personnel, 2.) Quality Infrastructure, 3.) Service Demands, 4.) Financial Policies, and 5.) Affordability/Property Tax. Focusing on the priorities that have made Plano successful, with a commitment to adapt when necessary, will help Plano as the best value in North Texas.

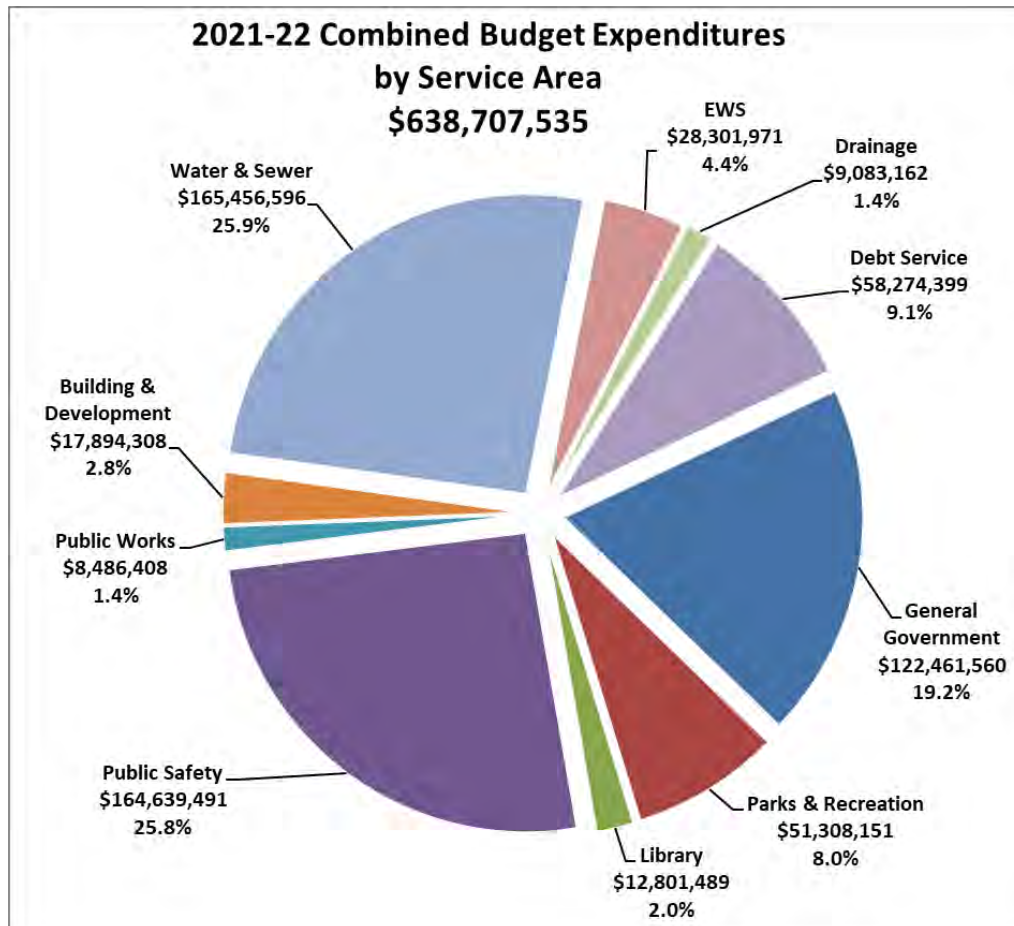
The budget provides for continued maintenance and improvements to the city's \$2.7 billion infrastructure. With an aging infrastructure, it is critical for the City to reinvest in maintaining what it owns. Fortunately, increased property values and resulting revenues as well as increased Sales Tax receipts will allow us to increase funding for infrastructure maintenance and repair. The City is positioned to maintain our infrastructure, take care of our personnel, maintain our financial policies and bond ratings, and also serve our citizens through existing service offerings and Public Safety Programs. This budget accomplishes all of these initiatives while maintaining as low of a property tax rate as possible.

Highlights of the 2021-22 Total Operating Budget are included in following categories:

- **Across the Board Salary Increase: \$6,541,006**
Includes a 3.0% non-civil and civil service salary increase for all employees.
- **Increase in Capital Maintenance Fund Transfer: \$8,000,000**
An additional one-time transfer of \$8.0 million is included from the American Rescue Plan Act (ARPA) fund for a Computerized Signal System.
- **CIP Coming On-Line: \$2,273,494**
 - *Three (3) additional positions, contractual maintenance, equipment, materials, and supplies for maintenance of expanded and enhanced park and trail systems.*
 - *Two (2) additional positions to support increased workload associated with additional bond funded projects.*
 - *Equipment and apparatus to outfit and operate the Fire Training Center.*
 - *Utilities, maintenance and custodial services for (1) newly opened city building and (1) park and recreation facility.*
- **Increased Ad Valorem Tax Allocation to Debt Service Fund: \$2,393,644**
In order to be pro-active, the City is beginning the process of programming the new bond authority approved by voters in 2021 and will shift 0.25 cents from the operating rate to debt service rate to service future bonds. This action increases the debt rate from 11.10 cents to 11.35 cents or 0.25 cents for Fiscal Year 2021-22. The tax rate is projected to remain at the 2020-21 rate of 44.82 cents per \$100 of assessed property valuation.
- **Public Safety Programs: \$736,765**
Additional (3) positions, equipment and programs in the Police, Fire, Public Safety Communications, Neighborhood Services, and Emergency Management departments, as well as funding for equipment and technology out of the ERF, Technology & Criminal Investigation Funds.
- **Increase in North Texas Municipal Water District (NTMWD): \$604,242**
Contracted water cost is remaining constant at \$2.99 per thousand gallons in 2021-22. Wastewater and the Upper East Fork Interceptor will increase from \$3.74 per thousand gallons to \$4.00 per thousand gallons.
- **Library Books: \$1,400,000**

A total of \$1,400,000 is included in the budget for Library Books, digital materials and Overdrive for e-content. This is an increase of \$150,000 from last year's budget.

Details regarding these types of items are included within each of the fund overviews and in each department's budget detail section.



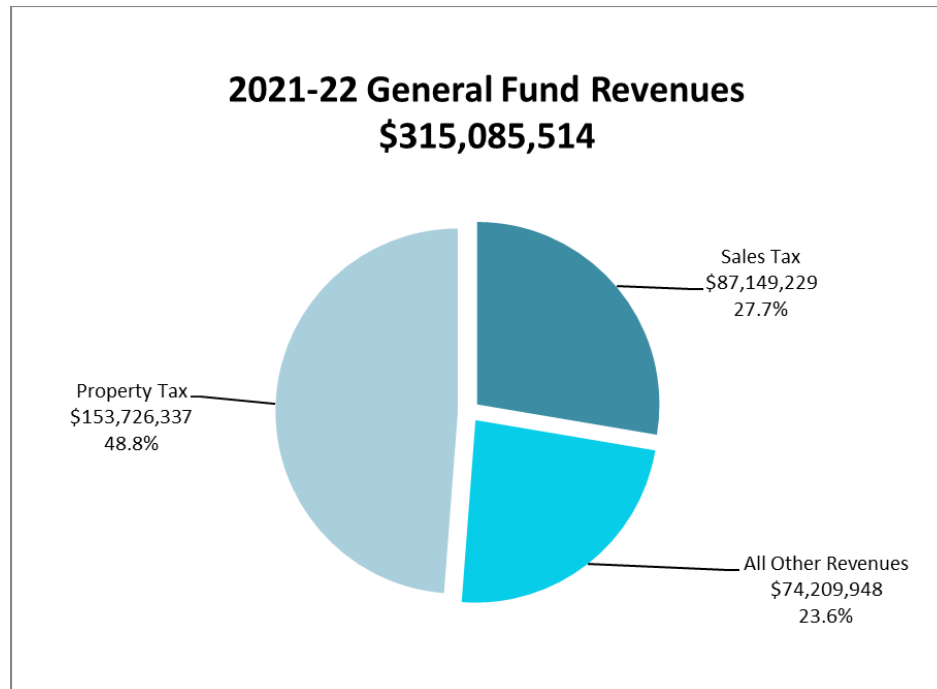
The following individual fund overviews explain items of change in each of the major funds and how these relate to the overall goals established by Council through adopted financial policies.

GENERAL FUND

General Fund - Revenues

Total General Fund revenue for 2021-22 is estimated at \$315,085,514, which is \$3.1 million, or 1.0% above the 2020-21 Re-Estimate Budget, and is \$2.2 million, or 0.7% above the 2020-21 Adopted Budget. Funding for the General Fund is generated through three primary sources. Revenues from property taxes provide for 48.8% of total revenue at the proposed rate of 44.82 cents per \$100 of assessed property value. Revenue from sales tax collections generates 27.7%. The remaining 23.6% is derived from franchise fees, transfers in from other funds, parks and

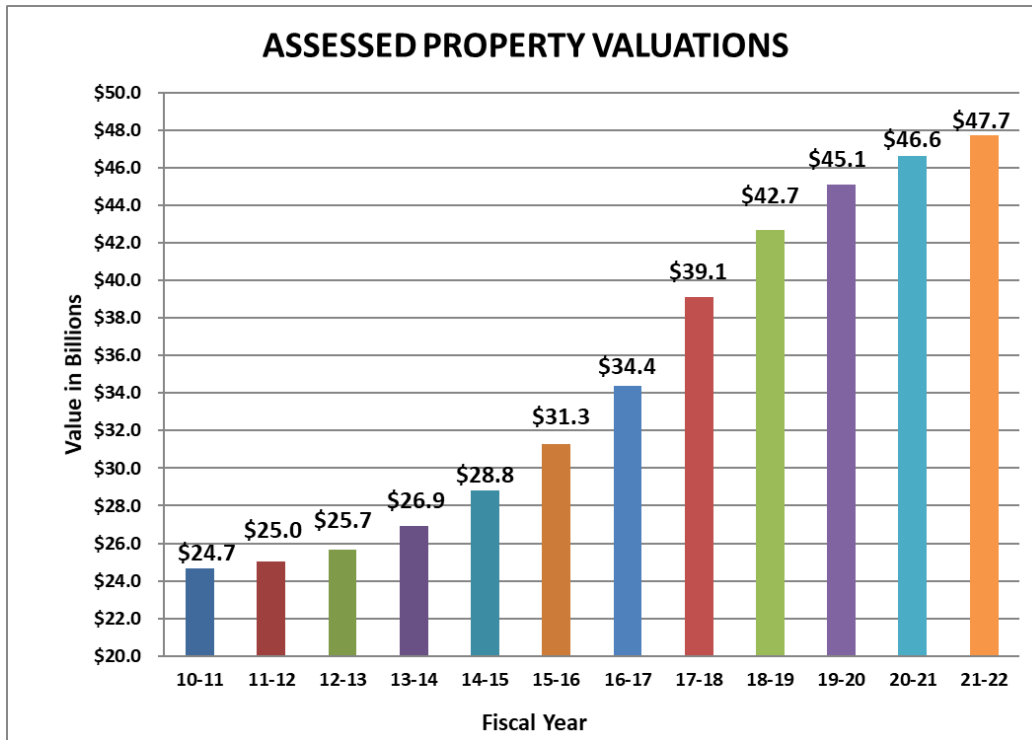
recreation fees, building and development related revenue, municipal court fines and library fees. The following provides detailed explanations for major revenue changes.



Ad Valorem Taxes

Ad valorem taxes, the City's largest revenue source, are estimated at \$204,791,188 for 2021-22. The 2021-22 Budget maintains the same tax rate as 2020-21 of 44.82 cents per \$100 of assessed property valuation. Items deducted from this amount are payments to TIF #2 & #3 totaling \$2,964,102 for 2021-22. In addition, the 65 and Over exemption equals \$6.0 million in property tax revenue this year. According to the certified figures received from both Collin and Denton Central Appraisal Districts, the total assessed property value for 2021-22 of \$47.7 billion is an increase of \$1.1 billion or 2.42%. The total appraised value includes an increase in new property coming on-line of \$613.1 million while existing property values are expected to increase by \$514.3 million, or 1.10%.

The chart below illustrates the actual and projected increases in total assessed property values experienced by the City of Plano over the past twelve years.



The following table provides the history of the tax base in Plano since 2008 and the projection for 2022 based on the certified estimated values received from both Central Appraisal Districts.

HISTORY OF TAX BASE							
As of Jan. 1	Taxable Value	New Property	Existing Tax Base	Change in Total Value \$	Change in Total %	Change in Base \$	Change in Base %
2008	\$24,511,500,675	\$568,050,666	\$23,943,450,009	\$1,682,359,363	7.37%	\$1,114,308,697	4.88%
2009	\$25,785,315,308	\$559,678,673	\$25,225,636,635	\$1,273,814,633	5.20%	\$714,135,960	2.91%
2010	\$25,507,218,156	\$380,409,056	\$25,126,809,100	(\$278,097,152)	-1.08%	(\$658,506,208)	-2.55%
2011	\$24,680,898,705	\$262,876,373	\$24,418,022,332	(\$826,319,451)	-3.24%	(\$1,089,195,824)	-4.27%
2012	\$25,014,043,679	\$182,400,018	\$24,831,643,661	\$333,144,974	1.35%	\$150,744,956	0.61%
2013	\$25,647,504,913	\$228,485,716	\$25,419,019,197	\$633,461,234	2.53%	\$404,975,518	1.62%
2014	\$26,925,173,431	\$337,707,494	\$26,587,465,937	\$1,277,668,518	4.98%	\$939,961,024	3.66%
2015	\$28,832,885,675	\$511,772,333	\$28,321,113,342	\$1,907,712,244	7.09%	\$1,395,939,911	5.18%
2016	\$31,280,010,953	\$536,099,837	\$30,743,911,116	\$2,447,125,278	8.49%	\$1,911,025,441	6.63%
2017	\$34,352,527,039	\$750,707,776	\$33,601,819,263	\$3,072,516,086	9.82%	\$2,321,808,310	7.42%
2018	\$39,066,059,755	\$1,426,812,524	\$37,639,247,231	\$4,713,532,716	13.72%	\$3,286,720,192	9.57%
2019	\$42,722,086,775	\$1,501,369,243	\$41,220,717,532	\$3,656,027,020	9.36%	\$2,154,657,777	5.52%
2020	\$45,074,890,034	\$829,766,758	\$44,245,123,276	\$2,352,803,259	5.51%	\$1,523,036,501	3.56%
2021	\$46,564,855,153	\$852,220,942	\$45,712,634,211	\$1,489,965,119	3.31%	\$637,744,177	1.41%
2022	\$47,692,308,336	\$613,130,090	\$47,079,178,246	\$1,127,453,183	2.42%	\$514,323,093	1.10%

The ad valorem tax rate is split between the General Fund and the General Obligation (G.O.) Debt Fund and reflects the required allocation of this resource. The G.O. Debt rate is established at a level that will provide for the principal and interest on the City's debt, and allow for an unallocated fund balance to meet the minimum requirement of 2.5% of estimated current tax collections in this fund, as recommended in the Council Financial Policies. After providing for this requirement, the remainder is available for General Fund Expenditures. For 2021-22 we have projected to increase the G.O. Debt tax rate by 0.25 cents in order to service additional bond authority associated with the passage of the 2021 Bond Referendum over the next four years.

The following table provides a comparison of the tax rate split for 2021-22 and the previous existing rate.

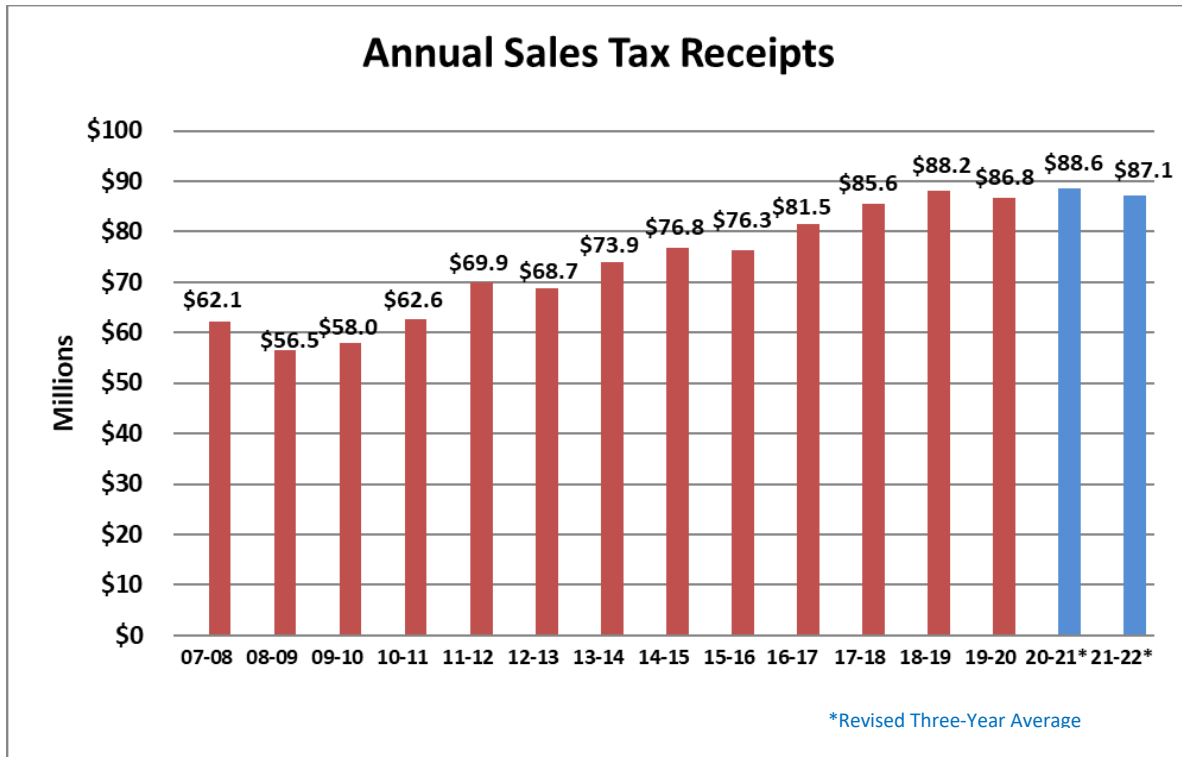
	2020-21	2021-22	Change
General Fund	33.72	33.47	-0.25
General Obligation Debt Fund	11.10	11.32	+0.25
Total	44.82	44.82	0.00

Sales Tax

Sales tax receipts, the General Fund's second largest source of revenue, are re-estimated for 2020-21 at \$88.6 million, up from the initial 2020-21 budgeted amount of \$84.9 million. This healthy increase is in response to increased consumer spending after emerging from the COVID-19 pandemic in late spring of this year. Sales tax collections are expected to continue to be robust as businesses continue to return back to a level of normalcy both locally and across the country. Based on the City Council policy, sales tax projections will be based on the past three-year average of sales tax collections net any audit adjustments. The \$88.6 million, however, represents the total amount that we anticipate receiving based on actual amounts received to date. As before, any amount received over the existing cap is to be used for one-time expenditures or a transfer to the Capital Maintenance Fund.

Sales tax collections for 2021-22 are projected at \$87.1 million, based on the City Council three-year average policy. Sales tax collections, our most volatile revenue source, will continue to be impacted by any major changes in the national economy, any return of COVID-19 fears, fuel and energy prices, the loss of market share to surrounding communities, the "Back-To-School" and "Energy Star" Sales Tax Holiday, audit adjustments, weather conditions, impending future legislation and further audit adjustments.

The following chart shows both the actual and projected annual sales tax receipts since 2007-08.



Franchise Fees

Electrical franchise fee revenue is re-estimated at \$11.7 million, which is lower than the original budgeted level of \$12.3 million. Telephone Franchise fee revenue is also projected to decrease in the Re-Estimate from the original budgeted amount of \$2.4 million to \$1.8 million due to weaker than anticipated revenues received to date. The Telephone Franchise fee paid to the City consists of an amount per category of line. Gas Franchise fee revenue remains relatively unchanged in the Re-Estimate at \$3.1 million. Cable Television Franchise fee revenue is re-estimated at \$2.6 million, down slightly from the original budgeted amount of \$3.0 million, and the Fiber Optics Franchise fee projection is \$53,601.

Since 2019-20, both Telephone Franchise fees and Cable TV Franchise fees have decreased due to the passage of Senate Bill 1152 (SB 1152) which changed the way that municipalities may charge telecommunications providers for use of the City's right-of-way. If a provider provides telephone and cable over the same line, under current law that provider must pay twice for the same line in a single right-of-way because the fees are duplicated. SB 1152 requires the provider to pay the city the larger of the two fees, but not both.

For 2021-22, both Electrical Franchise fee revenue and Telephone Franchise fee revenue are projected to remain constant from the 2020-21 re-estimated amounts of \$11.7 million and \$1.8 million respectively. Cable TV Franchise revenue is expected to decline slightly to \$2.5 million in 2021-22. Plano's Gas Franchise revenue is projected to increase 1.5% over the 2020-21 re-estimated amount of \$3.1 million. Gas Franchise revenue received is based on 5% of gross revenue receipts from Atmos Energy and CoServ Gas. Finally, the Fiber Optics Franchise fee is projected constant at \$53,601.

Fines and Forfeits

Re-estimated Municipal Court Fines and Forfeits are projected to end the year at \$4,044,598, which is down significantly from the original budgeted amount of \$5,151,000 due to a sharp decrease in the number of citations issued and processed. This sharp decrease is of course attributable to the longer than anticipated COVID-19 pandemic. At this time, Municipal Court Fines and Forfeits for 2021-22 are projected to return to a somewhat more normal level and are projected at \$4,556,732. The COVID-19 situation coupled with the recent passage of House Bill 2048 (HB 2048), which led to higher court costs imposed by the State and less money to the City of Plano, has really impacted this major General Fund revenue source.

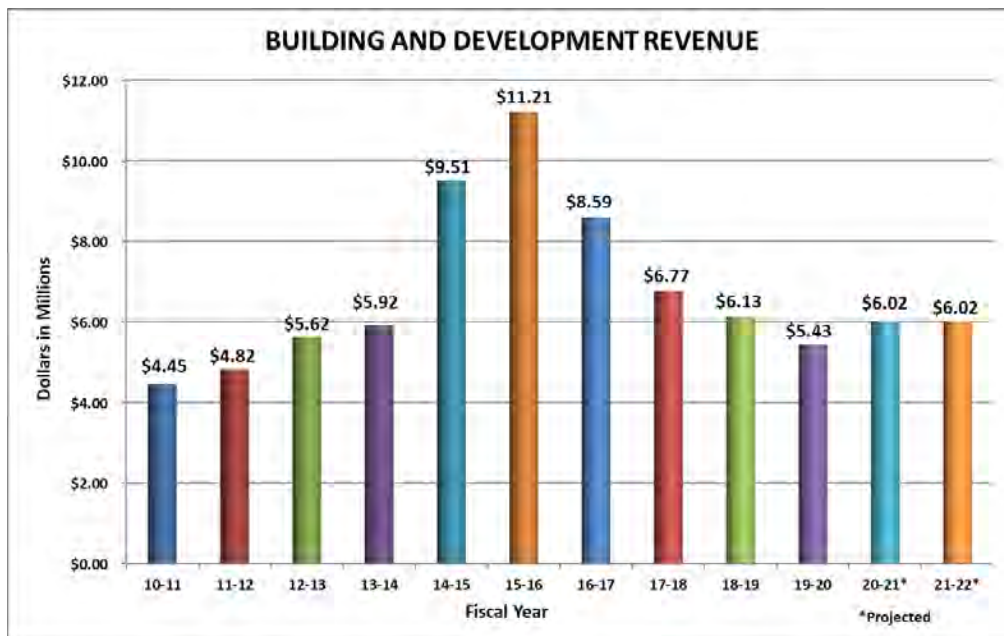
Library Fines, which consist primarily of lost materials fines, has been re-estimated down to \$30,739 from the original budgeted amount of \$51,336. Like Municipal Court Fines and Forfeits, this revenue source is projected to return to a somewhat more normal level and are projected to be \$50,831 in 2021-22.

Building and Development Related Permits

Overall, building and development related permit revenues have been increasing in the current year. Surprisingly, these revenues have experienced an overall increase as we emerge from the COVID-19 pandemic which began in late spring of this year.

Total building related revenues in 2020-21 were originally budgeted at \$5.9 million and those revenues are now re-estimated at \$6.0 million. In order to remain conservative, all Building and Development related revenues are projected to remain constant at \$6.0 million in 2021-22.

The following chart illustrates the amount of building and development revenue collected since 2010-11.



Other Revenues

Interest income remains the same in the 2020-21 Re-Estimate, \$1.7 million, as was originally budgeted. The same amount of \$1.7 million is projected for 2021-22. The strong earnings are attributable to a variety of reasons: a strong investment market, a larger healthy portfolio balance, a very active investment strategy, as well as favorable actions administered by the Federal government. Interest earnings are based on GASB 31 adjusted accruals.

The Sale/Rental of Property revenue account has been lowered in 2020-21 from \$542,958 to \$337,828. However, the amount budgeted in 2021-22 jumps up to \$437,234 and includes \$250,000 for the lease agreement with Ridgeview Ranch Golf Course.

Intergovernmental revenues are re-estimated at \$2.1 million, down slightly from the \$2.2 million originally budgeted due to a slight decrease in the Plano Independent School District (PISD) School Resource Officers program. Included in Intergovernmental revenues are reimbursements for School Resource Police Officers for both PISD and Frisco Independent School District (FISD). PISD consists of twenty-five (25) School Resource Officers and FISD consists of one (1) School Resource Officer, all of which are reimbursed at 50% of total salary costs.

Intragovernmental transfers are re-estimated at \$21.0 million, or \$252,210 less than the originally budgeted level due primarily to a couple of reasons. The transfer from the Water & Sewer Fund decreased slightly from \$17.2 million to \$16.6 million due to the heavy rains experienced in the Spring impacting water revenues and the transfer from the Convention & Tourism Fund decreased from \$952,394 to \$939,432. Off-setting these decreases were increases in the transfer from the Sustainability & Environmental Services Fund, the Golf Course Fund as well as the Municipal Drainage Fund.

Total transfers for 2021-22 are projected at \$21.6 million which is slightly higher than the amount originally budgeted in 2020-21. All transfers in 2021-22, with the exception of the Recreation Revolving Fund, are based on the most recently revised Indirect Cost Allocation plan.

Other General Fund revenues are either projected near the same level as the prior year based on historical trends, or have been increased slightly as we continue to recover from the COVID-19 economic situation.

New Fees/Increases

The 2021-22 General Fund Budget includes additional revenue as a result of the CIP project outdoor pool expansion and renovation at Oak Point Recreation Center due to be completed by May 2022. This expansion and renovation will result in additional membership sales (\$20,000), daily fees (\$50,000), concession sales (\$20,000), and pool rental revenue (\$10,000) for a total projected increase of \$100,000.

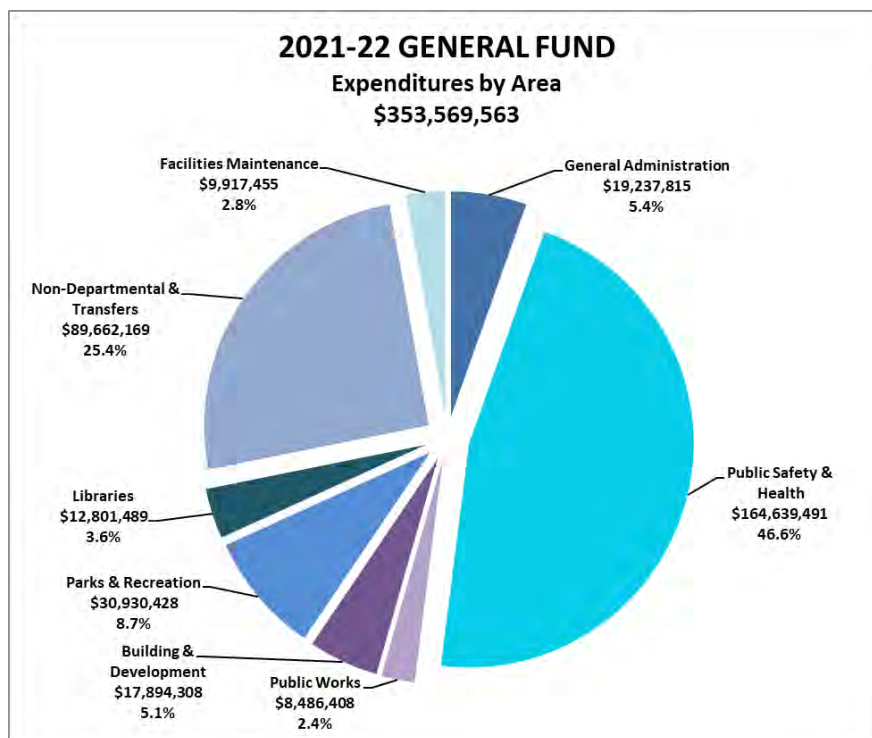
In addition, increased revenue is anticipated as a result of two (2) new all-weather synthetic turf fields which will come on-line in 2022 at Russell Creek Park. The projected additional rental revenue from the new synthetic fields totals \$162,000 annually.

General Fund - Expenses

Total 2021-22 appropriations in the General Fund are \$353,569,563. This amount is an increase of \$42.9 million, or 13.8% over the 2020-21 Re-Estimate Budget, and reflects an increase of \$25.8 million or 7.9% more than the 2020-21 Adopted Council Budget. As mentioned previously, this year's budget focuses on the five (5) main values and priorities identified by City Council and City Management. We continue to focus on maintaining all of our current assets as well as meeting service demands generated by new businesses and residents, all while maintaining financial prudence and financial responsiveness.

The 2021-22 General Fund Budget includes an additional nine (9) new full-time positions and twelve (12) part-time positions. Of this full-time position total, three (3) are tied to enhancement of public safety programs and six (6) are being added as a result of CIP projects coming on-line and service enhancement. All new positions have a start date of October 1, 2021.

Highlights regarding projected expenditures included within the 2021-22 Budget are detailed below:



General Fund 2021-22 Budget Highlights:

- The ***Police Department Budget*** includes increased funding in the amount of \$176,882. Additions include a Police Records Application Analyst position, \$118,833 and the reclassifications of a Crime Information Center Supervisor position, \$4,328, and eight (8) Senior Detention Officer positions, \$53,271. Additionally, replacement of the Records Management Software (RMS), \$1,000,000, has been funded from the Technology Improvements CIP and a comprehensive health and wellness program for sworn employees, \$200,000, has been funded from the Health Claims Fund.
- The ***Fire Department Budget*** includes increased funding in the amount of \$1,524,805 for the purchase of vehicles and materials to outfit the new Fire Training Center, including training props, \$1,000,000, a SkyTrak vehicle for lifting heavy equipment and materials, \$186,625, and the retention of an Engine to serve as a Reserve Apparatus, \$25,000; funding for additional equipment for Special Operations Teams, \$25,000; replacement equipment for Swift Water Rescue operations, \$50,160; additional equipment to outfit an additional reserve Ambulance for deployments and overload situations, \$131,966; training, equipment, and staffing needs for Officer Development Training, \$97,721; and replacement costs for RFID inventory management equipment, \$8,333. Additionally, the initial purchase of the equipment and supplies for the RFID system, \$40,000, is being funded from the Technology Fund.
- The ***Parks & Recreation Department Budget*** includes supplemental funding in the amount of \$887,140. Additions include \$348,653 for personnel, \$244,037 for equipment and three (3) department vehicles including annual preventative maintenance and depreciation costs, and \$294,450 for Operations & Maintenance. In addition, funded supplements are included for increased revenue in the amount of \$162,000 to be generated from the new synthetic turf fields coming online in 2022 at Russell Creek Park and \$100,000 to be generated from the Oak Point Recreation Center Pool expansion and renovation.
- The ***Facility Maintenance & Services Division Budget*** includes additional funding, in the amount of \$59,263, for operations and maintenance expenses to support start up, custodial services and waste collection at the High Point Maintenance Facility and Carpenter Park Sports Complex.
- The ***Engineering Department Budget*** includes \$131,792 in supplemental funding for new personnel; one (1) Franchise Utility Coordinator and a department vehicle to support tasks required for CIP bond-related projects. In addition, \$602,516 was provided for a full-scale project and construction management software system to enhance all aspects of the CIP program. It is anticipated the software will be utilized by multiple departments upon successful migration and beta testing in the Engineering CIP division. This item will be funded by the Technology Fund.
- The ***Planning Department Budget*** includes \$40,765 in supplemental funding; \$25,000 for 2021 Comprehensive Plan Market Studies and \$15,765 for ArcGIS Urban User Licenses.

- The ***Neighborhood Services Budget*** includes funding in the amount of \$10,560 to install mobile routers on departmental fleet vehicles and related cellular service costs. The mobile routers are being added to improve field connectivity and are partially funded through FY 2020-21 cost savings.
- The ***Streets Budget*** includes funding in the amount of \$142,935 for the addition of one (1) FTE Public Works Construction Inspector position. The Construction Inspector will ensure infrastructure is constructed in accordance with City of Plano standards and specifications.
- The ***Animal Service Budget*** includes funding for two (2) supplements totaling \$89,831. The first will be in the amount of \$12,742 for the Replacement of Body Worn Video Cameras (BWVC). This supplement will replace nine (9) BWVC's with comparable current model cameras. Secondly, a \$77,089 supplement will be funded for Backyard Chicken Resources. This supplement will include one (1) FTE Animal Services Officer II position due to increases in workload.
- The ***Public Works Administration Budget*** includes funding in the amount of \$25,000 for accreditation in FY 2021-22 from the American Public Works Association (APWA).
- The ***Library Administration Budget*** includes \$1,400,000 for library books, digital materials and e-content.

Salary and Benefits

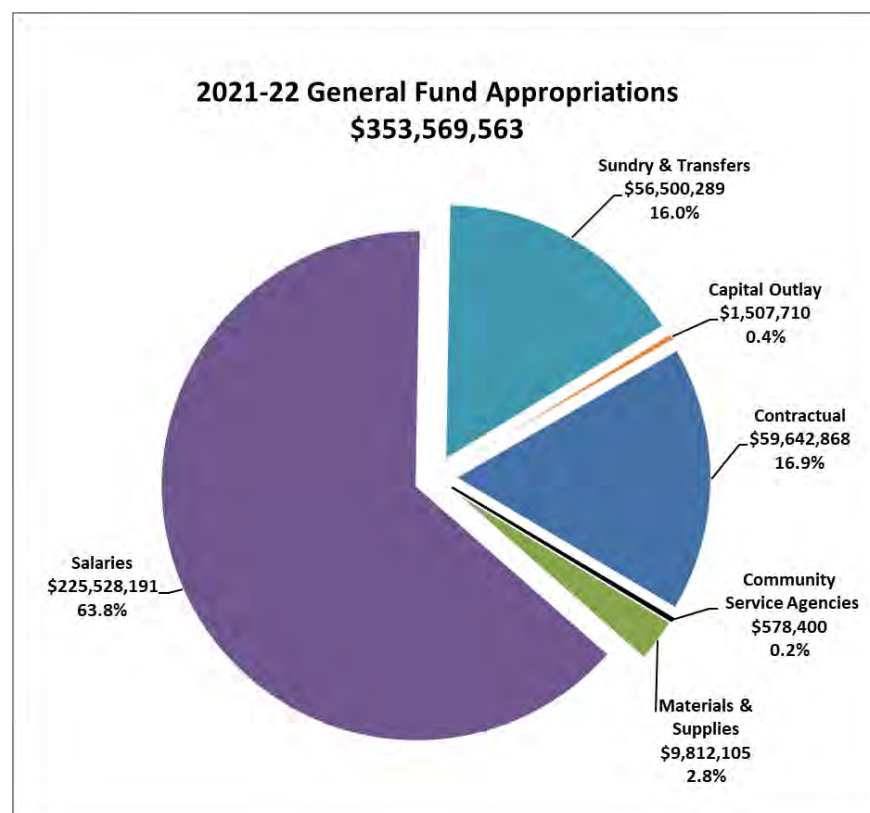
The 2021-22 General Fund Budget includes a 3% salary increases for both Non-Civil Service positions and Civil Service positions (sworn Police and Fire positions) totaling \$5.5 million. The TMRS contribution rate will be decreased to 16.75%. The City's Retirement Security Plan (RSP) contribution rate remains constant at 3.9%. (This plan was implemented when the City dropped out of the national Social Security Program in 1986.) The City's share of the FICA-HI (Medicare) rate remains at 1.45%, as set by the Federal government. Finally, the annual contribution for Other Post-Employment Benefits (OPEB) remains constant at \$1,944 per employee, employee health insurance remains constant at \$10,205 per employee, and projects full-time position attrition at 4.0%.

Rising health care costs continue to have significant financial implications on governmental budgets across the country, but careful management and changes to the City of Plano's Health Plan and the Prescription Drug Plan have produced a small cushion in the self-funded Health Insurance Plan Fund. It is projected that no increase in health insurance expenditures will be required for the City's share of the 2021-22 Budget. The City continues to contribute to an OPEB 115 Trust Fund, a Governmental Accounting Standards Board (GASB) 45 requirement. (GASB 45 is an accounting procedural change requiring local governments to change from "pay as you go" for post-employment health benefits to an accrual basis.)

The 2021-22 General Fund Budget includes \$2.0 million to cover the final compensation and retirement payouts for employees retiring/separating during the year. As of July 7, 2021, the City

had provided a total of \$1.6 million in retirement pay-outs (including benefits) for sixty-two (62) retiring employees from the various funds (City business centers). Budget projections for 2021-22 also include funding in the amount of \$765,628 for the Vacation Buy-Back program, and \$589,643 for the Sick Leave Buy-Back program. Also, in order to meet the City's goal to equitably address compensation matters that fall outside our compensation philosophy and commitments to Team Plano, the 2021-22 Non-Departmental Budget includes \$2.0 million to assist in this initiative. These budgeted dollars will allow all positions to align with our compensation philosophy of median+5% and will also allow for in-range progression to acknowledge time in position. All impacted employees will be adjusted to the new minimum of the pay range.

Salary and benefits account for the largest source of funding as illustrated by the following chart.



CIP Projects Coming On-Line (General Fund)

Implementation of the Community Investment Program projects adds additional costs totaling \$2,273,494 to the General Fund during 2021-22. Included within this \$2.3 million figure is \$1,419,910 for one-time, non-recurring expenses associated with outfitting facilities or obtaining vehicles, equipment, and technology for new positions. Additional ongoing expenditures are spread across Plano's Parks & Recreation (\$548,679), Engineering (\$97,792), Public Works (\$101,225) and Facilities (\$59,263) departments.

High Point Maintenance Facility	
Utilities, maintenance & custodial expenses for 8 months of operations	\$47,413
Carpenter Sports Complex	
Utilities, maintenance & custodial expenses for 7 months of operations	\$11,850
Fire Training Center	
Equipment and apparatus for facility operation	\$1,211,625
Oak Point Park & Nature Preserve Hillside Improvements	
Electrical Technician, grounds maintenance, custodial services, materials and supplies to support improvements to the facility	\$407,966
Russell Creek Synthetic Turf Fields	
Equipment Operator, operations and maintenance costs	\$107,575
Oak Point Recreation Center Pool Renovation	
Technician and PT Temp Lifeguards/Rec Aides and operating costs	\$227,738
Additional facility revenue	(\$100,000)
Bond Projects	
Utility Coordinator and Construction Inspector for additional project workload	\$274,726
Living Screen Maintenance	
Irrigation and maintenance costs for added living screens	\$84,600
Total General Fund O&M due to CIP Projects Coming On-Line in 2021-22	\$2,273,493

Coronavirus Aid, Relief, and Economic Security (CARES) Act Reimbursement and American Rescue Plan Act (ARPA) Reimbursement

The 2020-21 General Fund Re-Estimate includes a one-time CARES Act reimbursement in the amount of \$9.8 million. This one-time reimbursement represents reimbursable costs which are covered under the CARES Act as it relates to COVID-19.

The 2020-21 General Fund Re-Estimate also includes a one-time ARPA reimbursement in the amount of \$15.7 million. This one-time reimbursement extends the federal reimbursement provisions in the CARES Act and represents reimbursable costs which provide emergency grants, investment to retain employees, infrastructure investment and provide vital services. The majority of the \$15 million is allocated to funding of several projects within the Capital Maintenance Fund including a Computerized Signal System, Ridgeview Pump Station generators, sidewalk repairs, Police Central repairs and remodeling, and the Douglass Community Center roof replacement and repairs.

Transfers from General Fund to Other Funds

The General Fund's portion of the transfer to the Capital Maintenance Fund is budgeted at \$43.3 million for 2021-22. The General Fund transfer is the Fund's largest revenue source and constitutes 90% of the Capital Maintenance Fund's total revenues in 2021-22. As Plano seeks to continue funding Capital Maintenance activities at a rate equal to 75.0% of annual depreciation as outlined in the Capital Maintenance Fund policy, an increase to the current transfer will likely be necessary in the future. Projected within the 2021-22 transfer is an additional \$8 million from the American Rescue Plan Act (ARPA). Transfers to the Capital Maintenance Fund are vital as City infrastructure continues to age and deteriorate over its expected lifespan and maintenance and rehabilitation needs increase, requiring additional funding to address.

An annual transfer to the Risk Management Fund provides for Workers' Compensation claims and Judgments and Damages against the City, and for operations of the Risk Management Division. The transfer to the Risk Management Fund is at \$5.8 million in the 2020-21 Re-Estimate, which is \$800,000 higher than originally budgeted due to an increase in the number of claims. The amount proposed to be transferred in 2021-22 remains unchanged at \$5.8 million.

The transfer from the General Fund to the Technology Fund will remain the same at \$1.0 million in both the 2020-21 Re-Estimate as well as in 2021-22. These amounts are adequate based on the number and scope of existing and proposed projects in the future. More detail and specific new projects are identified in the Technology Fund section of this overview.

Similarly, the transfer from the General Fund to the TS Replacement Fund will remain constant at \$500,000 in both the 2020-21 Re-Estimate as well as in 2021-22. These amounts are adequate based on the number and scope of existing and proposed projects in the future.

The Cable TV Franchise fee transfer from the General Fund to the PTV Fund was budgeted at \$0 in 2020-21 due to the healthy fund balance in the PTV Fund and also to help provide some fiscal relief to the General Fund at the time. The transfer will resume once again in 2021-22 in the amount of \$250,000.

The Economic Development Incentive Fund transfer dedicated for economic development program incentives and activities is planned at \$9.4 million for 2021-22. Two-cents of the property tax rate have been dedicated for these incentives and were put in place in 2006-07. This will be the sixteenth year that two-cents of the property tax rate have been dedicated for these incentives. All General Fund operational costs of the Economic Development Department, including salaries, are reimbursed by the Economic Development Incentive Fund. The estimated amount to be reimbursed in 2021-22 is approximately \$1.1 million.

ENDING FUND BALANCE

The projected 2021-22 ending balance is \$24,473,365, which is equal to 30 days of operating expenses. This is in compliance with the financial policies adopted by Council, which established a goal of no less than 30 days of operating expenses.

GENERAL OBLIGATION DEBT FUND

Revenues

Ad valorem taxes are the primary source of revenue in the General Obligation Debt Fund. The existing debt portion of the tax rate will increase from .1110 cents to .1135 cents per \$100 valuation in order to prepare for additional debt service requirements from the passage of the 2021 Bond Referendum. The ending fund balance for 2021-22 exceeds the minimum requirement of 2.5% of the current year debt service levy. Current taxes assume a 99.0% collection rate and a 1.0% delinquency rate.

Other sources of revenue for the G.O. Debt Fund in 2021-22 include interest earnings of \$500,000 and the reimbursement for the Police Academy from the other participating city in the amount of \$115,097.

Expenses

Expenses recorded in this fund are exclusively to support principal and interest payments on long-term general obligation debt. For 2021-22, \$52.1 million in appropriations are included for principal and interest expenses on current outstanding debt. This amount includes payments on tax notes used to fund enterprise applications and NextGen Initiative projects which Plano has funded through shorter-term debt obligations. To support planned CIP projects in 2021-22, an estimated G.O. bond sale totaling \$78.2 million is currently planned. The new issue of G.O. Debt is projected at an interest rate of 4%. Interest payments on general obligation bonds expected to be issued in spring 2022 are projected to be paid in September 2022 total \$1,565,100, which also included for a General Obligation Debt Fund appropriation of \$53.7 million.

WATER & SEWER FUND

Revenues

Substantial rainfall during spring 2019, 2020 and 2021 in the region have replenished the water resources and reversed the effect of drought conditions that has spanned the last several budget cycles. However, this has a direct impact on the demand for water, which will affect water usage throughout the city. Even though water resources are now ample, the City of Plano's current water revenues continue to reflect five solid years of compulsory consumer water conservation. For 2021-22, Plano remains committed to conserving and protecting the water supply in a cooperative effort with the citizens and other North Texas Municipal Water District (NTMWD) member cities through education and enforcement that contributes to the overall quality of life.



Water & Sewer revenues include: water and sewer income, water taps, penalties, water meter sales, construction water sales, connection fees, and sewer tie-on charges. The entire DFW Metroplex area experienced drought conditions for several years in succession; but late spring and early summer rainfalls occurring the last few years, including 2021, have returned the primary water supply reservoirs to levels adequate to meet the needs of users for the near future. The City of Plano reached an all-time high water purchase from NTMWD in the water year that ended July 31, 2001. The most recent drought began in 2010 and it followed a year of above average rainfall. In May 2015, water restrictions and conservation efforts were adjusted in light of recent rains and increases in the regional lake levels. Fiscal Year 2020-21 Water & Sewer revenues have been re-estimated to reflect actual year to date collections with water revenues down \$2.5 million from the original budget. Water revenues continue to reflect the increase in conservation efforts, as well as increased spring and fall rainfalls across the region. Sewer revenues are related to watering patterns, and reflect winter water usage over the rolling 3-year consumption periods used for sewer billing averaging, with the 2020-21 Sewer Re-Estimate reflecting a \$4,266,760 decrease from the original budget. The wastewater decrease was primarily due to commercial entity and school COVID-19 closures.

The water management plan, coupled with conservation level watering restrictions for residents, will remain in place due to continued commercial development and residential growth in the area's communities, which continue to place higher demands on the regional water supply. The population increase in Plano has been steady up to this point, and water consumers in Plano continue to practice conservation measures which, when combined with the abundant rainfalls of the last couple of months, are keeping the water usage relatively lower than our peak water demand set in 2001.

Total Water & Sewer Fund revenues for 2021-22 increase by 5.2%, or \$8.9 million over the 2020-21 Re-Estimate. Water revenues increase by \$3,792,390 or 3.8%, and sewer revenues increase \$4,488,354 or 6.6% over the Re-Estimate. The City will continue in its efforts to minimize the impact of the pass through rate increases from NTMWD on to customers. No water increase will be necessary in 2021-22.

Sewer charges are re-averaged annually over a rolling 3-year period, based on the winter quarter water usage. The more the water users conserve, the more fiscal problems the City of Plano and the NTMWD must resolve through rate adjustments due to several fixed or required operating costs. Other miscellaneous fund revenue projections have been reviewed and adjusted to reflect current and future activity, including some small projection changes related to current economic conditions. Wastewater will increase 5.5% in 2021-22.

Expenses

Increased costs in wholesale water rates and sewer treatment costs from the NTMWD have been included in the 2021-22 Budget, and are based on the latest adopted multi-year forecast and projections that were received by the District dated June 30, 2021. NTMWD will not increase wholesale water rates in 2021-22, but will increase wastewater treatment rates including the Upper East Fork Interceptor for 2021-22 from \$3.74 per thousand gallons to \$4.00 per thousand gallons.

In recent years, the NTMWD has implemented significant increases to the wholesale water rate. These increases have been required to pay for debt service and the increased treatment and operational costs associated with the \$300 million pipeline that was opened 5 years ago to bring raw water from Lake Texoma to the NTMWD Wylie Water Treatment Plant, and also support the expansion of and improvements to the District's water treatment operations. This is coupled with additional expansion of water reservoirs, namely the Bois d'Arc Lake. These improvements ensure that the region has an adequate supply of drinking water for many years in the future. Replacing deteriorating pipelines, improving treatment plants, and extending main lines into sprawling North Texas neighborhoods drive up the water costs for everyone.

Beginning in 2018-19, NTMWD instituted a new budget methodology to develop the annual all systems budget conveyed to member cities. This methodology accounts for recent conservation and lower demands within the District's region. NTMWD's budget will be based on ninety percent (90%) of contractual water minimums and planned capital projects with subsequent years increasing one percent (1%) per year to a proposed ninety-five percent (95%). This method will build in reduced costs up front, which will result in lower year-end rebates traditionally received by the city at the end of the year. The district will review annually system wide costs to ensure feasibility and sustainability.

During the period of 2001-02 to 2020-21, water rates increased from \$0.72 to \$2.99 per thousand gallons. The 2021-22 water expenditure of \$78.3 million is based on the water districts recently revised "take or pay" contract methodology amount of 26.1 billion gallon minimum annual water purchase at a rate of \$2.99 per thousand gallons. With recent water usage in Plano, which had been holding steady or trending downward periodically since 2002, water expenditures for 2021-22 are projected to decrease slightly in line with the 2020-21 Re-Estimate.

The 2021-22 Wastewater Treatment System and Upper East Fork Interceptor combined expenditure projections increased 5.5% or \$2.2 million, over the 2020-21 Re-Estimate. The final debt payment related to the water transmission facility was concluded during the 2017-18 fiscal year and is no longer a budgeted expenditure.

The Water & Sewer Fund Budget does include a 3% salary increase. The budget assumes the employer contribution rate to the Texas Municipal Retirement System (TMRS) will be 16.75% for the next fiscal year. The Retirement Security Plan (RSP) will remain at 3.90% in 2021-22. The annual contribution for Other Post-Employment Benefits (OPEB) will be \$1,944 in 2021-22. The employee health insurance remains at \$10,205 per employee, and projects full-time position attrition at 4.0%.

Transfers

Transfers to the General Fund of \$16.6 million are comprised of \$6.3 million related to indirect costs of which are determined by our annual cost allocation study; \$1.7 million in Payment in Lieu of Taxes (P.I.L.O.T.); and \$8.4 million related to Franchise Fees for the 2020-21 Re-Estimate. For 2021-22, transfers to the General Fund of \$17.1 million are comprised of \$6.3 million related to indirect costs; \$1.7 million in Payment in Lieu of Taxes (P.I.L.O.T.); and \$8.8 million related to

Franchise Fees. A transfer to Debt Service of \$4.6 million has been included in the 2021-22 Budget.

The Capital Maintenance Fund transfer for water and wastewater system improvements and rehabilitation was budgeted at \$2.0 million during the 2020-21 Re-Estimate and continues at this level through the 2021-22 Budget.

The transfer to the Risk Management Fund decreases to \$859,616 for the 2020-21 Re-Estimate and \$851,997 for the 2021-22 Budget, and the annual \$300,000 transfer to the Technology Fund remains unchanged. The transfer to Technology Services was increased in the Re-Estimate from \$3,592,670 to \$3,730,086 due to organizational and operational changes within Technology Services. The 2021-22 Technology Services transfer is programmed at \$3,835,114.

Working Capital

The Water & Sewer Fund is projected to have 59 days of working capital, or \$22,848,988 and does meet the 45-day requirement set by the City's Financial Policy.

The Water & Sewer Fund continues to be a work in progress until the NTMWD water year closes on July 31st. In addition, Willdan Financial Services is currently updating our Water & Sewer Rate Model and a planned presentation is scheduled to be discussed at the August 14, 2021 Budget Worksession.

SUSTAINABILITY & ENVIRONMENTAL SERVICES FUND

Revenues

Total Sustainability & Environmental Services revenues for 2021-22 are projected at \$30.0 million. This is an increase of 3.3% over the 2020-21 Re-Estimate.

The 2021-22 revenues are anticipated to increase \$969,607 from the 2020-21 Re-Estimate, which is primarily attributed to the residential rate increase in 2020-21. Recycling revenue remains volatile. The 2021-22 recycling revenue is projected at \$60,000 to reflect recent changes as the market and commodity demand fluctuating throughout the year. Texas Pure Products will continue to utilize advancements in technology and equipment, emergency grinding services and expanded marketing efforts to increase revenue in Sale of Compost.

Expenses

Fiscal Year 2021-22 Sustainability & Environmental Services total appropriations are estimated at \$30.7 million and represent an increase of \$763,173 above the 2020-21 Re-Estimate. With the recent growth in both residential and commercial entities, the need for additional services are warranted. The main driver for the increase in projected expenditures stems from the increase in personnel and contractual related expenses. The Environmental Waste Services staff continues to maximize their resources while maintaining service standards with little or no additional cost to the City.

The 2021-22 Sustainability & Environmental Services Budget does include a 3% salary increase. The budget assumes the employer contribution rate to the Texas Municipal Retirement System (TMRS) will be 16.75% for the next fiscal year. The Retirement Security Plan (RSP) will remain at 3.90% in 2021-22. The annual contribution for Other Post-Employment Benefits (OPEB) will be \$1,944 in 2021-22. The employee health insurance remains at \$10,205 per employee, and projects full-time position attrition at 0.5%.

Transfers

Total transfers for 2021-22 increase from the 2020-21 Re-Estimate by \$38,790 to \$2,970,537 due to the recently revised Indirect Cost of Service Study. The study reviews all overhead and administrative expenditures to the General Fund and will be updated on an annual basis. Other transfers include the Risk Management Fund, \$547,133 representative of the proportionate share of expenses related to Judgments, Damages, and Workers' Compensation claims. The transfer to the Technology Fund remains unchanged at \$60,000.

Working Capital

The ending working capital for 2021-22 is estimated at \$517, which is equal to 0 days of operating expenses.

MUNICIPAL DRAINAGE UTILITY FUND

Revenues

Total projected Municipal Drainage revenues for 2021-22 are projected at \$9.5 million, which is almost exclusively from drainage fees. Drainage rates were last altered in July 2020 and January 1, 2021. These increases were necessary in order to offset the additional debt cost associated with the renovation of the large drainage culvert at Collin Creek Mall. Currently, commercial drainage rates are \$0.115 cents per 100 square feet of impervious area while the average homeowner's monthly drainage bill is \$5.40. Plano's Engineering Department is evaluating future activities and projects to address storm water throughout Plano, which will lead to a reexamination of drainage fees for the 2022-23 fiscal year.

Expenses

The Municipal Drainage Fund is comprised of three (3) cost centers: Municipal Drainage Operations, Municipal Drainage Administration and Environmental Quality. Total appropriations for these three operating units and the drainage system as a whole for 2021-22 are projected at \$10.0 million, which represents a 0.3% decrease from the 2020-21 Adopted Budget for the Municipal Drainage Fund. The 2021-22 Municipal Drainage Operations Budget includes funding for the addition of two (2) mandated FTE Environmental Quality Specialist positions.

There will be a 3% salary increase in the 2021-22 Municipal Drainage Fund Budget. The budget assumes the employer contribution rate to the Texas Municipal Retirement System (TMRS) will be 16.75% for the next fiscal year. The Retirement Security Plan (RSP) will remain at 3.90% in

2021-22. The annual contribution for Other Post-Employment Benefits (OPEB) will be \$1,944 in 2021-22. The employee health insurance remains at \$10,205 per employee, and projects full-time position attrition at 4.0%.

Transfers

The transfers from the Municipal Drainage Fund for the 2021-22 Budget totals \$5.2 million. The 2021-22 transfer to the General Fund is based on results from the Indirect Cost Allocation study, or \$937,913, to offset drainage costs expensed in the General Fund as determined by the indirect cost allocation plan. Also included in the transfers is \$3.7 million for Revenue Debt which will be used for the annual debt service payments on existing debt. The City issued Municipal Drainage Revenue Bonds totaling \$40,590,000 in April 2021. The majority of the proceeds from the issuance will support renovation of drainage culverts that run along Spring Creek beneath the Collin Creek Mall property which is undergoing redevelopment. Transfers to the Capital Maintenance Fund and Technology Fund, for infrastructure maintenance projects and technology projects respectively, are unchanged from the adopted 2020-21 Budget.

Working Capital

This fund exceeds the operating capital requirement of 30 days as established by City Council as while holding the reserves necessary to meet established bond covenant requirements. The ending working capital for 2021-22 is estimated at \$4,255,275 or 319 days, not including the current reserve requirement that stipulates \$2.0 million - the average annual future debt service on outstanding Municipal Drainage Revenue Bonds - be set aside.

CONVENTION & TOURISM FUND

Revenues

Hotel/Motel tax receipts are projected to increase from the COVID-19 Pandemic and its impacts on both leisure and business travel. Hotel/Motel tax receipts are re-estimated in 2020-21 at \$7,546,025 down by \$1,735,294 from the original budgeted amount of \$9,281,319. For 2021-22, this amount is projected to increase to \$10,789,890, which is 16.3% over the 2020-21 Budget amount.

Plano Event Center fees have been re-estimated down to \$807,832. This significant decrease of \$2,292,168 from the 2020-21 original budget amount is due directly to the closure of Plano Event Center caused by the COVID-19 Pandemic. These same fees are projected to increase back up to \$1,999,999 for 2021-22, an increase of 147.6% above the 2020-21 Re-Estimate, assuming the continued re-opening of Plano Event Center in 2021-22.

Interest Income has been re-estimated to decrease to \$50,000 for 2020-21 due to a lower projected fund balance. Interest will remain at \$50,000 for 2021-22 as well. Total Convention & Tourism revenues for 2021-22 are projected at \$12,864,889, an increase of 2.2% over the original 2020-21 Budget.

Expenses

Total appropriations for 2021-22 are \$16,933,534, an increase of 64.8% over the 2020-21 Re-Estimate. The Convention & Tourism Budget will have a 3% salary increase. The budget assumes the employer contribution rate to the Texas Municipal Retirement System (TMRS) will be 16.75% for the next fiscal year. The Retirement Security Plan (RSP) will remain at 3.90% in 2021-22. The annual contribution for Other Post-Employment Benefits (OPEB) will be \$1,944 in 2021-22. The employee health insurance remains at \$10,205 per employee, and projects full-time position attrition at 0.5%.

The 2021-22 Visit Plano Budget does include the full amount of \$2.25 million for the Wayfinding Project.

The 2021-22 Plano Event Center Budget includes three (3) funded supplements totaling \$39,531. The first will be in the amount of \$17,624 for additional funding to maintain the annual contract with Ungerboeck Software International. Secondly, a \$17,000 supplement will be funded for a Wi-Fi Upgrade at the Plano Event Center. Bandwidth will be increased to accommodate clients and guests. Lastly, a \$4,907 supplement will be funded to reclassify a Part-Time Food Attendant to a Part-Time Food Coordinator.

Items to be replaced out of the Plano Event Center Equipment Replacement Fund totals \$87,891. (Electric 6-Burner Stove at \$8,000, Audio-Visual Equipment at \$24,255, 35-yard Trash Compactor at \$28,936, Food & Beverage Equipment at \$10,000 and Maintenance Equipment at \$16,700).

Fiscal Year 2020-21 Budgets for Arts, Heritage, and Events includes funding for Major Arts Grants in the amount of \$1,000,000 to sixteen (16) organizations. This amount is 20%, or \$200,000 above the 2020-21 Budget amount. Funding for Historic Preservation Grants includes \$800,000. This amount is 20%, or \$160,000 more than the 2020-21 Budget amount. Community & Cultural Events within the Convention & Tourism Fund include funding in the amount of \$487,011 to six (6) grant-awarded events.

The 2020-21 Re-Estimate will include \$1.0 million in American Rescue Plan Act (ARPA) funds as COVID-19 relief to the Convention & Tourism Fund.

In 2021-22, the Convention & Tourism Fund will transfer \$958,221 to the General Fund, an increase of 0.6% from 2020-21 due to the Indirect Cost of Service Study. The plan determines the amount of expenditures expended out of the General Fund and charges them back to the individual funds. Also, in 2021-22, the Convention & Tourism Fund will transfer \$500,000 to the Capital Maintenance Fund and \$20,000 to the Technology Fund, both remain constant with 2020-21.

Working Capital

Ending Working Capital is projected to be \$34,376, which represents 1 day of operating expenses.

GOLF COURSE FUND

Revenues

Golf fees have been re-estimated to increase in 2020-21 from the original budget amount of \$955,828 to \$1,133,159. Beyond the impacts of the COVID-19 pandemic and weather-related closures, the demand remains strong. To-date, the Golf Course has only experienced 56 (11% less) weather-related closures in comparison to 63 at this time last year. In addition, play continues to increase due to the fact that golf is considered a relatively safe sport during this uncertain time of the pandemic. For 2021-22, golf fees are projected to remain stable and are budgeted at \$1,135,992.

Concession sales in 2020-21 have been increased in the Re-Estimate by \$9,092 and are expected to remain strong. The amount budgeted in 2021-22 is \$74,027.

Expenses

Total appropriations for 2021-22 are projected at \$1,021,047, a decrease of \$12,391; less than 1.2% of the 2020-21 Re-Estimate.

A salary increase of 3% is included in the 2021-22 Golf Course Fund Budget. The budget assumes the employer contribution rate to the Texas Municipal Retirement System (TMRS) will be decreased to 16.75% for the next fiscal year. The Retirement Security Plan (RSP) remains constant at 3.90%. The annual contribution for Other Post-Employment Benefits (OPEB) remains constant at \$1,944 as well as the employee health insurance at \$10,205 per employee, and projects full-time position attrition at 0.5%.

The transfer to the General Fund was suspended in 2019-20 in order to alleviate the deficit position the Golf Course Fund experienced since 2016-17. However, due to the significant improvement in this fund, the transfer resumed in 2020-21 at \$60,655 and the 2021-22 projected amount is \$60,806.

Working Capital

The ending working capital for 2021-22 is estimated at \$456,109 or 173 days of operation.

RECREATION REVOLVING FUND

Revenues

The Recreation Revolving Fund is an enterprise fund supported by fees generated through various recreation classes. Recreation Fees were estimated to be \$2.1 million in 2020-21, a significant decrease from previous years due to the COVID-19 pandemic, and an additional decrease of 29% in revenues is reflected in the \$1.5 million 2020-21 Re-Estimate. To supplement this loss of revenue, a one-time reimbursement of \$1.5 million in American Rescue Plan Act (ARPA) funds is included in the Re-Estimate.

Although the pandemic continues to have some impact and has affected staffing as well, memberships, summer camps and swim lessons show increased participation as recreation facilities reopened. The projected amount of revenue for 2021-22 is approximately \$2.8 million.

Interest and miscellaneous income is re-estimated at \$50,470 and projected at \$59,985 for 2021-22.

Expenses

The Recreation Revolving Fund Budget is a compilation of the 30 activity budgets that comprise this Enterprise Fund. Fiscal Year 2021-22 projected expenditures, including the transfer to the General Fund, are projected at \$3.6 million.

A salary increase of 3% is included in the 2021-22 Recreation Revolving Fund Budget. The budget assumes the employer contribution rate to the Texas Municipal Retirement System (TMRS) will be decreased to 16.75% for the next fiscal year. The Retirement Security Plan (RSP) remains constant at 3.90%. The annual contribution for Other Post-Employment Benefits (OPEB) remains constant at \$1,944 as well as the employee health insurance at \$10,205 per employee, and projects full-time position attrition at 0.5%.

The transfer to the General Fund remains constant at \$153,000 for this year and is projected to be \$156,060 for the 2021-22 fiscal year.

Working Capital

The working capital for 2021-22 is projected at \$330,660 which equals 35 days of operation.

RISK MANAGEMENT FUND

Revenues

Revenues in this fund are primarily transfers from the General Fund, Sustainability & Environmental Services Fund and the Water & Sewer Fund and are based on a fair share methodology of expenses incurred. These are updated annually to include the most recent experience for Workers' Compensation claims and Judgment and Damages in determining the appropriate allocation level of funding.

The transfer from the General Fund has increased to \$5.8 million in the Re-Estimate Budget and in the 2021-22 Budget. The other projected transfers for 2021-22 include \$851,997 from the Water & Sewer Fund and \$547,133 from the Sustainability & Environmental Services Fund.

The 2020-21 Re-Estimate also sees an increase in claims recovered year to date. The original budgeted amount was \$250,000 and has been increased to \$350,000 in the Re-Estimate. The 2021-22 Budget amount is also projected at \$350,000.

Interest Income remains the same as the originally budgeted amount of \$100,000 in 2020-21 and the 2021-22 Budget amount is also projected at \$100,000.

Expenses

Expenditures are made up of Workers' Compensation claims, payment of Judgments and Damages against the City, and ongoing expenses for Risk Management Operations. Workers' Compensation claims are projected to remain at \$2.6 million in the 2020-21 Re-Estimate and in the 2021-22 Budget. Judgments and Damages are also projected to remain the same at \$1.5 million in the 2020-21 Re-Estimate and in the 2021-22 Budget.

The 2021-22 Risk Management Budget includes a funded supplement in the amount of \$366,500 due to an increase in insurance policy premiums for 2021-22. A 3% salary increase totaling \$16,275 is included in the 2021-22 Risk Management Fund Budget. The 2021-22 budget assumes the employer contribution rate to the Texas Municipal Retirement System (TMRS) will be reduced from 17.21% to 16.75% for the next fiscal year, while the Retirement Security Plan (RSP) will remain unchanged at 3.90%. The annual contribution for Other Post-Employment Benefits (OPEB) remains constant at \$1,944 per employee as does the employee health insurance at \$10,205 per employee, and projects full-time position attrition at 0.5%.

Working Capital

The ending working capital for 2021-22 is projected to be \$849,994.

PLANO TELEVISION (PTV) FUND

Revenues

The PTV Fund and television production station is representative of the City's commitment to communicate matters of interest to the Citizens of Plano with "Service Excellence". Primary funding for this fund consists of Public Education Government (PEG) fees provided by cable providers charged to customers for cable access to the Plano Television Network. Cable providers remit 1.0% of gross revenues as payment. These PTV Fees for 2021-22 are projected to be \$498,292.

PEG fee revenues have been the primary funding source for operations & maintenance costs within this Fund. Legislation has been enacted which limits PEG fee revenue to be used for expenditures related to capital and capital facility costs only. By law, PEG fee revenue can no longer be used for operations & maintenance costs.

The transfer from the General Fund's Cable TV Franchise revenue was reduced to \$0 in the 2020-21 Re-Estimate due to the healthy fund balance in the PTV Fund and in order to help provide some fiscal relief to the General Fund; however, the planned transfer amount for the 2021-22 will be reinstated to the \$250,000. Also included is an internal operating transfer of \$250,000 from the Technology Fund to fund operation of the City of Plano website.

Expenses

Total appropriations for 2021-22 are \$1.8 million. A 3% salary increase totaling \$15,812 is included in the 2021-22 PTV Fund Budget. The budget assumes the employer contribution rate to the Texas Municipal Retirement System (TMRS) will be 16.75% for the next fiscal year. The City's Retirement Security Plan (RSP) contribution rate remains at 3.9% and the City's share of the FICA-HI (Medicare) rate remains at 1.45% as set by the Federal government. The annual contribution for Other Post-Employment Benefits (OPEB) will remain \$1,944 per employee as does the employee health insurance at \$10,205 per employee, and projects full-time position attrition at 0.5%.

Working Capital

The projected ending working capital for 2021-22 is estimated at \$416,930 or 85 days of operations.

CAPITAL MAINTENANCE FUND

Revenues

The total projected revenue for the 2021-22 Capital Maintenance Budget is \$47.25 million. This includes transfers of \$43.3 million from the General Fund, \$2.0 million from the Water & Sewer Fund, \$500,000 from the Convention & Tourism Fund and \$500,000 from the Municipal Drainage Fund. The Interest Earnings and Rollback Tax revenues are projected at \$750,000 and \$200,000 respectively in 2021-22. During 2020-21 the Capital Maintenance Fund did receive an additional \$2 million based on the City Council's Sales Tax Policy which can be used to allocate any revenue received from sales tax over the re-estimated revenue projection to the Capital Maintenance Fund. In addition, this fund is projected to receive an additional \$8 million from the American Rescue Plan Act (ARPA) for a Computerized Signal System in 2021-22.

The Capital Maintenance Fund displays Plano's pro-active approach to preserving the City's sizable investment in capital improvements. The City's \$2.7 billion in existing capital infrastructure must be maintained in order to provide effective service to Plano's citizens. Additionally, this fund has been favorably identified by each of the three major rating agencies as an element which contributes to Plano's AAA bond rating.

Current transfers will fund planned repair and rehabilitation projects for the upcoming year, while also addressing the need to maintain available funds from this source for future projects.

Expenses

The Capital Maintenance Fund requested expenditures for 2021-22 total \$57.0 million. The 2021-22 planned expenses include \$35.3 million for Street rehabilitation projects; \$6.9 million for Park renovations; \$12.9 million for renovating and repairing major systems at Municipal Facilities and \$1.9 million for utility and other projects. Detailed information concerning all Capital Maintenance projects is included in the *2021-22 Community Investment Program* document.

Working Capital

The Capital Maintenance Fund is projected to end 2021-22 with \$16.4 million in working capital.

EQUIPMENT REPLACEMENT FUND

Revenues

The Equipment Replacement Fund provides resources for the purchase of equipment as well as the replacement of worn-out or obsolete equipment which in turn minimizes budgetary impact(s) to the various funds on a year-to-year basis. Scheduled depreciation charges from user departments on all major vehicles and capital equipment are collected by this fund. The Reserve Funds are then used to purchase new equipment as directed by the City Manager, or to replace vehicles and equipment at the end of their useful life.

Fiscal Year 2021-22 ERF projected revenues total \$18.2 million. This amount includes: Depreciation Transfers In (revenues), \$16.9 million; Interest Income, \$750,000; and Equipment Auction revenues, \$603,000.

Expenses

Total expenses of \$16.4 million are budgeted for the replacement of equipment in 2021-22. This amount includes \$11.6 million for scheduled rolling stock.

Other expenditures include:

Way Finding ERF, \$75,000 for Signs.

Police Replacement Fund, \$2,824,812 for replacement of body cameras, ballistic helmets, face shields, plate carriers, Hazardous Device X-Ray system and a Rimage Catalyst & Publisher.

Fire Equipment Replacement Fund: \$1.49 million, for the replacement of equipment that has reached the end of its serviceable life, including Self-Contained Breathing Apparatus (SCBA) units, portable radios, mobile radios, ambulance cots, Positive Pressure Ventilation (PPV) fans, an AeroClave decontamination system, an ice machine at Station 7, stair masters located in fire stations, an oven at Station 11, a PPE Extractor, and miscellaneous tools.

Recreation Equipment Replacement Fund: \$150,000 for recreation exercise equipment purchases.

Plano Event Center Equipment Replacement Fund: \$87,891 for equipment purchases.

EOC Equipment Replacement Fund: \$5,000 for equipment purchases.

Non-Public Safety Radios Replacement Fund was established for 2021-22 to purchase Replacement Portable Radios in the amount of \$79,700 for Public Safety Communications and \$55,978 for Animal Services.

Additional expenses include a reimbursement from the ERF to Fleet Services for a portion of employee salaries and benefits related to time spent managing the ERF purchases each year, \$358,139, and also municipal garage charges of \$51,854.

Working Capital

The Equipment Replacement Fund is projected to end the year with \$33.0 million in working capital.

HOUSING AND URBAN DEVELOPMENT (HUD) GRANT

The HUD Fund represents the City's allocation of annual funding received from the Federal Government as a block grant. For 2021-22, the City will receive \$ 2,347,649 which is dedicated to grant administration, housing rehabilitation, first time homebuyers, and homelessness prevention, as well as funding to Texas Muslim Women's Foundation, the Boys & Girls Clubs of Collin County, Habitat for Humanity of Collin County and the Agape Resource & Assistance Center.

CRIMINAL INVESTIGATION FUND

The Criminal Investigation Fund provides funding for equipment and services to the Police Department that are not included in the General Fund. Revenues to this fund include forfeits and seizures from criminal investigations as awarded to Plano by the appropriate Court(s) and are typically used for various miscellaneous expenses, including equipment and capital outlay items that support the Police Department. The Criminal Investigation Fund is comprised of three (3) cost centers based on the source of their funding: Department of Justice (DOJ) Equitable Sharing, Treasury Forfeiture, and Criminal Investigation State/Local.

The 2020-21 Re-Estimate includes \$100,000 for the Unmanned Aerial Vehicles (UAVs) program, \$10,000 for a Voice to Text solution for Patrol Officers, \$150,000 for Personnel Scheduling Software, \$30,000 for hardware needs for the conversion of a conference room, \$383,000 for officer GPS location services software for portable radios; \$66,364 for Digital Evidence Management System software, training, and supplies; \$50,000 for JD Edwards Asset Inventory Management Mobile software; \$50,000 for replacement of seven (7) interview room camera systems; \$50,372 for 802 Furniture, Fixtures, and Equipment; \$177,655 for Jail Management System installation, testing and maintenance; \$30,000 for WatchGuard video evidence library interface; \$22,500 for body worn camera maintenance; and \$11,025 for a firearms microscope.

The 2021-22 Budget includes \$299,500 for equipment and weapons for specialized law enforcement applications, \$25,000 for surveillance van cameras and equipment; \$25,000 for a deployable camera; \$30,000 for WatchGuard video evidence library interface; and \$54,500 for Digital Evidence Management System Software.

TECHNOLOGY FUND

The Technology Fund provides resources for the acquisition and replacement of technology at the City, including software, hardware, and other related equipment on a year-to-year basis. The

transfer from the General Fund to the Technology Fund for the 2021-22 remains in the amount of \$1.0 million. Revenues for 2021-22 total \$1,475,000 and consist of operating transfers of \$1.0 million from the General Fund and transfers totaling \$400,000 from the Water & Sewer Fund, Sustainability & Environmental Services Fund, Municipal Drainage Fund, and Convention & Tourism Fund. The 2021-22 Budget revenues also includes projected interest earnings of \$75,000 on the fund balance. In addition, a one-time transfer of \$1.5 million from the Technology Services Fund was included in the 2020-21 Re-Estimate for the purpose of a complete hyper-converged server hardware refresh for city-wide enterprise and public safety systems due to aging hardware and the growing need for our environment to accommodate upcoming technology projects.

Technology Services manages the modernization of critical infrastructure and the applications used by Plano departments, with \$1,440,566 budgeted in the 2021-22 Technology Fund for improvements and system upgrades. This amount includes \$36,000 for a Social Media Listening Tool; \$600,000 for professional services to capture the full scope of business needs to transition the city's unified communications platform; \$152,050 for purchasing and implementation of Enhanced Data from Motorola; \$10,000 to purchase and install AudioCodes phones in the common area for (11) Fire Stations; \$602,516 for construction project management software; and \$40,000 for equipment to integrate the inventory management system used by the Fire department with Radio Frequency Identification to provide accurate real-time inventory and asset information.

The Technology Fund includes the annual transfer to the PTV Fund of \$250,000 for purposes of maintaining the City's website.

TS REPLACEMENT FUND

The TS Replacement Fund was established to replace existing technology equipment used by the City of Plano's departments on a regularly scheduled basis. These systematic replacement schedules enable all hardware and software to meet standard requirements with the intention of operating with the latest technology. The fund has six (6) operating cost centers: Printers/Plotters; PC/Laptops/Tablets; Servers/Switches/Routers/Data Storage; Security Cameras; RFID; and Audio Visual.

Revenues in this fund are received in the form of annual payments from each operating cost center based on the lease amount per unit. The total revenues for 2021-22 is \$1,693,673 and remains constant with the 2020-21 Re-Estimate due to the citywide computer refresh being procured through a lease option. The revenues for the 2021-22 total \$1,093,673 for PC/Laptop/Tablets in the form of annual payments for the leased devices based on a cost per unit from each operating cost center in the TS Replacement Fund, projected interest earnings of \$100,000 on the fund balance, and a transfer of \$500,000 from the General Fund.

The TS Replacement Fund includes \$2,690,694 in projected expenditures for 2021-22. This amount includes \$1,127,694 for the lease of city desktop computers, laptops, and tablets. The RFID system used by Plano Public Libraries will need replacing once the system reaches the end of its supported lifespan; therefore, funds totaling \$143,000 are allocated to the RFID replacement cost center. The distribution of the remaining \$1,420,000 includes the following: \$75,000 for

Printers/Plotters; \$540,000 for Servers/Switches/Routers/Data Storage; \$500,000 for Security Cameras; and \$305,000 for Audio and Visual.

The TS Replacement Fund is projected to end the year with \$1,316,918 in working capital.

VISION

Plano is a global economic leader bonded by a shared sense of community where residents experience unparalleled quality of life.



COMBINED OPERATING BUDGET

	Actuals 2018-19	Actuals 2019-20	Budget 2020-21	Re-Est 2020-21	Budget 2021-22	Variance	
						Bud to Bud	Est to Bud
BEGINNING BALANCES							
Operating Funds:							
General Fund	\$52,213,524	\$58,680,053	\$37,366,924	\$61,605,244	\$62,957,414	68.5%	2.2%
Water & Sewer Fund	35,236,651	39,267,803	34,872,841	36,088,212	26,198,972	-24.9%	-27.4%
Sustainability & Env. Svc. Fund	3,976,958	2,897,664	1,911,272	1,495,499	644,791	-66.3%	-56.9%
Convention & Tourism Fund	5,712,873	8,565,919	5,226,210	5,947,277	4,103,021	-21.5%	-31.0%
Municipal Drainage Utility Fund	4,641,134	5,237,675	4,202,884	5,420,243	4,754,823	13.1%	-12.3%
Recreation Revolving Fund	1,174,933	898,714	563,275	194,563	1,114,630	97.9%	472.9%
Municipal Golf Course Fund	(38,430)	161	72,861	81,374	261,037	258.3%	220.8%
PTV Fund	1,880,193	2,163,172	1,197,629	2,182,354	1,189,611	-0.7%	-45.5%
TOTAL OPERATING FUNDS	\$104,797,836	\$117,711,161	\$85,413,896	\$113,014,766	\$101,224,298	18.5%	-10.4%
Debt Service Funds:							
General Obligation	\$6,571,577	\$5,548,057	\$7,132,635	\$8,116,339	\$7,917,563	11.0%	-2.4%
Water & Sewer Debt	822,101	854,652	872,952	887,696	896,196	2.7%	1.0%
TOTAL DEBT SERVICE FUNDS	\$7,393,678	\$6,402,709	\$8,005,587	\$9,004,035	\$8,813,758	10.1%	-2.1%
TOTAL BEGINNING BALANCES	\$112,191,514	\$124,113,870	\$93,419,483	\$122,018,801	\$110,038,057	17.8%	-9.8%
REVENUES & TRANSFERS IN							
Operating Funds:							
General Fund	\$319,313,071	\$310,068,783	\$312,860,849	\$312,004,593	\$315,085,514	0.7%	1.0%
Water & Sewer Fund	166,530,740	170,178,646	177,909,931	170,285,538	179,224,128	0.7%	5.2%
Sustainability & Env. Svc. Fund	28,233,680	27,867,067	29,140,872	29,051,494	30,021,101	3.0%	3.3%
Convention & Tourism Fund	15,147,743	8,510,079	12,588,319	8,428,857	12,864,889	2.2%	52.6%
Municipal Drainage Utility Fund	7,723,369	7,859,307	9,943,307	9,493,307	9,521,528	-4.2%	0.3%
HUD Grant Fund	1,852,123	1,679,292	2,362,989	2,251,774	2,347,649	-0.6%	4.3%
Recreation Revolving Fund	4,199,989	1,528,550	2,187,935	1,554,744	2,814,259	28.6%	81.0%
Municipal Golf Course Fund	919,608	1,055,755	1,030,578	1,213,101	1,216,120	18.0%	0.2%
PTV Fund	1,283,838	1,011,927	902,049	829,158	1,023,792	13.5%	23.5%
TOTAL OPERATING FUNDS	\$545,204,161	\$529,759,406	\$548,926,829	\$535,112,566	\$554,118,979	0.9%	3.6%
Debt Service Funds:							
General Obligation	\$47,188,836	\$49,373,428	\$50,290,295	\$50,179,832	\$52,494,462	4.4%	4.6%
Water & Sewer Debt	3,308,621	3,304,244	3,748,000	3,282,000	4,606,777	22.9%	40.4%
TOTAL DEBT SERVICE FUNDS	\$50,497,457	\$52,677,672	\$54,038,295	\$53,461,832	\$57,101,239	5.7%	6.8%
TOTAL REVENUE & TRANSFERS IN	\$595,701,618	\$582,437,078	\$602,965,124	\$588,574,397	\$611,220,218	1.4%	3.8%
Less: Interfund Transfers	21,204,854	22,602,219	21,509,519	21,257,309	22,093,920	2.7%	3.9%
NET BUDGET REVENUE	\$574,496,764	\$559,834,859	\$581,455,605	\$567,317,088	\$589,126,297	1.3%	3.8%
TOTAL AVAILABLE FUNDS	\$686,688,278	\$683,948,729	\$674,875,088	\$689,335,889	\$699,164,354	3.6%	1.4%
APPROPRIATIONS & TRANSFERS OUT							
Operations:							
General Fund	\$312,846,542	\$307,143,592	\$327,736,332	\$310,652,423	\$353,569,563	7.9%	13.8%
Water & Sewer Fund	162,499,588	173,358,237	181,491,110	180,174,779	182,574,112	0.6%	1.3%
Sustainability & Env. Svc. Fund	29,312,974	29,269,232	30,143,426	29,902,202	30,665,375	1.7%	2.6%
Convention & Tourism Fund	12,294,697	11,128,721	13,620,890	10,273,113	16,933,534	24.3%	64.8%
Municipal Drainage Utility Fund	7,126,828	7,676,739	10,056,067	8,092,205	10,021,075	-0.3%	23.8%
HUD Grant Fund	1,852,123	1,679,292	2,362,989	2,251,774	2,347,649	-0.6%	4.3%
Recreation Revolving Fund	4,476,206	2,232,701	2,459,003	634,677	3,598,229	46.3%	466.9%
Municipal Golf Course Fund	881,017	974,542	1,008,595	1,033,438	1,021,047	1.2%	-1.2%
PTV Fund	1,000,859	992,745	1,788,496	1,821,901	1,796,473	0.4%	-1.4%
TOTAL OPERATIONS	\$532,290,834	\$534,455,801	\$570,666,908	\$544,836,512	\$602,527,057	5.6%	10.6%
Debt Service Funds:							
General Obligation	\$48,212,356	\$46,805,146	\$52,234,901	\$50,378,608	\$53,677,622	2.8%	6.5%
Water & Sewer Debt	3,276,070	3,271,200	3,739,500	3,273,500	4,596,777	22.9%	40.4%
TOTAL DEBT SERVICE FUNDS	\$51,488,426	\$50,076,346	\$55,974,401	\$53,652,108	\$58,274,399	4.1%	8.6%
TOTAL APPROPRIATIONS & TRANSFERS OUT	\$583,779,260	\$584,532,147	\$626,641,309	\$598,488,620	\$660,801,456	5.5%	10.4%
Less: Interfund Transfers	21,204,854	22,602,219	21,509,519	21,257,309	22,093,920	2.7%	3.9%
NET BUDGET APPROPRIATIONS	\$562,574,406	\$561,929,928	\$605,131,789	\$577,231,311	\$638,707,535	5.5%	10.7%

ENDING BALANCES**Operating Funds:**

General Fund	\$58,680,053	\$61,605,244	\$22,491,441	\$62,957,414	\$24,473,365	8.8%	-61.1%
Water & Sewer Fund	39,267,803	36,088,212	31,291,662	26,198,972	22,848,988	-27.0%	-12.8%
Sustainability & Env. Svc. Fund	2,897,664	1,495,499	908,717	644,791	517	-99.9%	-99.9%
Convention & Tourism Fund	8,565,919	5,947,277	4,193,639	4,103,021	34,376	-99.2%	-99.2%
Municipal Drainage Utility Fund	5,237,675	5,420,243	4,090,125	4,754,823	4,255,275	4.0%	-10.5%
Recreation Revolving Fund	898,714	194,563	292,206	1,114,630	330,660	13.2%	-70.3%
Municipal Golf Course Fund	161	81,374	94,845	261,037	456,109	380.9%	74.7%
PTV Fund	2,163,172	2,182,354	311,182	1,189,611	416,930	34.0%	-65.0%
TOTAL OPERATING FUNDS	\$117,711,161	\$113,014,766	\$63,673,817	\$101,224,298	\$52,816,220	-17.1%	-47.8%

Debt Service Funds:

General Obligation	\$5,548,057	\$8,116,339	\$5,188,030	\$7,917,563	\$6,734,403	29.8%	-14.9%
Water & Sewer Debt	854,652	887,696	881,452	896,196	906,196	2.8%	1.1%
TOTAL DEBT SERVICE FUNDS	\$6,402,709	\$9,004,035	\$6,069,482	\$8,813,758	\$7,640,599	25.9%	-13.3%
TOTAL ENDING BALANCES	\$124,113,870	\$122,018,801	\$69,743,299	\$110,038,057	\$60,456,819	-13.3%	-45.1%
TOTAL APPROPRIATIONS & ENDING BALANCES	\$686,688,276	\$683,948,729	\$674,875,088	\$687,269,368	\$699,164,354	3.6%	1.7%

GENERAL FUND

	Actual 2018-19	Actual 2019-20	Budget 2020-21	Re-Est 2020-21	Budget 2021-22	Variance	
						Bud to Bud	Est to Bud
UNAPPROPRIATED FUND							
BALANCE	\$52,213,524	\$58,680,053	\$37,366,924	\$56,902,595	\$62,957,414	68.5%	2.2%
Encumbrance Adjustment				4,702,649			
Revenues							
Taxes	\$234,812,567	\$234,540,489	\$238,149,738	\$241,342,739	\$242,652,159	1.9%	0.5%
Franchise Fees	23,330,387	20,948,685	20,943,405	19,280,694	19,194,571	-8.4%	-0.4%
Fines & Forfeits	6,480,503	4,710,210	5,202,336	4,075,337	4,607,563	-11.4%	13.1%
Miscellaneous Revenue	5,501,534	5,208,478	3,666,910	3,275,958	3,406,071	-7.1%	4.0%
Licenses & Permits	8,794,102	8,215,483	8,619,791	8,645,810	8,702,592	1.0%	0.7%
Charges for Services	17,684,251	12,672,103	12,823,736	12,280,021	12,765,354	-0.5%	4.0%
Intergovernmental Revenue	2,004,873	1,421,116	2,195,415	2,096,725	2,163,284	-1.5%	3.2%
Subtotal Revenues	\$298,608,217	\$287,716,564	\$291,601,330	\$290,997,284	\$293,491,594	0.6%	0.9%
Intragovernmental Transfers	20,704,854	22,352,219	21,259,519	21,007,309	21,593,920	1.6%	2.8%
TOTAL REVENUES & TRANSFERS	\$319,313,071	\$310,068,783	\$312,860,849	\$312,004,593	\$315,085,514	0.7%	1.0%
TOTAL RESOURCES	\$371,526,595	\$368,748,836	\$350,227,773	\$373,609,837	\$378,042,928	7.9%	1.2%
APPROPRIATIONS							
Operating Expense							
Salaries & Wages	\$205,714,437	\$208,643,616	\$213,207,641	\$215,449,603	\$225,528,191	5.8%	4.7%
Materials & Supplies	9,274,730	8,029,080	9,314,311	10,171,642	9,812,105	5.3%	-3.5%
Contractual	52,984,259	52,400,078	56,983,490	58,169,963	59,642,868	4.7%	2.5%
Community Services Agencies	562,780	555,974	570,380	570,380	578,400	1.4%	1.4%
Sundry	1,553,708	913,523	1,560,946	1,867,187	1,369,160	-12.3%	-26.7%
Reimbursements	(4,639,390)	(2,646,521)	(4,876,272)	(4,916,913)	(5,104,267)	4.7%	3.8%
CARES Act Reimbursement	0	(14,009,411)	0	(9,765,984)	0	0.0%	-100.0%
ARPA Reimbursement	0	0	0	(15,712,158)	0	0.0%	-100.0%
Subtotal	\$265,450,524	\$253,886,339	\$276,760,496	\$255,833,720	\$291,826,457	5.4%	14.1%
Capital Outlay	2,164,976	1,081,876	0	1,042,867	1,507,710	0.0%	44.6%
TOTAL OPERATIONS	\$267,615,500	\$254,968,215	\$276,760,496	\$256,876,587	\$293,334,167	6.0%	14.2%
Capital Maintenance Fund	\$30,250,549	\$35,250,549	\$35,250,549	\$37,250,549	\$43,250,549	22.7%	16.1%
Risk Management Fund	4,771,520	5,000,000	5,000,000	5,800,000	5,800,000	16.0%	0.0%
Technology Fund	1,000,000	2,000,000	1,000,000	1,000,000	1,000,000	0.0%	0.0%
TS Replacement Fund	500,000	1,000,000	500,000	500,000	500,000	0.0%	0.0%
PTV Fund	250,000	0	0	0	250,000	100.0%	100.0%
Economic Development Incentive	8,458,973	8,924,828	9,225,287	9,225,287	9,434,847	2.3%	2.3%
TOTAL TRANSFERS	\$45,231,042	\$52,175,377	\$50,975,836	\$53,775,836	\$60,235,396	18.2%	12.0%
TOTAL APPROPRIATIONS	\$312,846,542	\$307,143,592	\$327,736,332	\$310,652,423	\$353,569,563	7.9%	13.8%
UNAPPROPRIATED FUND	\$58,680,053	\$61,605,244	\$22,491,441	\$62,957,414	\$24,473,365	8.8%	-61.1%
Days of Operation					30		

GENERAL FUND REVENUE BY SOURCE

	Actual 2018-19	Actual 2019-20	Budget 2020-21	Re-Est 2020-21	Budget 2021-22	Variance	
						Bud to Bud	Est to Bud
SOURCE OF INCOME							
Taxes							
Ad Valorem Taxes:							
Current	\$143,760,694	\$145,759,349	\$148,792,332	\$150,192,332	\$151,331,944	1.7%	0.8%
Delinquent	(161,972)	(521,261)	1,565,120	100,000	1,596,262	2.0%	100.0%
Penalty & Interest	458,623	614,634	782,560	649,792	798,131	2.0%	22.8%
Sales Tax	88,231,063	86,754,811	84,879,855	88,629,211	87,149,229	2.7%	-1.7%
Mixed Drink Tax	2,402,680	1,748,846	2,004,001	1,642,078	1,647,004	-17.8%	0.3%
Bingo Gross Receipts Tax	75,546	93,589	79,936	87,622	87,885	9.9%	0.3%
Excess Proceeds on Taxes	45,933	90,521	45,933	41,704	41,704	-9.2%	0.0%
TOTAL TAXES	\$234,812,567	\$234,540,489	\$238,149,738	\$241,342,739	\$242,652,159	1.9%	0.5%
Franchise Fees							
Electrical Franchise	\$12,217,535	\$12,253,681	\$12,310,654	\$11,680,224	\$11,680,224	-5.1%	0.0%
Telephone Franchise	3,758,430	2,433,454	2,415,323	1,827,244	1,827,244	-24.3%	0.0%
Fiber Optics Franchise	56,351	57,680	56,351	53,601	53,601	-4.9%	0.0%
Gas Franchise	3,796,830	3,110,903	3,122,006	3,074,741	3,120,862	0.0%	1.5%
Cable TV Franchise	3,501,241	3,092,967	3,039,071	2,644,884	2,512,640	-17.3%	-5.0%
TOTAL FRANCHISE FEES	\$23,330,387	\$20,948,685	\$20,943,405	\$19,280,694	\$19,194,571	-8.4%	-0.4%
Fines & Forfeits							
Municipal Court	\$6,417,186	\$4,678,459	\$5,151,000	\$4,044,598	\$4,556,732	-11.5%	12.7%
Library Fines	63,317	31,751	51,336	30,739	50,831	100.0%	65.4%
TOTAL FINES & FORFEITS	\$6,480,503	\$4,710,210	\$5,202,336	\$4,075,337	\$4,607,563	-11.4%	13.1%
Miscellaneous Revenue							
Interest Earnings	\$3,558,767	\$3,312,931	\$1,700,000	\$1,700,000	\$1,710,000	0.6%	0.6%
Sale/Rental of Property	502,580	387,234	542,958	337,828	437,234	-19.5%	29.4%
Insurance Collections	624,970	732,726	703,497	517,675	538,382	-23.5%	4.0%
Sundry	815,217	775,587	720,455	720,455	720,455	0.0%	0.0%
TOTAL MISCELLANEOUS REVENUE	\$5,501,534	\$5,208,478	\$3,666,910	\$3,275,958	\$3,406,071	-7.1%	4.0%
Licenses and Permits							
Food Handlers Permits	\$764,595	\$707,570	\$681,520	\$646,520	\$648,460	-4.9%	0.3%
Land / Burning / Liquid Waste	20,400	19,255	23,483	19,796	19,855	-15.4%	0.3%
Grease Trap Permits	76,323	80,223	20,491	75,720	75,947	270.6%	0.3%
Fire Inspection Fees	308,955	244,235	301,256	252,392	301,256	0.0%	19.4%
Rental Registration Fees	337,410	393,814	376,747	381,989	383,135	1.7%	0.3%
Animal Licenses	118,805	108,061	125,960	105,415	105,731	-16.1%	0.3%
Restaurant Plan Review	32,250	13,750	34,419	12,075	12,111	-64.8%	0.3%
Alarm Permits	1,451,008	1,326,843	1,312,207	1,312,207	1,316,144	0.3%	0.3%
Filing Fees	338,620	263,680	347,443	299,402	299,402	-13.8%	0.0%
Fire Protection Plan Review	300,996	209,271	327,928	259,586	259,586	-20.8%	0.0%
Building Permits	3,724,380	3,423,248	3,728,562	3,728,562	3,728,562	0.0%	0.0%
Electrical Permits	127,719	133,757	129,769	194,301	194,301	49.7%	0.0%
Plumbing Permits	342,416	388,165	369,429	441,277	441,277	19.4%	0.0%
Heating & A/C Permits	177,427	185,447	181,167	193,526	193,526	6.8%	0.0%
Fence Permits	42,132	47,562	43,727	61,021	61,021	39.5%	0.0%
Swimming Pool Permits	27,888	44,869	37,856	48,151	48,151	27.2%	0.0%
Pool Inspection	88,830	85,821	85,552	85,552	85,809	0.3%	0.3%
Irrigation Permits	44,763	53,168	35,262	35,341	35,341	0.2%	0.0%
Day Laborer Fees	12,088	10,985	12,291	12,291	12,291	0.0%	0.0%
Sign Permits	150,803	175,728	150,000	183,175	183,175	22.1%	0.0%
Reoccupancy Permits	132,030	104,150	135,481	115,000	115,000	-15.1%	0.0%
Misc. Licenses & Permits	174,264	195,881	159,242	182,511	182,511	14.6%	0.0%
TOTAL LICENSES & PERMITS	\$8,794,102	\$8,215,483	\$8,619,791	\$8,645,810	\$8,702,592	1.0%	0.7%
Fees & Service Charges							
Animal Pound & Adoption Fee	\$272,868	\$262,450	\$256,981	\$247,253	\$247,995	-3.5%	0.3%
Ambulance Service	5,713,744	6,259,599	4,759,064	4,914,159	4,928,901	3.6%	0.3%
False Alarm Response	257,441	204,582	268,784	213,734	214,375	-20.2%	0.3%
Emergency 911	790,304	712,698	697,558	607,550	609,373	-12.6%	0.3%
Contractor Registration Fee	200,923	174,437	197,735	197,735	197,735	0.0%	0.0%
Engineering Inspection Fee	600,557	242,013	300,000	330,000	330,000	10.0%	0.0%
Residential Building Plan Review	54,520	68,317	64,600	79,115	79,115	22.5%	0.0%
Reinspection Fee	82,850	52,155	85,400	49,688	49,688	-41.8%	0.0%
File Searches	58,881	45,688	54,798	39,941	40,061	-26.9%	0.3%
Same Day Inspection Fee	71,460	59,270	72,035	54,091	54,091	-24.9%	0.0%
Convenience Copiers	10,798	5,118	10,842	5,000	5,015	-53.7%	0.3%
Lease Fees	114,370	81,258	150,000	94,390	100,000	-33.3%	5.9%
Recreation User Fee	986,243	656,386	640,345	640,345	642,266	0.3%	0.3%
Recreation Rental Fee	350,721	211,799	262,931	225,932	226,610	-13.8%	0.3%
Swimming Fees	1,151,296	312,242	861,545	500,415	801,916	-6.9%	60.3%
Recreation Membership Card Fee	4,606,842	1,880,253	2,253,406	2,253,406	2,360,166	4.7%	4.7%

Tennis Center Fee	264,178	184,560	253,449	363,120	364,209	43.7%	0.3%
Food Manager/Handler Training	800	0	0	0	0	0.0%	0.0%
Tree Trimming Assessments	138,921	149,078	156,186	170,154	170,664	9.3%	0.3%
Child Safety Fees	105,589	62,754	87,985	69,724	69,933	-20.5%	0.3%
Sundry	1,850,945	1,047,446	1,390,091	1,224,269	1,273,240	-8.4%	4.0%
TOTAL FEES & SVC CHARGES	\$17,684,251	\$12,672,103	\$12,823,736	\$12,280,021	\$12,765,354	-0.5%	4.0%
Intergovernmental Revenue -							
FISD School Resource Officer	67,668	46,008	71,460	71,460	74,274	3.9%	3.9%
PISD School Resource Officers	1,688,176	1,049,872	1,870,744	1,741,488	1,805,233	-3.5%	3.7%
Plano-Richardson Trng. Ctr. / Misc.	249,029	325,236	253,211	283,777	283,777	12.1%	0.0%
TOTAL INTERGOVT'L REVENUE	\$2,004,873	\$1,421,116	\$2,195,415	\$2,096,725	\$2,163,284	-1.5%	3.2%
TOTAL REVENUE	\$298,608,217	\$287,716,564	\$291,601,330	\$290,997,284	\$293,491,594	0.6%	0.9%
Intragovernmental Transfers							
Intra-Fund Transfers From:							
Water & Sewer Fund	\$16,917,188	\$17,172,051	\$17,199,219	\$16,617,636	\$17,117,516	-0.5%	3.0%
Sustain. & Environ. Services Fund	2,340,311	2,097,917	2,139,875	2,317,063	2,363,404	10.4%	2.0%
Recreation Revolving Fund	210,007	150,000	153,000	153,000	156,060	2.0%	2.0%
Golf Course Fund	0	0	51,529	60,655	60,806	100.0%	100.0%
Convention & Tourism Fund	695,103	933,720	952,394	939,432	958,221	0.6%	2.0%
Municipal Drainage Fund	530,988	748,531	763,502	919,523	937,913	22.8%	2.0%
PIC Fund (Plano Improvement Corp.)	11,257	0	0	0	0	0.0%	0.0%
Technology Fund	0	1,250,000	0	0	0	0.0%	0.0%
TOTAL INTRAGOV'T'L TRANSFERS	\$20,704,854	\$22,352,219	\$21,259,519	\$21,007,309	\$21,593,920	1.6%	2.8%
TOTAL GENERAL FUND	\$319,313,071	\$310,068,783	\$312,860,849	\$312,004,593	\$315,085,514	0.7%	1.0%

NON DEPARTMENTAL SUMMARY

	Actual 2018-19	Actual 2019-20	Budget 2020-21	Re-Est 2020-21	Budget 2021-22	Variance	
						Bud to Bud	Est to Bud
BY ITEM							
Overtime - Fed. Mandate	\$95	(\$95)	\$0	\$590	\$0	0.0%	-100.0%
Retirement Payout	0	0	2,000,000	434,162	2,000,000	0.0%	360.7%
Vacation Buyback	0	0	699,341	0	765,628	9.5%	100.0%
Sick Leave Buy-out	0	0	594,802	0	589,643	-0.9%	100.0%
Compensation Adjustments	0	0	1,000,000	0	2,000,000	100.0%	100.0%
Unemployment Insurance	26,363	227,721	80,000	40,000	80,000	0.0%	100.0%
Electricity	937,982	924,397	1,200,000	1,000,000	1,200,000	0.0%	20.0%
Water/Sewer	3,548,397	4,129,239	3,826,020	3,826,020	3,826,020	0.0%	0.0%
Appraisal District	1,243,423	1,366,115	1,394,751	1,355,026	1,382,127	-0.9%	2.0%
Collin Co. Tax Collection Svcs.	68,432	68,751	70,126	68,874	70,251	0.2%	2.0%
Technology Services	14,274,800	14,089,815	13,870,683	14,920,346	15,340,456	10.6%	2.8%
Miscellaneous	2,337,203	2,902,785	1,559,492	2,178,158	1,594,245	2.2%	-26.8%
Subtotal	\$22,436,696	\$23,708,728	\$26,295,215	\$23,823,176	\$28,848,370	9.7%	21.1%
Community Services Agencies:					\$578,400		
Assistance Center of Collin County	\$25,000	\$25,656	\$10,737	\$10,737		-100.0%	-100.0%
Assist. League of Greater Collin Co.	20,952	8,883	15,629	15,629		-100.0%	-100.0%
BIND: Brain Injury Network of Dallas	5,000	0	6,763	6,763		100.0%	100.0%
CASA of Collin County	77,662	73,165	80,638	80,638		-100.0%	-100.0%
City House, Inc. - RHY	21,929	18,603	0	0		0.0%	0.0%
City House, Inc. - TLP	15,000	19,188	21,526	21,526		-100.0%	-100.0%
Communities in Schools of Dallas Region	5,000	18,603	52,100	52,100		-100.0%	-100.0%
Emily's Place	10,000	33,101	0	0		0.0%	0.0%
Family Outreach	10,000	0	0	0		0.0%	0.0%
Hope's Door	23,429	25,804	18,235	18,235		-100.0%	-100.0%
Jewish Family Service	79,531	76,653	72,940	72,940		-100.0%	-100.0%
Maurice Barnett Geriatric Wellness Center - Preventive Health Care	0	0	31,260	31,260		100.0%	-100.0%
Meals on Wheels of Collin County	35,005	43,407	51,891	51,891		-100.0%	-100.0%
MPKids, dba Mission Possible Kids	0		16,281	16,281		100.0%	100.0%
My Possibilities	33,774	43,590	47,538	47,538		-100.0%	-100.0%
Rape Crisis Center of Collin County dba The Turning Point	47,348	57,411	66,692	66,692		-100.0%	-100.0%
Sci-Tech Discovery	12,805	8,413	0	0		0.0%	0.0%
The Samaritan Inn, LLC.	83,690	62,010	72,940	72,940		-100.0%	-100.0%
This Side Up Family Center	5,000	0	0	0		0.0%	0.0%
Veterans Center of North Texas	0	0	5,210	5,210		100.0%	-100.0%
Wellness Center-Gatekeepers	21,656	14,947	0	0		0.0%	0.0%
Wellness Center-Preventative	30,000	26,540	0	0		0.0%	0.0%
Subtotal Social Service Agencies	\$562,781	\$555,974	\$570,380	\$570,380	\$578,400	1.4%	1.4%
TOTAL OPERATIONS	\$22,999,478	\$24,264,702	\$26,865,595	\$24,393,556	\$29,426,770	9.5%	20.6%
Capital Maintenance Fund	\$30,250,549	\$35,250,549	\$35,250,549	\$37,250,549	\$43,250,549	22.7%	16.1%
Risk Management Fund	4,771,520	5,000,000	5,000,000	5,800,000	5,800,000	16.0%	0.0%
Technology Fund	1,000,000	2,000,000	1,000,000	1,000,000	1,000,000	0.0%	0.0%
TS Replacement Fund	500,000	1,000,000	500,000	500,000	500,000	0.0%	0.0%
PTV Fund	250,000	0	0	0	250,000	0.0%	0.0%
Economic Dev Incentive Fund	8,458,973	8,924,828	9,225,287	9,225,287	9,434,847	2.3%	2.3%
TOTAL TRANSFERS	\$45,231,042	\$52,175,377	\$50,975,836	\$53,775,836	\$60,235,396	18.2%	12.0%
TOTAL NON-DEPARTMENTAL	\$68,230,520	\$76,440,079	\$77,841,431	\$78,169,392	\$89,662,167	15.2%	14.7%

GENERAL OBLIGATION DEBT SERVICE

	Actual 2018-19	Actual 2019-20	Budget 2020-21	Re-Est 2020-21	Budget 2021-22	Variance	
						Bud to Bud	Est to Bud
UNAPPROPRIATED FUND BALANCE	\$6,571,577	\$5,548,057	\$7,132,635	\$8,116,339	\$7,917,563	11.0%	-2.4%
Revenues							
Ad Valorem Tax							
Current	\$45,686,746	\$47,980,798	\$48,954,129	\$49,489,957	\$51,322,026	4.8%	3.7%
Delinquent	(47,459)	(159,487)	515,209	100,000	540,956	5.0%	441.0%
Penalty & Interest	121,030	174,075	206,083	175,000	216,383	5.0%	23.6%
Fund Interest Income	1,279,957	1,243,469	500,000	300,000	300,000	-40.0%	0.0%
Police Academy Reimbursement	148,562	134,574	114,874	114,874	115,097	0.2%	0.2%
TOTAL REVENUES	\$47,188,836	\$49,373,428	\$50,290,295	\$50,179,832	\$52,494,462	4.4%	4.6%
TOTAL RESOURCES	\$53,760,413	\$54,921,485	\$57,422,931	\$58,296,171	\$60,412,025	5.2%	3.6%
APPROPRIATIONS							
Bond and Certificates							
Principal	\$26,550,000	\$26,020,000	\$28,330,000	\$28,330,000	\$30,710,000	8.4%	8.4%
Interest	17,279,231	16,873,908	18,720,441	18,467,558	18,821,322	0.5%	1.9%
Transfer to CO's Radio Sys Repl	802,725	329,738	0	0	0	0.0%	0.0%
Transfer to Tax Notes Radio Repl, PLL, Phone Sys	995,700	997,300	999,100	999,100	0	-100.0%	-100.0%
Transfer to Tax Notes NextGen	2,571,700	2,570,450	2,569,200	2,569,200	2,567,700	-0.1%	-0.1%
Exchanges Fees & Bond Sale Expense	13,000	13,750	12,750	12,750	13,500	5.9%	5.9%
Subtotal	\$48,212,356	\$46,805,146	\$50,631,491	\$50,378,608	\$52,112,522	2.9%	3.4%
New Debt Projection	0	0	1,603,410	0	1,565,100	-2.4%	100.0%
TOTAL APPROPRIATIONS	\$48,212,356	\$46,805,146	\$52,234,901	\$50,378,608	\$53,677,622	2.8%	6.5%
UNAPPROPRIATED FUND BALANCE	\$5,548,057	\$8,116,339	\$5,188,030	\$7,917,563	\$6,734,403	29.8%	-14.9%

WATER & SEWER

WORK IN PROGRESS

Revised 7-15-21

	Actual 2018-19	Actual 2019-20	Budget 2020-21	Re-Est 2020-21	Budget 2021-22	Variance	
						Bud to Bud	Est to Bud
WORKING CAPITAL	\$35,236,651	\$39,267,803	\$34,872,841	\$36,088,212	\$26,198,972	-24.9%	-27.4%
Revenues							
Water Income	\$94,448,505	\$101,393,996	\$102,158,261	\$99,681,865	\$103,474,255	1.3%	3.8%
Sewer Income	67,602,303	65,276,548	71,779,156	67,512,396	72,000,750	0.3%	6.6%
Water Taps	10,984	43,218	23,160	38,610	38,996	68.4%	1.0%
Water & Sewer Penalties	1,346,498	552,788	1,346,498	708,975	1,346,498	0.0%	89.9%
Water Meters/AMR Devices	192,665	172,646	135,473	143,560	144,996	7.0%	1.0%
Construction Water	311,035	288,253	326,582	265,733	268,390	-17.8%	1.0%
Service Connect Fee	244,110	219,605	238,302	213,568	215,704	-9.5%	1.0%
Backflow Testing	661,855	684,750	647,170	678,668	685,455	5.9%	1.0%
Sewer Tie-On	13,300	14,860	13,849	15,678	15,835	14.3%	1.0%
Pre-Treatment Permits	24,710	22,290	27,139	19,204	19,396	-28.5%	1.0%
Interest Earnings	924,453	852,411	500,000	350,000	350,000	-30.0%	0.0%
Misc. Income	750,322	657,281	714,342	657,281	663,854	-7.1%	1.0%
TOTAL REVENUES	\$166,530,740	\$170,178,646	\$177,909,931	\$170,285,538	\$179,224,128	0.7%	5.2%
TOTAL RESOURCES	\$201,767,391	\$209,446,449	\$212,782,772	\$206,373,750	\$205,423,100	-3.5%	-0.5%
APPROPRIATIONS							
Operating Expense							
Salaries & Wages	\$10,821,508	\$10,838,492	\$11,214,482	\$10,134,201	\$11,658,543	4.0%	15.0%
Materials & Supplies	1,788,207	1,773,239	2,484,942	2,703,746	2,559,989	3.0%	-5.3%
Contractual	4,244,179	5,747,812	6,752,097	6,669,824	5,140,672	-23.9%	-22.9%
NTMWD - Water	74,718,352	77,364,433	79,892,229	79,892,229	78,330,169	-2.0%	-2.0%
NTMWD - Wastewater	19,140,667	20,953,001	23,386,470	23,768,676	24,683,359	5.5%	3.8%
NTMWD - Upper E. Fork Interceptor	12,886,770	14,433,602	15,358,833	15,527,408	16,779,027	9.2%	8.1%
Sundry	1,050,960	1,513,763	1,182,431	1,185,351	1,186,579	0.4%	0.1%
Reimbursements	909,568	969,347	1,012,015	1,014,006	1,034,370	2.2%	2.0%
Subtotal	\$125,560,211	\$133,593,689	\$141,283,499	\$140,895,441	\$141,372,708	0.1%	0.3%
Capital Outlay	73,443	4,463	0	0	0	100.0%	0.0%
TOTAL OPERATIONS	\$125,633,654	\$133,598,152	\$141,283,499	\$140,895,441	\$141,372,708	0.1%	0.3%
Transfer to General Fund	\$16,917,188	\$17,172,051	\$17,199,219	\$16,617,636	\$17,117,516	-0.5%	3.0%
Transfer to W & S CIP	10,000,000	12,500,000	12,500,000	12,500,000	12,500,000	0.0%	0.0%
Transfer to Capital Maintenance	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	0.0%	0.0%
Transfer to W&S Debt Service	3,272,570	3,267,700	3,738,000	3,272,000	4,596,777	23.0%	40.5%
Transfer to Risk Management Fund	807,476	872,881	877,722	859,616	851,997	-2.9%	-0.9%
Transfer to Technology Fund	300,000	300,000	300,000	300,000	300,000	0.0%	0.0%
Transfer to Technology Svcs	3,568,700	3,647,453	3,592,670	3,730,086	3,835,114	6.7%	2.8%
TOTAL TRANSFERS	\$36,865,934	\$39,760,085	\$40,207,611	\$39,279,338	\$41,201,404	2.5%	4.9%
TOTAL APPROPRIATIONS	\$162,499,588	\$173,358,237	\$181,491,110	\$180,174,779	\$182,574,112	0.6%	1.3%
WORKING CAPITAL	\$39,267,803	\$36,088,212	\$31,291,662	\$26,198,972	\$22,848,988	-27.0%	-12.8%
Days of Operation					59		

WATER & SEWER DEBT SERVICE

	Actual 2018-19	Actual 2019-20	Budget 2020-21	Re-Est 2020-21	Budget 2021-22	Variance	
						Bud to Bud	Est to Bud
WORKING CAPITAL	\$822,101	\$854,652	\$872,952	\$887,696	\$896,196	2.7%	1.0%
Revenues							
Transfer In (W & S Fund)	3,272,570	3,267,700	3,738,000	3,272,000	4,596,777	23.0%	40.5%
Fund Interest Income	36,051	36,544	10,000	10,000	10,000	0.0%	0.0%
TOTAL	\$3,308,621	\$3,304,244	\$3,748,000	\$3,282,000	\$4,606,777	22.9%	40.4%
TOTAL RESOURCES	\$4,130,722	\$4,158,896	\$4,620,952	\$4,169,696	\$5,502,973	19.1%	32.0%
APPROPRIATIONS							
Principal	\$1,825,000	\$1,855,000	\$1,935,000	\$1,935,000	\$2,945,000	52.2%	52.2%
Interest	1,446,070	1,411,200	1,803,000	1,337,000	1,650,277	-8.5%	23.4%
Fees	5,000	5,000	1,500	1,500	1,500	0.0%	0.0%
Subtotal	\$3,276,070	\$3,271,200	\$3,739,500	\$3,273,500	\$4,596,777	22.9%	40.4%
New Debt Projection	0	0	0	0	0	0.0%	0.0%
TOTAL APPROPRIATIONS	\$3,276,070	\$3,271,200	\$3,739,500	\$3,273,500	\$4,596,777	22.9%	40.4%
WORKING CAPITAL	\$854,652	\$887,696	\$881,452	\$896,196	\$906,196	2.8%	1.1%

SUSTAINABILITY & ENVIRONMENTAL SERVICES

	Actual 2018-19	Actual 2019-20	Budget 2020-21	Re-Est 2020-21	Budget 2021-22	Variance	
						Bud to Bud	Est to Bud
WORKING CAPITAL	\$3,976,958	\$2,897,664	\$1,911,272	\$1,495,499	\$644,791	-66.3%	-56.9%
Revenues							
Commercial Franchise	\$9,035,082	\$8,464,909	\$9,301,172	\$8,402,963	\$9,301,172	0.0%	10.7%
Special Refuse Collection	101,576	106,595	104,957	104,957	105,167	0.2%	0.2%
Residential Collection	14,017,878	14,123,193	15,100,548	15,100,548	15,191,151	0.6%	0.6%
Recycling	82,261	3,589	0	90,000	60,000	0.0%	0.0%
Sales of Landscape Bags	0	2,242	0	0	0	0.0%	0.0%
Contributions via Utility Billing	9,155	9,742	10,100	10,100	10,120	0.2%	0.2%
Sale of Compost	2,218,692	2,626,022	2,405,053	2,741,907	2,747,391	14.2%	0.2%
Tipping Fees	1,416,848	1,690,407	1,419,682	1,690,407	1,693,788	19.3%	0.2%
Miscellaneous	441,237	352,062	310,235	352,062	355,583	14.6%	1.0%
Reimbursements	183,291	178,306	179,126	248,550	246,729	37.7%	-0.7%
Construction & Demolition Program	727,660	310,000	310,000	310,000	310,000	0.0%	0.0%
TOTAL REVENUES	\$28,233,680	\$27,867,067	\$29,140,872	\$29,051,494	\$30,021,101	3.0%	3.3%
TOTAL RESOURCES	\$32,210,638	\$30,764,731	\$31,052,143	\$30,546,993	\$30,665,892	-1.2%	0.4%
APPROPRIATIONS							
Operating Expense							
Salaries & Wages	\$7,762,068	\$8,069,995	\$7,995,601	\$7,816,216	\$8,256,331	3.3%	5.6%
Materials & Supplies	576,983	544,243	519,595	516,378	570,473	9.8%	10.5%
Contractual	8,674,796	8,969,736	9,417,944	9,256,798	9,485,902	0.7%	2.5%
NTMWD	8,444,388	8,338,024	9,176,009	8,600,000	8,970,103	-2.2%	4.3%
Sundry	135,972	276,200	99,988	183,642	113,961	14.0%	-37.9%
Reimbursements	169,952	213,290	213,703	289,353	298,068	39.5%	3.0%
Subtotal	\$25,764,159	\$26,411,488	\$27,422,839	\$26,662,387	\$27,694,838	1.0%	3.9%
Capital Outlay	746,324	257,717	43,000	308,067	0	-100.0%	-100.0%
TOTAL OPERATIONS	\$26,510,483	\$26,669,205	\$27,465,839	\$26,970,454	\$27,694,838	0.8%	2.7%
Transfer to General Fund	\$2,340,311	\$2,097,726	\$2,139,875	\$2,317,063	\$2,363,404	10.4%	2.0%
Transfer to Technology Fund	60,000	60,000	60,000	60,000	60,000	0.0%	0.0%
Transfer to Risk Management Fund	402,180	442,301	477,712	554,684	547,133	14.5%	-1.4%
TOTAL TRANSFERS	\$2,802,491	\$2,600,027	\$2,677,588	\$2,931,748	\$2,970,537	10.9%	1.3%
TOTAL APPROPRIATIONS	\$29,312,974	\$29,269,232	\$30,143,427	\$29,902,202	\$30,665,375	1.7%	2.6%
WORKING CAPITAL	\$2,897,664	\$1,495,499	\$908,716	\$644,791	\$517	-99.9%	-99.9%
Days of Operation					0		

MUNICIPAL DRAINAGE UTILITY

	Actual 2018-19	Actual 2019-20	Budget 2020-21	Re-Est 2020-21	Budget 2021-22	Variance	
						Bud to Bud	Est to Bud
WORKING CAPITAL	\$4,641,134	\$5,237,675	\$4,202,884	\$5,420,243	\$4,754,823	13.1%	-12.3%
Revenues							
Environmental Assessment Fees:							
Residential Class Fees	\$3,684,748	\$3,816,503	\$4,792,536	\$4,592,536	\$4,606,314	-3.9%	0.3%
Commercial Class Fees	3,851,142	3,873,192	5,014,359	4,814,359	4,828,802	-3.7%	0.3%
Miscellaneous	11,364	19,932	11,412	11,412	11,412	0.0%	0.0%
Interest Income	176,115	149,680	125,000	75,000	75,000	-40.0%	0.0%
TOTAL REVENUES	\$7,723,369	\$7,859,307	\$9,943,307	\$9,493,307	\$9,521,528	-4.2%	0.3%
TOTAL RESOURCES	\$12,364,503	\$13,096,982	\$14,146,191	\$14,913,550	\$14,276,350	0.9%	-4.3%
APPROPRIATIONS							
Operating Expense							
Salaries & Wages	\$1,794,541	\$1,988,715	\$2,233,413	\$1,977,060	\$2,480,665	11.1%	25.5%
Materials & Supplies	204,748	167,136	327,566	317,847	338,851	3.4%	6.6%
Contractual	761,447	721,429	909,620	856,406	926,083	1.8%	8.1%
Sundry	4,541	36,232	6,418	7,068	6,188	-3.6%	-12.5%
Reimbursements	1,051,960	967,299	990,053	1,001,320	1,034,932	4.5%	3.4%
Subtotal	\$3,817,237	\$3,880,811	\$4,467,070	\$4,159,701	\$4,786,719	7.2%	15.1%
Capital Outlay	540	29,866	0	0	75,000	0.0%	0.0%
TOTAL OPERATIONS	\$3,817,777	\$3,910,677	\$4,467,070	\$4,159,701	\$4,861,719	8.8%	16.9%
Transfer to General Fund	\$530,988	\$748,531	\$763,502	\$919,523	\$937,913	22.8%	2.0%
Transfer to Capital Maintenance	500,000	500,000	500,000	500,000	500,000	0.0%	0.0%
Transfer to Technology Fund	20,000	20,000	20,000	20,000	20,000	0.0%	0.0%
Transfer to Revenue Debt	2,258,063	2,497,531	4,305,495	2,492,981	3,701,443	-14.0%	48.5%
TOTAL TRANSFERS	\$3,309,051	\$3,766,062	\$5,588,997	\$3,932,504	\$5,159,356	-7.7%	31.2%
TOTAL APPROPRIATIONS	\$7,126,828	\$7,676,739	\$10,056,067	\$8,092,205	\$10,021,075	-0.3%	23.8%
RESERVE REQUIREMENT	0	0	0	2,066,522	0	0.0%	-100.0%
WORKING CAPITAL	\$5,237,675	\$5,420,243	\$4,090,125	\$4,754,823	\$4,255,275	4.0%	-10.5%
Days of Operation					319		

CONVENTION & TOURISM

	Actual 2018-19	Actual 2019-20	Budget 2020-21	Re-Est 2020-21	Budget 2021-22	Variance Bud to Bud Est to Bud	
WORKING CAPITAL	\$5,712,873	\$8,565,919	\$5,226,210	\$5,947,277	\$4,103,021	-21.5%	-31.0%
Revenues							
Hotel/Motel Receipts	\$11,474,715	\$6,725,576	\$9,281,319	\$7,546,025	\$10,789,890	16.3%	43.0%
Plano Event Center Fees	3,402,967	1,496,463	3,100,000	807,832	1,999,999	-35.5%	147.6%
Miscellaneous	6,986	42,076	7,000	25,000	25,000	257.1%	0.0%
Interest Income	263,075	245,964	200,000	50,000	50,000	-75.0%	0.0%
TOTAL REVENUES	\$15,147,743	\$8,510,079	\$12,588,319	\$8,428,857	\$12,864,889	2.2%	52.6%
TOTAL RESOURCES	\$20,860,616	\$17,075,998	\$17,814,529	\$14,376,134	\$16,967,909	-4.8%	18.0%
APPROPRIATIONS							
Operating Expenses							
Visit Plano	\$3,527,270	\$3,433,901	\$4,540,217	\$4,211,105	\$4,866,975	7.2%	15.6%
Plano Event Center	3,972,111	3,896,901	5,165,838	3,385,264	5,476,327	6.0%	61.8%
Cultural Arts	993,357	998,125	800,000	800,000	1,000,000	25.0%	25.0%
Historic Preservation	796,130	817,443	640,000	640,000	800,000	25.0%	25.0%
Community & Cultural Events	333,082	60,346	279,441	202,312	487,011	74.3%	140.7%
Music Festival	134,469	101,186	148,000	0	0	-100.0%	100.0%
Wayfinding Project	0	0	0	0	2,250,000	100.0%	100.0%
Event Center Equip.Rpl. Charge	530,923	0	500,000	500,000	500,000	0.0%	0.0%
Visit Plano Equip.Rpl. Charge	0	0	75,000	75,000	75,000	0.0%	0.0%
ARPA Reimbursement	0	0	0	(1,000,000)	0	0.0%	-100.0%
Subtotal	\$10,287,342	\$9,307,902	\$12,148,496	\$8,813,681	\$15,455,313	27.2%	75.4%
Capital Outlay	42,252	17,099	0	0	0	0.0%	0.0%
TOTAL OPERATIONS	\$10,329,594	\$9,325,001	\$12,148,496	\$8,813,681	\$15,455,313	27.2%	75.4%
Transfer to General Fund	\$695,103	\$933,720	\$952,394	\$939,432	\$958,221	0.6%	2.0%
Transfer to Capital Maint. Fund	1,250,000	850,000	500,000	500,000	500,000	0.0%	0.0%
Transfer to Technology Fund	20,000	20,000	20,000	20,000	20,000	0.0%	0.0%
TOTAL TRANSFERS	\$1,965,103	\$1,803,720	\$1,472,394	\$1,459,432	\$1,478,221	0.4%	1.3%
TOTAL APPROPRIATIONS	\$12,294,697	\$11,128,721	\$13,620,890	\$10,273,113	\$16,933,534	24.3%	64.8%
WORKING CAPITAL	\$8,565,919	\$5,947,277	\$4,193,639	\$4,103,021	\$34,376	-99.2%	-99.2%
Days of Operation					1		

GOLF COURSE

	Actual 2018-19	Actual 2019-20	Budget 2020-21	Re-Est 2020-21	Budget 2021-22	Variance	
						Bud to Bud	Est to Bud
WORKING CAPITAL	(\$38,430)	\$161	\$72,861	\$81,374	\$261,037	258.3%	220.8%
Revenues							
Golf Fees	\$838,993	\$986,890	\$955,828	\$1,133,159	\$1,135,992	18.8%	0.2%
Concessions	62,514	64,641	64,750	73,842	74,027	14.3%	0.2%
Interest Income	0	1,036	0	1,100	1,100	0.0%	0.0%
Miscellaneous	18,101	3,188	10,000	5,000	5,000	0.0%	0.0%
TOTAL REVENUES	\$919,608	\$1,055,755	\$1,030,578	\$1,213,101	\$1,216,120	18.0%	0.2%
TOTAL RESOURCES	\$881,178	\$1,055,916	\$1,103,439	\$1,294,475	\$1,477,156	33.9%	14.1%
APPROPRIATIONS							
Operating Expense							
Salaries & Wages	\$558,396	\$619,020	\$643,279	\$629,662	\$611,576	-4.9%	-2.9%
Supplies	93,525	107,468	109,145	107,325	105,275	-3.5%	-1.9%
Contractual Services	227,955	240,620	203,592	232,926	241,320	18.5%	3.6%
Sundry	1,141	7,434	1,050	2,870	2,070	97.1%	-27.9%
Subtotal	\$881,017	\$974,542	\$957,066	\$972,783	\$960,241	0.3%	-1.3%
Capital Outlay	0	0	0	0	0	0.0%	0.0%
TOTAL OPERATIONS	\$881,017	\$974,542	\$957,066	\$972,783	\$960,241	0.3%	-1.3%
Transfer to General Fund	0	0	51,529	60,655	60,806	100.0%	100.0%
TOTAL TRANSFERS	\$0	\$0	\$51,529	\$60,655	\$60,806	100.0%	100.0%
TOTAL APPROPRIATIONS	\$881,017	\$974,542	\$1,008,595	\$1,033,438	\$1,021,047	1.2%	-1.2%
WORKING CAPITAL	\$161	\$81,374	\$94,845	\$261,037	\$456,109	380.9%	74.7%
Days of Operation					173		

RECREATION REVOLVING

	Actual 2018-19	Actual 2019-20	Budget 2020-21	Re-Est 2020-21	Budget 2021-22	Variance	
						Bud to Bud	Est to Bud
WORKING CAPITAL	\$1,174,933	\$898,714	\$563,275	\$194,563	\$1,114,630	97.9%	472.9%
Revenues							
Recreation Fees	\$4,027,037	\$1,439,601	\$2,115,176	\$1,500,000	\$2,750,000	30.0%	83.3%
Contributions	8,550	13,323	4,274	4,274	4,274	0.0%	0.0%
Interest Income	100,508	23,219	10,000	1,500	1,500	-85.0%	0.0%
Miscellaneous	63,894	52,407	58,485	48,970	58,485	0.0%	19.4%
TOTAL REVENUES	\$4,199,989	\$1,528,550	\$2,187,935	\$1,554,744	\$2,814,259	28.6%	81.0%
TOTAL RESOURCES	\$5,374,922	\$2,427,264	\$2,751,210	\$1,749,307	\$3,928,889	42.8%	124.6%
APPROPRIATIONS							
Operating Expense							
Salaries & Wages	\$1,465,755	\$959,324	\$1,081,103	\$1,096,887	\$1,333,510	23.3%	21.6%
Materials & Supplies	214,661	107,852	150,570	90,815	167,570	11.3%	84.5%
Contractual	2,053,914	987,965	1,051,910	765,782	1,910,019	81.6%	149.4%
Sundry	31,869	12,173	22,420	18,193	31,070	38.6%	70.8%
ARPA Reimbursement	0	0	0	(1,500,000)	0	0.0%	-100.0%
Subtotal	\$3,766,199	\$2,067,314	\$2,306,003	\$471,677	\$3,442,169	49.3%	629.8%
Capital Outlay	500,000	15,387	0	10,000	0	0.0%	-100.0%
TOTAL OPERATIONS	\$4,266,199	\$2,082,701	\$2,306,003	\$481,677	\$3,442,169	49.3%	614.6%
Transfer to General Fund	\$210,007	\$150,000	\$153,000	\$153,000	\$156,060	2.0%	2.0%
TOTAL TRANSFERS	\$210,007	\$150,000	\$153,000	\$153,000	\$156,060	2.0%	2.0%
TOTAL APPROPRIATIONS	\$4,476,206	\$2,232,701	\$2,459,003	\$634,677	\$3,598,229	46.3%	466.9%
WORKING CAPITAL	\$898,714	\$194,563	\$292,207	\$1,114,630	\$330,660	13.2%	-70.3%
Days of Operation					35		

RISK MANAGEMENT FUND

	Actual 2018-19	Actual 2019-20	Budget 2020-21	Re-Est 2020-21	Budget 2021-22	Variance	
						Bud to Bud	Est to Bud
WORKING CAPITAL	\$101,938	\$2,444,450	\$2,067,528	\$531,802	\$825,664	-60.1%	55.3%
Resources							
General Fund Transfer In	\$4,771,520	\$5,000,000	\$5,000,000	\$5,800,000	\$5,800,000	16.0%	0.0%
Water & Sewer Fund Transfer In	807,476	872,881	877,722	859,616	851,997	-2.9%	-0.9%
Sustain. & Env. Svcs. Fund Transfer In	402,180	442,301	477,712	554,684	547,133	14.5%	-1.4%
Health Claims Fund Transfer In	2,500,000	0	0	0	0	0.0%	0.0%
Claims Recovered	1,896,819	429,595	250,000	350,000	350,000	40.0%	0.0%
Interest Earned	199,364	193,791	100,000	100,000	100,000	0.0%	0.0%
TOTAL REVENUES	\$10,577,359	\$6,938,568	\$6,705,434	\$7,664,299	\$7,649,130	14.1%	-0.2%
TOTAL RESOURCES	\$10,679,297	\$9,383,018	\$8,772,962	\$8,196,101	\$8,474,794	-3.4%	3.4%
APPROPRIATIONS							
Workers' Compensation	\$3,567,314	\$3,849,296	\$2,602,058	\$2,602,058	\$2,602,058	0.0%	0.0%
Judgements and Damages	2,483,265	2,665,115	1,500,000	1,500,000	1,500,000	0.0%	0.0%
Risk Management Operations	2,184,268	2,336,805	3,104,397	3,268,379	3,522,742	13.5%	7.8%
TOTAL APPROPRIATIONS	\$8,234,847	\$8,851,216	\$7,206,455	\$7,370,437	\$7,624,800	5.8%	3.5%
UNAPPROPRIATED FUND BALANCE	\$2,444,450	\$531,802	\$1,566,507	\$825,664	\$849,994	-45.7%	2.9%

PTV FUND

	Actual 2018-19	Actual 2019-20	Budget 2020-21	Re-Est 2020-21	Budget 2021-22	Variance	
						Bud to Bud	Est to Bud
WORKING CAPITAL	\$1,880,193	\$2,163,172	\$1,197,629	\$2,182,354	\$1,189,611	-0.7%	-45.5%
Revenues							
Plano Television Network Fee	\$700,248	\$686,657	\$601,549	\$553,658	\$498,292	-17.2%	-10.0%
Interest Income	83,156	75,270	50,000	25,000	25,000	-50.0%	0.0%
Transfer In Gen Fund - Franch. Fees	250,000	0	0	0	250,000	0.0%	0.0%
Transfer In Technology Fund	250,000	250,000	250,000	250,000	250,000	0.0%	0.0%
Miscellaneous	434	0	500	500	500	0.0%	0.0%
TOTAL REVENUES	\$1,283,838	\$1,011,927	\$902,049	\$829,158	\$1,023,792	13.5%	23.5%
TOTAL RESOURCES	\$3,164,031	\$3,175,099	\$2,099,678	\$3,011,512	\$2,213,403	5.4%	-26.5%
APPROPRIATIONS							
Operating Expense							
Salaries & Wages	\$637,856	\$662,460	\$609,676	\$619,115	\$628,555	3.1%	1.5%
Materials & Supplies	62,616	12,006	75,165	64,146	65,165	-13.3%	1.6%
Contractual	275,987	318,279	453,655	488,640	452,753	-0.2%	-7.3%
Equipment Reserve	24,400	0	650,000	650,000	650,000	0.0%	0.0%
Subtotal	1,000,859	992,745	1,788,496	1,821,901	1,796,473	0.4%	-1.4%
Capital Outlay	0	0	0	0	0	0.0%	0.0%
TOTAL APPROPRIATIONS	1,000,859	992,745	1,788,496	1,821,901	1,796,473	0.4%	-1.4%
WORKING CAPITAL	\$2,163,172	\$2,182,354	\$311,182	\$1,189,611	\$416,930	34.0%	-65.0%
Days of Operation					85		

CAPITAL MAINTENANCE

	Actual 2018-19	Actual 2019-20	Budget 2020-21	Re-Est 2020-21	Budget 2021-22	Variance	
						Bud to Bud	Est to Bud
WORKING CAPITAL	\$35,831,841	\$42,739,449	\$23,889,582	\$31,930,385	\$26,108,482	9.3%	-18.2%
Revenues							
General Fund Transfer In	\$30,250,549	\$35,250,549	\$35,250,549	\$37,376,519	\$43,250,549	22.7%	15.7%
Water & Sewer Transfer In	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	0.0%	0.0%
Municipal Drainage Transfer In	500,000	500,000	500,000	500,000	500,000	0.0%	0.0%
Convention & Tourism Transfer In	1,250,000	850,000	500,000	500,000	500,000	0.0%	0.0%
Fund Interest Earnings	1,694,192	1,437,819	750,000	600,000	750,000	0.0%	25.0%
Rollback Taxes	194,215	240,301	200,000	257,362	200,000	0.0%	-22.3%
Reimbursement from Collin County	12,452,047	0	0	0	0	0.0%	0.0%
Screening Walls & Contributions	66,063	7,350	45,000	62,213	45,000	0.0%	-27.7%
Miscellaneous Revenue	0	10,969	0	0	0	0.0%	0.0%
TOTAL REVENUE	\$48,407,066	\$40,296,988	\$39,245,549	\$41,296,094	\$47,245,549	20.4%	14.4%
TOTAL RESOURCES	\$84,238,906	\$83,036,437	\$63,135,131	\$73,226,479	\$73,354,031	16.2%	0.2%
APPROPRIATIONS							
Streets & Drainage Projects	\$28,770,812	\$41,441,241	\$30,000,000	\$28,000,000	\$35,295,000	17.7%	26.1%
Park Improvement Projects	7,197,242	4,483,251	7,164,911	7,794,569	6,917,700	-3.5%	-11.2%
Municipal Facilities Projects	5,170,589	5,074,823	9,648,703	10,637,428	12,912,233	33.8%	21.4%
Utility & Other Projects	360,814	106,737	686,000	686,000	1,866,000	172.0%	172.0%
Accrued Retainage	0	0	0	0	0	0.0%	0.0%
TOTAL PROJECTS	\$41,499,457	\$51,106,052	\$47,499,614	\$47,117,997	\$56,990,933	20.0%	21.0%
TOTAL APPROPRIATIONS	\$41,499,457	\$51,106,052	\$47,499,614	\$47,117,997	\$56,990,933	20.0%	21.0%
WORKING CAPITAL	\$42,739,449	\$31,930,385	\$15,635,517	\$26,108,482	\$16,363,098	4.7%	-37.3%

EQUIPMENT REPLACEMENT FUND

	Actual 2018-19	Actual 2019-20	Budget 2020-21	Re-Est 2020-21	Budget 2021-22	Variance	
						Bud to Bud	Est to Bud
WORKING CAPITAL	\$30,064,723	\$33,567,109	\$25,952,300	\$33,257,268	\$31,080,570	19.8%	-6.5%
Depreciation Transfers In							
General Fund	\$5,189,387	\$5,762,361	\$6,349,523	\$5,943,361	\$7,021,853	10.6%	18.1%
Grant Fund	28,426	47,064	0	0	0	0.0%	0.0%
PTV Fund	0	0	10,342	5,928	9,864	-4.6%	66.4%
Water & Sewer Fund	946,522	808,672	1,036,454	1,036,190	1,107,792	6.9%	6.9%
Sustainability & Environmental Svcs.	3,299,574	2,974,362	3,408,205	3,269,312	3,867,924	13.5%	18.3%
Convention & Tourism Fund	51,133	13,798	13,112	13,289	13,112	0.0%	-1.3%
Municipal Drainage Utility Fund	179,050	206,336	249,213	255,171	253,475	1.7%	-0.7%
Golf Course Fund	108,379	106,032	86,371	100,517	99,013	14.6%	-1.5%
Recreation Revolving Fund	7,398	7,401	30,757	17,179	30,808	0.2%	79.3%
Equipment Maintenance Fund	87,146	575,013	148,501	119,191	157,637	6.2%	32.3%
Warehouse Fund	20,020	23,455	28,765	31,582	33,525	16.5%	6.2%
Technology Services Fund	14,434	16,162	23,493	21,055	26,885	14.4%	27.7%
Equipment Replacement Fund	581,758	0	0	0	77,000	100.0%	100.0%
Traffic Safety Fund	40,613	0	0	0	0	0.0%	0.0%
Total ERF Depreciation Transfers	10,553,840	10,540,656	11,384,736	10,812,775	12,698,888	11.5%	17.4%
Special Equipment Fund Deprec.							
Way Finding - ERF	0	75,000	75,000	75,000	75,000	0.0%	0.0%
Police - Special Equipment Fund	1,986,451	1,912,089	1,919,152	1,919,152	1,919,152	0.0%	0.0%
Fire - Special Equipment Fund	1,126,371	1,130,338	1,138,338	1,138,338	1,158,797	1.8%	1.8%
Recreation Equip. Replace. Fees	826,367	353,562	425,000	425,000	425,000	0.0%	0.0%
Plano Event Ctr. Special Equip. Fund	625,000	500,000	500,000	500,000	500,000	0.0%	0.0%
EOC - Special Equip. Fund	193,689	114,900	114,900	114,900	114,900	0.0%	0.0%
Special Equipment Fund Depreciation	4,757,878	4,085,889	4,172,390	4,172,390	4,192,849	0.5%	0.5%
TOTAL TRANSFERS	\$15,311,719	\$14,626,545	\$15,557,126	\$14,985,165	\$16,891,737	8.6%	12.7%
Other Revenues							
Auction Proceeds	\$827,455	\$906,903	\$604,500	\$1,211,082	\$603,000	-0.2%	-50.2%
Interest	1,368,627	1,107,597	750,000	750,000	750,000	0.0%	0.0%
Miscellaneous	1,145,024	43,857	0	0	0	0.0%	0.0%
TOTAL REVENUE	\$18,652,825	\$16,684,902	\$16,911,626	\$16,946,247	\$18,244,737	7.9%	7.7%
TOTAL RESOURCES	\$48,717,548	\$50,252,011	\$42,863,926	\$50,203,515	\$49,325,307	15.1%	-1.7%
Equipment Expenditures							
General Fund	6,817,338	6,988,419	\$6,256,050	\$6,256,050	\$5,599,750	-10.5%	-10.5%
Grant Fund	0	47,064	0	0	0	0.0%	0.0%
PTV Fund	0	0	33,000	33,000	0	-100.0%	-100.0%
S.E.L. Program (Formerly AARA)	28,426	0	0	0	0	0.0%	0.0%
Water & Sewer	1,039,887	2,114,210	823,850	823,850	588,750	-28.5%	-28.5%
Sustainability & Environmental Svcs.	3,357,950	4,511,699	1,692,000	1,692,000	3,876,200	129.1%	129.1%
Convention & Tourism Fund	42,664	29,618	0	0	0	0.0%	0.0%
Municipal Drainage	62,590	414,808	257,000	257,000	9,100	-96.5%	-96.5%
Golf Course	55,251	22,273	0	82,422	0	0.0%	-100.0%
Recreation Revolving Fund	0	0	163,500	163,500	0	-100.0%	-100.0%
Warehouse Fund	39,820	0	0	0	0	0.0%	0.0%
Technology Services Fund	0	36,747	0	0	32,000	100.0%	100.0%
Equipment Maintenance Fund	33,610	550,657	87,850	87,850	83,100	-5.4%	-5.4%
Equipment Replacement Fund	581,758	0	0	0	541,158	0.0%	0.0%
Traffic Safety Fund	40,613	0	0	0	0	0.0%	0.0%
Miscellaneous & Small Equipment	0	0	450,000	344,705	450,000	0.0%	30.5%
Prior Year Open Orders	0	0	0	5,729,748	0	0.0%	-100.0%
Garage & Reimbursements	433,616	314,902	335,393	386,885	409,993	22.2%	6.0%
	\$12,533,524	\$15,030,397	\$10,098,643	\$15,857,010	\$11,590,051	14.8%	-26.9%
Special Equipment Expenditures							
Way Finding Signage- ERF	0	0	75,000	75,000	75,000	0.0%	0.0%
Police - ERF	1,350,273	1,147,010	980,245	1,357,544	2,824,812	188.2%	108.1%
Fire - ERF	871,074	514,394	2,260,800	1,612,392	1,485,900	-34.3%	-7.8%
Recreation - ERF	41,973	281,967	150,000	150,000	150,000	0.0%	0.0%
Plano Event Center - ERF	82,462	20,975	16,000	16,000	87,891	449.3%	449.3%
EOC Equipment - ERF	271,133	0	5,000	55,000	5,000	0.0%	-90.9%
Non-Public Safety Radios - ERF	0	0	0	0	135,678	100.0%	100.0%
Special ERF Expenditures	2,616,915	1,964,346	\$3,487,045	\$3,265,936	\$4,764,281	36.6%	45.9%
TOTAL EXPENDITURES	\$15,150,439	\$16,994,743	\$13,585,688	\$19,122,945	\$16,354,332	20.4%	-14.5%
WORKING CAPITAL	\$33,567,109	\$33,257,268	\$29,278,238	\$31,080,570	\$32,970,975	12.6%	6.1%
WAY FINDING SIGNAGE RESERVE	\$0	\$75,000	\$0	\$75,000	\$75,000	100.0%	0.0%
POLICE EQUIPMENT RESERVE	\$8,169,100	\$8,934,994	\$9,465,881	\$9,497,102	\$8,592,442	-9.2%	-9.5%
FIRE EQUIPMENT RESERVE	\$4,147,937	\$4,764,131	\$3,511,888	\$4,291,077	\$3,964,974	12.9%	-7.6%
RECREATION EQUIPMENT RES.	\$1,761,648	\$1,840,419	\$2,202,096	\$2,115,419	\$2,390,419	8.6%	13.0%
PLANO EVENT CTR. EQUIP. RES.	\$2,773,632	\$3,257,639	\$3,730,559	\$3,742,639	\$4,155,748	11.4%	11.0%
EOC EQUIPMENT RESERVE	\$2,097,241	\$2,212,366	\$2,319,524	\$2,272,266	\$2,382,166	2.7%	4.8%
ERF UNRESERVED	\$14,617,552	\$12,172,720	\$8,048,290	\$9,087,068	\$11,410,227	41.8%	25.6%
TOTAL WORKING CAPITAL	\$33,567,109	\$33,257,268	\$29,278,238	\$31,080,570	\$32,970,975	12.6%	6.1%

HUD GRANTS

	Actual 2018-19	Actual 2019-20	Budget 2020-21	Re-Est 2020-21	Budget 2021-22	Variance	
						Bud to Bud	Est to Bud
TOTAL HUD REVENUES	\$1,852,123	\$1,679,292	\$2,362,989	\$2,251,774	\$2,347,649	-0.6%	4.3%
APPROPRIATIONS							
CDBG:							
Housing Rehabilitation Administrative	\$198,719	\$165,532	\$194,820	\$182,595	\$212,400	9.0%	16.3%
Housing Rehabilitation (CDBG)	563,744	590,196	690,726	619,775	711,079	2.9%	14.7%
CDBG Administrative	237,252	269,945	281,706	281,706	293,379	4.1%	4.1%
Homelessness Prevention	122,000	127,506	122,000	450,000	122,000	0.0%	-72.9%
Homeownership Program	19,450	9,780	8,000	9,651	8,000	0.0%	-17.1%
Boys and Girls Clubs of Collin County	52,000	53,455	56,955	56,955	50,149	-11.9%	-11.9%
Texas Muslim Women's Foundation	42,000	44,545	45,825	48,825	47,829	4.4%	-2.0%
Rebuilding Together of Greater Dallas	35,000	19,506	0	45,000	0	0.0%	-100.0%
Habitat for Humanity of Collin County	0	0	30,000	0	30,000	0.0%	100.0%
Family Place, Inc.	0	0	0	0	15,056	100.0%	100.0%
Agape Resource & Assistance Center	0	0	54,000	54,000	0	-100.0%	-100.0%
Sub-Total CDBG:	\$1,270,165	\$1,280,465	\$1,484,032	\$1,748,507	\$1,489,892	0.4%	-14.8%
HOME:							
Housing Rehabilitation	\$259,898	\$133,273	\$159,378	\$133,273	\$158,441	-0.6%	18.9%
HOME Administrative	43,866	37,024	115,116	51,464	54,853	-52.3%	6.6%
HOME Tenant-Based Rental Assistance	0	0	238,300	0	238,300	0.0%	100.0%
Homeownership Program	108,194	45,000	150,000	135,000	150,000	0.0%	11.1%
Habitat for Humanity of S. Collin County	80,000	93,530	0	93,530	40,000	100.0%	-57.2%
Housing Channel	90,000	90,000	216,163	90,000	216,163	0.0%	140.2%
Sub-Total HOME:	\$581,958	\$398,827	\$878,957	\$503,267	\$857,757	-2.4%	70.4%
TOTAL APPROPRIATIONS	\$1,852,123	\$1,679,292	\$2,362,989	\$2,251,774	\$2,347,649	-0.6%	4.3%

CRIMINAL INVESTIGATION

	Actual 2018-19	Actual 2019-20	Budget 2020-21	Re-Est 2020-21	Budget 2021-22	Variance	
						Bud to Bud	Est to Bud
UNAPPROPRIATED FUND							
BALANCE	\$4,591,099	\$4,517,382	\$2,976,433	\$3,753,406	\$2,060,581	-30.8%	-45.1%
Forfeited Property	\$74,984	\$196,389	\$75,000	\$110,000	\$110,000	46.7%	0.0%
Equitable Sharing	305,976	19,359	40,000	30,000	30,000	-25.0%	0.0%
Auction Proceeds	10,200	21,466	1,000	1,000	1,000	0.0%	0.0%
Grants and Miscellaneous	30,626	35,253	0	0	0	0.0%	0.0%
TOTAL REVENUES	\$421,786	\$272,467	\$116,000	\$141,000	\$141,000	21.6%	0.0%
TOTAL RESOURCES	\$5,012,885	\$4,789,849	\$3,092,433	\$3,894,406	\$2,201,581	-28.8%	-43.5%
APPROPRIATIONS							
Operating Expense							
Materials & Supplies	\$208,543	\$761,958	\$272,500	\$402,700	\$422,500	55.0%	4.9%
Contractual - Professional	120,370	62,178	335,000	321,125	180,000	-46.3%	-43.9%
Reimbursements to Other Funds	30,712	39,470	0	0	0	0.0%	0.0%
Capital Outlay	135,878	172,836	1,225,673	1,110,000	494,500	-59.7%	-55.5%
TOTAL APPROPRIATIONS	\$495,503	\$1,036,442	\$1,833,173	\$1,833,825	\$1,097,000	-40.2%	-40.2%
UNAPPROPRIATED FUND							
BALANCE	\$4,517,382	\$3,753,406	\$1,259,260	\$2,060,581	\$1,104,581	-12.3%	-46.4%

TECHNOLOGY FUND

	Actual 2018-19	Actual 2019-20	Budget 2020-21	Re-Est 2020-21	Budget 2021-22	Variance	
						Bud to Bud	Est to Bud
WORKING CAPITAL	\$19,321,948	\$15,049,039	\$5,796,006	\$11,142,000	\$4,374,931	-24.5%	-60.7%
Revenues							
General Fund	\$1,000,000	\$2,000,000	\$1,000,000	\$1,000,000	\$1,000,000	0.0%	0.0%
Water & Sewer Fund	300,000	300,000	300,000	300,000	300,000	0.0%	0.0%
Sustainability & Environmental	60,000	60,000	60,000	60,000	60,000	0.0%	0.0%
Municipal Drainage Fund	20,000	20,000	20,000	20,000	20,000	0.0%	0.0%
Convention & Tourism Fund	20,000	20,000	20,000	20,000	20,000	0.0%	0.0%
Technology Services Fund	0	0	0	1,500,000	0	0.0%	0.0%
Interest Earnings	770,874	484,271	200,000	75,000	75,000	-62.5%	0.0%
Tax Note Sale	0	0	0	0	0	0.0%	0.0%
TOTAL REVENUES	\$2,170,874	\$2,884,271	\$1,600,000	\$2,975,000	\$1,475,000	-7.8%	-50.4%
TOTAL RESOURCES	\$21,492,822	\$17,933,310	\$7,396,006	\$14,117,000	\$5,849,931	-20.9%	-58.6%
APPROPRIATIONS							
Operating Expense							
Fund 62 Projects	\$281,814	\$1,791,436	\$1,015,000	\$7,255,878	\$1,440,566	41.9%	-80.1%
Fund 29 Projects	5,911,969	3,499,874	4,327,607	2,236,191	2,429,654	-43.9%	8.7%
TOTAL OPERATIONS	\$6,193,783	\$5,291,310	\$5,342,607	\$9,492,069	\$3,870,220	-27.6%	-59.2%
Transfer to PTV	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	0.0%	0.0%
Transfer to General Fund	0	1,250,000	0	0	0	0.0%	0.0%
TOTAL TRANSFERS	\$250,000	\$1,500,000	\$250,000	\$250,000	\$250,000	0.0%	0.0%
TOTAL APPROPRIATIONS	\$6,443,783	\$6,791,310	\$5,592,607	\$9,742,069	\$4,120,220	-26.3%	-57.7%
WORKING CAPITAL	\$15,049,039	\$11,142,000	\$1,803,399	\$4,374,931	\$1,729,711	-4.1%	-60.5%

TS REPLACEMENT FUND

	Actual 2018-19	Actual 2019-20	Budget 2020-21	Re-Est 2020-21	Budget 2021-22	Variance	
						Bud to Bud	Est to Bud
WORKING CAPITAL	\$4,755,642	\$5,980,863	\$2,253,714	\$5,937,031	\$2,313,939	2.7%	-61.0%
Revenues							
General Fund	\$976,871	\$820,278	\$820,274	\$820,274	\$820,274	0.0%	0.0%
PTV Fund	5,125	3,764	3,763	3,763	3,763	0.0%	0.0%
Municipal Court Technology	733	0	0	0	0	0.0%	0.0%
Water & Sewer Fund	46,192	37,733	37,733	37,733	37,733	0.0%	0.0%
Sustainability & Environ. Svcs.	17,308	17,333	17,333	17,333	17,333	0.0%	0.0%
Convention & Tourism	25,942	13,463	13,462	13,462	13,462	0.0%	0.0%
Municipal Drainage	3,658	4,872	4,872	4,872	4,872	0.0%	0.0%
Golf Course	1,467	2,878	2,878	2,878	2,878	0.0%	0.0%
Recreation Revolving	733	2,462	2,461	2,461	2,461	0.0%	0.0%
Equipment Maintenance	8,775	5,627	5,627	5,627	5,627	0.0%	0.0%
Municipal Warehouse	1,467	4,019	4,019	4,019	4,019	0.0%	0.0%
Risk Management	8,525	4,567	4,567	4,567	4,567	0.0%	0.0%
Technology Services	94,967	176,684	176,684	176,684	176,684	0.0%	0.0%
Traffic Safety Fund	1,242	0	0	0	0	0.0%	0.0%
Interest	228,992	202,003	125,000	100,000	100,000	-20.0%	0.0%
Transfer from General Fund	500,000	1,000,000	500,000	500,000	500,000	0.0%	0.0%
TOTAL REVENUES	\$1,921,997	\$2,295,683	\$1,718,673	\$1,693,673	\$1,693,673	-1.5%	0.0%
TOTAL RESOURCES	\$6,677,639	\$8,276,546	\$3,972,387	\$7,630,704	\$4,007,612	0.9%	-47.5%
APPROPRIATIONS							
Operating Expense							
Printer & Plotter Replacement	\$35,301	\$10,060	\$75,000	\$169,579	\$75,000	0.0%	-55.8%
PC, Laptop & Tablet Replacement	355,981	1,178,253	1,127,694	1,468,795	1,127,694	0.0%	-23.2%
Servers, Switches, Routers & SAN	159,527	379,098	540,000	1,200,829	540,000	0.0%	-55.0%
Camera Replacement	10,109	348,697	500,000	1,307,560	500,000	0.0%	-61.8%
RFID Replacement	0	0	143,000	715,000	143,000	0.0%	-80.0%
Audio Visual Replacements	135,858	423,407	305,000	455,002	305,000	0.0%	-33.0%
TOTAL OPERATIONS	\$696,776	\$2,339,515	\$2,690,694	\$5,316,765	\$2,690,694	0.0%	-49.4%
TOTAL APPROPRIATIONS	\$696,776	\$2,339,515	\$2,690,694	\$5,316,765	\$2,690,694	0.0%	-49.4%
WORKING CAPITAL	\$5,980,863	\$5,937,031	\$1,281,693	\$2,313,939	\$1,316,918	2.7%	-43.1%

DETAIL OF INTRAGOVERNMENTAL TRANSFERS

	Actual 2018-19	Actual 2019-20	Budget 2020-21	Re-Est 2020-21	Budget 2021-22	Variance	
						Bud to Bud	Est to Bud
TO GENERAL FUND FROM:							
Water & Sewer Fund	\$16,917,188	\$17,172,051	\$17,199,219	\$16,617,636	\$17,117,516	-0.5%	3.0%
Sustainability & Environmental Services Fun	2,340,311	2,097,917	2,139,875	2,317,063	2,363,404	10.4%	2.0%
Recreation Revolving Fund	210,007	150,000	153,000	153,000	156,060	2.0%	2.0%
Golf Course Fund	0	0	51,529	60,655	60,806	18.0%	0.2%
Convention & Tourism Fund	695,103	933,720	952,394	939,432	958,221	0.6%	2.0%
Municipal Drainage Fund	530,988	748,531	763,502	919,523	937,913	22.8%	2.0%
PIC Fund (Plano Improvement Corp.)	11,257	0	0	0	0	0.0%	0.0%
Technology Fund	0	1,250,000	0	0	0	0.0%	0.0%
Subtotal General Fund	\$20,704,854	\$22,352,219	\$21,259,519	\$21,007,309	\$21,593,920	1.6%	2.8%
TO PTV FUND FROM:							
General Fund	\$250,000	\$0	\$0	\$0	\$250,000	0.0%	0.0%
Technology Fund	250,000	250,000	250,000	250,000	250,000	0.0%	0.0%
Subtotal PTV Fund	\$500,000	\$250,000	\$250,000	\$250,000	\$500,000	100.0%	100.0%
TOTAL INTRAGOVERNMENTAL	\$21,204,854	\$22,602,219	\$21,509,519	\$21,257,309	\$22,093,920	2.7%	3.9%

2021-22 Mid-Year Position Changes (Full-Time)

Fund/CC	Department	Position	#	Grade	Salary & Benefits
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GENERAL FUND

01-214	Municipal Court Administration	Municipal Court Clerk, Sr	-1	22	-\$75,768
01-214	Municipal Court Administration	Municipal Court Clerk II	-1	19	-\$68,027
01-214	Municipal Court Administration	Training Coordinator	1	24	\$82,300
Subtotal - General Fund			-1		-\$61,495

FULL-TIME POSITIONS REQUEST TOTAL -1 -\$61,495

2021-22 Full-Time Position Requests

Fund/CC	Department	Position	#	Grade	Salary & Benefits
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GENERAL FUND

01-532	Police	Police Records Applications Analyst	1	27	\$97,011
01-556	Emergency Management	Supervisory Emergency Management Specialist	1	29	\$105,718
01-583	Animal Services	Animal Services Officer II	1	19	\$69,589
01-637	Athletic Fields Maintenance	Equipment Operator, Sr	1	19	\$69,589
01-645	Park Services	Electrical Technician	1	20	\$72,464
01-649	Natural Resources	Equipment Operator	1	17	\$54,294
01-651	Recreation Administration	Park Plumbing/Pool Technician	1	20	\$72,464
01-721	Engineering	Franchise Utility Coordinator	1	25	\$89,125
01-742	Streets	Construction Inspector	1	25	\$89,125

Subtotal - General Fund 9 \$719,379

MUNICIPAL DRAINAGE FUND

47-473	Environmental Quality	Environmental Quality Specialist	2	24	\$170,913
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Subtotal - Municipal Drainage Fund 2 \$170,913

TECHNOLOGY SERVICES FUND

66-395	Technology Services	Business Analyst	1	TS18	\$145,867
66-397	Infrastructure	Security Engineer, Sr	1	TS22	\$174,685

Subtotal - Technology Services Fund 2 \$320,553

FULL-TIME POSITIONS REQUEST TOTAL 13 \$1,210,845

	Public Safety
	CIP Coming On-Line

2021-22 Part-Time Position Requests

Fund/CC	Department	Position	#	Grade	Salary & Benefits
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GENERAL FUND

01-664	Oak Point Recreation Center	Lifeguard	8	9	\$44,638
01-664	Oak Point Recreation Center	Head Lifeguard I	1	10	
01-664	Oak Point Recreation Center	Recreation Aide	3	9	

Subtotal - General Fund 12 \$44,638

FULL-TIME POSITIONS REQUEST TOTAL 12 \$44,638

	Public Safety
	CIP Coming On-Line

PERSONNEL WORKSHEET
FULL-TIME POSITIONS

Department / Position	<u>2020-21</u> <u>Budget</u>	<u>2020-21</u> <u>Changes</u>	<u>2020-21</u> <u>Estimate</u>	<u>2021-22</u> <u>Proposed</u>	<u>2021-22</u> <u>Budget</u>
01-112 City Manager					
Administrative Asst to the CMO	1		1		1
Assistant to the City Manager	0	1	1		1
City Manager	1		1		1
Executive Assistant	3		3		3
Executive Assistant, Lead	1		1		1
	6	1	7		7
01-113 Legal					
City Attorney	1		1		1
Deputy City Attorney	2		2		2
Legal Secretary, Sr	2		2		2
Legal Technology Specialist	1		1		1
Paralegal	2		2		2
Executive Assistant	1		1		1
Asst City Attorney III - Civil	4		4		4
Asst City Attorney III - Pros	1		1		1
	14		14		14
01-114 Municipal Court Judge					
Administrative Assistant, Sr	1		1		1
Associate Judge, Sr	2		2		2
Chief Municipal Court Judge	1		1		1
Court Docket Supervisor	1		1		1
	5		5		5
01-115 City Secretary					
Administrative Assistant, Sr	1		1		1
Assistant City Secretary	1		1		1
City Secretary	1		1		1
	3		3		3
01-116 Communications & Community Outreach					
Administrative Assistant, Sr	1		1		1
Dir Marketing & Com Engagement	1		1		1
Marketing Specialist, Sr	4	-1	3		3
Marketing Specialist	2	1	3		3
	8	0	8		8
01-118 School Crossing Guard Program					
SCG Program Manager	1		1		1
School Crossing Guard Sup	1		1		1
	2		2		2
01-121 Development Services					
Deputy City Manager	1		1		1
Director Special Projects	1		1		1
Real Estate Mgr	1		1		1
	3		3		3
01-169 Media Relations					
Director Media Relations	1		1		1

Department / Position	<u>2020-21</u> <u>Budget</u>	<u>2020-21</u> <u>Changes</u>	<u>2020-21</u> <u>Estimate</u>	<u>2021-22</u> <u>Proposed</u>	<u>2021-22</u> <u>Budget</u>
	1		1		1
01-211 Finance Administration					
Administrative Coordinator	1		1		1
Director Finance	1		1		1
Strategic Financial Manager	1		1		1
	3		3		3
01-212 Accounting					
Accountant II	4		4		4
Accountant, Sr	1		1		1
Accountant, Lead	1		1		1
Accounting Technician II	1		1		1
Accounting Technician, Sr	5		5		5
Assistant Controller	1		1		1
Controller	1		1		1
Payroll Supervisor	1		1		1
Payroll Technician, Sr	1		1		1
	16		16		16
01-213 Budget & Research					
Budget Analyst II	1		1		1
Budget Analyst, Sr	4		4		4
Budget Manager, Sr	1		1		1
CIP Budget Administrator	1		1		1
Cultural Arts Grant Admin	1		1		1
Director Budget & Research	1		1		1
	9		9		9
01-214 Municipal Court Administration					
Municipal Court Adm/Mun Clerk	1		1		1
Municipal Court Clerk I	2		2		2
Municipal Court Clerk II	16	-1	15		15
Municipal Court Clerk Supv	2		2		2
Municipal Court Clerk, Sr	7	-1	6		6
Municipal Court Systems Admin	1		1		1
Municipal Court Systems Spec	1		1		1
Training Coordinator	0	1	1		1
	30	-1	29		29
01-217 Treasury					
Treasurer	1		1		1
Treasury Analyst Sr	1		1		1
	2		2		2
01-243 Economic Development					
Director Economic Development	1		1		1
Economic Development Coord	2		2		2
Economic Development Manager	2		2		2
	5		5		5
01-271 Policy & Government Relations					
Director Policy/Govt Relations	1		1		1
Assistant to the City Manager	1	-1	0		0
Legislative Analyst	1		1		1
Pol & Gov Relations Anlyst, Sr	1		1		1

Department / Position	<u>2020-21</u> <u>Budget</u>	<u>2020-21</u> <u>Changes</u>	<u>2020-21</u> <u>Estimate</u>	<u>2021-22</u> <u>Proposed</u>	<u>2021-22</u> <u>Budget</u>
	4	-1	3		3
01-321 Records Management					
Administrative Assistant	2		2		2
City Records Manager/Archivist	1		1		1
Mail Clerk	2		2		2
Open Record Technician I	1		1		1
Open Records Technician, Sr	3		3		3
	9		9		9
01-352 Facilities Maintenance					
Administrative Assistant, Sr	2		2		2
Facilities Constr Coord, Sr	1		1		1
Facilities Maintenance Supt	1		1		1
Facilities Maintenance Supv	2		2		2
Facilities Mtn Mech II	2	1	3		3
Facilities Mtn Mech, Sr	7	-1	6		6
HVAC/Bld Systems Tech, Sr	5	-1	4		4
HVAC/Building Systems Tech	4	1	5		5
	24	0	24		24
01-353 Facilities Services					
Custodian	1		1		1
Facil Contract Compliance Supv	1		1		1
Facilities Contract Compl Rep	2		2		2
Facil Contract Compl Rep, Sr	2		2		2
	6		6		6
01-361 Procurement & Project Management					
Administrative Coordinator	0	1	1		1
Buyer I	0	0	0		0
Buyer II	2	1	3		3
Buyer, Sr	4		4		4
Contract Administrator	3		3		3
Contract Specialist	2	-1	1		1
Dir of Procurement & Proj Mgmt	1		1		1
Project Coordinator	1		1		1
Project Mgmt Office Manager	1		1		1
Project Manager	3		3		3
Purchasing Agent	4		4		4
Purchasing Assistant	1	-1	0		0
Purchasing Manager	1		1		1
	23	0	23		23
01-381 Human Resources					
Administrative Assistant, Sr	1		1		1
Human Resources Technician	2		2		2
Administrative Coordinator	1		1		1
Administrative Services Mgr	1		1		1
Compensation Administrator	1		1		1
Director Human Res/Risk Mgt	1		1		1
HRIS Administrator, Sr	1		1		1
Human Resources Analyst	1		1		1
Human Resources Analyst, Sr	5		5		5
Human Resources Compliance Adm	1		1		1
HR Strategic Solutions Manager	1		1		1

Department / Position	<u>2020-21</u> <u>Budget</u>	<u>2020-21</u> <u>Changes</u>	<u>2020-21</u> <u>Estimate</u>	<u>2021-22</u> <u>Proposed</u>	<u>2021-22</u> <u>Budget</u>
Training Coordinator, Sr	2		2		2
Wellness Coordinator, Sr	1		1		1
	19		19		19
01-385 Volunteer Resources					
Volunteer Resources Coord	1		1		1
Volunteer Resources Supervisor	1		1		1
	2		2		2
01-511 Administrative Services					
Deputy City Manager	1		1		1
	1		1		1
01-532 Police					
Police Chief	1		1		1
Assistant Police Chief	2		2		2
Deputy Police Chief	4		4		4
Police Lieutenant	16		16		16
Police Sergeant	40		40		40
Police Officer	349		349		349
Accounting Technician, Sr	1		1		1
Administrative Assistant, Sr	14		14		14
Administrative Support Supv	1		1		1
CAPERS Coordinator, Sr	1		1		1
Crime Analyst	2	-1	1		1
Crime Analyst, Sr	2	1	3		3
Crime Analyst Supervisor	1		1		1
Crime Information Spec.	6	1	7		7
Crime Information Spec., Sr.	2	-2	0		0
Crime Info Center Supv	1	1	2	-1	1
Criminalist	12		12		12
Criminalist Supervisor	3		3		3
Departmental Graphic Designer	1		1		1
Detention Administrative Supv	1		1		1
Detention Manager	1		1		1
Detention Officer	30		30	-8	22
Detention Officer, Lead	0		0	8	8
Detention Supervisor	5		5		5
Open Records Technician, Sr	2		2		2
Pol Accreditation & Compl Spec	1		1		1
Pol Digi Media Forensics Spec	3		3		3
Pol Physical/Tech Svcs Dv Mgr	1		1		1
Pol Planning/Research Div Mgr	1		1		1
Police Admin Services Mgr	2		2		2
Police Alarm and Permit Supv	1		1		1
Police Alarm Assistant	3		3		3
Police Background Investigator	4		4		4
Police Community Liaison	1		1		1
Police Fiscal Affairs Mgr	1		1		1
Police Fiscal Affairs Asst.	1		1		1
Police Laboratory Safety Coord	1		1		1
Police Legal Advisor, Sr	1		1		1
Police Mental Health Coord.	1		1		1
Police Open Records Supervisor	1		1		1
Police Public Information Asst	1		1		1
Police Records Applications Analyst	0		0	1	1

Department / Position	<u>2020-21</u> <u>Budget</u>	<u>2020-21</u> <u>Changes</u>	<u>2020-21</u> <u>Estimate</u>	<u>2021-22</u> <u>Proposed</u>	<u>2021-22</u> <u>Budget</u>
Police Records Coordinator	2		2		2
Police Records Division Mgr	1		1		1
Police Records Supv	3		3		3
Police Records Technician	16		16		16
Police Records Technician, Sr	7		7		7
Lead Records Technician	1		1		1
Property/Evidence Splst	1		1		1
Property Evidence Spec, Sr	4		4		4
Property/Evidence Supervisor	1		1		1
Public Safety Officer	23		23		23
Public Safety Officer Supv	2		2		2
Quartermaster	1		1		1
Quartermaster, Assistant	5		5		5
Quartermaster, Senior Asst	2		2		2
Terminal Agency Coordinator	0		0	1	1
Training Coordinator	1		1		1
Police Records Training Coord	1		1		1
Victim Advocate, Sr	2		2		2
Firearms Examiner	2		2		2
Police Planner	1		1		1
	598	0	598	1	599
01-534 Public Safety Communications					
Administrative Assistant, Sr	1		1		1
Administrative Coordinator	1		1		1
Director Public Safety Comm	1		1		1
PSC Administrative Supervisor	0		0	1	1
PSC Data Coordinator	1		1		1
PSC Public Information Spec	1		1		1
Pub Safe Comm Compliance Supv	1		1	-1	0
Public Safety Comm Mgr - Admin	1		1		1
Public Safety Comm Mgr - Ops	1		1		1
Public Safety Comm Splst	73		73		73
Public Safety Comm Supv	6		6		6
Recruitment and Records Spec.	2		2		2
PSC Training Coordinator	6		6		6
	95		95	0	95
01-536 Plano-Richardson Training Center					
Police Training Assistant	1		1		1
	1		1		1
01-552 Fire					
Fire Chief	1		1		1
Assistant Fire Chief	2		2		2
Deputy Fire Chief	7		7		7
Battalion Chief	7		7		7
Fire Captain	51		51		51
Fire Lieutenant	33		33	-1	32
Fire Engineer	64		64	1	65
Firefighter	223		223		223
	388		388	0	388
01-555 Fire - Civilian					
Administrative Assistant, Sr	7		7		7
Open Records Technician, Sr	1		1		1

Department / Position	<u>2020-21</u> <u>Budget</u>	<u>2020-21</u> <u>Changes</u>	<u>2020-21</u> <u>Estimate</u>	<u>2021-22</u> <u>Proposed</u>	<u>2021-22</u> <u>Budget</u>
Administrative Coordinator	1		1		1
Fire Research Analyst	2		2		2
	11		11		11
01-556 Emergency Management					
Administrative Assistant, Sr	1		1		1
Asst Emergency Mgmt Coord	1		1		1
Director Emergency Management	1		1		1
Emergency Management Spec Sr	2		2		2
Emergency Management Spec.	1		1		1
Supervisory Emergency Mgmt Spec	0		0	1	1
	6		6	1	7
01-582 Envionmental Health					
Administrative Assistant	1		1		1
Administrative Assistant, Sr	2		2		2
Administrative Support Supv	1		1		1
Director Environmental Health	1		1		1
Environmental Health Manager	1		1		1
Environmental Health Splst, Sr	8		8		8
Environmental Health Spc, Lead	1		1		1
Environmental Health Supv	2		2		2
	17		17		17
01-583 Animal Services					
Administrative Assistant, Sr	1		1		1
Animal Services Officer I	7	-4	3		3
Animal Services Officer II	9	4	13	1	14
Animal Services Officer, Sr	4		4		4
Animal Services Supervisor	2		2		2
Director Animal Services	1		1		1
Kennel Attendant, Sr	1		1		1
	25	0	25	1	26
01-611 Public Safety Services					
Deputy City Manager	1		1		1
	1		1		1
01-619 Neighborhood Services					
Administrative Assistant, Sr	3		3		3
Administrative Support Supv	1		1		1
Day Labor Center Coordinator	2		2		2
Day Labor Center Supervisor	1		1		1
Director of Neighborhood Svcs	1		1		1
Community Services Grants Adm.	1		1		1
Homeless Services Coordinator	1		1		1
Housing & Community Svcs Mgr	1		1		1
Housing Rehab Proj Coord, Sr	1		1		1
Housing Rehab Project Coord	2		2		2
Housing Rehabilitation Supv	1		1		1
Housing/Commun Svcs Coord, Sr	2		2		2
Housing/Commun Svcs Coord	4		4		4
Neighborhood Engagement Mgr	1		1		1
Planner	1		1		1
Planner, Sr	2		2		2
Planning Tech	1		1		1

Department / Position	<u>2020-21</u> <u>Budget</u>	<u>2020-21</u> <u>Changes</u>	<u>2020-21</u> <u>Estimate</u>	<u>2021-22</u> <u>Proposed</u>	<u>2021-22</u> <u>Budget</u>
Property Standards Manager	1		1		1
Property Standards Inspector	1	-1	0		0
Property Standards Splst	7	1	8		8
Property Standards Splst, Sr	14		14		14
Property Standards Supervisor	4		4		4
	53	0	53		53
01-622 Planning					
Administrative Assistant, Sr	4		4		4
Administrative Support Supv	1		1		1
Director Planning	1		1		1
Land Records/GIS Technician	3	-1	2		2
Land Records/GIS Tech, Sr	0	1	1		1
Land Records/GIS Supervisor	1		1		1
Landscape Architect	1		1		1
Land Records Manager	1		1		1
Land Records Specialist	2		2		2
Planner	5		5		5
Planner, Lead/Supervisor	4		4		4
Planner, Sr	5		5		5
Planning Mgr, Sr - Zoning/Dev	1		1		1
Planning Mgr - Comprehensive	1		1		1
	30	0	30		30
01-624 Building Inspections					
Administrative Assistant, Sr	1		1		1
Building Inspections Manager	2		2		2
Building Inspections Supv	2		2		2
Building Inspector	2		2		2
Building Inspector, Sr	3		3		3
Chief Building Official	1		1		1
Code Compliance Inspector	1		1		1
Code Compliance Inspector, Sr	1		1		1
Electrical Inspector	3		3		3
Electrical Inspector, Sr	2		2		2
Open Records Technician II	1		1		1
Permit Services Supervisor	1		1		1
Permit Technician I	4		4		4
Permit Technician, Sr	4		4		4
Permit/Plan Review Technician	2		2		2
Plans Examiner	4		4		4
Plans Review Services Supv	1		1		1
Plumbing Inspector	2		2		2
Plumbing Inspector, Sr	3		3		3
	40		40		40
01-631 Park & Recreation Administration					
Administrative Coordinator	1		1		1
Director Parks & Recreation	1		1		1
	2		2		2
01-632 Creative Arts					
Arts, Culture, & Heritage Mgr	1		1		1
Asst Arts, Culture & Heritg Mg	1		1		1
Patron & Event Services Coord	1		1		1
Production Coordinator	2		2		2

Department / Position	<u>2020-21 Budget</u>	<u>2020-21 Changes</u>	<u>2020-21 Estimate</u>	<u>2021-22 Proposed</u>	<u>2021-22 Budget</u>
	5		5		5
01-633 Special Events					
Special Event Coordinator	1		1		1
Event Specialist	1		1		1
	2		2		2
01-634 Park Median Maintenance					
Asset Management Coordinator	1		1		1
Assistant Park Superintendent	1		1		1
Park Contract Compliance Supv	1		1		1
Park Services Supt	1		1		1
Work Management Specialist	1		1		1
	5		5		5
01-635 Park Planning					
Administrative Assistant, Sr	1		1		1
Park Planning Manager	1		1		1
Landscape Architect	2		2		2
Land Records/GIS Technician	0		0	1	1
Park Compliance Coordinator	1		1		1
Park Planner, Sr	1		1		1
Planning Tech, Sr	1		1	-1	0
Trail System Planner	1		1		1
Urban Forester	1		1		1
	9		9	0	9
01-636 Athletics					
Athletic Coordinator	2		2		2
Athletic Superintendent	1		1		1
Park Field Services Splst	3		3		3
Park Operations Administrator	1		1		1
Assistant Park Superintendent	1		1		1
	8		8		8
01-637 Athletic Fields Maintenance					
Athletic Field Mtn Supv	1		1		1
Park Equipment Operator	1		1		1
Park Equipment Operator, Sr	0	1	1	1	2
Park Maintenance Assist Supv	2		2		2
Park Maintenance Crew Leader	5		5		5
Park Maintenance Worker	4		4		4
	13	1	14	1	15
01-638 Park Technical Services					
Accounting Technician, Sr	1		1		1
Marketing Specialist, Sr	1		1		1
PARD Business Analyst	1		1		1
PARD Business Manager	1		1		1
	4		4		4
01-641 Park Administration					
Administrative Assistant, Sr	2		2		2
Park Services Manager	1		1		1
	3		3		3
01-642 Arts, Cultural, Interurban Museum					

Department / Position	2020-21 Budget	2020-21 Changes	2020-21 Estimate	2021-22 Proposed	2021-22 Budget
Marketing Specialist	1		1		1
	1		1		1
01-643 Park Support Services					
Arborist	1		1		1
Park Equipment Operator	1		1		1
Park Equipment Operator, Sr	1		1		1
Park Fabrication Technician	1		1		1
Park Maintenance Assist Supv	1		1		1
Park Field Technician Supv	1		1		1
Park Maintenance Worker	2		2		2
Park Plumbing/Pool Technician	2		2		2
Sign Shop Technician	1		1		1
Trail Mtn Tech	2		2		2
	13		13		13
01-644 Grounds Maintenance Services District #1					
Chemical Application Tech	1		1		1
Park Equipment Operator	4		4		4
Park Equipment Operator, Sr	5		5		5
Park Maintenance Assist Supv	2		2		2
Park Maintenance Supervisor	1		1		1
Park Maintenance Worker	4		4		4
	17		17		17
01-645 Park Services					
Electrical Tech	2		2	1	3
Park Equipment Operator	1		1		1
Park Equipment Operator, Sr	2		2		2
Park Field Technician Supv	1		1		1
Park Maintenance Assist Supv	1		1		1
Park Maintenance Worker	2		2		2
Playground Mtn Tech	3		3		3
	12		12	1	13
01-646 Grounds Maintenance Services					
Irrigation Technician I	1	1	2		2
Irrigation Technician II	4	-1	3		3
Park Contract Compliance Supv	1		1		1
Park Field Technician Supv	1		1		1
Park Maintenance Assist Supv	1		1		1
Park Services Supt	1		1		1
Prk Constr/Renovation Proj Crd	1		1		1
Assistant Park Superintendent	1		1		1
	11	0	11		11
01-647 Sports Turf Maintenance Services					
Irrigation Technician II	4		4		4
Chemical Application Tech	2		2		2
Park Equipment Operator	1		1		1
Park Equipment Operator, Sr	4	-1	3		3
Park Maintenance Assist Supv	2		2		2
Park Maintenance Crew Leader	1		1		1
Park Maintenance Supervisor	1		1		1
	15	-1	14		14

Department / Position	<u>2020-21</u> <u>Budget</u>	<u>2020-21</u> <u>Changes</u>	<u>2020-21</u> <u>Estimate</u>	<u>2021-22</u> <u>Proposed</u>	<u>2021-22</u> <u>Budget</u>
01-648 Grounds Maintenance Services District #2					
Chemical Application Tech	1		1		1
Park Equipment Operator	4		4		4
Park Equipment Operator, Sr	3		3		3
Park Maintenance Assist Supv	2		2		2
Park Maintenance Supervisor	1		1		1
Park Maintenance Worker	2		2		2
	13		13		13
01-649 Natural Resources					
Park Maintenance Supervisor	1		1		1
Park Equipment Operator	3		3	1	4
Park Equipment Operator, Sr	2		2		2
Park Maintenance Assist Supv	1		1		1
Park Natural Resrcs Spec	1		1		1
	8		8	1	9
01-651 Recreation Administration					
Administrative Assistant, Sr	1		1		1
Aquatic Maintenance Coord.	1		1		1
Park Plumbing/Pool Technician	1		1	1	2
Recreation Services Manager	1		1		1
Recreation Services Supt	2		2		2
PR & Community Outreach Spec	1		1		1
	7		7	1	8
01-653 Adapted Recreation					
Asst Rec Center Supv	1		1		1
	1		1		1
01-654 Aquatics					
Recreation Coordinator	1		1		1
Recreation Supervisor	1		1		1
	2		2		2
01-655 High Point Park Tennis Center					
Asst Rec Center Supv	1		1		1
	1		1		1
01-656 Sam Johnson Recreation Center					
Customer Service Rep I	1		1		1
Recreation Coordinator	3		3		3
Recreation Supervisor	1		1		1
	5		5		5
01-658 Ground Maintenance District #3					
Chemical Application Tech	1		1		1
Park Equipment Operator	2		2		2
Park Equipment Operator, Sr	3		3		3
Park Maintenance Assist Supv	1		1		1
Park Maintenance Supervisor	1		1		1
Park Maintenance Worker	3		3		3
	11		11		11
01-659 Park Custodial Services					
Park Field Services Splst	1		1		1

Department / Position	<u>2020-21</u> <u>Budget</u>	<u>2020-21</u> <u>Changes</u>	<u>2020-21</u> <u>Estimate</u>	<u>2021-22</u> <u>Proposed</u>	<u>2021-22</u> <u>Budget</u>
Park Contract Compliance Supv	1		1		1
	2		2		2
01-662 Adult Sports					
Recreation Coordinator	1		1		1
Recreation Supervisor	1		1		1
	2		2		2
01-663 Carpenter Park Recreation Center					
Asst Rec Center Supv	1		1		1
Head Lifeguard II	1		1		1
Recreation Complex Supervisor	1		1		1
Recreation Coordinator	3		3		3
Recreation Supervisor	1		1		1
	7		7		7
01-664 Oak Point Recreation Center					
Asst Rec Center Supv	2		2		2
Recreation Complex Supervisor	1		1		1
Recreation Coordinator	4		4		4
Recreation Supervisor	1		1		1
	8		8		8
01-665 Liberty Recreation Center					
Asst Rec Center Supv	1		1		1
Recreation Coordinator	3		3		3
Recreation Supervisor	1		1		1
	5		5		5
01-667 Tom Muehlenbeck Recreation Center					
Asst Rec Center Supv	2		2		2
Customer Service Rep I	1		1		1
Head Lifeguard II	1		1		1
Recreation Complex Supervisor	1		1		1
Recreation Coordinator	3		3		3
Recreation Supervisor	1		1		1
	9		9		9
01-668 Oak Point Park Nature & Retreat Center					
Customer Service Rep I	1		1		1
Facility & Booking Supervisor	1		1		1
Nature & Retreat Booking Coord	0	1	1		1
Recreation Coordinator	1	-1	0		0
	3	0	3		3
01-669 Park Irrigation Operations					
Irrigation Technician II	1		1		1
Park Irrigation Tech Supv	1		1		1
Park Maintenance Assist Supv	1		1		1
	3		3		3
01-681 Library Administration					
Administrative Coordinator	2		2		2
Departmental Graphic Designer	1		1		1
Director Libraries	1		1		1
Library Development Coord	1		1		1
Municipal Reference Librarian	0	1	1		1

Department / Position	<u>2020-21 Budget</u>	<u>2020-21 Changes</u>	<u>2020-21 Estimate</u>	<u>2021-22 Proposed</u>	<u>2021-22 Budget</u>
Public Services Librarian, Sr	4	-1	3		3
Library Community Outreach Mgr	1		1		1
	10	0	10		10
01-682 Library Technical Services					
Library Support Supv	1		1		1
Library Tech	5		5		5
Library Technology Svcs Mgr	1		1		1
Public Services Librarian, Sr	4	0	4		4
Van Driver	1		1		1
Van Driver Supervisor	1		1		1
	13	0	13		13
01-683 Harrington Library					
Administrative Assistant, Sr	1		1		1
Lib Instructor & Research Spc	1		1		1
Librarian Supervisor	1		1		1
Library Manager	1		1		1
Library Services Rep I	3		3		3
Library Services Rep II	5		5		5
Library Support Supv	2		2		2
Public Services Librarian	3	-1	2		2
Public Services Librarian, Sr	2	1	3		3
	19	0	19		19
01-684 Schimelpfenig Library					
Administrative Assistant, Sr	1		1		1
Lib Instructor & Research Spc	1		1		1
Librarian Supervisor	1		1		1
Library Manager	1		1		1
Library Services Rep I	2	1	3		3
Library Services Rep II	6	-1	5		5
Library Support Supv	2		2		2
Public Services Librarian	3	-2	1		1
Public Services Librarian, Sr	2	2	4		4
	19	0	19		19
01-685 Haggard Library					
Administrative Assistant, Sr	1		1		1
Librarian Supervisor	1		1		1
Library Manager	1		1		1
Library Services Rep I	3	1	4		4
Library Services Rep II	7	-1	6		6
Library Support Supv	2		2		2
Municipal Reference Librarian	1	-1	0		0
Public Services Librarian	2	0	2		2
Public Services Librarian, Sr	4	1	5		5
Lib Instructor & Research Spc	1		1		1
	23	0	23		23
01-687 Maribelle Davis Library					
Administrative Assistant, Sr	1		1		1
Librarian Supervisor	1		1		1
Library Manager	1		1		1
Lib Instructor & Research Spc	2		2		2
Library Services Rep I	5	0	5		5

Department / Position	<u>2020-21</u> <u>Budget</u>	<u>2020-21</u> <u>Changes</u>	<u>2020-21</u> <u>Estimate</u>	<u>2021-22</u> <u>Proposed</u>	<u>2021-22</u> <u>Budget</u>
Library Services Rep II	4	0	4		4
Library Support Supv	3		3		3
Public Services Librarian	1	0	1		1
Public Services Librarian, Sr	4	0	4		4
	22	0	22		22
01-688 Christopher Parr Library					
Administrative Assistant, Sr	1		1		1
Librarian Supervisor	1		1		1
Library Manager	1		1		1
Library Services Rep I	3		3		3
Library Services Rep II	5		5		5
Library Support Supv	2		2		2
Public Services Librarian, Sr	5		5		5
Lib Instructor & Research Spc	1		1		1
	19		19		19
01-711 Public Works Administration					
Administrative Assistant	1	1	2		2
Administrative Assistant, Sr	1	-1	0		0
Administrative Support Supv	1		1		1
Asset Management Coordinator	2		2		2
Asset Management Technician	1		1		1
Asst Director of Public Works	1		1		1
Director Public Works	1		1		1
Public Works Operations Mgr	1		1		1
Public Wrks Supt-Construction	1		1		1
Public Wrks Supt-Traffic Oper	1		1		1
PW Strategic Planning/Cmpl Mgr	1		1		1
	12	0	12		12
01-721 Engineering					
Administrative Assistant, Sr	3		3		3
Construction Inspection Supv	1		1		1
Construction Inspector	6		6		6
Construction Inspector, Sr	4		4		4
Director Engineering	1		1		1
Engineer (PE)	1		1		1
Engineer, Sr	3		3		3
Engineering Coordinator	1		1		1
Engineering Manager	2		2		2
Engineering Tech	1	0	1		1
Engineering Tech, Sr	1	0	1		1
Facilities Constr Coord, Sr	2		2		2
Facilities Division Manager	1		1		1
Franchise Utility Coordinator	0		0	1	1
Traffic Engineer (PE)	2		2		2
Traffic Engineer, Graduate	2	1	3		3
Traffic Engineer, Sr	2		2		2
Transport Engineering Manager	1		1		1
Transportation Engrng Tech, Sr	3	-1	2		2
Engineering Compliance Manager	1		1		1
	38	0	38	1	39
01-742 Streets					
Construction Inspector	0	1	1	1	2

Department / Position	<u>2020-21 Budget</u>	<u>2020-21 Changes</u>	<u>2020-21 Estimate</u>	<u>2021-22 Proposed</u>	<u>2021-22 Budget</u>
Construction Inspector, Sr	3	-1	2		2
Construction Inspection Supv	1		1		1
Pub Works Equip Operator, Sr	6		6		6
Pub Works Equipment Operator	3		3		3
Public Works Crew Leader	10		10		10
Public Wrks Supt-Streets Drng	1		1		1
PW Maintenance Worker	18		18		18
Street/Drainage Supv	3		3		3
	45	0	45	1	46
01-743 Signals					
Public Works Crew Leader	5		5		5
PW Maintenance Worker	5		5		5
Traffic Signal Supervisor	1		1		1
Traffic Signal Tech II	5		5		5
	16		16		16
01-744 Signs & Markings/Sign Shop					
Public Works Crew Leader	2		2		2
PW Maintenance Worker	3		3		3
Sign Shop Technician	2		2		2
Signs & Markings Tech	3		3		3
Signs and Markings Supervisor	1		1		1
	11		11		11
TOTAL GENERAL FUND	1,914	-1	1,913	9	1,922
18-181 Digital Communications - PTV					
Digital Communications Coord.	1		1		1
Video Producer	1		1		1
Video Producer, Sr	1		1		1
	3		3		3
18-281 Digital Communications - Website					
Multimedia Specialist	1		1		1
Content Marketing Manager	1		1		1
Graphic Designer, Principal	1		1		1
	3		3		3
TOTAL PTN FUND	6		6		6
41-421 Customer & Utility Services					
Administrative Assistant, Sr	1		1		1
Collections Representative, Sr	2		2		2
CUS Assistant Manager	1	-1	0		0
Cust/Utility Services Manager	0	1	1		1
Customer Service Rep II	4	3	7		7
Customer Service Rep, Sr	6	-3	3		3
Customer Service Supervisor	2		2		2
Utility Billing Specialist	2		2		2
	18	0	18		18
41-422 Customer & Utility Services - Field					
Accountant II	1		1		1

Department / Position	<u>2020-21</u> <u>Budget</u>	<u>2020-21</u> <u>Changes</u>	<u>2020-21</u> <u>Estimate</u>	<u>2021-22</u> <u>Proposed</u>	<u>2021-22</u> <u>Budget</u>
CUS Dispatcher	1		1		1
CUS Field Services Supervisor	1		1		1
CUS Field Svcs Coordinator	1		1		1
CUS Field Technician	2	0	2		2
CUS Field Technician, Sr	4	0	4		4
Cust/Utility Services Manager	1		1		1
Field Service Systems Spec	1		1		1
	12	0	12		12
41-723 Utility Engineering					
Engineer, Sr	2		2		2
Engineer (PE)	1		1		1
	3		3		3
41-761 Utility Maintenance Administration					
Administrative Assistant	0	1	1		1
Administrative Assistant, Sr	2		2		2
Construction Inspector	0	1	1		1
Construction Inspector, Sr	2	-1	1		1
Customer Service Rep II	1	-1	0		0
Pub Works Construction Coord	1		1		1
Utility Line Supervisor	1		1		1
Utility Line Coordinator	2		2		2
Utility Operations Supt	1		1		1
	10	0	10		10
41-762 Utility District #3					
Inflow and Infiltration Tech	1		1		1
Public Works Crew Leader	9	-3	6		6
Public Works Field Technican	0	2	2		2
PW Maintenance Worker	7		7		7
Utility Operations Supv	1		1		1
Utility Compliance Supt	1		1		1
Water Quality Supervisor	0	1	1		1
Water Quality Technician	0	3	3		3
	19	3	22		22
41-763 Utility District #2					
Pub Works Equip Operator, Sr	3		3		3
Public Works Crew Leader	6	3	9		9
PW Maintenance Worker	7		7		7
Utility Operations Supv	1		1		1
	17	3	20		20
41-764 Pumping Facilities					
Pumping Fac Instrument Tech	1	-1	0		0
Pumping Facilities Supt	0	1	1		1
Public Works Crew Leader	3	1	4		4
PW Maintenance Worker	2		2		2
Utility Operations Supt	1	-1	0		0
Utility Operations Supv	1		1		1
Water Pump Station Opr	5		5		5
Water Quality Supervisor	1	-1	0		0
Water Quality Technician	3	-3	0		0
	17	-4	13		13

Department / Position	<u>2020-21</u> <u>Budget</u>	<u>2020-21</u> <u>Changes</u>	<u>2020-21</u> <u>Estimate</u>	<u>2021-22</u> <u>Proposed</u>	<u>2021-22</u> <u>Budget</u>
41-765 Meter Services					
Meter Shop Tech	2		2		2
Public Works Crew Leader	7		7		7
PW Maintenance Worker	6		6		6
Utility Operations Supv	1		1		1
	16		16		16
41-766 Utility District #1					
Public Works Field Technican	2	-2	0		0
Pub Works Equip Operator, Sr	3		3		3
Pub Works Equipment Operator	1		1		1
Public Works Crew Leader	6		6		6
PW Maintenance Worker	6		6		6
Utility Operations Supv	1		1		1
	19	-2	17		17
41-767 Utility Cut Services					
Construction Inspector, Sr	1		1		1
Pub Works Equip Operator, Sr	1		1		1
Pub Works Equipment Operator	1		1		1
Public Works Crew Leader	3		3		3
PW Maintenance Worker	9		9		9
Street/Drainage Supv	1		1		1
	16		16		16
41-769 Backflow Operations					
Backflow Supervisor	1		1		1
Backflow Prevention Apprentice	0	1	1		1
Backflow Prevention Inspector	4	-1	3		3
	5	0	5		5
TOTAL WATER & SEWER FUND	152	0	152		152
45-712 Environmental Education & Community Outreach					
Administrative Assistant, Sr	1		1		1
Env. Educ. & Com. Outreach Crd	2		2		2
Env Edu & Com Outreach Crd, Sr	4	-1	3		3
Env Edu & Com Outreach Crd, Lead	0	1	1		1
Sustainability & Env Educ Supv	1		1		1
Sustainability & Env Educa Mgr	1		1		1
	9	0	9		9
45-714 Compost Marketing & Operations					
Administrative Assistant	2		2		2
Asst Compost Opers Supervisor	1		1		1
Compost Operations Supt	1		1		1
Compost Operations Supervisor	2		2		2
Compost Opers & Marketing Mgr	1		1		1
Route Driver	6	-2	4		4
Route Driver, Sr	5	2	7		7
	18	0	18		18
45-717 Sustainability					
Sustainability Projects Coord	1		1		1

Department / Position	<u>2020-21</u> <u>Budget</u>	<u>2020-21</u> <u>Changes</u>	<u>2020-21</u> <u>Estimate</u>	<u>2021-22</u> <u>Proposed</u>	<u>2021-22</u> <u>Budget</u>
	1		1		1
45-748 Environmental Waste Collections					
Env. Waste Serv. Supervisor	5		5		5
Route Driver	40	-2	38		38
Route Driver, Sr	6	3	9		9
	51	1	52		52
45-749 Environmental Waste Administration					
Administrative Assistant, Sr	2		2		2
Customer Service Rep I	1	-1	0		0
Customer Service Rep II	2	1	3		3
Customer Service Rep, Sr	1		1		1
Env. Waste Services Mgr	1		1		1
Environmental Waste Svcs Supt	1		1		1
	8	0	8		8
45-751 Special Waste					
Env. Waste Serv. Supervisor	1		1		1
Household Chem Coll Technician	2		2		2
Refuse Collector	4		4		4
Route Driver	2		2		2
	9		9		9
45-752 Commercial Diversion					
Administrative Assistant, Sr	1		1		1
Commercial Recycling Coord	4		4		4
Commercial Recycling Supv	1		1		1
Route Driver, Sr	1	-1	0		0
	7	-1	6		6
TOTAL SUSTAINABILITY & ENV SERVICES FUND	103	0	103		103
46-125 Visit Plano					
Administrative Assistant	1		1		1
Administrative Assistant, Sr	1		1		1
Convention Services Coord	1		1		1
Marketing Specialist	1		1		1
Marketing Specialist, Sr	1		1		1
Visit Plano Sales Consultant	4		4		4
Visit Plano Manager	1		1		1
	10		10		10
46-128 Plano Event Center					
Administrative Assistant, Sr	1		1		1
Assist Audio Visual Technician	1		1		1
Audio/Visual Tech	1		1		1
Banquet Chef	1		1		1
Banquet Supervisor	1		1		1
Convention Services Coord	3		3		3
Custodian	2		2		2
Financial Analyst	1		1		1
Executive Chef	1		1		1
Facilities Mtn Mech II	1		1		1
Food Sales & Services Supv	1		1		1

Department / Position	<u>2020-21</u> <u>Budget</u>	<u>2020-21</u> <u>Changes</u>	<u>2020-21</u> <u>Estimate</u>	<u>2021-22</u> <u>Proposed</u>	<u>2021-22</u> <u>Budget</u>
Food Service Attendant	1		1		1
Food Service Coordinator	2		2		2
Groundskeeper	1		1		1
Plano Event Center Crew Leader	3		3		3
Plano Centre Attendant	2		2		2
Plano Centre Manager	1		1		1
Sales Consultant	2		2		2
Sales Supervisor	1		1		1
Facilities Maintenance Supv	1		1		1
	28		28		28
TOTAL CONVENTION & TOURISM FUND	38		38		38
47-471 Municipal Drainage Operations					
Construction Inspector, Sr	1		1		1
Pub Works Equip Operator, Sr	1		1		1
Pub Works Equipment Operator	4		4		4
Public Works Crew Leader	6		6		6
PW Maintenance Worker	8		8		8
Street/Drainage Supv	1		1		1
	21		21		21
47-472 Municipal Drainage Administration					
Engineer (PE)	1		1		1
Engineer, Sr	1		1		1
	2		2		2
47-473 Environmental Quality					
Environmental Quality Manager	1		1		1
Environmental Quality Spec.	4	-1	3	2	5
Environmental Quality Spec, Sr	1		1		1
Environmental Qual. Spec, Lead	1		1		1
Environmental Quality Supv	0	1	1		1
	7	0	7	2	9
TOTAL MUNICIPAL DRAINAGE FUND	30	0	30	2	32
48-673 Golf Course Maintenance					
Assistant Golf Course Supt	1		1		1
Golf Course Superintendent	1		1		1
Golf Equipment Mechanic	1		1		1
Irrigation Technician II	1		1		1
Park Equipment Operator	4		4		4
	8		8		8
TOTAL GOLF COURSE FUND	8		8		8
51-051 Recreation Revolving Programs					
Recreation Coordinator	8		8		8
Recreation Supervisor	1		1		1
	9		9		9

Department / Position	<u>2020-21</u> <u>Budget</u>	<u>2020-21</u> <u>Changes</u>	<u>2020-21</u> <u>Estimate</u>	<u>2021-22</u> <u>Proposed</u>	<u>2021-22</u> <u>Budget</u>
TOTAL RECREATION REVOLVING FUND	9		9		9
55-232 Municipal Court Building Security Fee					
Public Safety Officer	1		1		1
	1		1		1
TOTAL BUILDING SECURITY FEE	1		1		1
61-342 Fleet Services					
Administrative Assistant, Sr	1		1		1
Automotive Technician I	2		2		2
Automotive Technician II	3		3		3
Automotive Technician, Sr	4		4		4
Emerg Vehicle Fleet Srcs Supv	1		1		1
Emergency Vehicle Tech II	2	-1	1		1
Emergency Vehicle Tech, Sr	2		2		2
Fleet Asset Coordinator	1		1		1
Fleet Financial Asset Mgmt Crd	1		1		1
Fleet Representative	2		2		2
Fleet Fuel Specialist	1		1		1
Fleet Services Admin Supv	1		1		1
Fleet Services Manager	1		1		1
Fleet Services Supervisor	2		2		2
Heavy Truck & Equip Tech II	5	1	6		6
Heavy Truck & Equip Tech I	3	1	4		4
Heavy Truck & Equip Tech, Sr	4	-1	3		3
PW Maintenance Worker	1		1		1
	37	0	37		37
TOTAL FLEET & EQUIPMENT SERVICES FUND	37	0	37		37
64-364 Inventory Control & Asset Disposal					
Buyer, Sr	1		1		1
ICAD Superintendant	0		0	1	1
Inventory Control Supervisor	1		1	-1	0
Inventory Control Tech, Sr	5		5		5
Inventory Control Technician	1		1		1
	8		8	0	8
TOTAL WAREHOUSE FUND	8		8	0	8
65-117 Risk Management Operations					
Administrative Assistant, Sr	1		1		1
Assistant Risk Manager	1		1		1
Claims Specialist, Sr	1		1		1
Risk Analyst	1	-1	0		0
Risk Analyst, Sr	1	1	2		2
Risk Manager	1		1		1
	6	0	6		6

Department / Position	2020-21 Budget	2020-21 Changes	2020-21 Estimate	2021-22 Proposed	2021-22 Budget
TOTAL PROPERTY & LIABILITY LOSS FUND	6	0	6		6
66-395 Technology Services					
Administrative Assistant, Sr	1		1		1
Chief Information Officer	1		1		1
Business Analyst	0	1	1	1	2
	2	1	3	1	4
66-396 Applications					
Appl Support Analyst, Lead	1		1		1
Applica & Develop Tech Officer	1		1		1
Applica Integrator/Devel Supv	1		1		1
Application Integrtr/Devel I	0	1	1		1
Application Integrtr/Devel II	4	-1	3		3
Application Integrtr/Devel III	3		3		3
Applications Suprt Analyst I	1		1		1
Applications Suprt Analyst II	6	1	7		7
Applications Suprt Analyst III	5	-1	4		4
Bus Intelligence Analyst I	1		1		1
Bus Intelligence Anlyst II	1		1		1
Bus Intelligence Anlyst I-GIS	0	1	1		1
Bus Intelligence Anlyst II-GIS	4	-1	3		3
Database Administrator	1		1		1
Database Administrator, Sr	1		1		1
Devel & Bus Intel-GIS Mgr	1		1		1
Enterprise & Applica Spprt Mgr	1		1		1
SCRUM Master	1	-1	0		0
	33	-1	32		32
66-397 Infrastructure					
Administrative Assistant, Sr	1		1		1
Cellular Device Assistant	1		1		1
Chief Information Security Officer	0	1	1		1
Enterprise Architect	1	-1	0		0
Infrastructure Technology Off	1		1		1
Infrastructure/Radio Manager	1		1		1
Network Administrator II	1		1		1
Network Architect	0	1	1		1
Network Engineer	3	-1	2		2
Network Operations Supervisor	1		1		1
Security Engineer, Sr.	1		1	1	2
Service Delivery Manager	1		1		1
Service Desk Analyst III	5		5		5
Service Desk Supervisor	1		1		1
Service Improvement Specialist	1		1		1
Systems Administrator II	2		2		2
Systems Architect	0	1	1		1
Systems Engineer	3	-1	2		2
Systems Operations Supv	1		1		1
Telecommunications Analyst	1		1		1
Telecommunications Engineer	1		1		1
	27	0	27	1	28
66-398 Radio Shop					

Department / Position	<u>2020-21</u> <u>Budget</u>	<u>2020-21</u> <u>Changes</u>	<u>2020-21</u> <u>Estimate</u>	<u>2021-22</u> <u>Proposed</u>	<u>2021-22</u> <u>Budget</u>
Administrative Assistant, Sr	1		1		1
Radio System Coord	1		1		1
Radio System Supervisor	1		1		1
Radio Technician	1		1		1
Radio Technician, Sr.	2		2		2
	6		6		6
TOTAL TECHNOLOGY SERVICES FUND	68	0	68	2	70
86-276 Juvenile Case Manager					
Juvenile Case Manager	1		1		1
	1		1		1
TOTAL JUVENILE CASE MANAGER FUND	1		1		1
87-283 Traffic Safety Fund					
Police Officer	2		2		2
	2		2		2
TOTAL TRAFFIC SAFETY FUND	2		2		2
GRAND TOTAL ALL FUNDS	2,383	-1	2,382	13	2,395

PERSONNEL WORKSHEET

PART-TIME POSITIONS

Department / Position	<u>2020-21</u> <u>Budget</u>	<u>2020-21</u> <u>Changes</u>	<u>2020-21</u> <u>Estimate</u>	<u>2021-22</u> <u>Proposed</u>	<u>2021-22</u> <u>Budget</u>
01-112 City Manager					
Administrative Assistant (20)	1		1		1
	1		1		1
01-113 Legal					
Legal Secretary, Sr (19)	1		1		1
	1		1		1
01-118 School Crossing Guard Program					
School Crossing Grd (Temp-10)	73		73		73
	73		73		73
01-321 Records Management					
Administrative Assistant (Temp-8)	1		1		1
Open Records Technician, Sr. (Temp-8)	1		1		1
	2		2		2
01-352 Facilities Maintenance					
HVAC/Bld Sys Tch, Sr (Temp-25)	1		1		1
	1		1		1
01-381 Human Resources					
Administrative Assistant (19)	1		1		1
	1		1		1
01-385 Volunteer Resources					
Administrative Assistant (20)	1		1		1
	1		1		1
01-532 Police					
Firearms Technician (19)	1		1		1
Police Development Prg Trainee	2		2		2
Police Records Technician (20)	7		7		7
Crime Analyst, Sr (20)	1		1		1
	11		11		11
01-536 Plano-Richardson Training Center					
Range Mtn Tech (19)	1		1		1
	1		1		1
01-556 Emergency Management					
Administrative Assistant (20)	1	-1	0		0
Emergency Management Spec (20)	1	1	2		2
	2	0	2		2
01-582 Environmental Health					
Admin Asst, Sr (Temp 19)	1		1		1
Intern - Degree - Bachelor	1	1	2		2
Intern - Degree - Master	1	-1	0		0
	3	0	3		3
01-583 Animal Services					
Kennel Attendant (25)	5		5		5

Department / Position	<u>2020-21</u> <u>Budget</u>	<u>2020-21</u> <u>Changes</u>	<u>2020-21</u> <u>Estimate</u>	<u>2021-22</u> <u>Proposed</u>	<u>2021-22</u> <u>Budget</u>
	5		5		5
01-622 Planning					
Planner (20)	1		1		1
	1		1		1
01-624 Building Inspections					
Permit Technician I (19)	1		1		1
Sign Collector	1		1		1
	2		2		2
01-632 Creative Arts					
Patron Services Attendant (20)	4		4		4
Theater Attendant (20)	5		5		5
	9		9		9
01-636 Athletics					
Administrative Assistant (25)	1		1		1
Park Field Services Spec (19)	3		3		3
	4		4		4
01-642 Arts, Cultural, Interurban Museum					
Interurban RW Sta Docent (17)	4		4		4
	4		4		4
01-653 Adapted Recreation					
Recreation Coordinator (25)	1		1		1
	1		1		1
01-654 Aquatics					
Recreation Aide (19)	3		3		3
Recreation Aide (20)	1		1		1
Head Lifeguard II (20)	3		3		3
Head Lifeguard II (Temp 20)	1		1		1
Head Lifeguard II (19)	1		1		1
Lifeguard (Temp - 15)	15		15		15
	24		24		24
01-655 High Point Park Tennis Center					
Park Maintenance Worker (20)	2		2		2
Recreation Aide (20)	7		7		7
Recreation Aide (19)	1		1		1
	10		10		10
01-656 Sam Johnson Recreation Center					
Recreation Aide (20)	5		5		5
Sr Services Van/Bus Drivr (25)	1		1		1
	6		6		6
01-657 Jack Carter Pool					
Recreation Aide (Temp - 20)	15		15		15
Recreation Coordinator (Temp - 40)	1		1		1
Lifeguard (Temp - 15)	70		70		70
Head Lifeguard II (Temp 20)	3		3		3
Head Lifeguard II (20)	3		3		3
	92		92		92

Department / Position	<u>2020-21</u> <u>Budget</u>	<u>2020-21</u> <u>Changes</u>	<u>2020-21</u> <u>Estimate</u>	<u>2021-22</u> <u>Proposed</u>	<u>2021-22</u> <u>Budget</u>
01-662 Adult Sports					
Administrative Assistant (20)	1		1		1
Athletic Program Rep (Temp 19)	2		2		2
	3		3		3
01-663 Carpenter Park Recreation Center					
Recreation Aide (19)	9		9		9
Recreation Aide (20)	6		6		6
Lifeguard (Temp - 15)	36		36		36
Head Lifeguard II (20)	2		2		2
Head Lifeguard II (19)	2		2		2
Lifeguard (20)	4		4		4
	59		59		59
01-664 Oak Point Recreation Center					
Recreation Aide (20)	4		4		4
Recreation Aide (19)	11		11		11
Head Lifeguard I (20)	0		0	1	1
Head Lifeguard II (20)	8		8		8
Lifeguard (20)	5		5		5
Lifeguard (Temp - 15)	40		40	8	48
	68		68	9	77
01-665 Liberty Recreation Center					
Recreation Aide (20)	7		7		7
Recreation Aide (19)	3		3	3	6
Head Lifeguard II (Temp 20)	1	-1	0		0
Head Lifeguard I (Temp 20)	1		1		1
Head Lifeguard (Temp 19)	0	1	1		1
Lifeguard (Temp - 15)	8		8		8
	20	0	20	3	23
01-667 Tom Muehlenbeck Recreation Center					
Concession Attendant (Temp 19)	6		6		6
Recreation Aide (20)	10		10		10
Recreation Aide (19)	15		15		15
Head Lifeguard II (20)	6		6		6
Head Lifeguard II (19)	5		5		5
Lifeguard (20)	12		12		12
Lifeguard (Temp - 15)	66		66		66
	120		120		120
01-668 Oak Point Park Nature & Retreat Center					
Recreation Aide (19)	4		4		4
Recreation Aide (20)	1		1		1
	5		5		5
01-681 Library Administration					
Administrative Asst, Sr (20)	2		2		2
Public Serv Librarian (Pool)	2		2	-2	0
	4		4	-2	2
01-682 Library Technical Services					
Administrative Asst, Sr (20)	1		1		1
Van Driver (30)	1		1		1
	2		2		2

Department / Position	<u>2020-21</u> <u>Budget</u>	<u>2020-21</u> <u>Changes</u>	<u>2020-21</u> <u>Estimate</u>	<u>2021-22</u> <u>Proposed</u>	<u>2021-22</u> <u>Budget</u>
01-683 Harrington Library					
Library Services Rep I (20)	7		7		7
Public Services Lib, Sr (20)	1		1	1	2
	8		8	1	9
01-684 Schimelpfenig Library					
Library Services Rep I (20)	8		8		8
Public Services Lib, Sr (20)	0		0	1	1
	8		8	1	9
01-685 Haggard Library					
Library Services Rep I (20)	8	-1	7		7
Library Services Rep II (20)	2	1	3		3
Public Serv Librarian (24)	1		1		1
	11	0	11		11
01-687 Maribelle Davis Library					
Library Services Rep I (20)	11	1	12		12
Library Services Rep II (20)	4	-1	3		3
Public Services Lib, Sr (20)	1	1	2		2
Public Serv Librarian (20)	2	-1	1		1
	18	0	18		18
01-688 Christopher Parr Library					
Library Services Rep I (20)	4	1	5		5
Library Services Rep II (20)	1	-1	0		0
	5	0	5		5
01-711 Public Works Administration					
Project Manager	1		1		1
	1		1		1
01-721 Engineering					
Engineer, Sr (20)	1		1		1
Intern - Degree - Bachelor	1		1		1
	2		2		2
TOTAL GENERAL FUND	589	0	589	11	600
41-421 Customer & Utility Services					
Customer Service Rep II (20)	1		1		1
	1		1		1
TOTAL WATER & SEWER FUND	1		1		1
45-712 Environmental Education & Community Outreach					
Intern - Degree - Bachelor	1		1		1
Intern - Degree - Master	1		1		1
	2		2		2
45-714 Compost Marketing & Operations					
Route Driver (20)	1		1		1
	1		1		1

Department / Position	<u>2020-21</u> <u>Budget</u>	<u>2020-21</u> <u>Changes</u>	<u>2020-21</u> <u>Estimate</u>	<u>2021-22</u> <u>Proposed</u>	<u>2021-22</u> <u>Budget</u>
45-748 Environmental Waste Collections					
Route Driver (Temp - 19)	2		2		2
Route Driver (Temp - 40)	1		1		1
	3		3		3
TOTAL SUSTAINABILITY & ENV SERVICES FUND	6		6		6
46-125 Visit Plano					
Intern - Degree - Bachelor	1		1		1
Customer Service Rep I (20)	1		1		1
	2		2		2
46-128 Plano Event Center					
Banquet Server (20)	9		9		9
Custodian (20)	2		2		2
Food Service Attendant (20)	4		4	-1	3
Food Service Coordinator (20)	0		0	1	1
Plano Centre Attendant (20)	6		6		6
	21		21	0	21
TOTAL CONVENTION & TOURISM FUND	23		23	0	23
48-673 Golf Course Maintenance					
Maintenance Worker (Temp - 40)	3		3		3
	3		3		3
TOTAL GOLF COURSE FUND	3		3		3
51-000 Recreation Revolving Programs *					
Bus Driver	2		2		2
Day Camp Coordinator (Temp 40)	5		5		5
Day Camp Counselor (Temp 20)	34		34		34
Gymnastics Asst Head Coach	3		3		3
Gymnastics Coach (19)	7		7		7
Masters Swim Coach	2		2		2
Recreation Aide (20)	5		5		5
Recreation Coordinator (20)	8		8		8
Sports Camp Coord	4		4		4
Swimming Teaching Asst	45		45		45
Teen Adventure Coord (Temp-7)	2		2		2
Water Aerobics Instructor	26		26		26
Water Safety Instructor I	96		96		96
Water Safety Instructor II	6		6		6
	245		245		245
TOTAL RECREATION REVOLVING FUND	245		245		245
64-364 Inventory Control & Asset Disposal					
Inventory Control Tech (19)	1		1		1
	1		1		1

Department / Position	<u>2020-21</u> <u>Budget</u>	<u>2020-21</u> <u>Changes</u>	<u>2020-21</u> <u>Estimate</u>	<u>2021-22</u> <u>Proposed</u>	<u>2021-22</u> <u>Budget</u>
TOTAL WAREHOUSE FUND	1		1		1
65-117 Risk Management Operations					
Administrative Assistant (Temp-8)	1		1		1
	1		1		1
TOTAL PROPERTY & LIABILITY LOSS FUND	1		1		1
GRAND TOTAL ALL FUNDS	869	0	869	12	881



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CITY SECRETARY

GENERAL FUND

Mission

Receive, monitor, and preview Council agenda items; timely compilation and disbursement of the agenda packet utilizing current technologies; record an accurate composition of the official minutes of all City Council meetings; maintain the official records of the City; ensure that all legal publications are processed; respond to open records requests by the public and in-house; offer web access of newly adopted City ordinances and resolutions; timely and accurate posting of all City meetings of the City Council and those applicable boards and commissions; process and monitor the boards and commissions; conduct all municipal elections; and process and issue of mixed beverage, mixed beverage with late night hours, and continuation of off-premise beer and wine permits, and subsequent annual renewals.

2021-22 Objectives

- Technology – Expand the use of technology in the storage/access of documents, offer support and education for use of the paperless agenda system, and review option for expanded automated process
- Customer Service – Continue providing prompt, courteous, personal service to all citizens and in-house users and continue to expand the offerings of information via the website
- Recertification – City Secretary and Assistant City Secretary will continue efforts toward recertification
- Certification – The Senior Administrative Assistant will continue efforts toward certification

Budget Highlights

The 2021-22 City Secretary Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$352,660	\$343,305	\$372,331	\$362,367	5.6%
Operations & Maintenance	65,203	289,906	373,906	95,336	-67.1%
Reimbursements	13	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$417,875	\$633,211	\$746,237	\$457,703	-27.7%
Personnel Summary					
Total Authorized Positions: Full-Time	3	3	3	3	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Council Meetings (Agendas/Minutes prepared)	52	50	50	50	
Number of Council Items Processed	770	500	650	500	
Number of Pages of Code Revised	282	350	300	293	
Elections Conducted	0	2	2	0	
Legal Publications	49	40	46	40	
Alcohol Renewals	279	220	339	200	

RECORDS MANAGEMENT

GENERAL FUND

Mission

Coordinate, administer and implement the Records Management Program, which includes program development, records retention, open records requests, digital technology, storage, archiving, scanning, quality control, and destruction of records.

The Action Center operates the main switchboard, directs calls to appropriate departments, assists and greets citizens.

Mail Services performs a variety of duties in the processing and distribution of City mail, which include providing services with an inserting machine, preparation of large mail-outs, certified mail, recording and maintaining records for incoming and outgoing mail as well as financial records pertaining to postage.

2021-22 Objectives

- Cross-train our newer employees to insure back-up for all of our existing positions
- Continue to inventory hardcopy records that have met their retention to free up storage space
- Explore new methods to save money on our postage

Budget Highlights

The 2021-22 Records Management Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$631,102	\$603,322	\$622,840	\$625,197	3.6%
Operations & Maintenance	187,180	380,983	375,884	379,881	-0.3%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$818,282	\$984,305	\$998,724	\$1,005,078	2.1%
Personnel Summary					
Total Authorized Positions: Full-Time	9	9	9	9	
Total Authorized Positions: Part-Time	2	2	2	2	
Program Measures					
Activity					
Records Stored	564	1,000	500	500	
Records Filmed	78,519	60,000	35,000	60,000	
Records Destroyed	859	600	600	800	
Open Records Requests Processed	2,392	2,800	2,100	2,400	
Documents Scanned	122,018	100,000	110,000	120,000	
Action Center					
Calls Answered	36,005	34,000	30,000	35,000	
Visitor/Walk-Ins	9,278	12,000	10,000	10,000	
Mail Service					
Mail Metered	238,839	300,000	225,000	240,000	
Incoming Mail Processed	563,035	500,000	600,000	600,000	

ECONOMIC DEVELOPMENT

GENERAL FUND

Mission

Offer an integrated approach of programs and services to support the creation of new businesses, the expansion and retention of existing businesses within the City of Plano, and the attraction of companies that offer high impact jobs and share the community's values.

2021-22 Objectives

- Retain and create new primary jobs that pay above the prevailing County average salary
- Increase the amount of income coming into the community from outside its market area
- Create greater capital investment in the community
- Seek diversification of business sectors represented in Plano

Budget Highlights

The 2021-22 Economic Development Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$673,442	\$660,337	\$684,810	\$676,475	2.4%
Operations & Maintenance	296,006	385,995	377,791	385,995	0.0%
Reimbursements	(969,448)	(1,046,333)	(1,062,602)	(1,062,471)	1.5%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$0	\$0	\$0	\$0	0.0%
Personnel Summary					
Total Authorized Positions: Full-Time	5	5	5	5	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Relocation/Expansion/Retention Projects	6	4	2	4	
Total Net Jobs Created/Retained	2,246	1,500	1,600	1,500	
Median Wage for Jobs Created/Retained	\$67,976	\$66,000	\$60,000	\$67,000	
Initial Project Improvements	\$407,404,040	\$25,000,000	\$25,000,000	\$30,000,000	

Mission

Promote the economic viability of the City of Plano through the process of analyzing studies on organizational efficiency, organizational productivity, and administrative policy development; providing policy compliance studies; legislative coordination; congressional coordination, governmental relations; work collaboratively with other City departments to coordinate efforts to achieve organization goals; and oversee franchised utilities.

2021-22 Objectives

- Legislative bill analysis
- Coordination of State and Federal Legislative programs
- Represent the City at local, regional, state and federal coalitions
- Monthly, quarterly and annual customer service survey reports and statistics
- Project coordination with multiple City departments and outside entities
- Mayor and City Council initiative coordination
- Monthly review and analysis of electric bills
- Quarterly review and analysis of franchise utility payments
- Contract management of franchises, right-of-way use, and communication licenses

Budget Highlights

The 2020-21 Policy & Government Relations Budget included a personnel change. The Assistant to the City Manager position was transferred from Policy & Government Relations to the City Manager's Office cost center. The 2021-22 Policy & Government Relations Budget includes no new programs, enhancements, or any new personnel requests.

POLICY & GOVERNMENT RELATIONS

GENERAL FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$450,470	\$494,853	\$437,419	\$436,307	-11.8%
Operations & Maintenance	17,577	46,743	29,506	46,743	0.0%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$468,047	\$541,596	\$466,925	\$483,050	-10.8%
Personnel Summary					
Total Authorized Positions: Full-Time	4	4	3	3	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Number of Legislative bills reviewed	0	2,500	1,434	0*	
Number of Customer Service Survey reports processed	1,980	2,000	2,000	2,000	
Number of franchise, right-of-way use, and communication licenses processed	4	5	4	5	
Number of customer calls and FixIt requests	650	600	650	650	
Number of utility bills reviewed and processed	24	24	24	24	
Number of utility payments received and processed	410	400	415	415	
Number of PMSIP bills received and processed	49	120	63	77	
Number of PMSIP payments received and processed	25	75	25	43	
Number of policies updated	8	15	10	15	
Number of meters added/deleted	12	12	15	12	

*The Texas Legislature meets once every other year. No bills are reviewed when the Legislature does not meet.

** Lower numbers for PMSIP 2020 due to COVID-19

BUDGET & RESEARCH

GENERAL FUND

Mission

Develop, coordinate, and monitor the City's spending plans including the annual Operating Budget and the Community Investment Program. Oversee and manage the Cultural Affairs Commission and the Arts & Events Grants process. Perform program evaluations to determine the effectiveness and efficiencies of departmental service levels. Also, this department prepares regular analyses of the City's revenues and expenditures, as well as special studies addressing financial management issues.

2021-22 Objectives

- Continue to achieve the GFOA "Distinguished" Budget Award
- Review and update Water & Sewer Rate Model
- Implement the PeopleSoft Position Management software
- Keep the Socrata Open Budget web portal and the City's Performance Dashboard up to date
- Begin to explore other Open Budget software with the functionality of producing a digital budget book, to adhere to changes in the GFOA Distinguished Budget Presentation Award criteria
- Conduct the 2021 Citizen Survey
- Continue the Fee Study analysis of user fees in selected departments and cost allocation process

Budget Highlights

The 2021-22 Budget Department Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$1,119,671	\$1,071,854	\$1,044,878	\$1,094,010	2.1%
Operations & Maintenance	38,071	57,994	39,631	57,994	0.0%
Reimbursements	(76,733)	(76,860)	(77,858)	(80,073)	4.2%
Capital Outlay	0	0	50,000	0	0.0%
TOTAL	\$1,081,009	\$1,052,988	\$1,056,651	\$1,071,931	1.8%
Personnel Summary					
Total Authorized Positions: Full-Time	9	9	9	9	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Agenda items reviewed within 1 day (%)	99	99	99	99	
Budget Adjustments	300	325	325	325	
Special Projects	40	45	45	40	

FINANCE ADMINISTRATION

GENERAL FUND

Mission

Responsible for financial analysis and reporting, development, of financial policies and economic analysis. The Director serves as the Chief Financial Officer of the City and acts as the primary contact with the City's outside auditors, bond council, rating agencies and underwriters. The department also is the process and monitoring agent of the City's tax abatement agreements, tax increment financing zones and Chapter 380 Economic Development agreements. Finance Administration also provides general supervision and oversight of Accounting, Treasury, Municipal Court Administration and Customer & Utility Billing.

2021-22 Objectives

- Maintain the City's AAA Bond rating on the General Obligation Bonds
- Maintain the City's AA1 and AAA Bond rating on the Municipal Drainage Revenue Bonds
- Maintain the City's AAA Bond rating on the Water & Sewer Revenue Bonds
- Monitor the City's Chapter 380 Economic Development Incentive Agreements
- Monitor the City's Tax Abatement Agreements

Budget Highlights

The 2021-22 Finance Administration Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$483,426	\$470,808	\$488,239	\$482,650	2.5%
Operations & Maintenance	8,295	14,753	4,305	14,753	0.0%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$491,721	\$485,561	\$492,544	\$497,403	2.4%
Personnel Summary					
Total Authorized Positions: Full-Time	3	3	3	3	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Financial and Economic Analyses	12	12	12	12	
Special Projects	12	12	12	12	
Monthly Financial Reports	12	12	12	12	
Process Tax Abatement Agreements	0	0	0	0	

ACCOUNTING

GENERAL FUND

Mission

Responsible for the proper, accurate, and timely recording of the collection and disbursement of City funds and the reporting of these transactions in accordance with Generally Accepted Accounting Principles (GAAP). The Accounting division provides the policy, procedures, instruction and systems to the various departments in order to maintain accounting service levels.

2021-22 Objectives

- Maintain current service levels while further automating processes
- Receive the Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report
- Receive the Award for Excellence in Financial Reporting for the Popular Annual Financial Report
- Maintain the State of Texas Transparency Stars Award for Traditional Finances

Budget Highlights

The 2021-22 Accounting Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$1,499,561	\$1,471,168	\$1,533,226	\$1,530,075	4.0%
Operations & Maintenance	114,871	163,055	122,563	163,055	0.0%
Reimbursements	(6,379)	(10,000)	(10,000)	(10,000)	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$1,608,053	\$1,624,223	\$1,645,789	\$1,683,130	3.6%
Personnel Summary					
Total Authorized Positions: Full-Time	16	16	16	16	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Data entry line count from journal entries	154,682	155,000	155,000	155,000	
Fixed asset worksheets	576	600	600	600	
Daily cash receipts	19,050	20,000	20,000	20,000	
Payroll disbursements	70,068	75,000	70,000	70,000	
Payment requests processed	65,042	50,000	55,000	55,000	
Payment request per clerk	21,681	16,667	18,333	18,333	
Performance					
No. of negative audit comments	0	0	0	0	
GFOA review comment for CAFR	3	4	3	3	
No. of single audit findings	0	0	0	0	



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Mission

Provide administrative and clerical support for municipal court proceedings. Responsibilities include: collection of fines, fees and state costs; filing citations/complaints; court scheduling; issuing, tracking and clearing warrants; maintaining the juror data base; updating and maintaining court records and reporting collections, convictions and statistical data to appropriate State agencies.

2021-22 Objectives

- Resume standard processes and procedures that fell by the wayside during COVID; such as: Trials, Warrant Processing, and In-person court hearings
- Fill vacant positions
- Complete software upgrade – implement technology enhancements offered by court software vendor (carried over from 2019-20 pending computer refresh project)
- Re-establish monthly employee enrichment activities

Budget Highlights

The 2021-22 Municipal Court Administration Budget includes no new programs, enhancements, or any new personnel requests.

MUNICIPAL COURT ADMINISTRATION

GENERAL FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$1,951,819	\$2,257,305	\$1,794,553	\$2,246,340	-0.5%
Operations & Maintenance	33,391	40,064	28,352	70,749	76.6%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$1,985,210	\$2,297,369	\$1,822,905	\$2,317,089	0.9%
Personnel Summary					
Total Authorized Positions: Full-Time	30	30	29	29	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Cases Filed	41,816	52,000	30,000	40,000	
Warrants Issued	7,817	16,000	12,000	16,000	
Dismissals By:					
Driving Safety Course	6,081	7,500	5,000	8,000	
Deferred Disposition	11,022	14,500	12,000	15,000	
Teen Court	119	175	85	200	
FMFR (Insurance)	330	450	200	600	
Handicap Parking	558	925	300	1,000	
Compliance (DL, Reg, Inspec.)	1,219	2,200	1,200	2,000	
Prosecutor	467	650	375	1,000	
Judge	0	15	0	0	
Miscellaneous (No Juris, Dept Req, etc)	71	30	30	200	
Found Not Guilty	2	10	10	6	
Paid Fines	16,905	22,000	14,000	30,000	
Cases Completed Before the Judge	344	275	228	348	
Cases Completed Before the Jury	30	45	25	30	
Admin Closed	794	6,000	6,000	6,000	
TOTAL Collections:	\$7,150,793	\$8,601,000	\$6,044,598	\$6,806,732	
Plano Revenues	\$4,678,459	\$5,151,000	\$4,044,598	\$4,556,732	
State Revenues	\$2,472,334	\$3,450,000	\$2,000,000	\$2,250,000	

Mission

Responsible for cash management and investments. The division also serves as the City's contact with the financial advisor and bond council, rating agencies and underwriters, bondholders, and the City's depository bank. Coordination and partial preparation of the Comprehensive Monthly Financial Report (CMFR), administration of the City's \$100 and under unclaimed property program, merchant services administration, monitoring collections and general oversight of the City's hotel/motel tax proceeds, and ensuring the City's compliance with federal arbitrage regulations are also responsibilities of the division.

2021-22 Objectives

- Prepare the Comprehensive Monthly Financial Report on a timely basis each month
- Coordinate the activities of all City debt issuances; serve as liaison to the financial advisor and bond counsel; prepare the official statement, which includes obtaining, calculating, and verifying all information; review the debt services payments for accuracy
- Develop and maintain federal tax reporting information to ensure compliance with 1986 Tax Reform Act regulations, including all bond proceed investment and expenditure information needed to determine arbitrage calculations and rebates to federal government
- Manage the cash flow and investments of City funds; revise and adopt the investment policy annually; conduct Investment Committee Meetings quarterly and present the Quarterly Investment Report to City Council annually; establish selection criteria, select and maintain a list of brokers/dealers with which the City will purchase and sell securities; invest excess funds in compliance with the Public Funds Investment Act which includes reviewing and analyzing investment offerings
- Enter all investment transactions into portfolio software systems; prepare month end reporting and related journal entries; develop policies and procedures for cash management program
- Obtain a list of delinquent taxpayers from the County; flag names as appropriate to hold payments until taxes are paid; remove flags as necessary
- Administer and post to the City's website unclaimed property under \$100. Submit requests for payments when unclaimed property is claimed
- Act as liaison between departments and credit card processors when there are issues or discrepancies; actively pursue established Payment Card Industry Data Security Standards; review and evaluate the cost and benefit of new products as the industry changes; monitor and establish new merchant and gateway accounts. When necessary, prepare Requests for Proposals for credit card processors and evaluate proposals
- Develop and manage City's depository banking relationship; prepare Requests for Proposals for depository banks; evaluate proposals and serve as liaison to bank; monitor banking services agreements between City and depository banks

Budget Highlights

The 2021-22 Treasury Budget includes no new programs, enhancements, or any new personnel requests.

TREASURY

GENERAL FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$253,243	\$249,356	\$258,078	\$269,507	8.1%
Operations & Maintenance	9,245	23,480	12,888	23,480	0.0%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$262,487	\$272,836	\$270,966	\$292,987	7.4%
Personnel Summary					
Total Authorized Positions: Full-Time	2	2	2	2	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Securities Purchased	16	40	15	40	
Securities Matured	26	40	25	40	
Tax Delinquent List (# of pages)	1,383	1,400	1,400	1,400	
Unclaimed Property Reported	7,434	7,000	7,500	7,600	
CMFR's Prepared	12	12	12	12	
Approved Brokers	7	7	8	8	
Bond Issuances	1	1	5	2	

ADMINISTRATIVE SERVICES

GENERAL FUND

Mission

Responsible for oversight and coordination of the City's Administrative related functions, including Communications & Community Outreach, Media Relations, Environmental Health & Sustainability, Human Resources, Library Services, Procurement & Project Management, and Technology Services.

2021-22 Objectives

- Administer and coordinate activities, programs and services of those departments that report to this business center
- Assemble functional teams to address a variety of issues during the year
- Manage special projects assigned by the City Manager
- Serve as staff liaison in inter-jurisdictional and regional programs
- Maintain our commitment to "service excellence"

Budget Highlights

The 2021-22 Administrative Services Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$326,632	\$286,001	\$294,356	\$293,741	2.7%
Operations & Maintenance	7,302	11,450	11,450	11,450	0.0%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$333,934	\$297,451	\$305,806	\$305,191	2.6%
Personnel Summary					
Total Authorized Positions: Full-Time	1	1	1	1	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Administer Operating Budgets:					
Communications & Community Engagement	\$995,984	\$1,096,036	\$1,071,751	\$1,077,863	
Media Relations	\$209,401	\$241,949	\$256,111	\$250,579	
Environmental Health	\$1,633,980	\$1,763,385	\$1,756,078	\$1,733,541	
Human Resources	\$2,386,710	\$2,543,128	\$2,512,281	\$2,742,414	
Library Services	\$12,281,626	\$12,552,389	\$12,574,388	\$11,801,489	
Procurement & Project Management	\$2,387,605	\$2,600,114	\$2,592,702	\$2,643,413	
Technology Services	\$18,217,662	\$1,189,739	\$1,530,621	\$1,395,160	



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Mission

Support the vision and mission of the City of Plano by working in concert with the Media Relations Department to generate positive messages, high visibility and engage the community at the local, regional, and national level.

Our focus is providing intentional, relevant, two-way communication between the City and our constituents. We work to integrate various department initiatives into marketing plans, building a cohesive message throughout all marketing and communications efforts. We do this through marketing and communication best practices, relying on multiple media channels with the strategic vision of the Council as a guide. Our comprehensive and coordinated strategy creates a high level marketing and communications team to serve the organization and the community.

2021-22 Objectives

- Develop new community outreach initiatives that reach people in resident-convenient locations at resident-friendly times
- Develop and implement an effective communication strategy for current CIP projects, particularly road construction
- Continue production of City's Annual Report, focused on high-level issues of resident concern
- Develop and implement education campaigns for key initiatives, including budget and senior resources
- Continue strategic partnerships with social network based special interest groups, focused on education, outreach and listening
- Continue implementation of Plano Government UniverCity
- Deepen communications and education outreach to our management team in order to ensure messaging is reinforced organization-wide
- Continue social recruiting strategy
- Equip our Team Plano advocates to share the City's story with fellow employees, future recruits, neighbors and the Plano residents they serve
- Rewrite and restructure the City website for voice search as part of a complete site redesign in order to prepare for the shift to voice-drive technology and accessibility needs
- Work in close collaboration with Technology Services to be sure we invest in technologies that anticipate the needs and wants of those we serve
- Continue training the all-City communicators team in best practices and consistent messaging
- Continue to maintain a vibrant and engaging State of the City in partnership with key community partners
- Continue email marketing efforts
- Implement accessibility-sensitive design and content approach for social media
- Continue hosting and live broadcasting the quarterly Neighborhood Leadership meetings
- Continue hosting quarterly Town Hall meetings
- Continue programming and live broadcasting biannual Coffee with the City meetings
- Explore opportunities for more strategic communication and engagement with multicultural and disadvantaged communities
- Build community spirit through a city-wide celebration of the City's "birthday"

COMMUNICATIONS & COMMUNITY OUTREACH

GENERAL FUND

- Continue building vibrant and engaging TEDxPlano and TEDxPlanoSalon session series
- Continue developing department Sharepoint site as citywide brand resource and project management tool
- Develop internal Public Engagement wiki, to serve as guide and toolkit for future projects
- Develop and implement City Council Listening tour

Budget Highlights

The 2021-22 Communications & Community Outreach Budget includes supplemental funding for Social Media Listening Software in the amount of \$36,000 being funded out of the Technology Fund.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$712,517	\$757,368	\$722,808	\$739,195	-2.4%
Operations & Maintenance	280,149	338,668	348,943	338,668	0.0%
Reimbursements	3,318	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$995,984	\$1,096,036	\$1,071,751	\$1,077,863	-1.7%
Personnel Summary					
Total Authorized Positions: Full-Time	8	8	8	8	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Plano City News - Subscriptions	37,500	39,000	36,854	38,000	
Traffic Alerts - Subscriptions (total)	10,000	12,000	13,091	14,000	
Siren Alerts - Subscriptions (total)	3,100	3,725	3,923	4,125	
TEDxPlanoSalon Sessions	15	10	18	10	
Social Recruiting - Job Views	33,000	40,000	54,698	47,000	
Trash Collection Reminder Subscriptions	13,000	15,000	18,300	20,000	
All Newsletter Subscriptions	167,000	175,000	162,896	176,000	
All Social Channels	420,000	500,000	520,134	550,000	
City Council Meeting Views (FB live + planotv.org)	43,000	45,000	32,358	52,000	
Planning and Zoning Meeting Views (FB live + planotv.org)	32,000	27,000	15,787	32,000	
Community Engagement					
Coffee with the City (#Attending vs. Live Views)	30 - 3,800	30 - 3,500	NA - 2,160	30 - 3,000	
Neighborhood Leadership Meeting					
Quarterly Breakfast (#Attending - Online Viewers)	30 - 2,700	30 - 3,000	109 - 2,700	100 - 3,000	
Telephone Town Hall (Time on Line)	7 mins	7 mins	7 mins	7 mins	
Citizens Academy Attendee	10	10	10	10	
Satisfaction (1-10 scale)					

MEDIA RELATIONS

GENERAL FUND

Mission

Support the vision and mission of the City of Plano by generating positive messages and high visibility in the news media, at local, regional, and national levels.

2021-22 Objectives

- Timely and effective crisis communications
- Improved relations with local news media
- Positive messages disseminated through media
- Increase in informative and timely news releases
- Effective execution of press conferences, marketing campaigns and media availability
- Increase in Plano's local, state, and national media coverage
- Media training for executive and management teams
- Speak at state and national conferences (TAMIO, 3CMA)

Budget Highlights

The 2021-22 Media Relations Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$188,189	\$185,445	\$190,454	\$189,855	2.4%
Operations & Maintenance	21,212	56,504	65,657	60,724	7.5%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$209,401	\$241,949	\$256,111	\$250,579	3.6%
Personnel Summary					
Total Authorized Positions: Full-Time	1	1	1	1	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
News Stories	475	500	500	525	
Press Releases	70	150	140	150	
Press Conferences	3	15	3	3	
Media Contacts	1,680	2,000	2,000	2,000	
Media Training	3	5	1	2	

ENVIRONMENTAL HEALTH

GENERAL FUND

Mission

To educate and engage the community through excellent service delivery that protects health and promotes a sustainable environment.

2021-22 Objectives

Due to COVID-19, many of the 2020-21 objectives could not be completed in full. They have been carried forward into the 2021-22 fiscal year, and are identified with an * below.

- *Complete the risk assessment study and develop action plan to address findings
- *Participate in the revision of the state pool code, and revision of the Plano Pool Code
- *Based on FDA program standards and data, identify changes that need to be made to our food program, and begin implementation of all/part of those changes
- *Re-distribute pool inspections to achieve a more equitable distribution of facilities to each Environmental Health Specialist
- Plan and carry out the 2022 Food Safety Summit

Budget Highlights

The 2021-22 Environmental Health Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$1,719,276	\$1,795,078	\$1,820,871	\$1,771,818	-1.3%
Operations & Maintenance	107,819	156,933	125,362	156,542	-0.2%
Reimbursements	(193,189)	(188,626)	(190,155)	(194,819)	3.3%
Capital Outlay	74	0	0	0	0.0%
TOTAL	\$1,633,980	\$1,763,385	\$1,756,078	\$1,733,541	-1.7%
Personnel Summary					
Total Authorized Positions: Full-Time	17	17	17	17	
Total Authorized Positions: Part-Time	3	3	3	3	
Program Measures					
Activity					
Food establishments under permit	1,676	1,700	1,650	1,675	
Temporary food permits	332	700	175	400	
Swimming pool permits	425	427	423	425	
Restaurant plan review	19	60	60	60	
Performance					
Food inspections	4,838	5,000	5,000	5,050	
Swimming pool inspections	535	650	525	625	
Swimming pool complaints (commercial)	7	20	20	20	
Food complaints	278	275	200	275	
Food borne illness	46	60	45	50	
Food handlers trained	0	50	0	50	

Mission

Human Resources staff are committed to upholding (5) key values in the day-to-day operations of the department:

Integrity – We are committed to fostering an atmosphere of honesty, fairness and consistency by always doing the right thing, even when nobody is watching

Respectful – We treat everyone with respect, valuing their contributions and recognizing the importance of diversity and inclusion

Accountable – We take responsibility for our individual actions to ensure delivery of outstanding services every day

Knowledgeable – We are committed to the continuous pursuit of knowledge so we can confidently provide complete and accurate information

Collaborative – We are united in working together with the result of excellence in mind

2021-22 Objectives:

- Continue to improve the skills and knowledge of our supervisors by rolling out (2) new leadership programs
- Continue to develop and document a streamlined, automated process pertaining to the new hire process
- Implement PeopleSoft automation (i.e., electronic personnel action form, automate family status changes, electronic organization charts, tracking disability and grievances, onboarding, etc. within the system)
- Refine processes with new medical third party administrator and pharmacy benefit manager
- Refine processes with new dental and vision insurance carriers
- Diversity Committee – Develop and implement diversity initiatives
- Implement new performance management evaluation based on SERVE competencies
- Transition to electronic benefits enrollment year round in PeopleSoft

2021-22 Health Plan Goals and Objectives:

- Health Plan Governance
 - a. Offer a competitive, affordable and sustainable benefit plan of value to our employees and retirees and is simple to comprehend
 - b. Expand and strengthen partnerships with providers to better manage the health plan cost of care, improve outcomes, and improve member experience
- Deliver Outstanding Operational Analysis and Effectiveness
 - a. Enhance successful business practices to improve operations
 - b. Improve the health and wellness of our members through robust data analytics
- Strategic Communication
 - a. Provide a superior level of communication through: (1) Transparency, (2) Ease of Access, (3) Multi-channel touch points, (4) Commitment to continuous improvement through feedback and measurement, and (5) Facilitation of responsive bi-directional communication
- Population Health Outcomes and Risk Management
 - a. Improve the health outcomes of our members through high quality health care initiatives

HUMAN RESOURCES

GENERAL FUND

- b. Create a culture of wellness at the City
 - c. Expand and strengthen care coordination to appropriately address members' needs
- Financial Stewardship
 - a. Improve infrastructure needed to make data-driven decisions
 - b. Alignment of long-range investment and actuarial planning that supports Risk Pool goals and objectives

In relation to these goals, the following strategies and tactics will be areas of focus in 2021-22

- Onboard our new third party administrator and nurse case manager to work in tandem with the City's wellness coordinator to manage chronic disease (4a)
- Assess and refresh the weight loss programs offered through the City (4a)
- Develop a wellness policy and strengthen the role of the OneVoice committee (4b)
- Refresh the investment policy for the Other Postemployment Benefits Trust fund and update the asset allocation (5b)

Budget Highlights:

The 2021-22 Human Resources Budget includes two (2) funded supplements. One (1) funded supplement in the amount of \$7,000 has been included for Diversity Recruitment. In alignment with the City's Diversity initiative, the HR department will engage with Careerbuilder to promote job listings for the City of Plano. In addition, there is a funded supplement in the amount of \$100,000 to increase the budget for training instructors. Human Resources has found it increasingly difficult to retain skilled training instructors at the current rates.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Re-Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$2,051,592	\$2,011,121	\$2,094,641	\$2,107,659	4.8%
Operations & Maintenance	436,828	635,447	522,399	742,447	16.8%
Reimbursements	(101,709)	(103,440)	(104,759)	(107,692)	4.1%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$2,386,710	\$2,543,128	\$2,512,281	\$2,742,414	7.8%
Personnel Summary					
Total Full-Time	19	19	19	19	
Total Part-Time	1	1	1	1	
Program Measures					
Activity					
Total Full-Time Employees	2,253	2,300	2,100	2,300	
Total Applications Processed	35,313	34,000	25,000	36,000	
Lives Covered under the City's Health Plan	5,472	5,500	5,600	5,600	
Performance					
Average Employee Tenure (years) FTE	10.9	11.0	11.0	12.0	
Annual Employee Turnover (%) FTE	6.3%	6.0%	6.0%	6.0%	
Average City Contribution Toward Employee and Dependent Health Care Premiums (%)	90%-Employee 75%-Dependent	90%-Employee 75%-Dependent	90%-Employee 75%-Dependent	90%-Employee 75%-Dependent	

Mission

To provide a uniform and centralized approach to citywide procurements and project management for technology initiatives to ensure effective implementation of citywide objectives. Identify, prioritize, and successfully execute portfolios of initiatives and projects that results in quality products/services that are purchased and implemented on schedule, within scope, and budget at competitive prices in a fair, legal and ethical manner.

2021-22 Objectives

- Finalize Strategic Plan
 - 6 months
 - 12 Months
 - 36 Months
- Ensure that Plano taxpayers receive the maximum value for their tax dollars and all expenditures are managed in a manner that preserves the public trust
- Identify, prioritize, and successfully execute a technology portfolio of initiatives and projects
- Develop and follow standardized procurement, contract and project management policies, processes and methods
- Establish and implement best practices to encourage collaboration, standardization, and overall improvement to managing and prioritizing projects. The primary focus is to manage and control projects to ensure they are implemented on schedule, within scope, and budget
- Continue development and implementation of the Contract Management Division that follows a standardized process and templates for CIP contracts
- Explore and implement opportunities to increase efficiency in the Parts Warehouse operational support of the Fleet Division. We will evaluate options to automate business processes and gather data to evaluate operations and track key performance indicators based on requests from the Fleet Division

Budget Highlights

The 2021-22 Procurement & Project Management Budget includes no new programs, enhancements, or any new personnel requests.

PROCUREMENT & PROJECT MANAGEMENT

GENERAL FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$2,322,743	\$2,359,402	\$2,352,793	\$2,405,146	1.9%
Operations & Maintenance	121,045	297,002	297,002	297,002	0.0%
Reimbursements	(56,183)	(56,290)	(57,093)	(58,735)	4.3%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$2,387,605	\$2,600,114	\$2,592,702	\$2,643,413	1.7%
Personnel Summary					
Total Authorized Positions: Full-Time	23	23	23	23	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Purchase Orders	571	700	600	600	
Departmental Purchase Orders	6,305	7,200	6,250	6,250	
Contract Release Orders	4,210	5,000	5,000	5,000	
Unforeseen Orders	2,064	1,500	1,500	1,500	
Bids Processed/ Quotes/Contracts Processed	738	700	675	700	
Future Program Measures for PMO					
Activity					
TSPR's Submitted	27	7	19	21	
TSPR's PMO Projects	10	6	9	13	
TSPR's Camera Program	6	28	40	4	
Facilities Operations	N/A	5	5	4	
TS Operations	1	1	2	2	
TSPR Not PMO or TS	10	0	4	2	
PMO Projects Requiring Business Process Analysis	N/A	1	0	1	
PMO Projects Requiring Staff Augmentation	N/A	1	0	1	
Total PMO Project Support	52	58	73	50	
PMO Projects Completed	21	52	33	25	

Mission

Engage our community, enrich lives and educate minds. The mission is carried out through overseeing all library programs and services. Primary functions of Library Administration include: formulating goals, policies and procedures; determining program priorities; allocating resources; and evaluating services, staff, and programs. Other functions include Municipal Reference Library activities, web presence, marketing, publicity, outreach coordination, grants, technology coordination, personnel services, and accounting services for the entire library system.

2021-22 Objectives

- Develop, document, revise and measure virtual programs and balance those with in-person programs
- Create and sustain programs that meet the educational and social needs of the senior population in Plano
- Complete construction on 2017 Bond improvement projects for Davis and Harrington Libraries
- Collaborate with City of Plano departments to maximize resources that benefit citizens and employees
- Continue seeking corporate partnerships to enhance classes and collections
- Deliver presentations sharing Plano Public Libraries (PPL) expertise at local, state and national conferences and serve on professional committees
- Expand Outreach using #morethanbooks van to deliver classes and educational programs
- Start the process with Project Management Office for replacement of the Radio Frequency Identification (RFID) system
- Implement a print management system for patron self service
- Revise job competencies for all positions

Budget Highlights

The 2021-22 Library Administration Budget includes no new programs, enhancements or new personnel requests.

LIBRARY ADMINISTRATION

GENERAL FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$992,684	\$1,052,900	\$975,660	\$1,113,251	5.7%
Operations & Maintenance	287,349	295,453	307,917	292,190	-1.1%
Reimbursements	6,370	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$1,286,404	\$1,348,353	\$1,283,577	\$1,405,441	4.2%
Personnel Summary					
Total Authorized positions: Full-Time	10	10	10	10	
Total Authorized Positions: Part-Time	4	4	4	4	
Program Measures					
Activity					
All Libraries:					
Total circulation	3,471,426	4,800,000	3,800,000	3,000,000	
Self Check Out	663,482	1,600,000	890,000	1,000,000	
New patron registration	10,752	21,000	11,000	15,000	
Total patron registration	190,504	195,000	182,000	187,000	
Total collection	745,562	735,000	745,000	745,000	
Computer & Wireless Usage	98,510	185,000	73,000	110,500	
PPLS Home Page Visits	706,985	880,000	602,000	650,000	
Program attendance	930	150,000	21,600	67,000	
Patron traffic count	661,086	1,500,000	500,000	910,000	
Performance					
All Libraries:					
Items per capita	2.62	2.57	2.61	2.60	
Circulation per capita	12.19	16.75	13.32	10.45	
Circulation per patron	18.22	24.62	20.88	16.04	
Turnover per item	4.66	6.53	5.10	4.03	
Cost per circulation	3.97	2.34	4.11	3.57	
Registration per capita	0.67	0.68	0.64	0.65	
Library visits per capita	2.32	5.24	1.75	3.17	
Population	284,700	285,190	285,190	286,980	
Council Budget Numbers	\$12,281,625	\$12,552,389	\$12,574,389	\$12,801,488	

LIBRARY TECHNICAL SERVICES

GENERAL FUND

Mission

Provide system-wide support for collection development, access and maintenance and for interlibrary loans. Library Technical Services is responsible for new materials acquisitions and cataloging, materials fund accounting, serials subscriptions, donations, book repairs, rebinds and the withdrawal of all damaged or obsolete materials.

2021-22 Objectives

- Continue to expand PPL's digital collections as the budget allows
- Refresh older and popular collections. The target area for this fiscal year will include STEAM (Science, Technology, Engineering, Art and Mathematics) kits and graphic novels
- Acquire and process 55,000 print, non-print, and digital items. This includes STEAM kits and digital resources such as eBooks

Budget Highlights

The 2021-22 Library Technical Services Budget includes a supplement request for a total of \$300,000 for OverDrive e-content. Partial funding in the amount of \$150,000 (50%) will be provided in 2021-22 with the anticipation of additional funding in the future.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$1,130,663	\$1,067,978	\$1,104,735	\$1,077,435	0.9%
Operations & Maintenance	1,431,555	1,531,004	1,753,580	1,666,679	8.9%
Reimbursements	4,294	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$2,566,511	\$2,598,982	\$2,858,314	\$2,744,114	5.6%
Personnel Summary					
Total Authorized Positions: Full-Time	12	13	13	13	
Total Authorized Positions: Part-Time	3	2	2	2	
Program Measures					
Activity					
New books processed	39,224	35,000	40,000	40,000	
New non-print	21,273	22,000	32,000	25,000	
Materials deleted	73,093	80,000	80,000	70,000	
Materials repaired	4,471	7,000	1,800	2,500	
Total collection	745,562	735,000	745,000	745,000	
Total interlibrary loan	7,561	6,000	5,800	7,000	
Performance					
Average item price (\$)	18.59	19.74	15.63	17.31	
Processing cost per item (\$)	7.65	8.92	5.97	6.61	
Materials per capita	2.61	2.57	2.59	2.57	
Materials spent per capita (\$)	3.95	3.92	3.92	3.88	
Interlibrary loan cost per item (\$)	9.24	9.53	11.92	10.13	

HARRINGTON LIBRARY

GENERAL FUND

Mission

Provide excellence in service to the Plano community through meaningful interactions, programs, classes, services and spaces to enhance the quality of life for our residents. Engage as a vital partner meeting informational, educational, business and cultural needs in our community.

2021-22 Objectives

- Begin construction on Harrington Library's expansion project
- Increase community meeting space including a new program room, a dedicated children's program room and expanded children's area, designated teen space, adding conference and study rooms
- Add a Digital Creation Space to mirror spaces at Haggard & Parr Libraries
- Continue to develop & train staff to implement Plano Public Library's customer service model
- Increase staff mobility through the use of staff wireless internet and mobile technology

Budget Highlights

The 2021-22 Harrington Library Budget includes supplemental funding in the amount of \$591 for one (1) permanent part-time Library Services Representative.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$1,410,663	\$1,468,913	\$1,461,880	\$1,516,495	3.2%
Operations & Maintenance	46,431	62,093	56,344	72,753	17.2%
Reimbursements	20,984	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$1,478,078	\$1,531,006	\$1,518,224	\$1,589,248	3.8%
Personnel Summary					
Total Authorized Positions: Full-Time	19	19	19	19	
Total Authorized positions: Part-Time	8	8	8	8	
Program Measures					
Circulation	376,356	602,749	423,401	317,551	
New patron registration	1,844	3,502	2,075	1,556	
Self Check Usage	89,251	225,804	100,407	75,305	
Internet usage	22,115	43,105	24,879	18,659	
Program attendance	8,583	18,000	9,656	7,242	
Patron traffic count	100,441	234,736	112,996	84,747	

Mission

Provide excellence in service to the Plano community through meaningful interactions, programs, classes, services, and spaces to enhance the quality of life for our residents. Engage as a vital partner meeting informational, educational, business and cultural needs in our community.

2021-22 Objectives

- Serve as community center for literacy, early childhood development, parent education and engagement, family support and community information through national designation as Family Place Library
- Support job seekers and aspiring entrepreneurs by providing relevant programming, library partners, and connecting them with employment/small business resources
- Provide in-person and virtual technology training to support educational, vocational, and enrichment needs of the community
- Create and deliver unique, customized programs in four focus areas: Career & Business, Financial Literacy, STEAM (Science, Technology, Engineering, Art and Mathematics), Early Learning and Arts & Culture
- Continue to provide excellent customer service in a mobile, patron-focused model
- Support Plano Public Library's Strategic Plan 2021 - 2024, demonstrate Team Plano SERVE values, and actualize the City of Plano's 5 point Strategic Vision

Budget Highlights

The 2021-22 Schimelpfenig Library Budget includes supplemental funding in the amount of \$591 for one (1) permanent part-time Library Services Representative.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$1,579,664	\$1,565,609	\$1,554,549	\$1,541,315	-1.6%
Operations & Maintenance	55,508	71,026	62,026	69,085	-2.7%
Reimbursements	16,938	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$1,652,109	\$1,636,635	\$1,616,575	\$1,610,400	-1.6%
Personnel Summary					
Total Authorized Positions: Full-Time	19	19	19	19	
Total Authorized Positions: Part-Time	8	8	8	8	
Program Measures					
Circulation	386,120	605,000	468,924	450,000	
New patron registration	1,623	3,150	1,650	2,970	
Self Check Usage	96,475	260,000	120,048	125,645	
Internet usage	15,063	32,000	9,339	20,000	
Program attendance	10,518	19,000	4,500	18,020	
Patron traffic count	103,758	262,000	36,756	130,000	

HAGGARD LIBRARY

GENERAL FUND

Mission

Provide excellence in service to the Plano community through meaningful interactions, programs, classes, services and spaces to enhance the quality of life for our residents. Engage as a vital partner meeting informational, educational, business and cultural needs in our community.

2021-22 Objectives

- Evaluate outdoor courtyard spaces and develop plans for improvement to encourage greater patron and program use of open-air amenities
- Continue to seek ways to bring Genealogy services out of the basement through materials and artifact displays, utilizing donated display cases
- Explore a patron reservation system to implement for individual study room spaces
- Continue to evaluate and adapt delivery of in-person and virtual library programs, using expanded library spaces in the former Teen Zone and second floor reading area
- Continue to adapt spaces and services in support of the "One Library, Five Locations" model
- Feature diverse programming and art exhibitions through partnership with local artists, cultural groups, and educational organizations

Budget Highlights

The 2021-22 Haggard Library Budget includes supplemental funding, in the amount of \$90,000, from the Capital Maintenance Fund to replace tile at the main entry with concrete.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$1,767,339	\$1,902,815	\$1,811,542	\$1,830,385	-3.8%
Operations & Maintenance	76,444	86,215	78,965	87,753	1.8%
Reimbursements	35,268	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$1,879,051	\$1,989,030	\$1,890,507	\$1,918,138	-3.6%
Personnel Summary					
Total Authorized Positions: Full-Time	23	23	23	23	
Total Authorized Positions: Part-Time	11	11	11	11	
Program Measures					
Circulation	550,654	800,000	700,000	800,000	
New patron registration	2,736	4,200	3,000	3,500	
Self Check Usage	138,300	300,000	200,000	300,000	
Internet usage	22,727	48,000	20,000	30,000	
Program attendance	11,532	20,000	5,000	15,000	
Patron traffic count	174,959	375,000	150,000	350,000	

Mission

Provide excellence in service to the Plano community through meaningful interactions, programs, classes, services and spaces to enhance the quality of life for our residents. Engage as a vital partner meeting informational, educational, business and cultural needs in our community.

2021-22 Objectives

- Continue to participate in the building remodel process by sharing comments from both the public and staff, also basing input on current best practices for libraries
- Provide year-round robust programming opportunities for the Plano Public Library focus areas, including Early Learning, STEAM (Science, Technology, Engineering, Art and Mathematics), Career and Business, Financial Literacy and Arts and Culture
- Provide non-scheduled, interactive learning experiences that promote library collections, services and programs
- Regularly review the library collection to ensure relevant materials are accessible to meet the needs of all segments of the library's service population
- Continue to work with Library Technology Services to enhance the Junior World Language collections and Adult World Language collections
- Continue to celebrate the cultural diversity of Plano by offering cultural programs featuring educational activities, which are attended by residents of all backgrounds
- Support Plano Public Library Outreach activities to reach new members in the community and showcase library services
- Enhance the library experience for patrons by increasing service delivery beyond fixed service points by having staff in the library public spaces utilize mobile technology, provide wayfinding tools such as signage for popular items in the Junior collections, and offer services such as pre-assembled Book Bundles
- Provide volunteer opportunities for members of the community, including opportunities for adults, corporate groups, college students, teens, and people with disabilities to be engaged and give back to the community, while offering workforce development opportunities to develop skills that are essential to the workplace
- Library staff will continue to receive customer service training to be well-equipped to serve all members of the diverse Plano community
- Library staff will also receive continuous training related to library technology, programming, and other Plano Public Library focus areas in order to remain adaptable in serving the community and meeting the needs of all patrons

Budget Highlights

The 2021-22 Davis Library Budget includes no new programs, enhancements, or any new personnel requests.

M. DAVIS LIBRARY**GENERAL FUND**

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$1,845,711	\$1,905,840	\$1,900,992	\$1,947,932	2.2%
Operations & Maintenance	59,424	63,823	61,989	69,804	9.4%
Reimbursements	32,372	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$1,937,507	\$1,969,663	\$1,962,981	\$2,017,736	2.4%
Personnel Summary					
Total Authorized Positions: Full-Time	22	22	22	22	
Total Authorized Positions: Part-Time	18	18	18	18	
Program Measures					
Circulation	998,156	1,368,500	1,048,000	952,000	-30.4%
New patron registration	2,854	4,950	2,691	3,200	-35.4%
Self Check Usage	261,089	552,500	320,127	376,000	-31.9%
Internet usage	22,412	50,600	9,065	16,800	-66.8%
Program attendance	16,944	36,900	0	12,000	-67.5%
Patron traffic count	174,452	380,000	117,271	148,800	-60.8%

Mission

Provide excellence in service to the Plano community through meaningful interactions, programs, classes, services and spaces to enhance the quality of life for our residents. Engage as a vital partner meeting informational, educational, business and cultural needs in our community.

2021-22 Objectives

- Provide a welcoming, customer-focused environment suited for both collaboration and individual study and in alignment with Plano Public Library's "One Library, Five Locations" model of service
- Work with staff to utilize mobile technology to provide customer service on the public floor
- Continue to process incoming donations to support the Friends and lobby book sales
- Coordinate with City staff to provide meaningful volunteer opportunities for adults and teens
- Merchandise the library's collection and community art through rotating displays
- Train all staff to be knowledgeable, effective promoters of library resources and services during daily interactions with visitors
- Be a source for high-quality virtual and in-person instruction and classes to support the personal and professional growth of our community
- Train more staff to provide virtual and in-person Digital Creation Space and 3D printing classes
- Provide crucial early learning experiences for young children, including introductions to STEAM (Science, Technology, Engineering, Art and Mathematics) and early literacy concepts
- Provide meaningful multi-generational programming for families to learn together
- Maintain or reintroduce partnerships that provide relevant services to the community, such as tax help, early voting and English as a Second Language (ESL) classes
- Support community engagement by training and encouraging staff to expand participation in outreach events
- Maintain a timely, quality collection that is relevant to the needs and interests of our community

Budget Highlights

The 2021-22 Parr Library Budget includes no new programs, enhancements, or any new personnel requests.

C. PARR LIBRARY**GENERAL FUND**

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$1,403,220	\$1,408,256	\$1,381,291	\$1,439,980	2.3%
Operations & Maintenance	62,101	70,464	62,919	76,432	8.5%
Reimbursements	16,645	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$1,481,966	\$1,478,720	\$1,444,210	\$1,516,412	2.5%
Personnel Summary					
Total Authorized Positions: Full-Time	19	19	19	19	
Total Authorized Positions: Part-Time	5	5	5	5	
Program Measures					
Circulation	336,771	510,000	410,000	510,000	
New patron registration	1,695	3,500	2,000	3,200	
Self Check Usage	78,367	220,000	150,000	200,000	
Internet usage	14,330	30,000	10,000	25,000	
Program attendance	10,598	20,000	2,500	15,000	
Patron traffic count	107,476	230,000	90,000	200,000	

PUBLIC SAFETY SERVICES

GENERAL FUND

Mission

Responsible for the organization and management of services related to Animal Services, Emergency Management, Fire-Rescue Department, Public Safety Communications and the Police Department.

2021-22 Objectives

- Provide direction and support to the Public Safety Services departments
- Enhance and encourage effective community engagement enriching the lives of citizens
- Serve as staff liaison in the interest of the City on inter-jurisdictional issues and programs with regional partners
- Manage special projects as assigned by the City Manager
- Provide high quality services to citizens that transcend the foundation of excellence

Budget Highlights

The 2021-22 Public Safety Services Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$304,227	\$282,695	\$304,874	\$290,367	2.7%
Operations & Maintenance	4,392	19,163	19,163	19,163	0.0%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$308,618	\$301,858	\$324,037	\$309,530	2.5%
Personnel Summary					
Total Authorized Positions: Full-Time	1	1	1	1	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Administer Operating Budgets:					
Animal Services	\$2,301,302	\$2,423,005	\$2,416,924	\$2,527,115	
Emergency Management	\$980,779	\$991,949	\$900,346	\$1,125,290	
Fire	\$57,102,682	\$63,860,080	\$68,004,501	\$67,822,562	
Police	\$71,202,244	\$78,978,173	\$80,877,050	\$82,251,873	
Public Safety Communications	\$6,505,242	\$7,385,374	\$7,059,674	\$7,526,642	



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Mission

To provide outstanding police services, in partnership with the community, to maintain a safe environment that contributes to the quality of life.

The Police Department's mission is achieved through the Office of the Chief of Police, four (4) Bureaus: Field Operations, Support Operations, Administrative Services and Operations Services; and eight (8) Divisions: Patrol Services, Criminal Investigative Services, Support Services, Fiscal Affairs, Records Management, Detention Services, Physical and Technical Services, and Planning and Research.

The three (3) divisions of the Field Operations and Support Operations Bureaus accomplish the mission by: responding to calls for service, preventive patrols, traffic enforcement, criminal and narcotic investigations, school resource program, victim advocacy, crime prevention services, telephone and online reporting, warrant execution, court security, personnel training, and performing special and tactical operations. The Professional Standards Unit provides personnel management and internal affairs functions.

The Administrative Services Bureau, along with its two (2) divisions, support the mission, through accreditation and compliance services, fiscal management, departmental supply and fleet services, crime analysis, and planning and research services.

The Operations Services Bureau, along with its three (3) divisions, support the mission, through records and alarm management, crime scene investigations, property and evidence management, and detention operations.

2020-21 Objectives

- Maintain Uniform Crime Reporting (UCR) Part 1 Crimes below the current 5-year rolling average
- Maintain motor vehicle crashes, crashes with injuries, and fatal crashes below the current 5-year rolling average
- Reduce motor vehicle crashes caused by intoxicated drivers to below the current 5-year rolling average
- Reduce department crashes, injuries, and claims. Review incident claims monthly for trends. Create risk mitigation strategies, prevention plans, and contingency plans
- Pursue the Texas Police Chiefs Association (TPCA) State Recognition
- Host Chief's Semi-annual "Enrichment Program" lectures with programs approved by the Chief of Police
- Host Texas Police Chief's Association "Developing Leaders for Texas Law Enforcement" supervisor course for area agencies
- Conflict Resolution training for all supervisors
- Transition the existing Field Training Officer (FTO) model to the Reno model as described in the 21st Century Policing Report and make any necessary adjustments to meet the needs of the department
- Evaluate and ensure minimum training standards for Detention and CSI Units
- Redesign and remodel Police Headquarters (800)
- Redesign and remodel the Joint Use Police Substation (801)
- Evaluate, purchase, and implement new Record Management System
- Self-service Kiosks for citizen use in the lobbies at Police locations 800, 801, 802

POLICE**GENERAL FUND**

- Import Brazos Citation Data into RMS
- Convert to electronic case filing with the County

Budget Highlights

The 2021-22 Police Department Budget includes increased funding in the amount of \$176,882. Additions include a Police Records Application Analyst position, \$118,833 and the reclassifications of a Crime Information Center Supervisor position, \$4,328, and eight (8) Senior Detention Officer positions, \$53,271. Additionally, replacement of the Records Management Software (RMS), \$1,000,000, has been funded from the Technology Improvements CIP and a comprehensive health and wellness program for sworn employees, \$200,000, has been funded from the Health Claims Fund.

The Police Department ERF Budget includes funding for the replacement of body cameras, \$500,000; ballistic helmets, face shields, and plate carriers, \$176,276; Hazardous Device X-Ray system, \$52,736; and a Rimage Catalyst & Publisher, \$27,535.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$69,698,292	\$70,105,922	\$71,614,943	\$73,444,403	4.8%
Operations & Maintenance	8,081,502	9,052,251	9,305,991	9,106,303	0.6%
Reimbursements	(6,846,069)	(180,000)	(180,000)	(180,000)	0.0%
Capital Outlay	268,519	0	136,116	0	0.0%
TOTAL	\$71,202,244	\$78,978,173	\$80,877,050	\$82,370,706	4.3%
Personnel Summary					
Total Authorized Positions: Full-Time	598	598	598	599	
Total Authorized Positions: Part-Time	11	11	11	10	
Program Measures					
Activity					
Calls for Service by Police Personnel	97,236	105,500	95,000	100,000	
Offenses reported:	5,166	5,569	4,300	4,715	
Part I Violent Crime	436	414	400	415	
Part I Property Crime	4,730	5,155	3,900	4,300	
Citations Written	36,352	42,456	32,000	39,000	
Warnings Written	28,381	32,482	22,000	31,000	
Arrests	4,870	6,414	32,000	45,000	
DWI Arrests	766	813	725	775	
Performance					
Clearance Rate - Part I offenses	23%	24%	24%	25%	
Cases Filed with District Attorney	4,677	4,868	4,100	4,700	
Average Value of Property Loss per 1,000	\$61,301	\$38,500	\$62,000	\$65,000	
Response Time - Priority I Calls (minutes)	3.9	5.0	5.0	5.0	
Response Time - All Calls (minutes)	6.9	8.0	8.0	8.0	
Crashes	3,964	5,400	4,500	4,100	
Fatal Crashes	17	7	12	10	
Crashes with Injuries	1,199	2,075	1,000	2,500	
Citizen Survey "Good" to "Excellent" Service	96%	98%	96%	100%	

Mission

Provide high quality training in a positive learning environment that improves the knowledge, skills, abilities, and outlook of all trainees toward the police profession, Department, and City of Plano. The Training Center is a shared facility with the Richardson Police Department and the core services provided by the Training Center are: administering a Basic Peace Officer Academy, Police Recruit Training; Specialized Continuing Law Enforcement Education; In-Service Training for Sworn and Civilian Personnel; Coordination of all Police Department Training/Conference Travel; and Maintaining Police Department Training Records.

2021-22 Objectives

- Maintain the Academy in a manner consistent with a professional training center
- Ensure all employees meet training mandates set by the City of Plano
- Ensure sworn employees meet training mandates set by the Texas Commission on Law Enforcement (TCOLE)
- Ensure all officers and supervisors complete Crisis Intervention Training (CIT) and that new officers complete TCOLE 1850, if required
- Host Chief's semi-annual "Enrichment Program" lectures
- Host courses and direct members of the Plano Police Department to local training opportunities when possible
- Provide newly hired police officers with orientation and mini-academy training to prepare them for the Basic Peace Officer Academy and Field Training programs
- Facilitate sworn members of the Plano Police Department in completing their TCOLE Certificates (Intermediate, Advanced, and Master)
- Provide additional firearms safety training for all officers
- Continue to incorporate the use of online training platforms when appropriate
- Collaborate with the District Attorney's Office to provide Standardized Field Sobriety Testing training (SFST) for prosecutors
- Research and provide scenario-based, decision-making training, requiring officers to select from an array of force options, including de-escalation
- Continue to provide training opportunities for members of the Plano Police Department to improve their fitness and defensive tactics
- Administer Basic Peace Officer Academy classes as required

Budget Highlights

The 2021-22 Plano-Richardson Training Center Budget includes no new programs, enhancements, or any new personnel requests.

PLANO-RICHARDSON TRAINING CENTER

GENERAL FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$107,646	\$106,359	\$108,806	\$109,480	2.9%
Operations & Maintenance	117,312	173,964	233,242	173,964	0.0%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	11,313	0	0.0%
TOTAL	\$224,959	\$280,323	\$353,361	\$283,444	1.1%
Personnel Summary					
Total Authorized Positions: Full-Time	1	1	1	1	
Total Authorized Positions: Part-Time	1	1	1	1	
Program Measures Activity					
Police Recruit Orientation sessions	4	4	4	4	
Police Recruits	32	12	25	12	
TCOLE credited classes hosted	52	250	250	250	
TCOLE class attendees at Training Center	427	3,500	2,500	3,500	
TCOLE training contact hours reported	38,654	100,000	75,000	100,000	
Plano sworn personnel training hours	22,921	65,000	50,000	65,000	
Plano civilian personnel training hours	3,914	5,000	5,000	5,000	
Sworn personnel attending in-service training	410	415	425	425	
Civilian personnel attending in-service training	141	227	227	227	
Performance					
Sworn in-service training completion rate	100.0%	100.0%	100.0%	100.0%	
Civilian in-service training completion rate	100.0%	100.0%	100.0%	100.0%	
Basic Peace Officer Certificates achieved	19	12	25	12	
Intermediate Peace Officer Certificates achieved	18	25	25	9	
Advanced Peace Officer Certificates achieved	5	15	13	11	
Master Peace Officer Certificates achieved	19	15	18	7	

Mission

Select, train, and maintain a staff of capable and committed School Crossing Guards to serve the City of Plano's elementary school children under the leadership of Plano Police, in partnership with the Plano and Frisco Independent School Districts.

2021-22 Objectives

- Utilize social media platforms to create a central location for calendar information, weather closures, and unit engagement and encouragement to foster a greater sense of community among employees
- Create a consolidated text-based communication method to allow for consistent contact between managers and employees
- Seek cross-training opportunities through the use of movement among short-term assignments to ensure operational readiness for any location among employees
- Enforce the pre-employment agreement holding new hires accountable to policies, procedures, and performance agreements in order to move unacceptable performers to Substitute status in lieu of ongoing discipline
- Encourage regular review of policies, procedures, and performance requirements to ensure staff are being held accountable for their performance
- Assess the impact caused by unnecessary absences. Work with the field supervisor to increase overall attendance
- Maintain an accident and injury-free safety record through close field supervision, a more strict evaluation process, a stronger interview standard and increased Supervisor-to-Manager communication and documentation
- Continue operations within the current contingency plan for effective School Crossing Guard coverage implemented during emergency situations over the previous year due to COVID-19 requirements, including regular reassessments of priority locations and minimum staffing requirements
- Assess the Crosswalk Safety Program scheduled for fall 2021 to determine community interest levels, staffing needs and availability, and any alterations due to the COVID-19 safety procedures
- Continue seeking assistance in the implementation of Traffic Direction Training audio-visual materials to train all School Crossing Guards
- Explore compliance methods, including written exams, and integrate the course into the Human Resources electronic materials in lieu of the new-hire policy acknowledgement and digital training, which have all been suspended due to the ongoing COVID-19 pandemic

Budget Highlights

The 2021-22 School Crossing Guard Program Budget includes no new programs, enhancements, or any new personnel requests. The City receives revenue for the School Crossing Guard

SCHOOL CROSSING GUARD PROGRAM**GENERAL FUND**

Program budget from the Collin County Vehicle Registration Child Safety Fees paid and from a portion of fines collected from school zone speeding citations. These funds are used to negate the program impact on the General Fund.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$396,325	\$575,276	\$504,479	\$617,179	7.3%
Operations & Maintenance	6,643	20,466	20,466	20,466	0.0%
Reimbursements*	(402,969)	(595,742)	(524,945)	(637,645)	7.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$0	\$0	\$0	\$0	0.0%
Personnel Summary					
Total Authorized Positions: Full-Time	2	2	2	2	
Total Authorized Positions: Part-Time	73	73	73	73	
Program Measures					
Staffing		100.0%			
Locations	70	70	70	70	
School Servicing	43	45	43	45	

* Reimbursements are to be adjusted in September each year by Accounting to match the actual annual expenditures/available revenues.

Mission

Provide professional, courteous, and timely assistance to the citizens and emergency responders of the City of Plano.

2021-22 Objectives

- Achieve and maintain 90% staffing level for PSC Specialists
- Answer 95% of all 9-1-1 calls within 15 seconds and 99% of all 9-1-1 calls within 40 seconds
- Dispatch 90% of all Police priority 1 calls within 59 seconds of CAD entry
- Maintain CALEA Public Safety Communications and Training Academy Accreditations
- Maintain APCO P33 Certification for Training Standards
- Maintain 100% passing rate for State Texas Commission on Law Enforcement (TCOLE) licensing exam
- Award and implement Audio Visual project

Budget Highlights

The 2021-22 Public Safety Communications Budget includes increased funding in the amount of \$8,661 for the reclassification of the PSC Compliance Supervisor position. Additionally, replacement of portable radios, \$79,700, has been funded from the Equipment Replacement Fund and technology needs associated with the expansion of the alternate dispatch site, including full radio consoles, \$400,000, a Microwave link to the radio tower, \$250,000, and CAD workstation precision towers, \$5,320, have been funded from the Technology Improvements CIP.

PUBLIC SAFETY COMMUNICATIONS

GENERAL FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$6,672,781	\$7,382,000	\$7,114,628	\$7,536,819	2.1%
Operations & Maintenance	175,203	347,817	293,582	347,817	0.0%
Reimbursements	(342,743)	(344,443)	(348,536)	(357,994)	3.9%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$6,505,242	\$7,385,374	\$7,059,674	\$7,526,642	1.9%
Personnel Summary					
Total Authorized Positions: Full-Time	95	95	95	95	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Police/Fire/EMS/ANCON/TRU calls processed	209,261	242,815	193,908	196,806	
Police/Fire/EMS/ANCON/TRU calls dispatched	113,831	124,388	102,334	113,444	
9-1-1 Calls Received	153,548	165,739	152,014	152,315	
Non-Emergency calls received	127,823	136,667	117,271	115,199	
Outgoing calls placed	115,370	125,662	109,386	109,911	
Total Calls Processed by PSC	396,741	428,068	378,671	377,425	
Performance					
# of calls processed per PSC Specialist	2,867	3,326	2,656	2,696	
#of calls dispatched per PSC Specialist	1,559	1,704	1,402	1,554	
# of 9-1-1 calls answered per PSC Specialist	2,103	2,270	2,082	2,087	
# of Non-emergency calls per PSC Specialist	1,751	1,872	1,606	1,578	
# of outbound calls per PSC Specialist	1,580	1,721	1,498	1,506	

Mission

To protect and enhance the quality of life in Plano through a comprehensive program of services directed toward public education, prevention, and control in areas of fire, rescue, medical emergencies, hazardous materials incidents, and disasters.

2021-22 Objectives

- Maintain or improve external and internal service delivery levels in the Emergency Operations, Training, and Support Services Sections through the addition of staff positions to meet current demands
- Support the continued development and preparedness of the department's Special Operations teams
- Ensure the Fire Prevention Section continues to provide high-quality, rapid customer service to community business and development stakeholders during the current period of rapid development
- Monitor and improve efficiency through the upgrade of outdated software and addition of new technologies that have a proven track record in other public safety agencies
- Continued personnel development with a focus on ensuring redundancy at positions throughout the organization

Budget Highlights

The 2021-22 Fire Budget includes increased funding in the amount of \$1,524,805. Additions include vehicles and materials to outfit the new Fire Training Center, including training props, \$1,000,000, a SkyTrak vehicle for lifting heavy equipment and materials, \$186,625, and the retention of an Engine to serve as a Reserve Apparatus, \$25,000; funding for additional equipment for Special Operations Teams, \$25,000; replacement equipment for Swift Water Rescue operations, \$50,160; additional equipment to outfit an additional reserve Ambulance for deployments and overload situations, \$131,966; training, equipment, and staffing needs for Officer Development Training, \$97,721; and replacement costs for RFID inventory management equipment, \$8,333. Additionally, the initial purchase of the equipment and supplies for the RFID system, \$40,000, is being funded from the Technology Fund.

The Fire Department ERF Budget includes funding for the replacement of equipment that has reached the end of its serviceable life, including Self-Contained Breathing Apparatus (SCBA) units, \$832,000; portable radios, \$264,000; mobile radios, \$86,400; ambulance cots, \$110,000; Positive Pressure Ventilation (PPV) fans, \$55,000; an AeroClave decontamination system, \$15,000; an ice machine at Station 7, \$8,000; stair masters located in fire stations, \$60,500; an oven at Station 11, \$11,000; a PPE Extractor, \$9,000; and miscellaneous tools, \$12,600.

FIRE

GENERAL FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$57,133,494	\$56,070,071	\$59,539,894	\$58,380,569	4.1%
Operations & Maintenance	6,990,645	7,790,009	7,675,169	8,209,793	5.4%
Reimbursements	(7,280,927)	0	0	0	0.0%
Capital Outlay	259,470	0	789,438	1,232,200	100.0%
TOTAL	\$57,102,682	\$63,860,080	\$68,004,501	\$67,822,562	6.2%
Personnel Summary					
Total Authorized Positions: Full-Time	388	388	388	388	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Fire Calls (total incidents)	25,723	28,000	29,747	28,000	
EMS Calls	17,288	18,000	18,000	18,500	
Program participants	24,547	40,000	5,900	35,000	
Business inspections	5,493	6,000	7,000	7,000	
Public education programs	247	500	105	450	
EMS Revenue	\$4,594,745	\$5,000,000	\$4,500,000	\$5,000,000	
Fire Plan reviews	2,126	1,600	1,400	1,600	
Fire and Code Investigation	150	100	150	150	
Fire Plan Review Revenue	\$209,271	\$300,000	\$200,000	\$300,000	
Fire Prevention Revenue	\$30,870	\$50,000	\$35,000	\$50,000	
Fire Plan Review per Examiner	1,417	400	933	400	
Fire and Code Investigations per Investigator	150	100	150	100	
Business Inspections per Inspector	500	1,200	1,400	1,200	
New Construction Site visits	4,303	5,000	4,000	5,000	
Existing Building Inspection Revenue	\$269,655	\$250,000	\$250,000	\$250,000	
Performance					
Fires per 1,000 population	1.3	1.5	1.4	1.5	
Property loss per \$1,000 valuation	\$151.60	\$100	\$68	\$150	
Average property loss per fire	\$13,631	\$25,000	\$27,500	\$20,000	
Fire Dept. expenditure per capita	\$200.36	\$225	\$225	\$225	
Property loss per capita	\$19	\$20	\$40	\$20	
Fire incidents response within 6:20 min.	79%	70%	75%	80%	
EMS incidents response within 6:00 min.	81%	70%	75%	70%	
Average response time (Fire/EMS in minutes)	4:54	4:40	4:54	4:45	

FIRE - CIVILIAN**GENERAL FUND****Mission**

Provide support in the areas of administration, budgeting, purchasing, clerical services, and information services for the Fire Department.

2021-22 Objectives

- Continue to train the City's corporate community in hands-only CPR
- Conduct two (2) door-to-door Smoke Alarm programs
- Conduct two (2) Citizens Fire Academies

Budget Highlights

The 2021-22 Fire-Civilian Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$736,602	\$730,377	\$751,579	\$757,415	3.7%
Operations & Maintenance	30,587	57,744	29,684	57,744	0.0%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$767,189	\$788,121	\$781,263	\$815,159	3.4%
Personnel Summary					
Total Authorized Positions: Full-Time	11	11	11	11	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Public Education Programs	247	500	105	450	
Learn-Not-to-Burn School/Class Participants	4,950	5,000	4,500	2,000	
Hands-only CPR Participants	230	1,200	700	50	
Citizens Fire Academy Students	30	60	330	0	
Classroom Safety Visits	50	100	100	10	
Performance					
Invalid Alarms Revenue	\$19,580	\$30,000	\$19,000	\$19,000	
Total Public Education Audience	24,547	40,000	5,900	35,000	



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Mission

Protect the City of Plano by coordinating and integrating all activities necessary to build, sustain, and improve the communitywide capability to prevent, mitigate against, prepare for, respond to, and recover from threatened or actual emergencies, disasters, acts of terrorism, or other man-made hazards.

2021-22 Objectives

- Maintain a robust community preparedness system through emergency management planning, training, and exercise activities
- Coordinate planning efforts to maintain the City of Plano Comprehensive Emergency Management Plan ensuring alignment with newly revised state and federal planning standards
- Revise and update the City of Plano Comprehensive Emergency Management Plan (CEMP) and implement mitigation strategies and activities
- Evaluate, revise, and enhance communitywide short-term and long-term recovery capacity to include City of Plano departments, community partners, business community, volunteer agencies, faith based organizations, governmental agencies, and nongovernmental partners
- Augment community readiness initiatives, emergency response resources, and capabilities of the Emergency Operations Center (EOC)
- Utilize available grant sources to expand emergency management and homeland security capabilities
- Sustain records to substantiate City of Plano compliance with National Incident Management System (NIMS) standards
- Provide training to citizens through the Community Emergency Response Team (CERT) both in the workplace and to their neighbors
- Educate citizens and business about the threats and hazards posing the greatest risk to the City of Plano. Encourage efforts to adopt preparedness measures in homes and businesses

Budget Highlights

The 2021-22 Emergency Management Budget includes funding in the amount of \$148,210. Additions include a Supervisory Emergency Management Specialist Position, \$118,210, and funding for regular, multi-departmental full-scale training exercises, \$30,000.

EMERGENCY MANAGEMENT**GENERAL FUND**

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$514,818	\$678,041	\$607,458	\$779,204	14.9%
Operations & Maintenance	307,387	313,908	292,888	346,086	10.3%
Reimbursements	158,574	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$980,779	\$991,949	\$900,346	\$1,125,290	13.4%
Personnel Summary					
Total Authorized Positions: Full-Time	6	6	6	7	
Total Authorized Positions: Part-Time	2	2	2	2	
Program Measures					
Emergency Support Function Reviewed/Updated	3	5	0	21	
Special Event Emergency Planning	3	5	0	5	
Employees Completing NIMS training	2,271	2,271	2,271	2,271	
Citizens Completing CERT Basic Training	40	40	0	40	
Exercises and EOC Activations	3	3	3	3	
Community Preparedness Contact Hours	59	100	28	100	
Homeland Security Grant Funds Administered	\$215,000	\$166,725	\$248,125	\$223,522	

ANIMAL SERVICES

GENERAL FUND

Mission

Partner with Plano's citizens, veterinarians, and animal care organizations to promote responsible pet ownership, protect human health, and provide outstanding animal welfare services.

2021-22 Objectives

- Replace aging and obsolete equipment
- Revise and update animal ordinances
- Reestablish outreach program

Budget Highlights

The 2021-22 Animal Services Budget includes two (2) funded supplements totaling \$89,831. The first will be in the amount of \$12,742 for the Replacement of Body Worn Video Cameras (BWVC). This supplement will replace nine (9) BWVC's with comparable current model cameras. Secondly, a \$77,089 supplement will be funded for Backyard Chicken Resources. This supplement will include one (1) FTE Animal Services Officer II position due to increases in workload.

Additionally, the purchase of Portable Radios will be funded out of the Equipment Replacement Fund in the amount of \$55,978.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$1,894,205	\$1,891,876	\$1,941,192	\$2,033,480	7.5%
Operations & Maintenance	404,602	531,129	475,732	493,636	-7.1%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	2,495	0	0	0	0.0%
TOTAL	\$2,301,302	\$2,423,005	\$2,416,924	\$2,527,116	4.3%
Personnel Summary					
Total Authorized Positions: Full-Time	25	25	25	26	
Total Authorized Positions: Part-Time	5	5	5	5	
Program Measures					
Service calls	8,729	10,970	12,693	10,797	
Animal intake	6,363	6,683	6,025	6,357	
Animals redeemed	853	961	860	891	
Animals adopted	2,789	2,854	2,873	2,839	
Animals euthanized	1,207	1,174	1,160	1,180	
Animals transferred	1,318	1,511	1,183	1,337	
Animals registered	10,731	11,471	9,014	10,405	

DEVELOPMENT SERVICES

GENERAL FUND

Mission

Responsible for the organization and management of development-related functions in the following areas: Building Inspections, Engineering, Neighborhood Services, Parks & Recreation, Convention & Tourism, Planning, Public Works, Special Projects and Transportation & Community Development. Additional departments within this area include Environmental Waste Services and Fleet Services. Responsibilities also include coordinating downtown redevelopment projects.

2021-22 Objectives

- Promote programs that create and sustain high quality development and neighborhoods that meet the needs of current and future citizens
- Monitor and promote the implementation, maintenance and rehabilitation of public infrastructure
- Monitor and promote action necessary to address issues resulting from changes in transportation demand
- Monitor and promote a welcoming and engaged community through effective parks, recreation centers, trails and open space

Budget Highlights

The 2021-22 Development Services Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$610,417	\$619,914	\$637,837	\$636,210	2.6%
Operations & Maintenance	7,175	22,976	22,976	22,976	0.0%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$617,592	\$642,890	\$660,813	\$659,186	2.5%
Personnel Summary					
Total Authorized Positions: Full-Time	3	3	3	3	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Administer Operating Budgets:					
Building Inspections	\$3,870,474	\$3,873,672	\$4,016,199	\$4,001,733	
Engineering	\$3,531,674	\$3,867,692	\$3,611,405	\$4,121,307	
Neighborhood Services	\$4,459,617	\$4,858,122	\$4,910,427	\$4,904,664	
Parks & Recreation Admin	\$455,062	\$285,473	\$309,343	\$307,492	
Convention & Tourism	\$3,433,901	\$4,615,217	\$4,286,105	\$6,066,975	
Planning	\$2,609,736	\$3,266,933	\$3,033,124	\$3,428,418	
Public Works Admin	\$880,051	\$1,038,621	\$1,001,024	\$1,040,800	

Mission

Connecting community needs with community resources by partnering with residents, non-profit organizations and businesses to improve the wellbeing and quality of life for all. The Neighborhood Services Department is responsible for supporting long-term neighborhood health and stability through education and citizen engagement at the neighborhood level; implementation of City codes and ordinances that improve, enhance and promote property values; administering the Community Development Block Grant (CDBG), HOME Investment Partnership grant, and Buffington Community Services Grant (BCSG) programs; and managing the Day Labor Center. The Department also provides staff support for the Community Relations Commission and Building Standards Commission.

2021-22 Objectives

Implementation of the Neighborhood Services Department Strategic Plan, including the following highlights:

- Develop a City of Plano Housing Policy with associated strategies with direction from City Council following the work of the Housing Trends Analysis Committee and the Comprehensive Plan Review Committee
- Enhance outreach opportunities for departmental assistance programs and property maintenance requirements, such as:
 - Educational mailers in addition to social media campaigns
 - Increased articles in local publications
- Begin implementation of the South Central Plano Community Action Plan
- Focus on outreach and education to traditionally less engaged groups, including:
 - Collaborative partnerships with civic, cultural and faith-based groups, as well as multifamily communities
 - Translation of departmental materials to Spanish and Mandarin Chinese
- Expand community knowledge and support of the Good Neighbor Program and Neighborhood Services donation program through the “Taking Care of Each Other/Taking Care of Our Community” campaign
- Ensure all Neighborhood Services staff are skilled, knowledgeable, and operating at the highest level of engagement, professionalism and effectiveness

Continued response and recovery efforts for the COVID-19 Pandemic, including:

- Maintaining a hybrid model for improved service delivery to our citizens, businesses, and resident leaders to provide guidance and resource information
- Providing financial and resource assistance to residents that have been negatively affected by the pandemic

Budget Highlights

The 2021-22 Neighborhood Services Budget includes one (1) funded supplement in the amount of \$10,560 to install mobile routers on departmental fleet vehicles and related cellular service costs. The mobile routers are being added to improve field connectivity and are partially funded through FY 2020-21 cost savings.

NEIGHBORHOOD SERVICES

GENERAL FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$4,562,611	\$4,920,565	\$4,863,379	\$5,005,444	1.7%
Operations & Maintenance	394,112	586,323	633,739	595,554	1.6%
Reimbursements	(495,997)	(648,766)	(586,691)	(696,334)	7.3%
Capital Outlay	(1,110)	0	0	0	0.0%
TOTAL	\$4,459,617	\$4,858,122	\$4,910,427	\$4,904,664	1.0%
Personnel Summary					
Total Authorized Positions: Full-Time	51	53	53	53	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Customer Service Inquiries	25,474	26,000	25,000	26,000	
Environmental/Zoning code inspections	50,083	48,000	48,000	49,000	
Violations closed	23,220	24,000	24,000	24,000	
Citations issued	227	450	300	300	
Contract work orders	780	1,100	1,100	1,100	
Reimbursement notices	548	550	600	600	
Liens notices	127	300	300	300	
Administrative hearings	7	5	5	6	
Day Labor Center Contractors Assisted	3,497	7,000	3,710	6,500	
Day Laborers Assisted	16,079	25,000	16,000	20,000	
Plano CARES project dates	4	5	5	6	
Plano CARES project sites	13	30	30	35	
Housing/Building cases	1,562	18,000	1,800	2,000	
Block party/street closures processed	43	70	15	70	
Workshops/Community meetings hosted	43	59	38	64	
Outreach/Education presentations	0	9	5	10	
Volunteers engaged (LWYL & CARES)	76	1,175	250	700	
Volunteer hours coordinated	314	5,000	1,200	3,900	
Neighborhood groups engaged	120	150	150	150	
Neighborhood Units touched by programs	49	60	60	60	
Performance					
Complaints processed (within 48 hours)	99%	99%	99%	99%	
Average complaint closure-days	17	18	18	17	
Proactive Case Origination	76%	70%	75%	77%	
Customer Service Satisfaction (5.0 scale)	4.69	4.85	4.85	4.85	

NEIGHBORHOOD REINVESTMENT

GENERAL FUND

Mission

The City Council adopted a strategic vision for Plano that includes Safe, Vibrant Neighborhoods as one of its five (5) focus areas. This focus area includes “enabling investment partnership”, which recognizes the importance of the City partnering with our residents to improve housing and neighborhoods and the impact of neighborhoods on quality of life, community perception, and economic stability. Actions within this policy support the continuation of the Great Update Rebate and implementation of the Neighborhood Vitality and Beautification Grant program as recommended by the Housing Value Retention Analysis study, as well as focus on meeting Council’s strategic vision.

2021-22 Objectives

- Continue to increase the number of new Neighborhood Vitality and Beautification Program applicants with a targeted focus on voluntary neighborhood associations and crime watch groups
- Continue to improve targeted program marketing for both the Great Update Rebate program and Neighborhood Vitality and Beautification Grant program to ensure that all eligible neighborhoods are aware of the available resources for community investment partnerships

Budget Highlights

The 2021-22 Neighborhood Reinvestment Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$0	\$0	\$0	\$0	0.0%
Operations & Maintenance	633,808	779,000	1,243,504	779,000	0.0%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$633,808	\$779,000	\$1,243,503	\$779,000	0.0%
Personnel Summary					
Total Authorized Positions: Full-Time	0	0	0	0	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Great Update Rebate Program					
Great Update Rebate Applications	116	115	103	103	
Completed Projects	76	110	113	95	
Total Project Investment	\$2,324,230	\$3,300,000	\$3,364,017	\$2,905,287	
Neighborhood Vitality and Beautification Grant Program					
Neighborhood Grant Applications	40	55	55	58	
Approved Projects	28	55	43	57	
Completed Projects	43	45	32	30	
Total Project Investment	\$730,605	\$734,000	\$403,000	\$500,000	



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Mission

Responsible for updating the City's Comprehensive Plan, Heritage Preservation Plan, and other long range plans; establishing and maintaining zoning and subdivision codes to meet community standards; reviewing and processing of development and zoning requests; conducting special studies related to the community's growth, redevelopment, and maturity; maintaining the City's land records and translating data from those records into base layers in the city's Geographic Information System (GIS) to accurately record the constantly-changing infrastructure system; assigning and changing addresses; and administering the Heritage Preservation resources, grant, and tax exemption programs. The Department provides staff support for the Planning & Zoning Commission and the Heritage Commission. In FY2020-21, staff also supported the Comprehensive Plan Review Committee, which was tasked with guiding the city in the planning process for the reconciliation of the community regarding the Comprehensive Plan.

2021-22 Objectives

- Update zoning notice, public communication, and website information to more clearly and easily communicate zoning case information
- Complete ordinance and procedural changes to implement changes adopted by current legislature
- Complete Zoning Ordinance updates to sign regulations, performance standards, and residential adjacency standards
- Improve analysis, review, and coordination of development and zoning cases to better serve the community
- Continue to support and refine development and zoning activities to ensure normal business operations can occur remotely or in-person
- Assist with developing new staff members' knowledge of city operations and job functions, and develop comprehensive standard operating procedures
- Create a comprehensive record of historical Zoning Ordinances
- Begin implementation of the 2021 Plano Comprehensive Plan, if adopted
- Review and implement strategies resulting from the DART Silver Line Corridor Market Study
- Continue improvement and maintenance of TRAKiT software (and replacement) to increase efficiency and transparency of development processes
- Continue implementation of the Envision Oak Point Plan
- Continue implementation of Preservation Plano 150
- Begin implementation of Haggard Park Heritage District Design Guidelines
- Maintain land records in the city's Geographic Information System (GIS)
- Make demographic information more accessible through user-friendly, self-service application

Budget Highlights

The 2021-22 Planning Budget includes additional funding, in the amount of \$25,000, for Comprehensive Plan Market Studies which will prove useful when evaluating long-term impacts of major land use policies and \$15,765 for ArcGIS Urban User Licenses which will support the Planning team and assist the public with visualizing and understanding the scope of development in various scenarios.

PLANNING

GENERAL FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$2,764,192	\$3,121,025	\$3,008,013	\$3,252,420	4.2%
Operations & Maintenance	158,272	460,052	342,503	500,817	8.9%
Reimbursements	(312,728)	(314,144)	(316,060)	(324,819)	3.4%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$2,609,736	\$3,266,933	\$3,034,456	\$3,428,418	4.9%
Personnel Summary					
Total Authorized Positions: Full-Time	30	30	30	30	
Total Authorized Positions: Part-Time	1	1	1	1	
Program Measures					
Number of plans processed and/or reviewed					
Zoning cases	35	25	25	25	
Development plans	585	600	500	550	
Certificates of Appropriateness	58	40	35	58	
<i>Total</i>	678	665	560	633	
<i>Historic tax exemptions</i>	83	88	88	90	
Number of special projects completed (internal and external)					
GIS Maintenance	265,544	340,000	193,694	300,000	
GIS Maps/Projects	784	700	770	750	
GIS Customer Service	3,282	2,800	2,846	3,000	

BUILDING INSPECTIONS

GENERAL FUND

Mission

Oversee the construction of commercial and residential development. Enforce the International Building Codes, ensuring the highest level of safety for homes, schools, places of worship, offices, retail centers and all buildings throughout the City of Plano. A full range of plan review and construction inspection services is provided to facilitate this responsibility.

2021-22 Objectives

- Reaccreditation with International Accreditation Service in 2022
- Maintain Service Levels with permit turnaround times and inspections
- Re-engage Operations Plan – outreach to contractors lunch and learn
- Sign Ordinance update expected - September
- Code Adoption – Currently under COG review. Expected 2021 BSC Review – Council adoption, January 1, 2022 effective date
 - International Building Code
 - International Residential Code
 - International Mechanical Code
 - International Plumbing Code
 - International Fuel and Gas Code
 - International Energy Conservation Code
 - International Swimming Pool and Spa Code
 - International Existing Building Code
 - National Electric Code(Fire and Property Maintenance Codes should also be included)

Budget Highlights

The 2021-22 Building Inspections Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$3,774,301	\$3,768,624	\$3,831,144	\$3,820,652	1.4%
Operations & Maintenance	96,173	105,048	185,055	181,081	72.4%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$3,870,474	\$3,873,672	\$4,016,199	\$4,001,733	3.3%
Personnel Summary					
Total Authorized Positions: Full-Time	40	40	40	40	
Total Authorized Positions: Part-Time	2	2	2	2	
Program Measures					
Activity					
Applications received	15,196	16,804	16,591	18,084	
Plan reviews performed	7,620	7,576	7,485	7,780	
Permits issued	14,934	14,912	15,708	16,493	
Construction inspections performed	45,158	49,000	46,131	47,053	
Performance					
Average minutes per inspection	32	28	34	30	
Commercial plan review (days)	4.8	10	10	10	
Residential plan review (days)	3.6	3	3	3	



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Mission

Ensure city infrastructure is designed and constructed to the appropriate standards. The Department implements the portion of the Community Investment Program related to major projects involving street reconstruction, street rehabilitation, water systems, sewer systems, drainage systems, and traffic control systems. The Department inspects the CIP projects implemented by the Engineering Department as well as the public infrastructure constructed by private developers. The Department administers the flood plain management program, manages traffic flow and the transportation network, supports economic expansion and serves as community information and resource center for public infrastructure.

2021-22 Objectives

- Complete construction on Legacy Drive, Parker Road and Park Boulevard Corridor Projects
- Finalize and complete construction of new Traffic Management Center
- Update citywide traffic signal coordination timing plans for AM, PM, and late night time periods post pandemic
- Update Thoroughfare Standards Rules and Regulations in conjunction with Planning Department
- Improve franchise utility coordination to reduce project delays
- Manage HAL-HARS (High Accident Location-High Accident Roadway Segments) and develop recommended intersection improvement projects for the CIP division
- Begin construction of the Parker Road Reconstruction – Roundrock Trail to Custer Road Project
- Begin construction of the Shiloh Road Expansion – 14th Street to Park Boulevard Project
- Complete construction of the Commerce Street – Plano Parkway to 15th Street Project
- Complete construction of the Plano Parkway Sidewalks Improvement – Independence Parkway to Alma Drive Project
- Complete construction of HAL-HARS intersection improvements at Hedgcoxe Road and Legacy Drive, McDermott Road and Coit Road, W. Spring Creek Parkway and Windhaven Parkway, and Jupiter Road and Los Rios Boulevard
- Begin construction of the Plano Event Center Street Improvements Project
- Begin construction of the Plano Parkway Intersection Improvements Project
- Begin construction of the 15th Street Reconstruction – Municipal Avenue to Jupiter Road Project
- Begin construction of the Bridge Repairs – Phase III Project to address maintenance and repair of 40 bridges across the City

Budget Highlights

The 2021-22 Engineering Budget includes additional funding, in the amount of \$89,125 for one (1) Franchise Utility Coordinator to support tasks required for 2021 and existing CIP bond-related projects and \$34,000 for one (1) department vehicle. In addition, implementation of construction project management software, for a total of \$602,516, will enhance management of the CIP program. This software will be funded by the Information Technology fund.

ENGINEERING**GENERAL FUND**

Program Expenditures	2019-2020 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$4,130,631	\$4,313,340	\$4,116,122	\$4,524,675	4.9%
Operations & Maintenance	229,094	385,369	337,355	431,244	11.9%
Reimbursements	(828,051)	(831,017)	(842,072)	(868,612)	4.5%
Capital Outlay	0	0	0	34,000	100.0%
TOTAL	\$3,531,674	\$3,867,692	\$3,611,405	\$4,121,307	6.6%
Personnel Summary					
Total Authorized Positions: Full-Time	39	38	38	39	
Total Authorized Positions: Part-Time	1	2	2	2	
Program Measures					
Activity					
CIP Projects Funded (\$000's)	\$30,368	\$87,640	\$44,123	\$113,101	
Streets Paved (in Miles)	7	10	8	14	
Performance					
Small Cell Permit Applications	36	400	60	80	
Small Cell Permit s Issued	24	50	50	70	
Franchise Utility Permits Issued	991	1,100	1,020	1,150	
Site Improvement Permits Issued	114	165	155	165	

FACILITIES MAINTENANCE

GENERAL FUND

Mission

Provide for the physical maintenance, repair, security, and improvements of all City buildings, facilities, and leased areas. In addition, this department administers service contracts for security systems, elevators, boilers, HVAC systems, water treatments, and assists in coordinating and performing intra-office moves.

2021-22 Objectives

- Provide a safe and healthy work environment for employees and prolong the useful life of major building components through scheduled maintenance and condition surveys
- Plan and implement minor remodeling/refurbishing projects
- Consult with departments on additional improvements to their facilities
- Monitor energy usage of existing buildings and plan changes to reduce consumption
- Plan and implement approved Capital Maintenance Fund energy saving projects
- Assist departments in planning and coordinating modular furniture changes
- Assist departments in space planning
- Provide updated drawings of current facilities
- Propose and implement projects in Facilities ADA Transition Plan

Budget Highlights

The 2021-22 Facilities Maintenance Budget includes supplemental funding in the amount of \$37,333 to support operation and maintenance expenses at the High Point Maintenance Facility.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$2,174,228	\$2,186,958	\$2,164,688	\$2,224,373	1.7%
Operations & Maintenance	3,769,256	4,793,955	4,628,465	4,836,293	0.9%
Reimbursements	1,293	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$5,944,778	\$6,980,913	\$6,793,153	\$7,060,666	1.1%
Personnel Summary					
Total Authorized Positions: Full-Time	24	24	24	24	
Total Authorized Positions: Part-Time	1	1	1	1	
Program Measures					
Activity					
Buildings Maintained	113	114	114	114	
Square Footage Maintained	1,625,101	1,670,569	1,634,165	1,672,170	
Work Order Requests	13,190	15,220	14,210	15,220	
Work Orders Completed	12,480	15,000	13,902	15,000	
Work Orders Performed					
In-House	11,770	13,900	13,228	13,900	
Contracted	710	1,100	674	1,100	
Performance					
Work Orders Completed/Total Requested	94.6%	98.6%	97.8%	98.6%	
Work Orders Performed In-House/Work Orders Requested	89.23%	91.3%	93.1%	91.3%	

FACILITIES SERVICES

GENERAL FUND

Mission

Responsible for all general building services to ninety-four (94) city facilities. Services include green cleaning custodial services, green pest control services, green indoor plant maintenance, green window cleaning, concessionaire services, environmental waste/recycling disposal, modular furniture and office relocation.

2021-22 Objectives

- Continue monitoring contractual services for cleaning and pest control to ensure compliance with the specifications and scope of work is adhered
- Continue to provide a clean, sanitary environment for citizens and employees utilizing City facilities
- Increase quality assurance inspection to aid the performance and compliance of the contracted cleaning vendor
- Assist with preparation for Council, Executive level meetings, receptions, etc.
- Develop contract specifications for conversion to environment friendly products and services for any/all vendor renewals

Budget Highlights

The 2021-22 Facilities Services Department Budget includes supplemental funding in the amount of \$10,080 to provide start up, custodial services and trash collection for the High Point Maintenance Facility and \$11,850 for trash collection at Carpenter Park Sports Complex.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$406,940	\$404,948	\$407,334	\$420,929	3.9%
Operations & Maintenance	1,801,782	2,407,414	3,185,334	2,435,860	1.2%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$2,208,722	\$2,812,362	\$3,592,667	\$2,856,789	1.6%
Personnel Summary					
Total Authorized Positions: Full-Time	6	6	6	6	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Buildings Maintained	\$111	\$114	\$114	\$114	
Square Footage Maintained	1,596,443	1,670,569	1,634,165	1,672,170	
Work Order Request	486	500	350	500	
Work Orders Completed	470	480	350	480	
Quality Assurance Check Performed	320	416	300	416	
Work Orders Performed		1,100			
In-House	210	120	120	120	
Contracted	260	380	230	380	
Performance					
Percent of Work Orders Completed	96.7%	96.0%	100.0%	96.0%	
Percent of Work Orders Completed In-House	44.6%	24.0%	40.0%	24.0%	
Average Score per QA Check	86.0%	85.0%	88.0%	85.0%	

PUBLIC WORKS ADMINISTRATION

GENERAL FUND

Mission

Administer and direct the Streets/Drainage, Signals, Signs & Markings, Utility Operations, and Pumping Facilities.

2021-22 Objectives

- Continue to maintain and update all infrastructure in Cartegraph
- Operate and maintain all Pump Stations and Lift Stations according to Texas Commission on Environmental Quality (TCEQ) regulations
- Complete replacement of all pedestrian inserts with countdown inserts to meet Americans with Disabilities Act requirements
- Continue with the 3rd year of a 20-year program to replace all Regulatory, Warning, School, and Guide signs
- Develop and implement a four-year plan to upgrade all lighted street signs
- Develop plan to prevent pumps from freezing in severe winter weather conditions
- Complete electrical upgrades to (6) elevated storage facilities
- Maintain a one-hour response for 100% after-hour emergency signal malfunctions
- Maintain a twenty-four hour response for repairs / replacement of all malfunctioning preemption equipment at intersections
- Continue to maintain a 24hr turn around on Pothole Request

Budget Highlights

The 2021-22 Public Works Administration Budget includes one (1) funded supplement in the amount of \$25,000. The supplement is for accreditation in FY 2021-22 from the American Public Works Association (APWA).

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$1,314,373	\$1,479,623	\$1,433,712	\$1,476,463	-0.2%
Operations & Maintenance	67,323	122,689	132,992	147,463	20.2%
Reimbursements	(501,645)	(563,691)	(565,680)	(583,126)	3.4%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$880,051	\$1,038,621	\$1,001,024	\$1,040,800	0.2%
Personnel Summary					
Total Authorized Positions: Full-Time	12	12	12	12	
Total Authorized Positions: Part-Time	1	1	1	1	
Program Measures					
Activity					
Street/Alley (miles)	1,558	2,099	2,099	2,099	
Screening walls	134	134	134	134	
Traffic signals installed (new)	7	7	6	6	
Traffic signs installed (new)	400	2,000	2,000	1,000	
Bridges maintained	58	58	58	58	
Storm sewer inlets check/cleaned	5,211	7,500	7,500	7,500	
Water system connections	84,100	8,513	86,000	86,000	
Gallons water pumped (billions)	18.6	21.0	20.0	21.0	
Performance					
Total Budgets Administered	13	13	13	13	

STREETS

GENERAL FUND

Mission

Maintain City streets, alleyways and screening walls. The Division also designs, administers and contracts rehabilitation of the infrastructure.

2021-22 Objectives

- Complete street and alley repairs within 60 to 90 working days
- Complete sidewalk repairs within 120 working days
- Complete minor screening wall repairs within 30 working days
- All personnel complete required Traffic Control Training
- Continue to maintain a 24hr turn around on Pothole Request

Budget Highlights

The 2021-22 Streets Budget includes one (1) funded supplement in the amount of \$142,935 for the addition of one (1) FTE Public Works Construction Inspector position. The Construction Inspector will ensure infrastructure is constructed in accordance with City of Plano standards and specifications.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$2,871,568	\$3,160,953	\$2,753,110	\$3,284,774	3.9%
Operations & Maintenance	961,536	1,305,598	1,334,688	1,388,702	6.4%
Reimbursements	(62,940)	(63,105)	(63,664)	(65,450)	3.7%
Capital Outlay	98,103	0	0	41,710	100.0%
TOTAL	\$3,868,267	\$4,403,446	\$4,024,134	\$4,649,736	5.6%
Personnel Summary					
Total Authorized Positions: Full-Time	45	45	45	46	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Paved Streets (miles)	1,558	1,558	1,558	1,558	
Paved Alleys (miles)	541	541	541	541	
Screening Walls (miles)	134	134	134	134	
Screening Walls Repaired	52	70	70	70	
Alley Repairs-City (square yards)	29,237	7,150	7,150	7,150	
Alley Repairs-Contracted (square yards)	15,306	25,000	25,000	25,000	
Street Repairs-Contracted (square yards)	332,894	94,000	94,000	94,000	
Street Repairs-City (square yards)	7,422	7,500	7,500	7,500	
Sidewalks Maintained (miles)	102,713	1,625	1,800	1,800	
Performance					
Alley Repair Requests Completed	550	510	510	510	
Street Repair Requests Completed	1,710	180	180	180	

SIGNALS

GENERAL FUND

Mission

Design, install, and maintain all traffic signals, pedestrian signals, school zone flashers, and all underground infrastructure associated with signals, school zone flashers and pedestrian signals.

2020-21 Objectives

- Maintain a one-hour response for 100% after-hour emergency signal malfunctions
- Maintain a twenty-four hour response for repairs / replacement of all malfunctioning preemption equipment at intersections
- All new employees attend training through the Texas A&M Engineering Extension Service (TEEX) – Traffic Control and Barricade class
- Develop and implement a four-year plan to upgrade all lighted street signs
- Complete replacement of all pedestrian inserts with countdown inserts to meet Americans with Disabilities Act requirements
- Complete inspections of each signalized intersection and complete repairs as identified
- Maintain and update signal infrastructure inventory in Cartegraph

Budget Highlights

The 2021-22 Signals Budget includes one (1) funded supplement in the amount of \$21,875 for the Municipal Garage and Depreciation costs associated with the Replacement Bucket Truck. Additionally, the purchase of the Bucket Truck itself, will be funded out of the Equipment Replacement Fund in the amount of \$135,000. The additional vehicle will be used to complete daily aerial jobs when one of the regular Bucket Trucks is in the shop for maintenance.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$1,086,234	\$1,088,712	\$1,086,828	\$1,134,535	4.2%
Operations & Maintenance	539,741	536,365	544,402	567,779	5.9%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	2,062	0	0	0	0.0%
TOTAL	\$1,628,038	\$1,625,077	\$1,631,230	\$1,702,314	4.8%
Personnel Summary					
Total Authorized Positions: Full-Time	16	16	16	16	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Traffic signals - intersections installed	7	7	6	6	
Traffic signals intersections maintained	239	245	239	245	
School zone flashers maintained	180	180	180	180	
Video detectors maintained	984	984	1,012	1,012	
Emergency service calls	530	400	400	450	
Overtime expenditures	\$65,416	\$60,000	\$60,000	\$60,000	
Performance					
Response to emergency service calls within 1 hour	100%	100%	100%	100%	

SIGNS & MARKINGS

GENERAL FUND

Mission

Design, install and maintain all traffic control signs, street name signs, and specialty signs, such as crime watch signs and others as used and displayed by departments throughout the City. The program includes pavement markings, lane line buttons, thermo-plastic markings for pavement stop bars at intersections, crosswalks, and paint for parking lot striping for city owned facilities and fire lanes.

2021-22 Objectives

- Continue to repair damaged stop signs and yield signs within one (1) hour of notification and all other regulatory and warning signs within twenty-four hours of notification
- Monitor and maintain school crosswalk pavement markings annually, as needed, prior to and during school year
- Upgrade pavement markings at major intersections annually, as needed
- Change out all "School and Pedestrian crossing signs" and arrow plaques city wide
- Continue with the 3rd year of a 20-year program to replace all Regulatory, Warning, School, and Guide signs
- Maintain and update sign inventory in Cartegraph

Budget Highlights

The 2021-22 Sign & Markings Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$720,145	\$721,446	\$676,680	\$739,743	2.5%
Operations & Maintenance	268,480	353,140	337,516	353,815	0.2%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	10,276	0	0	0	0.0%
TOTAL	\$998,902	\$1,074,586	\$1,014,196	\$1,093,558	1.8%
Personnel Summary					
Total Authorized Positions: Full-Time	11	11	11	11	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Traffic signs installed (new)	400	2,000	2,000	1,000	
Traffic signs repaired	3,244	3,000	3,000	3,000	
New signs fabricated	400	4,500	4,500	400	
Replacement signs fabricated	3,837	2,500	2,500	3,500	
Lane miles of street markings (buttons) maintained	685	685	685	685	
Signalized intersection markings maintained/upgraded	81	238/100	238 / 100	100	
9" street name sign replacement program	526	1,200	1,200	500	
Performance					
Sign fabrication (cost)	\$100,000	\$100,000	\$100,000	\$100,000	
School crosswalk markings (cost)	\$45,000	\$45,000	\$45,000	\$45,000	

PARKS & RECREATION ADMINISTRATION

GENERAL FUND

Mission

Provide management and direction for the operation of the Parks & Recreation Department, Plano Event Center, and Visit Plano; formulate and implement goals, objectives, and strategic plans; administer the Community Investment Program for the Parks & Recreation Department; and provide staff support for the Parks & Recreation Planning Board.

2021-22 Objectives

- Administer, direct and coordinate the activities of the Parks & Recreation Department, Plano Event Center, and Visit Plano
- Administer the implementation of the goals, objectives, and strategic plans for the Parks & Recreation Department, Plano Event Center, and Visit Plano
- Manage the implementation of the various elements of the Community Investment Program for the Parks & Recreation Department
- Oversee employee recognition, safety, performance, affirmative action, and other personnel related items
- Provide support for the Parks & Recreation Planning Board

Budget Highlights

The 2021-22 Parks & Recreation Administration Budget includes no new programs, enhancements or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$444,858	\$262,062	\$290,029	\$284,081	8.4%
Operations & Maintenance	8,699	23,411	19,314	23,411	0.0%
Reimbursements	1,504	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$455,062	\$285,473	\$309,343	\$307,492	7.7%
Personnel Summary					
Total Authorized Positions: Full-Time	2	2	2	2	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Full-time employees	263	260	254	256	
CIP Budget (\$000's)	\$35,657	\$52,960	\$58,985	\$52,649	
General Fund Budgets (\$000's)	\$25,745	\$27,543	\$27,527	\$29,709	
Other Fund Budgets (\$000's)	\$12,527	\$15,412	\$10,268	\$18,233	

VOLUNTEER RESOURCES

GENERAL FUND

Mission

To create and support meaningful community engagement and to facilitate community partnerships through new and innovative opportunities that elevate City services and the quality of life in Plano.

2021-22 Objectives

- Refocus communications with City staff to emphasize updated health and safety protocols so that volunteers may return to in-person service
- Reestablish partnership with My Possibilities to add new volunteer opportunities with Plano Public Library with an emphasis on inclusive activity options
- Create additional avenues for City staff to give appreciation to volunteers throughout the year

Budget Highlights

The 2021-22 Volunteer Resources Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$178,992	\$177,268	\$181,647	\$182,179	2.8%
Operations & Maintenance	9,895	13,393	8,758	13,393	0.0%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$188,887	\$190,661	\$190,405	\$195,572	2.6%
Personnel Summary					
Total Authorized Positions: Full-Time	2	2	2	2	
Total Authorized Positions: Part-Time	1	1	1	1	
Program Measures					
Active Volunteers	5,113	7,000	7,000	9,000	
Hours Contributed	6,357	90,000	90,000	100,000	
Workplace CARES (Active Hours)	100	200	200	200	
Value of Contributions (\$)	\$1,729,118	\$2,448,000	\$2,448,000	\$2,510,000	

CREATIVE ARTS

GENERAL FUND

Mission

Creative Arts (Plano Stages) is committed to enhancing the quality of life in Plano by providing a professional setting for the community to not only experience the arts, but also the ability to create an artistic experience of their own through our innovative programs, highly professional staff, and state-of-the-art venues, including Courtyard Theater, Cox Playhouse, McCall Plaza, and the Amphitheater at Oak Point Park.

2021-22 Objectives

- Maintain service excellence while welcoming events back post-COVID and educating event organizers of our revised Special Event Ordinance
- Implement strategy to roll out new “Red-Tail” brand for the Amphitheater at Oak Point Park
- Promote McCall Plaza usage while maintaining appropriate cost recovery
- Actively pursue new arts group to occupy large rental blocks in Cox Playhouse
- Continue to focus on relationships with local arts groups in relation to venue usage
- Continue to find event efficiencies to reduce expenses

Budget Highlights

The 2021-22 Creative Arts Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$510,952	\$595,690	\$602,968	\$591,164	-0.8%
Operations & Maintenance	99,143	186,241	126,802	186,024	-0.1%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$610,095	\$781,931	\$729,770	\$777,188	-0.6%
Personnel Summary					
Total Authorized Positions: Full-Time	5	5	5	5	
Total Authorized Positions: Part-Time	9	9	9	9	
Program Measures					
Activity					
Operation of Amphitheater	2 months	9 months	5 months	9 months	
Operation of Cox Playhouse	6 months	12 months	6 months	12 months	
Operation of Courtyard Theater	6 months	12 months	6 months	12 months	
Operation of McCall Plaza	4 months	10 months	3 months	10 months	
Performance					
Amphitheater dates booked	4	18	8	15	
Courtyard Theater dates booked	149	300	125	280	
Cox Building dates booked	71	90	65	90	
McCall Plaza dates booked	13	59	15	40	
Total Bookings	237	467	213	425	

SPECIAL EVENTS

GENERAL FUND

Mission

Provide Parks & Recreation Department hosted community events and event permitting services. Supervise, coordinate, and/or manage quality events for participation by Plano's citizens and issue Special Event Permits for events within the City limits.

2021-22 Objectives

- Continue to implement new special event ordinances and permitting processes, including the addition of film permits
- Coordinate efforts with Creative Arts (Plano Stages) in supporting events
- Continue to improve City-produced events by adding engaging elements that appeal to a broad audience
- Increase vendor/local business sponsorships in City-produced events

Budget Highlights

The 2021-22 Special Events Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$148,983	\$240,871	\$214,415	\$246,610	2.4%
Operations & Maintenance	768	11,256	4,606	11,256	0.0%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$149,751	\$252,127	\$219,021	\$257,866	2.3%
Personnel Summary					
Total Authorized Positions: Full-Time	2	2	2	2	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Permitted Events	24	55	25	55	
Estimated Attendance at Permitted Events	110,971	200,000	40,000	125,000	

SPECIAL EVENTS - PLANO

GENERAL FUND

Mission

To sponsor and produce quality events which highlight and enhance the diversity of our citizens and promote a sense of community.

2021-22 Objectives

- Assess current community event organizers' usage of required City services for better budgeting
- Work with new community event organizers of existing events to assess future budgets
- Revise grant application for the 2022-23 grant year and tracking of City-sponsored events

Budget Highlights

The 2021-22 Special Events - Plano Budget includes total funding in the amount of \$352,000 to nine (9) events, including Dickens in Downtown Plano, Holiday Lights in Downtown, All American 4th, and winter and July 4th parades, as well as celebrations commemorating the Juneteenth, Memorial Day, and Martin Luther King holidays.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$0	\$0	\$0	\$0	0.0%
Operations & Maintenance	262,232	339,824	202,250	352,000	3.6%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$262,232	\$339,824	\$202,250	\$352,000	3.6%
Personnel Summary					
Total Authorized Positions: Full-Time	0	0	0	0	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
City funded events	8	8	8	9	

SUMMER ARTS PROGRAM

GENERAL FUND

Mission

The City of Plano solicits proposals for the administration of a multi and inter-disciplinary summer arts and cultural program through the CSP/bid process every five (5) years with an option to renew yearly.

2021-22 Objectives

- Review vendor program for artistic value and appropriate use of funds

Budget Highlights

The 2021-22 Summer Arts Program Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$0	\$0	\$0	\$0	0.0%
Operations & Maintenance	30,181	55,000	55,000	55,000	0.0%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$30,181	\$55,000	\$55,000	\$55,000	0.0%
Personnel Summary					
Total Authorized Positions: Full-Time	0	0	0	0	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Number of student participants	125	350	130	350	

Mission

Management, administration, and advertising arm of the Art, Culture, and Heritage Department which includes Creative Arts (Plano Stages), Special Events, and Volunteers Resources (VIP). Manages City Staff working at the Interurban Museum and supervises activities at the Museum in collaboration with Plano Conservancy for Heritage Preservation; maintains the City's Public Art; seeks sponsorships to offset costs of City-produced events; maintains the Cultural District Designation with the Texas Commission for the Arts for Downtown Plano.

2021-22 Objectives

- Evaluate all events and put energy and resources into making them successful
- Bring audience back to in-person attendance in a safe and deliberate manner
- Establish events that attract a diverse crowd within the North Texas Region
- Implement new special events ordinances and procedures to ensure events in Plano are safe for the community
- Plan & execute two (2) new City-produced events

Budget Highlights

The 2021-22 Arts, Culture, and Interurban Museum Budget includes the planning and execution of two (2) new City-produced events in lieu of a contracted Music Festival.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$76,228	\$80,941	\$83,041	\$83,157	2.7%
Operations & Maintenance	78,487	102,884	97,869	102,884	0.0%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$154,715	\$183,825	\$180,910	\$186,041	1.2%
Personnel Summary					
Total Authorized Positions: Full-Time	1	1	1	1	
Total Authorized Positions: Part-Time	4	4	4	4	
Program Measures					
Total Event Attendance	141,778	220,000	37,650	150,000	
Media Touch Points	90	230	30	125	
Events in Downtown	26	55	18	35	
Downtown Event Attendance	19,000	20,000	8,000	20,000	

RECREATION ADMINISTRATION

GENERAL FUND

Mission

Operate and manage the Recreation Division by providing relevant and outstanding recreational opportunities through quality service, programs and facilities. The division includes Jack Carter Pool, Plano Aquatic Center, Rowlinson Natatorium, Adaptive Recreation, Adult Sports programs, Adapted Recreation, Aerobats Gymnastics, Outdoor Programs, Pecan Hollow Golf Course, Carpenter Park Recreation Center, Liberty Recreation Center, Oak Point Recreation Center, Oak Point Park Nature and Retreat Center, Sam Johnson Recreation Center, Tom Muehlenbeck Recreation Center, and High Point Park Tennis Center.

2021-22 Objectives

- Complete year four objectives of the Recreation Division's 2018-2022 Strategic Plan
- Develop 2022-2026 Strategic Plan
- Complete the renovation of the Oak Point Recreation Center Outdoor Pool

Budget Highlights

The 2021-22 Recreation Administration Budget includes a personnel supplement request for one Park Plumbing/Pool Technician, operations and capital outlay costs totaling \$131,100 and a supplement request for a cargo and pressure washer trailer totaling \$24,280.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$693,425	\$685,951	\$713,425	\$776,760	13.2%
Operations & Maintenance	171,602	238,528	207,529	255,552	7.1%
Reimbursements	3,908	0	0	0	0.0%
Capital Outlay	0	0	0	65,600	100.0%
TOTAL	\$868,935	\$924,479	\$920,954	\$1,097,912	18.8%
Personnel Summary					
Total Authorized Positions: Full-Time	7	7	7	8	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Recreation Division Attendance*	1,166,426	2,040,000	1,400,000	1,800,000	

*Figure no longer contains special event attendance

ADAPTED RECREATION

GENERAL FUND

Mission

To inspire and encourage individuals with special needs, of all abilities, to reach their full desired potential, through the participation in recreational programs.

2021-22 Objectives

- Continue to engage with staff on a regular basis to motivate and inspire them
- Conduct an evaluation of all programs and ensure all expenses are covered by program revenue, and make changes or eliminate as needed
- Continue to promote Life Skills programming that will enhance and enrich each patron's life
- Incorporate athletic programs that meet the needs of the special needs population
- Continue to collaborate with outside agencies and secure sponsorships where available

Budget Highlights

The 2021-22 Adapted Recreation Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$113,292	\$115,636	\$120,467	\$120,018	3.8%
Operations & Maintenance	4,753	10,308	2,736	10,719	4.0%
Reimbursements	4,025	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$122,070	\$125,944	\$123,203	\$130,737	3.8%
Personnel Summary					
Total Authorized Positions: Full-Time	1	1	1	1	
Total Authorized Positions: Part-Time	1	1	1	1	
Program Measures					
Activity					
Classes	1,343	3,000	500	1,500	
Special Events	0	100	0	100	
One Day Activities	298	450	50	80	
Trips and Outings	54	100	0	100	
Total Adapted Recreation Program attendance	1,695	3,650	550	1,780	

AQUATICS

GENERAL FUND

Mission

Operate and provide services which include an independently sponsored competitive swim team, learn-to-swim programs, public swimming, school district activities, and special aquatics at two (2) natatoriums.

2021-22 Objectives

- Continue to provide usable space for other facilities (cities and private clubs)
- Continue to provide excellent customer service and anticipate the needs of our patrons
- Explore options to offer more recreation classes at the Aquatic Center
- Continue to build up our Adult Water Aerobics classes
- Continue to provide a safe environment for all customers and staff and comply with all relevant health and safety guidelines
- Continue to recruit and train, to a high standard, a skilled and qualified workforce
- Encourage and promote maximum use of the pool by the local community
- Explore community outreach offerings and strive to become a part of the Safe Swim City initiative

Budget Highlights

The 2021-22 Aquatics (PAC/NAT) Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$300,482	\$352,279	\$378,781	\$383,897	9.0%
Operations & Maintenance	90,920	70,917	140,039	136,916	93.1%
Reimbursements	5,389	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$396,792	\$423,196	\$518,820	\$520,813	23.1%
Personnel Summary					
Total Authorized Positions: Full-Time	2	2	2	2	
Total Authorized Positions: Part-Time	24	24	24	24	
Program Measures					
Activity					
Learn to swim program attendance	7,477	22,000	7,500	14,000	
Public swimming attendance	9,769	22,000	9,700	14,000	
TOTAL Attendance	17,246	44,000	17,200	28,000	
Performance					
Public swimming revenue	\$8,329	\$36,000	\$19,000	\$25,000	
Rental income	\$5,970	\$24,000	\$9,000	\$16,000	

HIGH POINT PARK TENNIS CENTER

GENERAL FUND

Mission

Provide professional tennis and pickleball teaching and programming experiences in a clean, fun and safe environment, which in turn improves the health and wellness of Plano and surrounding communities.

2021-22 Objectives

- Reinstate tournament play
- Return to “normal” participation numbers in classes and programs

Budget Highlights

The 2021-22 High Point Park Tennis Center Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$207,085	\$204,326	\$222,564	\$226,495	10.8%
Operations & Maintenance	7,185	16,420	15,248	16,420	0.0%
Reimbursements	348	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$214,619	\$220,746	\$237,812	\$242,915	10.0%
Personnel Summary					
Total Authorized Positions: Full-Time	1	1	1	1	
Total Authorized Positions: Part-Time	10	10	10	10	
Program Measures					
Activity*					
Sessions of play	81,039	91,000	100,000	120,000	
Total revenue	\$202,465	\$210,000	\$256,000	\$290,000	
Performance					
Revenue collected per:					
Hours of operation	\$42.10	\$39.40	\$48.07	\$49.23	
Session of play	\$2.20	\$2.31	\$2.75	\$2.80	

SAM JOHNSON RECREATION CENTER**GENERAL FUND****Mission**

Enrich the lives of the City's Adult 50+ population by providing high quality social and recreational opportunities.

2021-22 Objectives

- Provide new multigenerational opportunities and continue to revise programming relevant to older and younger seniors
- Begin increasing use of social media to reach potential new members
- Enhance collaborative efforts with the Wellness Center to ensure senior's needs are met

Budget Highlights

The 2021-22 Sam Johnson Recreation Center Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$366,555	\$413,890	\$334,826	\$436,181	5.4%
Operations & Maintenance	77,426	95,734	88,271	94,303	-1.5%
Reimbursements	9,156	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$453,137	\$509,624	\$423,097	\$530,484	4.1%
Personnel Summary					
Total Authorized Positions: Full-Time	5	5	5	5	
Total Authorized Positions: Part-Time	4	6	6	6	
Program Measures					
Activity*					
Classes	2757	7,000	1,500	7,500	
Drop In	0	1,000	350	1,000	
Rentals	1,425	1,300	750	1,300	
Volunteer participation	1,764	4,000	950	4,000	
Meals	7,704	14,400	2,500	15,000	
Membership Scans	34,052	45,000	8,000	50,000	
Wellness Center	3,682	5,000	3,600	5,000	
Total Participation	51,384	77,700	17,650	83,800	

JACK CARTER POOL

GENERAL FUND

Mission

Operate and provide an outstanding family aquatic center. Provide aquatic programs including, but not limited to, special events, lessons and group exercise.

2021-22 Objectives

- Market programs offered at the facility
- Recruit, hire, and train enough staff to safely operate the facility
- Offer various special events that may include free, or members only events
- Explore sponsorship opportunities for the facility
- Provide a safe environment for all customers and staff and to comply with all relevant health and safety guidelines
- Explore options to extend operational hours further into the calendar year
- Provide excellent customer service and anticipate the needs of our patrons
- Explore community outreach offerings and strive to become a part of the Safe Swim City initiative

Budget Highlights

The 2021-22 Jack Carter Pool Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$179,941	\$199,993	\$240,276	\$282,542	41.3%
Operations & Maintenance	111,507	90,218	164,543	151,053	67.4%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$291,447	\$290,211	\$404,818	\$433,595	49.4%
Personnel Summary					
Total Authorized Positions: Full-Time	0	0	0	0	
Total Authorized Positions: Part-Time	92	92	92	92	
Program Measures					
Activity					
Attendance	23,008	86,000	86,000	86,000	

ADULT SPORTS

GENERAL FUND

Mission

To offer and promote safe and enjoyable athletic experiences, both recreational and competitive, within a league setting for citizens of Plano.

2021-22 Objectives

- Continue to grow new leagues (volleyball, basketball)
- Recover participation losses from Covid-19
- Recruit additional umpires

Budget Highlights

The 2021-22 Adult Sports Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$172,830	\$182,545	\$181,889	\$196,544	7.7%
Operations & Maintenance	1,292	3,570	3,570	3,570	0.0%
Reimbursements	3,254	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$177,376	\$186,115	\$185,459	\$200,114	7.5%
Personnel Summary					
Total Authorized Positions: Full-Time	2	2	2	2	
Total Authorized Positions: Part-Time	3	3	3	3	
Program Measures					
Football Participants	528	878	0	0	
Softball Participants	8,910	13,500	10,800	13,500	
Pickleball	0	0	0	0	
Kickball	345	360	192	360	
Sports Clinics	0	2,070	1,656	2,070	
Tournaments	0	675	0	675	
Total Participation	9,783	17,483	12,648	16,605	

CARPENTER PARK RECREATION CENTER

GENERAL FUND

Mission

Improve the health and well-being of the community by providing a wide variety of fitness opportunities, recreational programs, and memorable experiences for all age groups while efficiently operating a stand-alone recreation facility that serves the citizens of Plano.

2021-22 Objectives

- Work towards unity between the aquatic and non-aquatic spaces of the building
- Offer new aquatic related classes
- Encourage innovative programming from current coordinators
- Offer aquatic sensory days for our adapted community
- Promote rental space options

Budget Highlights

The 2021-22 Carpenter Park Recreation Center Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$791,432	\$800,244	\$884,755	\$1,024,967	28.1%
Operations & Maintenance	63,990	111,304	103,268	111,304	0.0%
Reimbursements	35,942	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$891,364	\$911,548	\$988,024	\$1,136,271	24.7%
Personnel Summary					
Total Authorized Positions: Full-Time	7	7	7	7	
Total Authorized Positions: Part-Time	59	59	59	59	
Program Measures					
Activity					
Classes	5,716	62,000	31,250	62,000	
Jazzercise	6,224	12,150	6,075	12,150	
Membership check-in	202,039	375,000	187,500	375,000	
Daily check-in	9,387	20,400	10,200	20,400	
Room rentals	2,730	5,000	2,500	5,000	
Pool rental	2,293	2,700	1,350	2,700	
Total Participation	228,389	477,250	238,875	477,250	

OAK POINT RECREATION CENTER

GENERAL FUND

Mission

Improve the health and well-being of the community by providing a wide variety of fitness opportunities, recreational programs and memorable experiences, for all age groups while efficiently operating a stand-alone recreation facility that serves the citizens of Plano.

2021-22 Objectives

- Meet the needs of the community by providing affordable, family friendly programs
- Increase indoor pool rentals and room rentals
- Increase membership scans and day pass purchases between the hours of 8am and 4pm on Plano ISD school days
- Reconnect with users lost during COVID

Budget Highlights

The 2021-22 Oak Point Recreation Center Budget includes funding for operations/maintenance (O&M), personnel and additional revenue as a result of the CIP outdoor pool expansion and renovation. Supplemental requests include ongoing O&M expenses in the amount of \$52,000, new personnel at \$44,638 and additional revenue in the amount of \$100,000. It's anticipated, each request will be covered by an increase in membership sales, daily fees, concession sales, and rental revenue.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$1,057,289	\$1,115,270	\$1,303,457	\$1,499,175	34.4%
Operations & Maintenance	90,505	150,682	142,791	202,682	34.5%
Reimbursements	51,880	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$1,199,674	\$1,265,952	\$1,446,248	\$1,701,857	34.4%
Personnel Summary					
Total Authorized Positions: Full-Time	7	8	8	8	
Total Authorized Positions: Part-Time	68	68	68	68	
Program Measures					
Activity					
Membership pass scans	97,103	186,877	150,000	200,000	
Guest	10,040	38,903	12,000	50,000	
Pool rental	579	4,452	400	6,000	
Classes	34,523	125,688	3,000	50,000	
Room rental	1,343	2,593	500	3,000	
CCCC	4,930	6,399	7,000	7,200	
COPS	38,185	75,033	3,000	80,000	
John Paul II	2,840	3,581	2,500	4,000	
Total Participation	189,543	443,525	178,400	400,200	

LIBERTY RECREATION CENTER

GENERAL FUND

Mission

Improve the health and well-being of the community by providing a wide variety of fitness opportunities, recreational programs, and memorable experiences, for all age groups while efficiently operating a stand-alone recreation facility that serves the citizens of Plano.

2021-22 Objectives

- Continue to promote employee satisfaction and fulfillment through recognition and team-building opportunities
- Ensure Gold Standard customer service by having all employees attend annual customer service and educational training classes
- Expand outdoor fitness area classes for youth and adults
- Restore the Liberty Block Party
- Research, review and identify new opportunities for senior programming and trips
- Begin offering aquatic sensory days
- Explore further facility rental opportunities
- Continue to expand Adapted Recreation classes, aquatics and after hour tournaments

Budget Highlights

The 2021-22 Liberty Recreation Center Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$485,944	\$482,905	\$550,769	\$583,116	20.8%
Operations & Maintenance	467,710	58,563	51,976	58,563	0.0%
Reimbursements	6,703	0	0	0	0.0%
Capital Outlay	5,070	0	0	0	0.0%
TOTAL	\$965,427	\$541,468	\$602,745	\$641,679	18.5%
Personnel Summary					
Total Authorized Positions: Full-Time	5	5	5	5	
Total Authorized Positions: Part-Time	20	20	20	20	
Program Measures					
Membership Pass Scans	43,407	86,900	43,450	86,900	
Guest Attendance	2,715	4,500	2,250	4,500	
Class Attendance	5,527	31,500	7,000	31,500	
Room Rental Attendance	0	2,800	963	2,800	
Bridge Drop In Attendance	0	3,100	0	3,100	
TOTAL	51,649	128,800	85,049	128,800	

TOM MUEHLENBECK RECREATION CENTER**GENERAL FUND****Mission**

Improve the health and well-being of the community by providing a wide variety of fitness opportunities, recreational programs, and memorable experiences, for all age groups while efficiently operating a stand-alone recreation facility that serves the citizens of Plano.

2021-22 Objectives

- Rebuild Recreation Center attendance by providing high quality fitness opportunities and recreational programs
- Continue to provide outstanding customer service

Budget Highlights

The 2021-22 Tom Muehlenbeck Recreation Center Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$1,069,503	\$1,130,840	\$1,091,909	\$1,239,989	9.7%
Operations & Maintenance	111,771	216,963	224,355	216,919	0.0%
Reimbursements	27,779	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$1,209,052	\$1,347,803	\$1,316,264	\$1,456,908	8.1%
Personnel Summary					
Total Authorized Positions: Full-Time	9	9	9	9	
Total Authorized Positions: Part-Time	120	120	120	120	
Program Measures					
Activity					
Membership Pass Scans	168,044	277,678	200,000	277,678	
Guest	11,132	52,000	30,000	52,000	
Pool Rental	3,508	18,000	10,000	18,000	
Classes	67,049	175,500	100,000	175,500	
Room Rental	3,246	6,500	4,000	6,500	
PISD	3,238	11,027	1,000	11,027	
COPS	1,596	5,700	350	5,700	
Masters	1,306	3,800	300	3,800	
Total Participation	259,119	550,205	345,650	550,205	

OAK POINT PARK NATURE & RETREAT CENTER**GENERAL FUND****Mission**

Offer a unique event venue that integrates the nature of Oak Point Park with a high level of service throughout the event planning and execution phases, presenting quality opportunities for recreation, community events and private gatherings.

2021-22 Objectives

- Enhance online presence of the Nature & Retreat Center to generate more venue rentals
- Increase revenue by offering unique and affordable event options not previously offered in the past
- Increase the number of corporate events hosted at the Nature & Retreat Center by utilizing low cost marketing tools

Budget Highlights

The 2021-22 Oak Point Park Nature and Retreat Center Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$256,041	\$310,594	\$219,932	\$255,357	-17.8%
Operations & Maintenance	19,398	32,304	31,283	32,250	-0.2%
Reimbursements	13,664	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$289,102	\$342,898	\$251,215	\$287,607	-16.1%
Personnel Summary					
Total Authorized Positions: Full-Time	3	3	3	3	
Total Authorized Positions: Part-Time	5	5	5	5	
Program Measures					
In house Booking attendance	695	1,550	1,000	1,500	
Rental attendance	3,201	6,830	5,000	6,500	
Lobby visits	9,923	17,289	10,000	10,000	
TOTAL	13,819	25,669	16,000	18,000	

PARK MEDIAN MAINTENANCE

GENERAL FUND

Mission

Develop effective citywide median and rights-of-way maintenance services' specifications. Bid, implement, and administer citywide contracts for median and rights-of-way maintenance services. Monitor citywide median and rights-of-way contractors' performance activities and proficiency. Continue to seek improved methods for delivering the highest and most efficient level of median and rights-of-way contractual services, citywide, at the least possible cost to the City.

2021-22 Objectives

- Continue development and implementation of best management practices for citywide median, rights-of-way, and entry points' landscape maintenance tasks on 110+ roadways miles, citywide
- Continue collaboration with Park Planning and Park Irrigation Operations to renovate median tree irrigation systems, replace lost, dead and dying trees, and to establish turf in troubled areas
- Continue research and development for additional means and methods to improve turf coverage on medians while also helping to reduce related erosion
- Continue research and development for additional means and methods to improve landscape plant coverage and quality on medians
- Continue the implementation and enhancement of a Parks Asset Management Program as well as the collection of additional data and asset conditions for system input
- Continue to improve current means and methods for collecting data to be used in managing park assets

Budget Highlights

The 2021-22 Park Median Maintenance Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$449,309	\$486,665	\$501,383	\$498,908	2.5%
Operations & Maintenance	982,748	901,981	908,792	911,544	1.1%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$1,432,057	\$1,388,646	\$1,410,175	\$1,410,452	1.6%
Personnel Summary					
Total Authorized Positions: Full-Time	4	5	5	5	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Contractual:					
Median & ROW's Total Maintained (acres)	500	500	500	500	
Median & ROW Beds Maintenance (acres)	7	7	7	7	
Median & ROW's Contracted (% of acres)	93%	93%	93%	93%	

PARK PLANNING

GENERAL FUND

Mission

Prepare and implement the Park Master Plan and Bicycle Transportation Plan, which includes developing and implementing the Parks Community Investment Program (CIP) and participation in the City's plan review process to insure that private development conforms to the Parks and Recreation section of the City's Comprehensive Plan and Subdivision Ordinance. The Parks and Recreation CIP includes the Park Improvements and Recreation Center Bond Programs, Park Capital Maintenance Fund and Park Fee Program.

Park Planning is responsible for the planning, design, and implementation of the park system including park facility development and redevelopment, land acquisition, and selection and management of consultants, design professionals and contractors; construction project management inspection; preparation and administration of grant applications; coordination of input from neighborhood organizations related to proposed or requested park improvements; coordination and implementation of civic organization beautification and park improvement projects; planning, developing, and implementation of the shared use path and on-street bicycle route system; planning, development, and management of urban forestry programs on public property; and the development, maintenance, and quality control of the Department's GIS and Cartegraph database layers.

2021-22 Objectives

- Identify park land for acquisition in underserved areas of the City
- Begin plans for athletic field lighting replacements (21 Bond)
- Begin construction of replacement restroom at Bob Woodruff South (19 Bond)
- Begin plans for Bob Woodruff Park North community park renovation (21 Bond)
- Begin plans for Breckinridge Trail from Bradshaw to the Shiloh Road DART station
- Complete construction of Caddo neighborhood park renovation (19 Bond)
- Complete construction of Carpenter West Drainage Way Stabilization
- Begin plans for Chisholm Trail from 15th to Collin Creek mall ring road (17 Bond)
- Begin plans for trail replacement of Chisholm Trail at Spring Creek (21 Bond)
- Begin plans for two irrigation renovation projects (21 Bond)
- Complete construction of Glen Meadows Park renovation (19 Bond)
- Complete plans for the Hedgecoxe undercrossing Allen (17 Bond)
- Complete construction of Phase 2 Hillside Oak Point Park and Nature Preserve (17 Bond)
- Complete construction of Hoblitzelle Park trail replacement at Red River (19 Bond)
- Begin construction of Los Rios Park trail (17 Bond)
- Complete construction of improvements at Memorial Park (17 Bond)
- Begin construction of Old Shepard Place Park renovation (19 Bond)
- Begin plans for two park renovations (21 Bond)
- Complete construction of Plano Center courtyard improvements
- Complete construction of Russell Creek Park (2019 Bond)
- Complete construction of artificial turf fields at Russell Creek Park (17 Bond)
- Complete construction of renovations at Willow Creek Park (19 Bond)

Budget Highlights

The 2021-22 Park Planning Budget includes a funded supplement for the reclassification of the Sr. Planning Technician position to the Land Records/GIS Technician in the amount of \$1,981 beginning October 2021.

PARK PLANNING**GENERAL FUND**

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$768,471	\$849,665	\$758,222	\$874,878	3.0%
Operations & Maintenance	43,520	53,964	45,698	53,824	-0.3%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$811,991	\$903,629	\$803,920	\$928,702	2.8%
Personnel Summary					
Total Authorized Positions: Full-Time	9	9	9	9	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Park Improvement Projects Completed	27	29	26	29	
Park & Rec Bond Projects Funded	\$32,258,508	\$33,920,886	\$47,382,477	\$41,233,274	
Park & Rec Capital Maintenance Projects Funded	\$4,483,251	\$7,266,911	\$8,438,837	\$7,187,859	
Park Fee Projects Funded	\$0	\$2,339,205	\$499,714	\$2,647,452	
Value of Other Projects	\$2,205,147	\$1,350,000	\$1,794,076	\$1,661,000	
Grant Funds Received	\$906,287	\$900,000	\$250,000	\$5,040,000	

ATHLETICS

GENERAL FUND

Mission

Plan, implement and supervise team sports for youth and adults at (15) athletic-oriented park sites. Coordinate support services for leagues, tournaments and athletic special events. Assist in the development of and improvements to athletic-oriented park sites.

2021-22 Objectives

- Develop and support partnerships with local and area youth and adult sports associations to facilitate seasonal recreational and competitive sports leagues desired by Plano citizens
- Continue to work in cooperation with Visit Plano to facilitate athletic tournaments and special events with community economic benefit
- Begin construction on (2) new all-weather synthetic turf fields at Russell Creek
- Re-Evaluate the usage of Frito Lay / Pepsi Championship Ball Park

Budget Highlights

The 2021-22 Athletics Budget includes a funded supplement for projected revenue in the amount of \$162,000 to be generated from the new synthetic turf fields coming online in 2022 at Russell Creek Park.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$802,339	\$817,953	\$903,705	\$831,369	1.6%
Operations & Maintenance	82,702	35,184	46,878	35,296	0.3%
Reimbursements	2,611	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$887,652	\$853,137	\$950,583	\$866,665	1.6%
Personnel Summary					
Total Authorized Positions: Full-Time	8	8	8	8	
Total Authorized Positions: Part-Time	4	4	4	4	
Program Measures					
Activity					
Teams Registered:	4,723	4,683	4,365	4,686	
Baseball (youth)	618	588	588	588	
Football (youth and adult)	162	152	152	177	
Soccer (youth and adult)	2,969	2,969	2,807	2,947	
Softball (youth and adult)	974	974	818	974	
Performance					
Change in Registration Over Prior Years:					
Baseball	-5%	-5%	0%	0%	
Football	-6%	-6%	0%	16%	
Soccer	0%	0%	-5%	5%	
Softball	0%	0%	-16%	19%	



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Mission

Provide field preparation and support for the operations of leagues, tournaments, and athletic special events in a variety of sports conducted at (15) athletic-oriented park sites through the ongoing care of ball fields, sports field establishments, and cleanliness of park plazas and restrooms.

2021-22 Objectives

- Support activities facilitated at the (4) new synthetic turf fields at Carpenter Park (north) for leagues, tournaments, practices, camps, and clinics including the coordination of contractual resources and maintenance
- Support and establish the (2) new synthetic fields at Russell Creek, scheduled to begin construction in June 2021
- Maintain (60) ball fields in a manner desired by local leagues, tournaments, and athletic special events engaged in baseball, softball, and kickball
- Establish sports fields with assistance from contractual resources in the sports of soccer, football, lacrosse, rugby, and ultimate to support seasonal local leagues, tournaments, and athletic special events
- Work cooperatively with Park Field Services in the support of seasonal local leagues, tournaments, and athletic special events through initiatives of enhanced cleanliness in restrooms, plazas, and public gathering areas through ongoing litter pick-up, recycling, and sanitizing
- Continue focus on safety of players and spectators at athletic-oriented community parks in the routine inspection and repairs of fencing, gates, benches, bleachers, tables, etc.
- Continue to develop means and methods to reduce opportunities for vandalism at the City's (15) athletic-oriented community park sites

Budget Highlights

The 2021-22 Athletics Fields Maintenance Budget includes supplemental funding in the amount of \$72,725 for one (1) full-time Sr. Park Equipment Operator position including benefits and \$34,850 for cleaning chemicals, small equipment purchases, and a remote time clock for Russell Creek staff.

ATHLETIC FIELDS MAINTENANCE

GENERAL FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$932,470	\$918,738	\$973,078	\$1,050,238	14.3%
Operations & Maintenance	475,054	781,510	781,955	832,512	6.5%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$1,407,524	\$1,700,248	\$1,755,033	\$1,882,750	10.7%
Personnel Summary					
Total Authorized Positions: Full-Time	13	13	14	15	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Athletic Plazas	22	22	22	22	
Clay Infields	45	45	45	45	
Grass Infields	15	15	15	15	
Football Fields	4	4	4	4	
Soccer Fields	107	107	107	107	
Performance					
Clay Infield Preparations (# of draggings)	6,120	6,120	6,120	6,120	
Grass Infield Preparations	2,355	2,355	2,355	2,355	
League Fields Supported	266	266	266	266	
Tournaments Supported	102	102	102	102	

PARK TECHNICAL SERVICES

GENERAL FUND

Mission

Plan, develop, implement, and support the technology of the Parks & Recreation Department. This includes the recreation software system and all revenue collection for the department. Act as the primary liaison to the Technology Services Department. Market the department and activities through print and digital means.

2021-22 Objectives

- Identify, test and implement a remote membership pass validation/scanning solution for SJC south entrance
- Implement drivers' license scanning solution for guests at recreation centers
- Create monthly data exports from ANET for import into COP owned database for data analytics purposes Tableau or Power BI
- Analyze the impact of utilizing parent/child activities in ANET Trainer
- Work with Active to create database scripts or reports to identify ANET accounts with:
 1. unexpired memberships but no member photo
 2. photos over 2years old
 3. staff privileges but have not logged into ANET within the last 30 days
 4. Develop replacement plan for aging/sunsetting ANET credit card readers
- Continue website training for new platform; update and improve Parks and Recreation pages
- Implement brand standards and templates for communications
- Reformat and improve Parks and Recreation SharePoint page

Budget Highlights

The 2021-22 Park Technical Services Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$453,797	\$446,943	\$466,154	\$455,783	1.98%
Operations & Maintenance	20,275	39,366	34,815	39,366	0.00%
Reimbursements	4,872	0	0	0	0.00%
Capital Outlay	0	0	0	0	0.00%
TOTAL	\$478,944	\$486,309	\$500,969	\$495,149	1.82%
Personnel Summary					
Total Authorized Positions: Full-Time	3	4	4	4	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Cash Collections Processed	\$6,486,860	\$11,551,100	\$7,918,767	\$9,551,115	
Computer Transactions Processed:					
Membership Passes	47,873	68,000	50,000	60,000	
POS Sales	\$2,057,747	\$3,069,014	\$2,490,812	\$3,000,000	
Class Registrations	52,415	50,500	18,337	505,000	
Rentals	8,256	18,500	13,500	18,500	
Credit Card Revenue Processed	\$5,139,483	\$10,000,000	\$7,000,000	\$9,500,000	
PC Users Supported	250	270	250	270	
Leisure Catalogs Distributed	110,000	165,000	46,000	165,000	
Recreation Software System-Users Supported	345	350	345	350	

PARK ADMINISTRATION

GENERAL FUND

Mission

Administer and supervise the following departments: Athletic Fields Maintenance, Athletic Operations, Sports Turf Maintenance, Grounds Maintenance Services, Grounds Maintenance Services Districts #1, #2, and #3, Natural Resources, Park Field Services, Park Services, Park Support Services, Park Custodial Services, and Park Irrigation Operations.

2021-22 Objectives

- Return to pre-covid levels of service within each service area
- Complete update to *Cartegraph* GIS infrastructure and begin to fully leverage software in work order management and asset management
- Continue to explore *Fixit* and *Cartegraph* linkage to improve service delivery
- Establish service levels for renovated or improved acreage
- Provide administrative support for service delivery personnel
- Increase budget engagement of supervisory level personnel to increase field efficiency

Budget Highlights

The 2021-22 Park Administration Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$226,396	\$276,269	\$276,470	\$281,894	2.0%
Operations & Maintenance	108,527	258,205	151,502	258,205	0.0%
Reimbursements	1,800	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$336,723	\$534,474	\$427,972	\$540,099	1.1%
Personnel Summary					
Total Authorized Positions: Full-Time	3	3	3	3	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Full-Time Employees	134	134	134	134	
Service Request/Work Orders Issued	23,172	1,800	25,000	25,000	
Paid Pavilion Bookings	179	850	425	850	
Total Acreage Maintained	5,213	5,213	5,214	5,236	

PARK SUPPORT SERVICES

GENERAL FUND

Mission

Provide site maintenance, repairs and construction/renovation services to athletic, park and recreational properties, including the following services: forestry management, signage, fabrication, heavy equipment operations, plumbing and pools.

2021-22 Objectives

- Continue to seek and implement improved means to address and respond to graffiti and vandalism on park assets and at park sites, citywide
- Continue to seek and implement improved means to respond to, and clean, flooded trails including trails located in low water crossings
- Continue to improve means and methods for the support, maintenance, and repair of manmade infrastructure and assets for athletic sites, park and recreational properties, which includes signage, fabrication, fences and barriers, plumbing, and drinking fountains for sites totaling over 4,000 acres citywide
- Continue application and enhancements of an urban forestry management program using both contractual services and city forces for park forestry assets for over 4,000 acres citywide
- Continue to assist with, and support of, city and non-city special events
- Continue assisting in the collection of data for Park Support maintained assets

Budget Highlights

The 2021-22 Park Support Services Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$801,797	\$866,357	\$841,861	\$898,844	3.7%
Operations & Maintenance	568,903	825,263	872,933	880,639	6.7%
Reimbursements	352	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$1,371,052	\$1,691,620	\$1,714,794	\$1,779,483	5.2%
Personnel Summary					
Total Authorized Positions: Full-Time	13	13	13	13	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Restroom Structures Maintained (quantity)	40	40	40	41	
Trails (miles)	80	80	80	81	
Park Sites (maintain fixed park assets, e.g. drinking fountains, water and waste water plumbing service lines, and pond fountains)	70	70	70	72	
Maintenance of Special Use Facilities (hours)	630	630	630	650	
Trees Maintained (27,000 trees citywide) (% in-house)	70%	70%	70%	70%	
Tree Maintenance (27,000 trees citywide) (% contracted)	30%	30%	30%	30%	

PARK SERVICES

GENERAL FUND

Mission

Provide site maintenance, repairs and construction/renovation services to athletic, park and recreational properties, including the following services: carpentry, concrete repairs, playground, electrical, lighting, and heavy equipment operations.

2021-22 Objectives

- Continue to seek and implement improved means to address and respond to graffiti and vandalism on park assets and at park sites, citywide
- Continue to seek and implement improved means to respond to, and clean, flooded trails including trails located in low water crossings
- Continue to improve means and methods for the support, maintenance, and repair of manmade infrastructure and assets for athletic sites, park and recreational properties, including drainage, and erosion, trails and trail surface safety, bridge and low-water crossing maintenance, retaining walls, lighting and electrical, shade structures, shelters, restroom buildings, playgrounds and fall surfaces, park fixtures for sites totaling over 4,000 acres, citywide
- Continue to assist with, and support of, city and non-city special events
- Continue assisting in the collection of data for Park Services maintained assets

Budget Highlights

The 2021-22 Park Services Budget includes supplemental funding in the amount of \$88,955 for one (1) full-time Electrical Technician position including benefits, \$73,500 for a 1-ton crew cab truck including annual preventative maintenance and depreciation costs, and \$30,000 for maintenance parts and supplies for an additional restroom, playground and pavilion structures, as well as other related assets for the Hillside Oak Point Park and Nature Preserve.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$764,959	\$838,406	\$741,324	\$910,825	8.6%
Operations & Maintenance	382,846	411,064	474,721	488,163	18.8%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	60,000	100.0%
TOTAL	\$1,147,805	\$1,249,470	\$1,216,045	\$1,458,988	16.8%
Personnel Summary					
Total Authorized Positions: Full-Time	12	12	12	13	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Lighting Systems (sites)	78	78	78	79	
Playgrounds - Structures	70	70	70	71	
Maintenance of Special Use Facilities (hours)	1,600	1,600	1,600	1,600	
Event Support (hours)	1,800	1,800	1,800	1,800	
Pavilion / Shade Structures Maintained (quantity)	54	54	54	55	

Mission

Provide contractual grounds maintenance services, which include landscape maintenance and pest control at public grounds sites throughout Plano. Provide in-house irrigation services to park and public building sites throughout Plano. Plan, implement, and oversee landscape and irrigation renovations to parks, public grounds, and living screens throughout Plano.

2021-22 Objectives

- Continue to manage seasonal weekly contractual landscape maintenance at public grounds sites
- Continue to manage year-round grounds maintenance at Los Rios Park
- Promote healthy turf through management of a contractual fertilizer and pest control program at public grounds sites
- Promote healthy turf through management of a contractual fertilizer and pest control program at public grounds sites
- Manage and oversee the maintenance of irrigation systems at park and public building sites citywide, including irrigation system tune-ups and audits
- Continue partnership with Public Works in researching city water pressure fluctuations that negatively impact existing and planned irrigation systems
- Continue sound water management practices through ET based irrigation programming and monitoring of water use data collection
- Continue to provide current information to the public in regards to water conservation and Parks Department irrigation practices
- Continue to research new pesticides on the market, and initiate a soil test every five (5) years to determine turf nutrient availability
- Continue to identify and manage park and public grounds irrigation and landscape renovations
- Continue to assist other departments with planning and oversight of irrigation and landscape related projects
- Continue to research new turf varieties and pesticides on the market, and initiate a soil test every five (5) years to determine turf nutrient availability
- Repair drainage at Bob Woodruff Dog Park (Paddock 3)
- Renovate the landscape & irrigation system at Shawnee Park
- Renovate the landscape & irrigation system at Eldorado Park
- Replace the living screen on eastbound Park Blvd

Budget Highlights

The 2021-22 Grounds Maintenance Services Budget includes supplemental funding for power washing of Harrington Library on a weekly basis with an annual cost of \$13,000 and contractual services for new living screens in the amount of \$84,600.

GROUNDS MAINTENANCE SERVICES**GENERAL FUND**

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$883,368	\$959,035	\$885,685	\$952,716	-0.7%
Operations & Maintenance	749,249	889,468	917,784	1,001,621	12.6%
Reimbursements	1,267	0	0	0	0.0%
Capital Outlay	108	0	0	0	0.0%
TOTAL	\$1,633,992	\$1,848,503	\$1,803,469	\$1,954,337	5.7%
Personnel Summary					
Total Authorized Positions: Full-Time	11	11	11	11	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Sites Maintained Contractually	48	49	49	49	
Acres Maintained Contractually	467	475	475	455	
Irrigation Systems Maintained	119	121	121	123	

Mission

Provide grounds maintenance services, which includes mowing, litter removal, fertilization, pesticide applications, turf aeration, and tree, shrub and landscape bed maintenance in parks, public buildings, and median and rights-of-way east of Central Expressway in Plano. Provide support for special events.

2021-22 Objectives

- Continue once per week mowing and maintenance at neighborhood parks, community parks, special use sites, and Plano Municipal Center, and bi-weekly mowing and maintenance of linear parks
- Continue to provide seasonal maintenance to public building sites during the non-growing season
- Continue to manage the chemical application program for parks, medians and rights-of-way for the control of invasive weeds in turf and landscapes
- Control insects and ants through routine applications of insecticides and baits
- Continue to provide basic sanitary services to pavilions through monthly power washing
- Continue aeration of park practice fields and dog park to relieve compaction and aid in turfgrass health
- Identify and remedy eroded and sparse areas of turf as needed to improve safety and reduce erosion on trails and hard services
- Promote healthy grass by fertilizing irrigated park turf four (4) times during the growing season
- Progressively convert fleet with lower decibel blowers
- Continue the implementation and support of tree planting projects within parks
- Implement practice field upgrades in neighborhood parks resulting from pilot program
- Implement Grow Zones in portions of Bob Woodruff Park

Budget Highlights

The 2021-22 Grounds Maintenance Services District #1 Budget includes no new programs, enhancements, or any new personnel requests.

GROUNDS MAINTENANCE SERVICES DISTRICT #1

GENERAL FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$1,113,240	\$1,128,865	\$1,045,975	\$1,115,675	-1.2%
Operations & Maintenance	441,220	569,271	533,953	540,360	-5.1%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	1,981	0	0	0	0.0%
TOTAL	\$1,556,441	\$1,698,136	\$1,579,928	\$1,656,035	-2.5%
Personnel Summary					
Total Authorized Positions: Full-Time	17	17	17	17	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Park Sites	16	16	16	16	
Park Acreage	858	858	885	885	
Park Grounds Contracted (% acres)	26%	26%	25%	25%	
Park Grounds Contracted (acres)	221	221	221	221	
Public Building Grounds Sites	21	22	22	22	
Public Building Grounds Acreage	127	128	128	128	
Public Grounds Contracted (% acres)	56%	58%	58%	57%	
Public Grounds Contracted (acres)	75	75	75	73	

Mission

Provide grounds maintenance services, which include mowing, litter removal, fertilization, pesticide applications, turf aeration, and tree, shrub and landscape bed maintenance in parks, public buildings and median and rights-of-way in far west and south sections of Plano.

2021-22 Objectives

- Continue once per week mowing and maintenance at neighborhood parks, community parks, special use sites, Public Works Complex, and bi-weekly mowing and maintenance of linear parks
- Continue to provide seasonal maintenance to public building sites during the non-growing season
- Continue to manage the chemical application program for parks, medians and rights-of-way for the control of invasive weeds in turf and landscapes
- Control insects and ants through routine applications of insecticides and baits
- Continue to provide basic sanitary services to pavilions through monthly power washing
- Continue aeration of park practice fields and dog park to relieve compaction and aid in turfgrass health
- Identify and remedy eroded and sparse areas of turf as needed to improve safety and reduce erosion on trails and hard services
- Promote healthy grass by fertilizing irrigated park turf four (4) times during the growing season
- Progressively convert fleet with lower decibel blowers
- Continue the implementation and support of tree planting projects within parks
- Implement practice field upgrades in neighborhood parks resulting from pilot program
- Implement enhanced fertilization program pilot at Windhaven Meadows Dog Park

Budget Highlights

The 2021-22 Grounds Maintenance Services District #2 Budget includes no new programs, enhancements, or any new personnel requests.

GROUNDS MAINTENANCE SERVICES DISTRICT #2

GENERAL FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$1,007,251	\$982,823	\$994,647	\$941,375	-4.2%
Operations & Maintenance	402,612	499,148	472,939	506,026	1.4%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	39,773	0	41,000	0	0.0%
TOTAL	\$1,449,636	\$1,481,971	\$1,508,586	\$1,447,401	-2.3%
Personnel Summary					
Total Authorized Positions: Full-Time	13	13	13	13	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Park Sites	28	28	28	28	
Park Acreage	564	564	564	564	
Park Grounds Contracted (% acres)	7%	7%	7%	7%	
Park Grounds Contracted (acres)	40	66	40	40	
Public Building Grounds Sites	16	18	17	18	
Public Building Grounds Acreage	59	87	64	69	
Public Grounds Contracted (% acres)	64%	76%	64%	69%	
Public Grounds Contracted (acres)	38	66	43	48	

Mission

Provide grounds maintenance services, which include mowing, litter removal, fertilization, pesticide applications, turf aeration, and tree, shrub and landscape bed maintenance in parks, public buildings and median and rights-of-way in central Plano.

2021-22 Objectives

- Continue once per week mowing and maintenance at neighborhood and community parks, and bi-weekly mowing and maintenance of linear parks
- Continue to provide seasonal maintenance to public building sites during the non-growing season
- Continue to manage the chemical application program for parks, medians and rights-of-way for the control of invasive weeds in turf and landscapes
- Control insects and ants through routine applications of insecticides and baits
- Continue to provide basic sanitary services to pavilions through monthly power washing
- Continue aeration of park practice fields and dog park to relieve compaction and aid in turfgrass health
- Identify and remedy eroded and sparse areas of turf as needed to improve safety and reduce erosion on trails and hard services
- Promote healthy grass by fertilizing irrigated park turf four (4) times during the growing season
- Continue the implementation and support of tree planting projects within parks
- Implement practice field upgrades in neighborhood parks resulting from pilot program
- Replace living screen at Sam Johnson Recreation Center

Budget Highlights

The 2021-22 Grounds Maintenance Services District #3 Budget includes no new programs, enhancements, or any new personnel requests.

GROUNDS MAINTENANCE SERVICES DISTRICT #3

GENERAL FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$766,994	\$728,122	\$696,433	\$755,960	3.8%
Operations & Maintenance	243,957	376,031	321,571	363,635	-3.3%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$1,010,951	\$1,104,153	\$1,018,004	\$1,119,595	1.4%
Personnel Summary					
Total Authorized Positions: Full-Time	11	11	11	11	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Park Sites	26	26	26	26	
Park Acreage	634	634	634	634	
Park Grounds Contracted (% acres)	4%	4%	4%	4%	
Park Grounds Contracted (acres)	27	27	27	27	
Public Building Grounds Sites	10	10	10	10	
Public Building Grounds Acreage	46	46	46	48	
Public Grounds Contracted (% acres)	99%	99%	99%	96%	
Public Grounds Contracted (acres)	46	46	46	46	

Mission

Provide support for leagues, tournaments and athletic special events in a variety of sports conducted at (15) athletic-oriented community park sites through the ongoing care of sports turf fields and non-playing grassed areas through the operation of programs for mowing, irrigation repairs and operation, fertilization, chemical applications, aeration and playing surface renovations.

2021-22 Objectives

- Support local leagues, tournaments and athletic special events through surface maintenance of 450 acres of sports turf. Sports accommodated typically numbers 99 fields seasonally in the facilitation of soccer, lacrosse, cricket, football, rugby and ultimate
- Continue aggressive aeration of sports turf fields and outfields of ball fields to improve drainage, relieve compaction due to heavy scheduling and playing in damp conditions, and to aid in the health of grass through the intake of oxygen and nutrients
- Continue three-time per week mowing with reels at the City's ball fields with grassed infields, the Frito Lay / Pepsi Championship Ball Park, and outfields at Heritage Yards
- Fertilize sports field grass playing surfaces 5-6 times annually and non-field warm-up areas 3-4 times annually to promote safe and desired conditions for athletic activities
- Utilize effective chemical application programs to deter invasive weeds from sports turf fields
- Control insects including ants through routine applications and spot treatments of baits and sprays
- Identify and remedy erosion areas at athletic-oriented community park sites through installation of sod under trees, along walkways and trails as needed to keep surfaces safe for walking, running or biking
- Keep playing conditions safe through routine inspections and repairs to irrigation systems and top dressing cracks, holes, ruts and low spots as necessary
- Operate irrigation systems in a manner that is prudent to the health of sport turf and also water wise

Budget Highlights

The 2021-22 Sports Turf Maintenance Services Budget includes no new programs, enhancements, or any new personnel requests.

SPORTS TURF MAINTENANCE SERVICES

GENERAL FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$1,131,854	\$1,109,484	\$1,112,258	\$1,053,040	-5.1%
Operations & Maintenance	712,563	921,683	906,715	980,719	6.4%
Reimbursements	10,272	0	0	0	0.0%
Capital Outlay	9,272	0	0	0	0.0%
TOTAL	\$1,863,961	\$2,031,167	\$2,018,973	\$2,033,759	0.1%
Personnel Summary					
Total Authorized Positions: Full-Time	15	15	14	14	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Sports Turf Acres Supported	267	267	267	267	
Non-Playing Grass Acreage	145	145	145	145	
Grass Infields Supported	15	15	15	15	
Performance					
Sports Turf Acres Mowed	20,729	20,729	21,765	21,765	
Non-Sports Acres Mowed	5,800	5,800	6,090	6,090	

Mission

Manage the comprehensive conservation and restoration program for the City's two (2) nature preserves and maintain the landscaped grounds around each sites' public buildings. Maintain numerous citywide ponds and natural surface trails for patron use. Provide support for outdoor recreation programs in the nature preserves. Promote the uniqueness of the flora and fauna in the natural areas of the Park System through outreach and interpretive signage.

2021-22 Objectives

- Manage existing pond maintenance contracts to ensure proactive approach for controlling algae and invasive weeds
- Complete Audubon Cooperative Sanctuary Program re-certification for Arbor Hills and Oak Point Nature Preserves
- Coordinate efforts with the City of Plano Fire Department to continue prescribed burns at Oak Point and Arbor Hills to enhance prairie restoration efforts and provide wildland fire training
- Continue to renovate parking lot islands at Arbor Hills Nature Preserve to stabilize existing granite with polymer material to eliminate ongoing erosion issues
- Complete butterfly/pollinator garden at the Nature and Retreat Center at OPPNP including the addition of interpretational/educational signage
- Continue weekly mowing of Arbor Hills and Oak Point building grounds, trails and other improved areas on the sites
- Continue to maintain and monitor bird nest boxes and record data in an ongoing effort to promote and measure wildlife activity in the nature preserves
- Implement Phase 2 of 4 of Oak Point Park & Nature Preserve Ecological Master Plan
- Work with Parks Marketing group to keep Natural Resources webpage current and to add new features for public education and information
- Progressively convert fleet to lower decibel blowers
- Expand interpretive signage at Oak Point Park and Nature Preserve and Arbor Hills Nature Preserve
- Assume maintenance Oak Point Park and Nature Preserve improvements that include additional irrigated turf and intensive landscaping with new features such as an all-inclusive nature playground, parking lot, restroom, and a large reservable pavilion
- Enhance effort to maintain safety in regards to Emerald Ash Borer threat in public areas of the nature preserves
- Develop a landscaping contract for the maintenance of beds at Oak Point Nature and Retreat Center

Budget Highlights

The 2021-22 Natural Resources Budget includes supplemental funding in the amount of \$64,754 for one (1) full-time Equipment Operator position including benefits and \$90,757 for a 3/4-ton utility body truck, 72" zero turn mower, and a 12" trailer including annual preventative maintenance and depreciation costs for all equipment.

NATURAL RESOURCES

GENERAL FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$575,212	\$567,268	\$570,000	\$651,946	14.9%
Operations & Maintenance	315,465	464,500	442,105	490,869	5.7%
Reimbursements	2,232	0	0	0	0.0%
Capital Outlay	44,315	0	15,000	74,200	100.0%
TOTAL	\$937,224	\$1,031,768	\$1,027,105	\$1,217,015	18.0%
Personnel Summary					
Total Authorized Positions: Full-Time	8	8	8	9	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Nature Preserves (acres)	916	916	916	891	
Improved Acreage Maintained	108	108	108	133	
Public Building Grounds Sites	2	2	2	2	
Lakes / Ponds Maintained	27	27	27	27	
Lake / Pond Surface Acreage	66.5	66.5	66.5	66.5	
Trails - Soft Surface Trail Maintenance (miles)	13.5	13.5	13.5	13.5	

PARK CUSTODIAL SERVICES

GENERAL FUND

Mission

Develop effective park custodial services' specifications. Bid, implement, and administer contracts for custodial services at citywide park sites, park restrooms, as well as for the containment, collection, and disposal of park site litter. Monitor park custodial contractors' performance activities and proficiency. Continue to seek improved methods for delivering the highest and most efficient level of custodial service within the park system, while doing so at the least possible cost to the City.

2021-22 Objectives

- Increase portable restroom services to year-round daily service to align all park restroom standards
- Continue to utilize inspection processes and procedures to ensure health and safety of park visitors
- Assume custodial responsibilities for park planning additions and renovations, including Oak Point Park and Arbor Hills Nature Preserves' restrooms
- Maintain and monitor custodial support to improve visitor experience for downtown and art district events
- Research contractual janitorial routes to maximize logistical efficiencies to reduce carbon footprint of vehicle travel during service visits

Budget Highlights

The 2021-22 Park Custodial Services Budget includes supplemental funding in the amount of \$20,000 to increase contractual custodial restroom service at high use Park facilities and \$60,000 for contractual custodial and litter service for the addition of the Hillside Oak Point Park and Nature Preserve.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$155,212	\$155,094	\$157,508	\$158,921	2.5%
Operations & Maintenance	979,049	981,606	1,021,176	1,099,471	12.0%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$1,134,261	\$1,136,700	\$1,178,684	\$1,258,392	10.7%
Personnel Summary					
Total Authorized Positions: Full-Time	2	2	2	2	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Contractual:					
Litter Service (acres)	1,976	1,976	1,976	1,984	
Restroom Units to Clean and Service	39	40	40	41	

PARK IRRIGATION OPERATIONS

GENERAL FUND

Mission

Manage and oversee maintenance and operations of the citywide park, public grounds, and median Irrigation Central Control (ICC). Manage and oversee the citywide park and median backflow inspection and maintenance program. Manage and oversee the maintenance and operations of park irrigation system, booster pump systems. Perform routine audits of current park irrigation systems for the purposes of improving the overall management of park irrigation/water use. Oversee and maintain citywide median tree irrigation systems.

2021-22 Objectives

- Continue to collaborate with grounds maintenance groups to enhance irrigation water application and program management methods
- Continue the improvement of sustainable best management practices through irrigation water management strategies using captured accumulated data
- Continue installing and monitoring data logging sensors and devices to collect field data at park sites to be analyzed and used to improve overall irrigation efficiency and management
- Continue development of a comprehensive Irrigation Central Control (ICC) system asset management program detailing inventory counts, locations, conditions, lifecycles, while including a comprehensive projected replacement schedule
- Continue replacement of outdated irrigation controller inventory, citywide
- Continue departmental irrigation backflow inspection and compliance program, citywide

Budget Highlights

The 2021-22 Park Irrigation Operations Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$195,801	\$253,483	\$235,683	\$248,946	-1.8%
Operations & Maintenance	73,822	188,252	200,998	120,608	-35.9%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	162	0	0	0	0.0%
TOTAL	\$269,785	\$441,735	\$436,681	\$369,554	-16.3%
Personnel Summary					
Total Authorized Positions: Full-Time	4	3	3	3	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Irrigation:					
Irrigation Tree Bubbler Median Miles	118	118	118	118	
Irrigation Median and ROW Beds (acres)	7	7	7	7	
Irrigation Area - 515 Systems - (acres)	1,240	1,240	1,240	1,240	
Backflow Inspection Program (devices)	654	654	654	660	
Irrigation Radio Tuning Annual Program	60	60	60	60	

CUSTOMER & UTILITY SERVICES

WATER & SEWER FUND

Mission

Contribute to the overall quality of life of our vibrant and versatile city by striving to provide world class services; and ensuring adequate funds for the protection of citizens and provision of municipal services by providing accurate and timely reading of water meters and billing of accounts, controlling optimum collections, maintaining accurate financial and customer records, and ensuring positive public relations.

2021-22 Objectives

- Incorporate SERVE values into our daily operations
- Continually strive to provide outstanding customer service
- Be proactive when communicating with customers regarding changes in their accounts
- Continue to gather updated account information when customers contact our office
- Review all processes to ensure efficiency
- Continue to develop and implement strategies to increase the use of electronic payment options
- Maintain a collection rate of 99.5% or higher

Budget Highlights

The 2021-22 Customer & Utility Services Budget includes no new programs, enhancements, or any new personnel requests.

CUSTOMER & UTILITY SERVICES

WATER & SEWER FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$1,198,434	\$1,224,219	\$1,108,272	\$1,206,915	-1.4%
Operations & Maintenance	1,285,270	1,276,623	1,225,484	1,247,549	-2.3%
Reimbursements	(185,617)	(186,001)	(112,453)	(121,647)	-34.6%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$2,298,088	\$2,314,841	\$2,221,303	\$2,332,817	0.8%
Personnel Summary					
Total Authorized Positions: Full-Time	18	18	18	18	
Total Authorized Positions: Part-Time	1	1	1	1	
Program Measures					
Activity					
Payments processed total	1,050,918	954,700	1,053,000	1,055,000	
Electronic payments processed	639,340	598,000	645,000	650,000	
Payments processed by staff (front counter/mail)	284,777	305,000	305,000	305,000	
Payments processed by staff (call center)*	51,000	51,700	51,000	52,000	
Average number of accounts billed monthly*	83,370	82,500	83,500	83,700	
Telephone calls received	89,978	75,000	90,000	90,000	
Work order builder accounts (new meter sets)	141	100	100	100	
Performance					
Accounts per clerk/month (front counter & mail)	10,549	9,050	10,000	10,000	
Calls answered per clerk/month (call center)	1,249	1,042	1,250	1,250	
Collection rate	99.50%	99.50%	99.50%	99.50%	
Percentage of electronic payments	67.00%	67.00%	67.00%	67.00%	
Percentage of payments processed by staff	33.00%	33.00%	33.00%	33.00%	

* Payments processed by call center staff will now include payments made by IVR since we discontinued IVR FY19-20

CUSTOMER & UTILITY SERVICES - FIELD**WATER & SEWER FUND****Mission**

Contribute to the overall quality of life of our vibrant and versatile city by striving to provide world class services; and ensuring adequate funds for the protection of citizens and provision of municipal services by providing accurate and timely reading of water meters and billing of accounts, controlling optimum collections, maintaining accurate financial and customer records, and ensuring positive public relations.

2021-22 Objectives

- Incorporate SERVE values into our daily operations
- Complete phase III & IV of the residential portion of the AMR/Meter Replacement Project and continue to work on phase I & II of the commercial portion
- Perform quality control process for all new meters being replaced
- Collect all readings in a timely manner to ensure on-time billings
- Maintain departmental website that utilizes increased information from the fixed-network meter reading system
- Maintain training of staff on the maintenance of the fixed network system

Budget Highlights

The 2021-22 Customer & Utility Services – Field Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$918,604	\$907,396	\$860,744	\$918,124	1.2%
Operations & Maintenance	776,521	1,077,149	1,093,687	1,108,420	2.9%
Reimbursements	0	0	(79,420)	(81,722)	-100.0%
Capital Outlay	1,360	0	0	0	0.0%
TOTAL	\$1,696,485	\$1,984,545	\$1,875,011	\$1,944,822	-2.0%
Personnel Summary					
Total Authorized Positions: Full-Time	12	12	12	12	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Meters read (total)	1,027,212	1,100,000	1,030,200	1,200,000	
Meters read (Star AMR)	1,004,715	1,075,000	1,007,700	1,175,000	
Meters read (manual)	22,497	25,000	22,500	25,000	
Special reads (quality assurance)	20,515	45,000	45,000	85,000	
Requests for service	12,889	27,000	14,000	17,000	
Delinquent activity	14,672	31,500	16,000	32,000	
Re-read activity	22,695	24,000	18,000	26,000	
Miscellaneous	39,682	22,000	50,000	50,000	
Performance					
Meter reading reliability (Star AMR)	98.00%	99.00%	98.00%	98.00%	
Meter reading accuracy (Star AMR)	100.00%	100.00%	100.00%	100.00%	



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Mission

Protect the City of Plano and North Texas Municipal Water District sewer infrastructure through enforcement of Plano's Industrial Wastewater Pretreatment and Liquid Waste Management ordinances, as well as protect the citizens of Plano by reducing the potential for mosquito-borne illness transmission throughout the city.

2021-2022 Objectives

- Continue to strengthen the Fats, Oils, and Grease (FOG) permitting and inspection program for food service establishments and auto-related businesses, as authorized by the Liquid Waste Management ordinance
- Implement the Integrated Pest Management (IPM) plan
- Maintain surveillance at current 19 permanent mosquito trap sites and initiate trapping at approximately 15+ new sites located at City of Plano employee homes to aid in the identification mosquito-borne viruses. New surveillance locations will allow for a more comprehensive evaluation of diseases present. Additional traps will be set and monitored on a complaint basis. Response to high population counts and/or positive mosquito pools will be addressed according to the IPM plan.
- Educate residents on measures they can take to reduce mosquito populations and protect themselves against mosquito-borne illnesses. Implement various forms of outreach including social media and the City website.

Budget Highlights

The 2021-22 Industrial Pre-Treatment Budget includes no new programs, enhancements, or any new personnel requests.

INDUSTRIAL PRE-TREATMENT

WATER & SEWER FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$0	\$0	\$0	\$0	0.0%
Operations & Maintenance	52,712	15,399	55,398	56,621	267.7%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$52,712	\$15,399	\$55,398	\$56,621	267.7%
Personnel Summary					
Total Authorized Positions: Full-Time	0	0	0	0	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
IPP Industrial Permits	3	2	2	2	
Silver BMP Permits	62	70	70	70	
Liquid waste Permits - transporters	83	140	100	100	
Liquid waste Permits - generators	1,678	1,735	1,704	1,720	
Dental office review/inspections	15	10	10	10	
Performance					
IPP inspections/CO's	3	3	2	2	
Silver BMP Inspections/Audits	0	5	5	5	
Liq. Waste Transporters Inspections	88	140	100	100	
*Liq. Waste Generator Inspections	879	800	880	880	
Mosquito related complaints	180	250	250	250	
Waste disposal Class I Non-Hazardous (yards)	0	5	5	5	
Hazardous Waste (Acid) gallons	0	50	50	50	
Waste disposal Used Oil (gallons)	0	75	75	75	
Waste Pesticides (gallons)	0	25	25	25	
*Waste Disposal - Flammable Liquid (gallons)	0	100	100	100	

UTILITY ENGINEERING

WATER & SEWER FUND

Mission

Responsible for municipal engineering services related to the water system and the wastewater system to ensure the system elements are designed and constructed to the appropriate standards.

2021-22 Objectives

- Update and utilize updated Water/Wastewater design manual
- Complete construction of the Collin Creek Mall Wastewater Improvements Project
- Complete construction of the Cross Creek Water Rehabilitation #3A and begin construction of the Cross Creek Water Rehabilitation #3B Projects
- Complete construction of the Water Rehabilitation – Carriage Hills I, II, and III Project
- Complete construction of the Water Rehabilitation – Post Oak and Whiffletree II, III, and IV Project
- Complete construction of the Water Rehabilitation – Parkview Addition Project
- Complete construction of the Sanitary Sewer Improvements – Legacy Drive, Ohio Drive, Prestonwood Country Club, and Timbercreek Drive Project
- Complete construction of the Sewer Improvements for the President George Bush Toll Road (PGBT) Project
- Begin construction of the 2nd phase of the Plano Parkway Parallel Interceptor Project
- Complete design of the 3rd phase of the Plano Parkway Parallel Interceptor Project
- Design approximately 5 miles of water rehabilitation projects

Budget Highlights

The 2021-22 Utility Engineering Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-2020 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$411,269	\$426,406	\$447,358	\$443,233	3.9%
Operations & Maintenance	0	30,281	27,506	30,281	0.0%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$411,269	\$456,687	\$474,864	\$473,514	3.7%
Personnel Summary					
Total Authorized Positions: Full-Time	3	3	3	3	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Performance					
CIP projects funded (\$000)	\$18,831	\$44,063	\$23,612	\$53,500	
Water lines installed (miles)	6	10	8	12	
Sewer lines installed (miles)	1	3	0	5	
Sewer lines lined (miles)	0	0	0	0	

UTILITY MAINTENANCE ADMINISTRATION

WATER & SEWER FUND

Mission

Supervise and coordinate all Utility Maintenance functions including water system maintenance, wastewater collection, meter services, cross connection controls, wastewater infiltration, and right-of-way management.

2021-22 Objectives

- Maintain the City's water distribution system to ensure each customer receives the highest quality potable water
- Maintain the City's wastewater collection system to ensure all residents, creeks and streams are protect against contamination
- Comply with the "Ends and Means" statement for Public Works Operations as set forth by the City Council and State Regulatory Agencies
- Track franchise contractor permits and ensure compliance with the City's right-of-way ordinance
- Operate water main line valves for contractors working on new development, community investment projects, and City's scheduled rehabilitation program
- Continue the monitoring of the replacement of 1.5" and 2" meters in support of the AMR/Water Meter Replacement Program

Budget Highlights

The 2021-22 Utility Maintenance Administration Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$867,341	\$859,367	\$852,980	\$854,209	-0.6%
Operations & Maintenance	114,805,034	120,356,532	119,838,052	119,359,938	-0.8%
Reimbursements	563,088	604,755	606,517	620,742	2.6%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$116,235,462	\$121,820,654	\$121,297,549	\$120,834,889	-0.8%
Personnel Summary					
Total Authorized Positions: Full-Time	10	10	10	10	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Metered service connections	84,100	85,513	86,000	86,000	
Gallons water pumped (billions)	22.0	20.5	20.5	20.5	
Valve Operation	6,000	8,000	20,000	20,000	
Utility locates	900	1,180	900	900	
Right of Way management	1,250	1,250	1,100	1,100	
Performance					
Customer Service Requests	5,000	5,750	5,500	5,500	
Sanitary Sewer Overflows	10	0	10	10	
Percent Water Loss (%)	12.3%	15.0%	12.3%	12.3%	

UTILITY DISTRICT #1

WATER & SEWER FUND

Mission

Maintain and repair the water and wastewater infrastructure system within the district's respective boundaries.

2021-22 Objectives

- Maintain the City's water distribution system to ensure each customer receives the highest quality potable water
- Maintain the City's wastewater collection system to ensure all residents, creeks and streams are protected against contamination
- Comply with the "Ends" and "Means" statement for Public Works Operations as set forth by the City Council and State Regulatory Agencies

Budget Highlights

The 2021-22 Utility District #1 Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$992,165	\$1,415,215	\$1,068,546	\$1,366,099	-3.5%
Operations & Maintenance	407,900	510,735	457,672	492,557	-3.6%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	1,289	0	0	0	0.0%
TOTAL	\$1,401,354	\$1,925,950	\$1,526,218	\$1,858,656	-3.5%
Personnel Summary					
Total Authorized Positions: Full-Time	19	19	17	17	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Fire Hydrants Repaired	220	225	220	220	
Water Main Leaks Repaired	100	172	100	100	
Water Loss Gallons (billions)	3.1	3.1	3.0	3.0	
Service Line Leaks Repaired	150	140	150	100	
Water/Sewer taps installed	25	30	25	20	
Sewer lines repaired	10	40	10	10	
Sewer Manholes repaired	600	602	600	600	
Performance					
Percent Water Loss (%)	12.3%	15.0%	12.3%	12.3%	
Sanitary Sewer Overflows	10	0	10	3	
Customer Service Requests Completed	2,500	2,872	2,800	2,800	

UTILITY DISTRICT #2

WATER & SEWER FUND

Mission

Maintain and repair the water and wastewater infrastructure system within the district's respective boundaries.

2021-22 Objectives

- Maintain the City's water distribution system to ensure each customer receives the highest quality potable water
- Maintain the City's wastewater collection system to ensure all customers, creeks and streams are protected against contamination
- Comply with the "Ends" and "Means" statement for Public Works Operations as set forth by the City Council and State Regulatory Agencies

Budget Highlights

The 2021-22 Utility District #2 Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$1,162,175	\$1,173,418	\$1,027,486	\$1,497,083	27.6%
Operations & Maintenance	545,019	738,556	703,422	740,374	0.2%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	403	0	0	0	0.0%
TOTAL	\$1,707,598	\$1,911,974	\$1,730,908	\$2,237,457	17.0%
Personnel Summary					
Total Authorized Positions: Full-Time	17	17	20	20	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Fire Hydrants Repaired	220	225	220	220	
Water Main Leaks Repaired	100	172	100	100	
Water Loss Gallons (billions)	3.1	3.1	3.0	3.0	
Service Line Leaks Repaired	150	140	150	100	
Water/Sewer taps installed	25	30	25	20	
Sewer lines repaired	10	40	10	10	
Sewer Manholes repaired	600	602	600	600	
Performance					
Percent Water Loss (%)	12.3%	15.0%	12.3%	12.3%	
Sanitary Sewer Overflows	10	0	10	3	
Customer Service Requests Completed	2,500	2,872	2,800	2,800	

UTILITY DISTRICT #3

WATER & SEWER FUND

Mission

Oversee the preventative maintenance required for the water distribution and wastewater collection systems. Meet all Texas Commission of Environmental Quality (TCEQ) and Environmental Protection Agency requirements while following the best management practices of the American Water Works Association. Continue implementation of the City's adopted Capacity Management, Operation and Maintenance (CMOM) plan.

2021-22 Objectives

- Meet requirements and targets outlined in the City's CMOM plan
- Meet all TCEQ requirements to maintain a high water quality in the distribution system
- Continue inflow/infiltration abatement programs to identify and correct any potential or existing problems and keep operating cost to a minimum
- Maintain and oversee the fire hydrant maintenance and flow testing contract

Budget Highlights

The 2021-22 Utility District #3 Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$1,300,184	\$1,392,945	\$1,175,282	\$1,651,187	18.5%
Operations & Maintenance	531,574	1,065,050	1,241,720	1,292,499	21.4%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	989	0	0	0	0.0%
TOTAL	\$1,832,747	\$2,457,995	\$2,417,002	\$2,943,686	19.8%
Personnel Summary					
Total Authorized Positions: Full-Time	19	19	22	22	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Valves operated	5,469	20,000	33,000	12,000	
Dead-end water mains flushed	7,519	9,600	7,712	10,020	
Fire Hydrants Maintained	12,974	16,000	15,800	15,800	
Aerial Crossing Inspections	86	120	120	120	
Sewer Main Inspected (feet)	388,288	550,000	650,000	650,000	
Sewer Line Cleaned (feet)	390,923	550,000	650,000	650,000	
Manholes inspected	4,841	1,500	1,500	1,500	
Bacteriological testing	1,902	1,800	1,800	1,800	
Various other water tests	35,600	50,200	40,000	40,000	
Performance					
Fire Hydrants Maintained Annually (%)	81%	100%	99%	99%	
Fire Hydrants Flow-Tested Annually (%)	5%	20%	10%	20%	
Valves Operated (%)	11.4%	41.7%	68.8%	25.0%	
Sewer Manhole Inspections Complete (%)	31%	10%	10%	10%	
Aerial Crossing Inspections Complete (%)	72%	100%	100%	100%	
Sewer System Main Feet Inspected (%)	7%	10%	12%	12%	
Sewer System Main Feet Cleaned (%)	7%	10%	12%	12%	

PUMPING FACILITIES

WATER & SEWER FUND

Mission

Operate and maintain all elevated storage tanks, pump stations and sewer lift stations. Respond to taste and odor complaints, and provide after-hour customer service in a twenty-four hour operation and service department.

2021-22 Objectives

- Complete electrical upgrades to (6) elevated storage facilities
- Perform detailed inspections of lift stations, force mains and ARV valves twice a year
- Operate all pump stations, lift stations, and elevated storage tanks in accordance with the Texas Commission on Environmental Quality (TCEQ) and the Environmental Protection Agency's (EPA) compliance standards and laws
- Complete Ridgeview Pump Station and Shiloh Pump Station fence projects
- Clean sediment out of ground storage tanks
- Implement regular maintenance schedule to vacuum lift station wet wells
- Develop plan to prevent pumps from freezing in severe winter weather conditions

Budget Highlights

The 2021-22 Pumping Facilities Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$1,298,737	\$1,227,141	\$1,037,394	\$1,028,934	-16.2%
Operations & Maintenance	2,080,605	2,275,656	2,336,472	2,293,801	0.8%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$3,379,341	\$3,502,797	\$3,373,866	\$3,322,735	-5.1%
Personnel Summary					
Total Authorized Positions: Full-Time	17	17	13	13	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Water pumped - gallons (billions)	18.6	21.0	20.0	21.0	
Pressure/flow testing - fire hydrants	102	100	95	100	
Calls dispatched after hours	2,586	3,700	3,700	3,500	
Performance					
Fire hydrant flow testing - development	102	100	95	100	

METER SERVICES

WATER & SEWER FUND

Mission

Install new meters, change out of existing meters, and test and repair of all water meters for both residences and businesses. Other responsibilities include maintenance, repair and replacement of water meter vaults and boxes and the repair of service line leaks.

2021-22 Objectives

- Continue the replacement of 1.5" and 2" meters in support of the AMR/Water Meter Replacement Project
- Comply with the "Ends" and "Means" Statement for Public Works Operations as set forth by the City Council

Budget Highlights

The 2021-22 Meter Services Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$1,081,627	\$1,133,351	\$1,129,071	\$1,164,140	2.7%
Operations & Maintenance	570,711	1,058,193	1,114,044	942,410	-10.9%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	422	0	0	0	0.0%
TOTAL	\$1,652,760	\$2,191,544	\$2,243,115	\$2,106,550	-3.9%
Personnel Summary					
Total Authorized Positions: Full-Time	16	16	16	16	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Large meters repaired	8	1	3	0	
New residential/commercial meters	730	500	300	400	
Meter leaks repaired	160	145	150	140	
Change out residential/commercial meters	406	1,000	2,000	2,500	
Meters Tested	500	444	500	600	
Performance					
Average Large Meter Test Accuracy (%)	100.0%	100.0%	100.0%	100.0%	
Average Small Meter Test Accuracy (%)	100.0%	99.6%	100.0%	95.0%	

UTILITY CUT SERVICES

WATER & SEWER FUND

Mission

Maintain the City streets and alleys where repairs to water or sewer utility lines have been completed under existing concrete pavement. This service crew repairs/replaces the pavement at the utility repair location.

2021-22 Objectives

- Complete Utility repairs within fourteen (14) working days
- All personnel to complete Traffic Control training

Budget Highlights

The 2021-22 Utility Cut Services Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$1,043,824	\$999,549	\$963,802	\$1,050,803	5.1%
Operations & Maintenance	273,785	399,858	326,732	382,334	-4.4%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$1,317,609	\$1,399,407	\$1,290,534	\$1,433,137	2.4%
Personnel Summary					
Total Authorized Positions: Full-Time	16	16	16	16	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Utility Cut Repairs	745	825	825	825	

BACKFLOW OPERATIONS

WATER & SEWER FUND

Mission

Inspect all establishments within the City Of Plano in order to identify actual and potential cross connections and establish requirements according to the States regulations for the resolution of identified cross connection.

2021-22 Objectives

- Maintain the City's Backflow Prevention Program keeping in compliance with the Texas Commission on Environmental Quality (TCEQ) regulations and ensure customers receive high quality potable water
- Implement a new backflow testing management system to improve operations and efficiency
- Improve outreach on the importance of the City's Backflow Prevention Program and requirements

Budget Highlights

The 2021-22 Backflow Operations Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$481,408	\$455,475	\$463,266	\$477,816	4.9%
Operations & Maintenance	151,148	252,970	109,120	113,253	-55.2%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$632,556	\$708,445	\$572,386	\$591,069	-16.6%
Personnel Summary					
Total Authorized Positions: Full-Time	5	5	5	5	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Backflow/cross-connection inspections	1,700	2,700	2,000	2,200	
Backflow/cross-connection re-inspections	1,150	1,500	1,200	1,200	
Notice of violation notices issued	2,400	2,190	2,600	2,500	
24-hour disconnect notices issued	1,200	1,095	1,200	1,000	
Testers observed	112	61	120	120	
Assemblies retested	276	220	220	220	
Performance					
Cross-connections Identified	1,626	2,178	1,200	1,500	
Revenues	\$684,748	\$652,764	\$690,000	\$454,400	



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Mission

Provide for the collection of solid waste, recyclables and yard trimmings from residential customers.

2021-22 Objectives

- Continue promotion of Senior Route Driver program making available additional resources to cover all EWS collection services
- Continue to evaluate temporary manpower resource requirements for Landscape Waste collections and impact on bulky collection program changes
- Benchmark current route productivity to assist in collection adjustments to maximize daily productivity and support bulky collection changes
- Update and maintain Daily driver productivity reporting files
- Provide ongoing support for Love Where You Live projects
- Provide ongoing support for Sustainability & Environmental Education Division (SEED) projects including Great American Clean up and Texas Recycles Day
- Review and recommend available options to reduce temporary labor hours gained through bulky collection process changes
- Continued evaluation of boom truck options and efficiency for large bulky, paid collection and landscape collections
- Continue to evaluate collection vehicle replacement options

Budget Highlights

The 2021-22 Environmental Waste Collections Budget includes no new programs, enhancements, or any new personnel requests.

ENV. WASTE COLLECTIONS

SUSTAINABILITY & ENV. SERVICES FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$3,646,354	\$3,667,670	\$3,756,470	\$3,902,843	6.4%
Operations & Maintenance	14,460,083	14,955,134	14,387,909	14,861,498	-0.6%
Reimbursements	78,045	77,884	79,020	81,322	4.4%
Capital Outlay	197,719	0	2,352	0	0.0%
TOTAL	\$18,382,202	\$18,700,688	\$18,225,751	\$18,845,663	0.8%
Personnel Summary					
Total Authorized Positions: Full-Time	51	51	52	52	
Total Authorized Positions: Part-Time	3	3	3	3	
Program Measures					
Activity					
Residential customers	74,000	74,400	74,500	74,500	
Solid waste - tons collected	71,379	63,250	72,000	72,000	
Landscape waste - tons collected	21,092	22,250	22,000	22,000	
Recycling - tons collected	17,949	18,250	17,500	17,500	
Performance					
Number of accidents (preventable)	69	25	50	55	
Number of accidents per 100K miles	15	5	11	12	
Number of injuries	2	3	3	5	
Survey results (good to excellent)	96.7%	98.0%	98.0%	98.0%	
Legitimate complaints	43	45	50	50	
Diversion from landfill	35.0%	37.0%	35.0%	36.0%	
Average weekly set-out rate	79.0%	78.0%	77.0%	78.0%	
Pound per household per day disposal	4.7	4.9	4.9	4.9	
Average route size (trash)	1,094	1,094	1,095	1,095	

ENV. WASTE ADMINISTRATION**SUSTAINABILITY & ENV. SERVICES FUND****Mission**

Oversee the operations of Environmental Waste Collection, Recycling, Yard Trimmings Collection, Household Chemical Collections and the Household Chemical Reuse facility, Commercial Recycling, and the Special Waste programs, provides customer service for all Sustainability & Environmental Service programs.

2021-22 Objectives

- Support City wide bulky collections program rollout
- Introduce automated scheduling for bulky collections, special collections, cart services and Household Hazardous Waste (HHW)
- Develop cart services reporting for inventory control
- Transition to automated compost ordering
- Continue support of Fix It Plano tracking
- Customer Service backup support training for EWS Admin reps. (semi- annual)
- Evaluate automated and rear loader collection vehicles for ongoing fleet replacement recommendations

Budget Highlights

The 2021-22 Environmental Waste Administration Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$676,820	\$665,628	\$678,883	\$691,674	3.9%
Operations & Maintenance	10,419	8,765	7,018	8,365	-4.6%
Reimbursements	84,899	85,053	12,771	13,275	-84.4%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$772,138	\$759,446	\$698,672	\$713,314	-6.1%
Personnel Summary					
Total Authorized Positions: Full-Time	8	8	8	8	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Customer service requests	37,779	34,500	38,500	38,500	
Outbound calls	6,976	6,800	7,800	7,800	
Total Calls Received	63,069	61,700	63,000	63,000	
Email Response	8,991	8,000	9,050	9,250	
Performance					
Average customer telephone hold time (sec)	2.0	9.6	2.0	2.0	
Customer service rating (good to excellent)	99.5%	97.0%	98.0%	98.0%	



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SPECIAL WASTE

SUSTAINABILITY & ENV. SERVICES FUND

Mission

Provide collection of residential bulky waste, paid special waste, organic recyclables, household chemicals, and litter.

2021-22 Objectives

- Develop city wide rollout for upgraded bulky waste collections (October 2021)
- Continued evaluation of boom truck options and efficiency for large bulky, paid collection and landscape collections
- Recommend available options to reduce temporary labor hours for landscape and bulky waste routes
- Evaluate and support identified best practices for in-house residential cart servicing and replacement
- Evaluate “Box Truck” requirements for carts services
- Maintain and update required Household Hazardous Waste (HHW) training for collection technicians and back up employees
- Continue to support Fire and Environmental Health providing secured storage area at HHW Reuse Center for collected materials
- Support re-use center re-opening as necessary
- Evaluate HHW collections process and explore contracting options
- Evaluate need for collection equipment rear loader vs. boom truck for bulky collections

Budget Highlights

The 2021-22 Special Waste Budget includes no new programs, enhancements, or any new personnel requests.

SPECIAL WASTE

SUSTAINABILITY & ENV. SERVICES FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$522,392	\$608,632	\$636,076	\$648,803	6.6%
Operations & Maintenance	740,029	1,093,681	1,210,762	1,220,819	11.6%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	1,174	43,000	305,715	0	-100.0%
TOTAL	\$1,263,595	\$1,745,313	\$2,152,552	\$1,869,622	7.1%
Personnel Summary					
Total Authorized Positions: Full-Time	8	9	9	9	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Cart Purchase (Trash and Recycle)	7,500	7,500	8,500	9,500	
Cart service requests	10,800	10,000	12,000	11,000	
Cart Repair / Replace	N/A	N/A	6,750	9,000	
Miles maintained by walking crew		2,800	2,800	2,800	
Tons collected by MROW crew	97	160	90	90	
Bulky waste/tons collected	6,826	4,200	6,000	4,500	
Paid tickets/tons collected	737	900	740	740	
Performance					
Special collection tickets	2,253	1,500	2,400	2,000	
Gallons of household chemicals collected	38,901	22,000	38,000	32,500	
HCC service requests	8,207	7,600	8,350	8,000	

*Cart services taken in house 12/21/2020

COMMERCIAL WASTE & RECYCLING SUSTAINABILITY & ENV. SERVICES FUND

Mission

Educate and provide commercial customers (including multi-family units) programs and projects that result in the reduction of solid waste, including increased recycling opportunities and organic collections, to help reach the City's goal of a 40% landfill diversion rate.

2021-22 Objectives

- Complete integration of Corporate Campuses into Green Business Certification (GBC) Program
- Continue food waste depackager evaluation through collaboration and engagement with NTMWD Member Cities and the NTCOG
- Continue working with the University of Texas at Dallas to design waste enclosures
- Promote Multifamily recycling through enhanced outreach, including onsite seminars

Budget Highlights

The 2021-22 Commercial Waste & Recycling Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$598,907	\$571,430	\$345,056	\$515,172	-9.8%
Operations & Maintenance	105,175	189,661	170,104	150,927	-20.4%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	128	0	0	0	0.0%
TOTAL	\$704,210	\$761,091	\$515,160	\$666,099	-12.5%
Personnel Summary					
Total Authorized Positions: Full-Time	7	7	6	6	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
New Service Calls	300	500	200	600	
New Green Business Certification Members	2	4	2	5	
New C&D accounts	98	100	100	100	
Number reached through presentations	800	4,000	500	1,500	
Organic customers serviced	40	4	3	3	
Performance					
Organic Recycling Tonnage	1,602	1,000	300	300	
C&D Recycling Tonnage	39,380	40,000	25,000	30,000	
Commercial Diversion Rate	25.57%	25.00%	24.00%	24.00%	
Commercial Recycling Tonnage	50,000	55,000	40,000	44,000	



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Mission

Operate regional facilities to process organic materials, market finished products, and educate the public about the use and benefits of compost. Divert reusable material from the landfill into organic soil amendment products.

2021-22 Objectives

- Explore Setting Up Member Cities as Commercial Retail Customers
 - Coordinate with Member cities to establish retail store locations they each own to sell bulk or bagged material to residents, contractors and/or commercial clients at various member city locations
 - Texas Pure will stock products for the member cities as currently is provided to any commercial customer. Member City participants would receive Best Wholesale pricing to stock their retail stores for resale
 - This allows true buy-in from member cities with additional benefits:
 - Increased accessibility of Texas Pure products to local business
 - Profits from retail sales
 - Marketing opportunities for both the member city and Texas Pure Products
 - Residents of member cities have more involvement and partnership with the program
 - Increased positive feedback to their cities for TPP availability while eliminating long wait lines at the Custer Transfer Station
 - Safer operational environment for everyone involved
- Bump up marketing exposure through video clips aired on You Tube and website
 - Work closely with COP CCO department to create short video clips for visitors to use that offers fact based gardening solutions and answers for gardeners
- Continue to divert from the landfill 56,000+ tons yearly of reusable yard trimmings and brush into organic soil amendments and/or mulch
- Continue to Operate two (2), Texas Pure Products Compost Facilities:
 - Custer Grind Site: Grinding Operation for creating TPP feedstock material for the regional compost facility compost field and various mulches for resale
 - Regional Compost Facility: Located at the NTMWD landfill site in Melissa; recycling ground yard trimmings as feedstock combined with diverted vegetative and fruit organic residuals from local markets to create OMRI listed compost. Creates colorized mulches and various soil blends for resale.
- Continue to Market and sell finished products to increase revenues at a rate of 5% per year
- Continue to provide educational opportunities to the general public about the use and benefits of incorporating mulch and compost into an environmentally responsible landscape program that will conserve water, prevent runoff and improve soil, crop and plant production
- Continue to develop market and outreach programs to the public

Budget Highlights

The 2021-22 Compost Marketing & Operations Budget includes no new programs, enhancements, or any new personnel requests.

COMPOST MARKETING & OPS

SUSTAINABILITY & ENV. SERVICES FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$1,706,123	\$1,532,591	\$1,671,565	\$1,614,421	5.3%
Operations & Maintenance	2,493,787	2,577,747	2,844,679	2,840,823	10.2%
Reimbursements	0	0	73,297	75,472	0.0%
Capital Outlay	58,696	0	0	0	0.0%
TOTAL	\$4,258,606	\$4,110,338	\$4,589,541	\$4,530,716	10.2%
Personnel Summary					
Total Authorized Positions: Full-Time	18	18	18	18	
Total Authorized Positions: Part-Time	1	1	1	1	
Program Measures					
Activity					
Plano residential tons processed	22,853	24,200	24,000	24,200	
Regional tons processed	27,313	27,500	27,500	27,500	
Commercial tons processed	9,900	9,900	9,900	9,900	
Screening hours	774	715	780	850	
Grinding hours	1,919	2,530	2,132	2,500	
Compost material hauls	3,108	3,630	3,700	3,800	
Deliveries	4,978	4,070	5,000	5,000	
Gallons of water	2,500,000	2,500,000	2,500,000	2,500,000	
Turning hours	109*	1,430	1,200	1,200	
Performance					
Bagged sales	\$401,504	\$329,118	\$245,000	\$300,000	
Bulk sales	\$2,051,543	\$1,575,977	\$2,250,000	\$2,350,000	
Tipping Fee	\$1,043,762	\$1,014,200	\$1,800,000	\$1,200,000	
Bulk compost yards sold	36,716	27,029	40,000	42,000	
Bulk mulch yards sold	36,650	37,125	41,000	43,000	
Bags compost sold	42,967	33,000	38,000	40,000	
Bags mulch sold	47,259	37,400	44,000	47,000	

*Former turner was down for repairs for a significant part of the FY.

Mission

Educate and engage the community in sustainable practices and environmental stewardship.

2021-22 Objectives

- Continue to educate the community in all areas of sustainability through in person classes, presentations and virtual webinars
- Promote the Live Green in Plano brand, initiatives, programs and sustainable practices through various marketing strategies including the LGIP newsletters, utility bill inserts and social media
- Continue promoting and facilitating litter cleanups in Plano to keep our parks and public spaces clean and litter free
- Continue to support Environmental Waste Services by providing recycling and waste reduction education to help reduce contamination
- Continue to partner with Plano ISD through our Green School Certification program, encouraging all Plano schools to achieve Green School status by completing sustainability initiatives
- Continue to support the Plano Community Garden administratively to ensure operations run smoothly and fresh produce continues to be donated to the local food banks
- Continue to collaborate and support other departments in sustainable practices including Neighborhood Services, Libraries and Parks and Rec
- Continue the Live Green in Plano Volunteer Program onboarding new volunteers to assist with SEED programs and the Plano Community Garden as well as enhance their sustainable knowledge and practices through the Volunteer Ambassador Programs
- Continue to promote storm drain protection through Fats, Oils and Grease (FOG) education and storm drain labeling
- Continue to be regional leaders in sustainability by obtaining professional growth through associations and conferences
- Continue to develop Sustainability & Environmental Education Division (SEED) staff in micro learning and digital learning techniques
- Transition from Environmental Community Awards Celebration to Sustainability Showcase and introduce new community Green Grants program
- Enhance education and outreach in the community with short micro learning sessions by utilizing the new mobile education outreach van

Budget Highlights

The 2021-2022 Environmental Education and Community Outreach Budget includes no new programs, enhancements, or any new personnel requests.

ENV. EDU. & COMM. OUTREACH
SUSTAINABILITY & ENV. SERVICES FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$786,417	\$842,682	\$688,883	\$841,268	-0.2%
Operations & Maintenance	152,804	198,179	180,990	250,147	26.2%
Reimbursements	(177,835)	(178,326)	(175,894)	(174,999)	-1.9%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$761,385	\$862,535	\$693,979	\$916,416	6.2%
Personnel Summary					
Total Authorized Positions: Full-Time	9	9	9	9	
Total Authorized Positions: Part-Time	2	2	2	2	
Program Measures					
Activity					
Presentations given	230	300	120	300	
Citizens reached through presentations	10,000	15,000	6,000	15,000	
Trained Reuse Center volunteers	50	50	15	25	
Special Events	7	7	9	9	
Volunteer hours	18,356	18,000	11,000	18,000	
Adopt-A-Highway miles	1,722	1,750	150	500	
Clean-up projects	840	850	500	850	
News releases/media coverage	40	40	20	40	
Performance					
Gallons of conservation colors redistributed	900	1,000	750	1,200	
Tons of electronic recycling material collected	163	165	165	170	
Reuse Center participants	708	1,000	350	800	
Cost/benefit ratio	1.6	1.6	1.6	1.6	
Litter index score	1.4	1.4	1.6	1.4	

ENV. EDUCATION CENTER**SUSTAINABILITY & ENV. SERVICES FUND****Mission**

Serve the community as a model for energy efficiency and leadership in sustainable design while educating visitors on healthy, cost-effective work and living environments, green lifestyle practices and environmental stewardship.

2021-22 Objectives

- Expand use of the Environmental Education Center by Sustainability & Environmental Education Division (SEED), internal departments and outside renters
- Provide upkeep and landscape maintenance to provide a useful and visually appealing space for visitors and renters
- Continue to promote and encourage residents' use of the Nature Explore classroom, Nature Explore Trail, gardens and compost demonstration area
- Provide visitors with guided tours of the sustainable features used in the building and grounds
- Utilize the space for field trips educating Plano ISD residents in sustainability and conservation
- Add a visually appealing mural to the back of the EEC to help cover effects from building weathering

Budget Highlights

The 2021-22 Environmental Education Center Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$0	\$0	\$0	\$650	0.0%
Operations & Maintenance	24,777	15,663	26,376	36,626	133.8%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$24,777	\$15,663	\$26,376	\$37,276	138.0%
Personnel Summary					
Total Authorized Positions: Full-Time	0	0	0	0	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Hours building used	1,000	1,500	500	1,200	
Paid Hours building used	300	500	200	400	
Number of people reached	4,000	8,000	2,000	8,000	
Fees collected	\$ 10,000	\$ 15,000	\$ 3,000	\$ 12,000	



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SUSTAINABILITY

SUSTAINABILITY & ENV. SERVICES FUND

Mission

Identify, develop, and implement sustainability programs and practices targeted at city departments, employees, business community and general public.

2021-22 Objectives

- Continue to offer community events that promote litter abatement, recycling, water conserving garden practices and overall sustainability
- Continue to partner with Plano ISD through our Green School Certification program, encouraging all Plano schools to achieve Green School status by completing sustainability initiatives
- Continue to meet with City departments and offer assistance to work towards sustainability indicators as identified in the Cleaner Air, Reduced Emissions (CARE) strategy
- Continue to market and support Solar United Nations in developing a Plano Solar cohort to assist residents with the purchase of solar panels
- Continue use of Energy STAR benchmarking platform for environmental monitoring and tracking of energy, water and waste metrics for City facilities
- Continue working with Corporate Sustainability Forum to foster collaboration and advance sustainability initiatives beneficial to the corporate business community
- Offer a youth summit for high school students to encourage their involvement in protecting our environment through sustainability initiatives
- Host a public event, such as the Sustainability forum to highlight the sustainability efforts being done by the City and residents
- Implement the Sustainable Community grants to encourage residents to take on projects that focus on sustainability
- Continue involvement with food waste reduction and recovery efforts as opportunities arise within the City organization and across the community and region
- Continue involvement with the Urban Sustainability Directors Network (USDN), collaborating with colleagues across the nation on sustainability initiatives and opportunities of benefit to Plano
- Continue to promote and enhance Lunch & Learns and Sustainable Connections employee engagement program to help foster an awareness and culture of sustainable behaviors within our organization
- Continue to leverage grant funding to increase number of alternative fuel and EVs in City fleet, and reduce municipal emissions
- Continue partnership with UTD on development and deployment of Air Quality Monitors throughout Plano
- Continue to offer the tree giveaway program to help increase the tree canopy in Plano and encourage residents to plant trees and improve air quality
- Continue participation in regional RISE Coalition to work towards regional air pollution reduction, GHG inventories and emission reduction actions such as support for renewable energy adoption

Budget Highlights

The 2021-22 Sustainability Budget includes no new programs, enhancements, or any new personnel requests.

SUSTAINABILITY

SUSTAINABILITY & ENV. SERVICES FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$107,052	\$106,967	\$115,283	\$117,500	9.8%
Operations & Maintenance	117,008	174,706	304,600	114,357	-34.5%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$224,059	\$281,673	\$419,883	\$231,857	-17.7%
Personnel Summary					
Total Authorized Positions: Full-Time	1	1	1	1	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Grant applications submitted	4	3	1	3	
# LGIP event exhibitors	25	25	35	30	
# LGIP workshops/presentation	200	200	80	220	
# LGIP sponsorships	\$1,500	\$2,500	\$0	\$1,500	
SAC/CSF meeting hours	200	200	50	200	
Performance					
Procedure, policy & ordinance initiatives	3	3	1	3	
Departmental initiatives	3	3	1	3	
Programs developed	5	5	6	6	
Grants awarded	2	3	1	2	
Attendees at Environmental Events	1,900	1,800	900	1,800	
Website hits	160,000	175,000	100,000	180,000	

MUNICIPAL DRAINAGE OPERATIONS

MUNICIPAL DRAINAGE FUND

Mission

Provide the programming required to comply with the National Pollutant Discharge Elimination System (NPDES) regulatory requirements of the Environmental Protection Agency (EPA), including the maintenance and cleaning of all drainage ways, storm sewer lines, culverts, bridges, and street sweeping.

2021-22 Objectives

- Meet the Objectives outline regarding the City's NPDES Permit
- Clean / Maintain Drainage right-of-ways to reduce flooding potential
- Oversee contracts for sweeping of roadways and right-of-way Mowing
- All Personnel to complete traffic control training

Budget Highlights

The 2021-22 Municipal Drainage Operations Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$1,193,531	\$1,380,906	\$1,172,081	\$1,443,623	4.5%
Operations & Maintenance	742,470	1,012,510	996,495	993,101	-1.9%
Reimbursements	217,237	238,060	241,775	252,868	6.2%
Capital Outlay	114	0	0	0	0.0%
TOTAL	\$2,153,352	\$2,631,476	\$2,410,350	\$2,689,592	2.2%
Personnel Summary					
Total Authorized Positions: Full-Time	21	21	21	21	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Miles of Concrete Lined Channels	26	26	26	26	
Miles of Natural Channels	85	85	85	85	
Bridges Maintained	58	58	58	58	
Box Culverts Maintained	156	156	156	156	
Storm Sewer Inlets Checked/Cleaned	5,211	7,500	7,000	7,500	
Monthly Street Sweeping Miles	915	915	915	915	
Service Requests for Curb Repair	369	420	420	400	
Performance					
Street Sweeping (contract cost)	\$154,849	\$154,849	\$154,849	\$154,849	
Drainage way Mowing (contract cost)	\$50,000	\$50,000	\$50,000	\$50,000	

MUNICIPAL DRAINAGE ADMINISTRATION

MUNICIPAL DRAINAGE FUND

Mission

Provide for the activities and cost required to comply with the Texas Pollution Discharge Elimination System (TPDES) regulatory requirements of the Texas Commission on Environmental Quality (TCEQ). This Division administers the floodplain management program, provides floodplain information to the public, coordinates floodplain changes between developers and the Federal Emergency Management Agency (FEMA), and administer the design and construction of drainage improvements.

2021-22 Objectives

- Continue the identification, evaluation and implementation of erosion control and drainage system projects
- Continue implementation of Stormwater Quality Requirements
- Continue to look for ways to improve Community Rating System (CRS)
- Continue to monitor city-wide construction activities to enforce compliance with TPDES/TCEQ requirements
- Begin construction of the Collin Creek Mall Culvert Improvements Project. Project expected to be complete in the Fall of 2022
- Complete construction of the Indian Creek Tributary and Shady Creek Circle Bank Stabilization Project
- Begin construction of a new drainage improvements project based on evaluation of backlog of citizen feedback at multiple locations across the City
- Begin construction of a new erosion control project based on erosion streambank evaluations at locations across the City
- Work with Property Standards and Legal to enforce floodplain and drainage easement violations

Budget Highlights

The 2021-22 Municipal Drainage Administration Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-2020 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$272,055	\$267,859	\$275,593	\$274,798	2.6%
Operations & Maintenance	37,756	63,508	20,550	63,508	0.0%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$309,811	\$331,367	\$296,143	\$338,306	2.1%
Personnel Summary					
Total Authorized Positions: Full-Time	2	2	2	2	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
CIP projects funded (\$000)	\$4,219	\$47,829	\$11,934	\$31,786	

ENVIRONMENTAL QUALITY

MUNICIPAL DRAINAGE FUND

Mission

To ensure the protection of human and environmental health through monitoring, oversight and education. Prevent pollutants from entering the Municipal Separate Storm Sewer System (MS4), as required by the City's Texas Pollutant Discharge Elimination System (TPDES) permit, and promote the health and well-being of Plano citizens by ensuring City Code compliance.

2021-2022 Objectives

- Continue to implement and meet applicable portions of the Stormwater Management Program (SWMP). Work with the Texas Commission on Environmental Quality on TPDES permit and SWMP updates relative to permit reissuance
- Administer interlocal agreements for biomonitoring and in-stream monitoring program contracts with the North Central Texas Council of Governments. Evaluate program data to identify improper discharges or evidence of pollution
- Perform biannual wet weather outfall sampling and quarterly in-stream monitoring at select streams throughout the city
- Comply with the City's TPDES permit by 1) performing stormwater inspections of municipal facilities, 2) inspecting private industrial facilities to ensure compliance with their TPDES permits and City Code, and 3) conducting dry weather inspections of at least 20% of City of Plano's stormwater outfalls
- Protect the health of Plano citizens by enforcing City ordinances as they relate to noise, light and smoking regulations

Budget Highlights

The 2021-22 Environmental Quality Budget includes one (1) funded supplement in the amount of \$287,637 for the addition of two (2) FTE Environmental Quality Special positions. The primary role of these positions will be to support the demands of the Texas Pollutant Discharge Elimination System (TPDES) program as it relates to construction erosion control for private development.

ENVIRONMENTAL QUALITY

MUNICIPAL DRAINAGE FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$511,362	\$584,648	\$529,386	\$762,244	30.4%
Operations & Maintenance	137,317	167,586	164,275	214,513	28.0%
Reimbursements	36,722	37,074	36,510	37,557	1.3%
Capital Outlay	29,753	0	0	75,000	100.0%
TOTAL	\$715,153	\$789,308	\$730,171	\$1,089,314	38.0%
Personnel Summary					
Total Authorized Positions: Full-Time	7	7	7	9	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Industry inspections (permitted)	23	36	36	36	
Outfalls identified	2,762	3,000	3,000	3,000	
Outfalls inspections	579	600	600	600	
Creek Inspections	104	104	104	104	
Wet weather field screening events	1	10	10	10	
Targeted business education campaign (brochures/flyers/pet waste dispensers)	400	400	400	400	
Automotive maintenance/repair inspections	275	400	350	350	
Environmental complaints	491	500	500	500	
Noise complaints	24	30	30	30	
Air quality complaints	8	20	20	20	
Illumination complaints	6	10	10	10	
Public smoking complaints	24	20	20	20	
CO inspections for auto facilities	26	25	25	25	
Municipal facility inspections	48	35	35	35	

Mission

Visit Plano is the Destination Marketing arm for the City of Plano and markets Plano as a premier travel destination for conventions, meetings, sporting events, group travelers and tourists, enhancing Plano's economy and quality of life.

2021-22 Objectives

- Maintain a media campaign that is reflective of our environment
- Assist the tour and travel industry in recovery after COVID-19
- Develop a marketing plan from our current situation to future recovery
- Aid our partners to regain their market share after the COVID-19 crisis
- Manage the daily operations of Visit Plano
- Develop new marketing collateral to include the new Wayfinding project
- Continue development of the media/ad campaign using photos from the photo shoot
- Keep Wayfinding kiosk up-to-date
- Continue development of the Wayfinding project
- Maintain relationships with Social Media Influencers to create interest in Plano
- Develop a new Social Media Growth Campaign
- Attract 15-20 social media influencers and media to Plano
- Continue our media campaign using more digital and less print
- Continue to update our newly developed website
- Book an estimated 40,000 room nights for Plano and the surrounding area
- Participate in over 25 travel/group business and sports shows
- Continue to build on and expand the That's Tempting campaign
- Host a media FAM (Familiarization) trip for meeting planners to tour new properties
- Manage the Plano hot air balloon and participate in five festivals

Budget Highlights

The 2021-22 Visit Plano Budget includes no new programs, enhancements, or any new personnel requests.

VISIT PLANO

CONVENTION & TOURISM FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$880,688	\$949,593	\$886,537	\$976,590	2.8%
Operations & Maintenance	2,553,214	3,665,624	3,399,568	6,215,385	69.6%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$3,433,901	\$4,615,217	\$4,286,105	\$7,191,975	55.8%
Personnel Summary					
Total Authorized Positions: Full-Time	10	10	10	10	
Total Authorized Positions: Part-Time	2	2	2	2	
Program Measures					
Activity					
Room nights booked	40,068	32,000	32,000	37,000	
Overnight Visitors	2,543,573	2,700,000	2,700,000	2,900,000	
Web Traffic	435,128	510,000	510,000	537,500	
Views of visitors brochure page online	1,970	1,500	1,500	2,000	
PR Value	\$18,514,470	\$5,500,000	\$16,980,000	\$17,987,460	
Performance					
Hotel/Motel tax which fund the CVB (\$)	\$6,725,576	\$9,281,319	\$7,546,025	\$10,789,890	

*Visitor inquiries are on line now.

Mission

The mission of the Plano Event Center is economic development. By hosting regional and local conventions, social activities, meetings and trade shows, the Center infuses the local economy with new money and increases business opportunities for local business owners.

2021-22 Objectives

- Complete the renovation of the Courtyard area with new landscaping, electrical upgrades and additional shade structures to enhance the utility and attractiveness of the space for rentals
- Begin construction of on-site four-star hotel, adjoining parking garage and new roads for better access
- Advertising campaign to market Plano Event Center as a safe and sanitary place to host events and to highlight its unique strengths and post-COVID 19 procedures and policies to reassure event planners
- Renovate website with new professional videos showcasing our food and beverage offerings and all that Plano has to offer in terms of things to do, restaurants and hotels
- Begin building revenues back to pre COVID-19 levels
- Unveil new Starbucks Proudly Served menu and increase point of sale system for concessions and bars
- Transform the current concession stand into a Starbucks outlet with a variety of snacks, entrees and dessert options
- Maintain a strong presence at industry networking events, association meetings and trade shows to discover trends, connect with meeting planners and increase awareness of Plano Event Center's features and services.

Budget Highlights

The 2021-22 Plano Event Center Budget includes three (3) funded supplements totaling \$39,531. The first will be in the amount of \$17,624 for additional funding to maintain the annual contract with Ungerboeck Software International. Secondly, a \$17,000 supplement will be funded for a Wi-Fi Upgrade at the Plano Event Center. Bandwidth will be increased to accommodate clients and guests. Lastly, a \$4,907 supplement will be funded to reclassify a Part-Time Food Attendant to a Part-Time Food Coordinator.

Items to be replaced out of the Plano Event Center Equipment Replacement Fund totals \$87,891. (Electric 6-Burner Stove at \$8,000, Audio-Visual Equipment at \$24,255, 35-yard Trash Compactor at \$28,936, Food & Beverage Equipment at \$10,000 and Maintenance Equipment at \$16,700).

PLANO EVENT CENTER

CONVENTION & TOURISM FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$2,244,576	\$2,412,176	\$2,097,734	\$2,687,906	11.4%
Operations & Maintenance	1,647,506	3,253,662	1,787,530	3,288,422	1.1%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	17,099	0	0	0	0.0%
TOTAL	\$3,909,181	\$5,665,838	\$3,885,264	\$5,976,327	5.5%
Personnel Summary					
Total Authorized Positions: Full-Time	28	28	28	28	
Total Authorized Positions: Part-Time	21	21	21	21	
Program Measures					
Activity					
Number of Event Reservations	253	305	95	311	
Number of Event Days	317	405	150	420	
Performance					
Leased Space Revenue	\$696,200	\$650,000	\$148,370	\$457,792	
Equipment - A/V Rental Revenue	\$386,150	\$440,000	\$101,052	\$311,795	
Catering Services Revenue	\$1,323,546	\$1,498,600	\$362,141	\$1,117,380	
Concession Revenue	\$115,463	\$115,000	\$28,520	\$87,999	
Staging Fees & Miscellaneous Revenue	\$46,017	\$51,900	\$8,102	\$25,000	
TOTAL	\$2,567,376	\$2,755,500	\$648,185	\$1,999,966	

HISTORIC PRESERVATION

CONVENTION & TOURISM FUND

Mission

Preserve the City's heritage, promote historic culture, enhance the public's knowledge of the City's historic past, and develop civic pride.

2021-22 Objectives

- Administer the Heritage Preservation Grant Program in a manner that results in provision of heritage projects and activities which
 - Attract heritage tourism within Plano and support Plano's hospitality industry
 - Increase public education and awareness of the city's heritage
 - Recognize, protect, and utilize historic landmarks, icons, and cultures
 - Increase public awareness and civic pride about Plano's historic past
 - Promote Plano as a historic center within the community, throughout the State of Texas, and beyond
 - Foster creativity, quality, and excellence in historic preservation/restoration
 - Result in innovative and creative programming, services, exhibits, and capital projects
 - Further the Heritage Commission's goals and objectives
- Develop projects, events, and educational materials that increase awareness of Plano's heritage resources
 - Branding, signage and marketing materials for designated heritage landmarks and districts
 - Events which attract visitors to Downtown Plano
 - Publications and outreach materials that educate residents and visitors about the history of Plano

Budget Highlights

The 2021-22 Heritage Preservation grant budget includes funding in the amount of \$800,000 for Heritage Preservation Grants and heritage tourism programs.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$0	\$0	\$0	\$0	0.0%
Operations & Maintenance	817,443	640,000	640,000	800,000	25.0%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$817,443	\$640,000	\$640,000	\$800,000	25.0%
Personnel Summary					
Total Authorized Positions: Full-Time	0	0	0	0	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Number of historic grants	4	4	4	3	

CULTURAL ARTS

CONVENTION & TOURISM FUND

Mission

Funding for Cultural Arts is recommended by the Cultural Affairs Commission. Their Mission is to support arts and culture within the City of Plano by encouraging innovation in diverse programming, education, and community outreach. In support of this mission, specific goals include supporting recognition of Plano as an arts destination, supporting an awareness of the arts in underserved communities, supporting arts initiatives and events that enrich Plano's multicultural communities, and supporting community outreach, education, and participation in the arts.

2021-22 Objectives

- Continue to attend and review events programs produced by grant-awarded organizations
- Continue to review & revise ambiguous language and application questions as needed
- Potentially establish an award cap to individual organizations
- Onboard two (2) new Commissioners
- Establish procedure to analyze attendance across funded organizations

Budget Highlights

The 2021-22 Cultural Arts Budget includes one (1) new grant applicant to total sixteen (16). Total Cultural Arts funding is in the amount of \$1,000,000.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$0	\$0	\$0	\$0	0.0%
Operations & Maintenance	998,125	800,000	800,000	1,000,000	25.0%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$998,125	\$800,000	\$800,000	\$1,000,000	25.0%
Personnel Summary					
Total Authorized Positions: Full-Time	0	0	0	0	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Number of Major Arts Grants	15	15	15	15	
Number of Small Arts Grants	1	0	0	1	

COMMUNITY & CULTURAL EVENTS

CONVENTION & TOURISM FUND

Mission

Funding for Community & Cultural Events is primarily recommended by the Cultural Affairs Commission. Their Mission is to support arts and culture within the City of Plano by encouraging innovation in diverse programming, education, and community outreach. In support of this mission, specific goals include supporting recognition of Plano as an arts destination, supporting an awareness of the arts in underserved communities, supporting arts initiatives and events that enrich Plano's multicultural communities, and supporting community outreach, education, and participation in the arts. Other funding initiatives may include Staff-recommended or City-produced events.

2021-22 Objectives

- Continue to attend and review events programs produced by grant-awarded organizations
- Continue to review & revise ambiguous language and application questions as needed
- Potentially establish an award cap to individual organizations
- Onboard two (2) new Commissioners
- Establish procedure to analyze attendance across funded organizations

Budget Highlights

The 2021-22 Community & Cultural Events Budget includes no new grant applicants to total six (6). Total Community & Cultural Events funding is in the amount of \$487,011 and includes funding to Asia Fest, Eyakkam Dance Company, Plano Balloon Festival, Plano Comedy Festival, Plano International Festival, Lights at Legacy and funding to other City-produced events.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$0	\$0	\$0	\$0	0.0%
Operations & Maintenance	60,346	279,441	202,312	487,011	74.3%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$60,346	\$279,441	\$202,312	\$487,011	74.3%
Personnel Summary					
Total Authorized Positions: Full-Time	0	0	0	0	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
City funded events	2	6	4	8	



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GOLF COURSE MAINTENANCE

GOLF COURSE FUND

Mission

Manage the grounds at Pecan Hollow Golf Course, which includes providing quality playing surfaces, maintaining and repairing equipment, manicuring trees and landscape beds, and controlling litter.

2021-22 Objectives

- Continue best practices to increase playability of greens, tees, and fairways. Practices shall include, at a minimum, the following: (2) ½" hollow tine aerifications on greens, (2) Graden swing-wing verticuttings on greens, weekly/biweekly topdressing on greens, slicing of fairways, (2) Graden swing-wing verticuttings on tee boxes, (2) 1" hollow tine aerifications on driving range tee, strategic fertilizer/pesticide applications and strict mowing regimens
- Develop both long and short term plans to address ongoing erosion issues along the Rowlett Creek basin
- Monitor erosion between holes 1 and 18 and the need to limit access and establish a stand of turf
- Continue improvements of clubhouse grounds which include: recovery and establishment of certain Bermuda grass lawn areas, continued seeding of fescue areas, monitoring of irrigation system to ensure plant material is receiving proper water requirements
- Implement annual tree trimming contract
- Install gates at Clubhouse driveways
- Integrate designated wildflower areas
- Replace bearings in effluent water transfer pump this winter

Budget Highlights

The 2021-22 Golf Fund Budget includes additional funding, in the amount of \$7,517, for reclassification of the Assistant Golf Course Superintendent position. The reclassification requires additional responsibilities which will enhance succession planning and ensure the continuation of essential tasks at a high level and with excellence.

GOLF COURSE MAINTENANCE

GOLF COURSE FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$613,437	\$643,279	\$629,662	\$611,576	-4.9%
Operations & Maintenance	355,523	313,787	343,122	348,665	11.1%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$968,960	\$957,066	\$972,784	\$960,241	0.3%
Personnel Summary					
Total Authorized Positions: Full-Time	8	8	8	8	
Total Authorized Positions: Part-Time	3	3	3	3	
Program Measures					
Activity					
Acres maintained	160	160	160	160	
Fertilization frequency (annually):					
Fairways	2+fertigation	2+fertigation	2+fertigation	2+fertigation	
Greens	6+fertigation	6+fertigation	6+fertigation	6+fertigation	
Tees	2+fertigation	2+fertigation	2+fertigation	2+fertigation	
Mowing frequency (per week):					
Fairways	2	2	2	2	
Greens	7	7	7	7	
Tees	2	2	2	2	
Total Rounds*	44,702	48,000	50,000	50,000	
Performance					
Acres maintained per FTE	20	20	20	20	

RECREATION PROGRAMS

RECREATION REVOLVING FUND

Mission

Provide relevant and outstanding recreational opportunities that enhance the health and wellbeing of the community and its members. Provide quality innovative programs, concerts and special events, which include athletic leagues, camp programs, learn-to-swim programs, outdoor programs, recreation center classes, senior programs, sports clinics, summer playground programs, and therapeutic programs that are self-supported by user fees.

2021-22 Objectives

- Achieve year four objectives of the 2018-22 Recreation Division Strategic Plan
- Rebuild our pool of seasonal part-time employees through community outreach initiatives
- Continue to build on the E-sports foundation that has been established, and grow the program to meet the demand
- Expand Outdoor Programming options
- Continue community outreach to our underserved populations

Budget Highlights

The 2020-21 Recreation Programs Budget Re-Estimate includes supplemental reimbursement funds, in the amount of \$1,500,000, from the American Rescue Plan Act (ARPA). These funds will address the negative economic impact resulting from the COVID-19 pandemic by replacing lost revenue for eligible services.

The 2021-22 Recreation Programs Budget includes no new programs, enhancements or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$903,426	\$1,081,103	\$1,096,887	\$1,333,510	23.3%
Operations & Maintenance	1,209,172	1,224,900	874,790	1,608,659	31.3%
Reimbursements	58,199	0	0	0	0.0%
Capital Outlay	15,388	0	10,000	0	0.0%
TOTAL	\$2,186,185	\$2,306,003	\$1,981,677	\$2,942,169	27.6%
Personnel Summary					
Total Authorized Positions: Full-Time	9	9	9	9	
Total Authorized Positions: Part-Time	244	245	245	245	
Program Measures					
Attendance/Participation					
Adapted Recreation	1,695	3,650	550	1,780	
Aerobats	20,076	35,000	15,000	25,000	
Aquatics (PAC/NAT)	17,246	44,000	17,200	28,000	
Adult Sports	9,783	17,483	12,648	16,605	
Carpenter Park Rec Center	228,389	477,250	238,875	477,250	
Jack Carter Pool	23,008	86,000	86,000	86,000	
Liberty Rec Center (closed 2018-19)	51,649	128,800	85,049	128,800	
Nature & Retreat Center at Oak Point Park	13,819	25,669	16,000	18,000	
Oak Point Rec Center	189,543	443,525	178,400	400,200	
SamJohnsonRec(closed 3/18 - 3/19)	51,384	77,700	17,650	83,800	
Tom Muehlenbeck Rec Center	259,119	550,205	345,650	550,205	
Tennis attendance	81,039	91,000	100,000	120,000	
Net enrollment	946,750	1,980,282	1,113,022	1,935,640	

Mission

To administer U.S. Department of Housing and Urban Development's (HUD) grant funds and programs that serve low and moderate-income Plano residents. Community Development Block Grants (CDBG) administrative funds are used for expenses for planning for and reporting on HUD activities and fair housing, administering grant agreements, and complying with federal regulations.

2021-22 Objectives

- Provide timely and efficient expenditure of HUD funds
- Comply with all applicable federal grant guidelines as defined in 2 CFR Part 200 and CFR 24 Part 570
- Provide technical assistance and monitoring to grant recipients
- Prepare the 2021 Action Plan and 2020 Consolidated Annual Performance Evaluation Report (CAPER)

Budget Highlights

The 2021-22 CDBG Administration Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$0	\$0	\$0	\$0	0.0%
Operations & Maintenance	31,872	92,786	97,548	97,548	5.1%
Reimbursements	238,073	235,068	195,237	246,911	5.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$269,945	\$327,854	\$292,785	\$344,459	5.1%
Personnel Summary					
Total Authorized Positions: Full-Time	0	0	0	0	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
HUD Grant Expenditure Timeliness Test (Evidenced by U.S. Treasury grant balance being no more than 1.5 times current year's grant amount 60 days before grant year end)	1.14	1.00	1.50	1.50	
City of Plano OMB Circular A133 single audit or HUD Program Monitoring findings on HUD grants	0	0	0	0	
Number of people served through HUD-funded activities	545	308	344	256	

HOUSING REHABILITATION

GRANT FUND

Mission

To provide low-interest repayable and forgivable loans for the rehabilitation of houses and apartments in Plano. Assistance provided through this program supports long-term neighborhood sustainability and visibly improves older neighborhoods. Included in this program are emergency repair, acquisition, rehabilitation, and resale of homes to low and moderate income families. Program funds are made available through HUD's Community Development Block Grant (CDBG) and HOME Investment Partnerships Programs.

2021-22 Objectives

- Provide decent housing to the City's low and moderate income households
- Complete construction work in a timely and efficient manner
- Ensure customer satisfaction

Budget Highlights

The 2021-22 Housing Rehabilitation Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$0	\$0	\$0	\$0	0.0%
Operations & Maintenance	433,069	592,726	834,819	834,819	40.8%
Reimbursements	90,199	138,964	145,714	150,423	8.2%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$523,268	\$731,690	\$980,533	\$985,242	34.7%
Personnel Summary					
Total Authorized Positions: Full-Time	0	0	0	0	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Rehabilitation of low-income housing	21	22	22	25	
Average number of calendar days from the receipt of the resident's application for emergency assistance to the completion of work.	36	27	30	30	
Percentage of clients recording satisfaction with work performed via the end of project customer survey.	98%	98%	98%	98%	

HOMEOWNERSHIP ASSISTANCE

GRANT FUND

Mission

To help low and moderate income families realize the dream of homeownership. The program provides financial assistance of up to \$55,000 in the form of forgivable liens that can be used for down payment and closing costs. Assistance provided through this program helps increase homeownership in mature neighborhoods. The grant funds are made possible through HUD's Community Development Block Grant and the HOME Investment Partnerships Program.

2021-22 Objectives

- Educate potential homeowners on the process of home buying and the responsibilities of homeownership
- Provide financial assistance to make homeownership affordable
- Increase program marketing to realtors, banks, and mortgage lenders

Budget Highlights

The 2021-22 Home Ownership Assistance Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$0	\$0	\$0	\$0	0.0%
Operations & Maintenance	0	8,000	8,000	8,000	0.0%
Reimbursements	9,780	9,645	9,739	10,056	4.3%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$9,780	\$17,645	\$17,739	\$18,056	2.3%
Personnel Summary					
Total Authorized Positions: Full-Time	0	0	0	0	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Number of Households Assisted	1	3	1	3	
Total Amount of Assistance	\$45,000	\$150,000	\$100,000	\$150,000	
Outside Funds Leveraged	\$124,500	\$750,000	\$125,000	\$300,000	
Number of Homebuyers Educated	106	165	50	125	

RISK MANAGEMENT/SELF INSURANCE

RISK MANAGEMENT FUND

Mission

Promote health and safety, and minimize financial risks to the City by creating a safe environment for its employees, citizens and visitors. Our goal is to protect against accidental loss or losses which in the aggregate during any financial period would significantly affect personnel, property, the budget or the ability of the City of Plano to continue to fulfill its responsibilities to taxpayers and to the public.

2021-22 Objectives

- Consideration of forming a workers' compensation medical network in an effort to reduce medical costs by 10% or more from previous years expenditures
- Renewed emphasis on our Safety program (hindered by restrictions from COVID 19). This will include defensive driving courses and providing fleet drivers resources to improve their overall driving skills
- Consideration of working with other municipalities in formation of a Marketing and Purchasing group for the purpose of reducing overall insurance premiums
- Continued evaluation of all programs and services to effect great efficiency and better use of employee time

Budget Highlights

The 2021-22 Risk Management Budget includes one (1) funded supplement in the amount of \$366,500 due to an increase in insurance policy premiums.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$634,746	\$584,970	\$484,228	\$606,212	3.6%
Operations & Maintenance	8,204,731	6,621,485	6,886,209	7,018,588	6.0%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$8,839,477	\$7,206,455	\$7,370,437	\$7,624,800	5.8%
Personnel Summary					
Total Authorized Positions: Full-Time	6	6	6	6	
Total Authorized Positions: Part-Time	1	1	1	1	
Program Measures					
Activity					
General liability claims paid (#)	162	150	155	150	
Workers' Compensation claims paid (#)	425	500	500	475	
Auto liability claims paid (#)	150	90	100	90	
Property damage (non-auto) claims paid (#)	155	200	200	200	
Property damage (auto) claims paid (#)	114	150	150	150	
Number of Work Days Lost	4,256	5,000	5,000	5,000	
Performance					
General liability claims paid (\$)	\$653,734	\$350,000	\$500,000	\$575,000	
Workers' Compensation claims paid (\$)	\$3,517,810	\$3,500,000	\$3,500,000	\$3,500,000	
Auto liability claims paid (\$)	\$580,903	\$200,000	\$250,000	\$250,000	
Property damage (non-auto) claims paid (\$)	\$1,457,914	\$300,000	\$350,000	\$325,000	
Property damage (auto) claims paid (\$)	\$189,226	\$300,000	\$300,000	\$275,000	
Subrogation / 3rd party collections	\$1,020,945	\$500,000	\$500,000	\$500,000	



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TECHNOLOGY SERVICES

TECHNOLOGY SERVICES FUND

Mission

Provide outstanding, timely, and quality customer service to City staff, management, and elected officials, with a level of service that allows these customers to maximize the use of information and provide a technology infrastructure that reflects customer quality and provides high performance capability with the ability to achieve the requirements established and expected by the citizens.

Public Safety Support provides the City and Public Safety Departments with the management and technical support to effectively acquire, implement, and maintain application software and hardware; provide 24/7 emergency support; facilitate public safety technical projects and work in conjunction with departments in coordination, consultation, and management of projects.

Telecommunications provides the City with the management and technical support to effectively and efficiently specify, acquire, and implement voice communications hardware and software; specify and manage all data/voice cabling infrastructures; provide management of all data and voice cabling projects for all City facilities; and manage the utilization of the public switched data/voice networks, long distance, and cellular networks.

Wireless Support provides secure electronic City services to City of Plano remote users over wireless networks.

2021-22 Objectives

- TS will initiate a project to define a structure for improved business continuity and disaster recovery. The results of this effort will initiate phase II which will improve our capabilities in this space and phase III will test the capabilities and give management a report detailing our ability to meet their defined needs
- TS will initiate a project to assess the City security posture, define gaps, and build a roadmap to address gaps in a prioritized manner
- TS will initiate a project to identify and prioritize needed policies and procedures to improve the operational efficiency and effectiveness of managing the business of delivering technology solutions for the City. These items will also improve the onboarding process, cross training capabilities, and consistency of delivery of services
- TS will leverage their BA resource to work with departments to identify, prioritize, and improve manual process and forms to lead to smart city automated solutions through the Process Director tool working in conjunction with other City owned solutions

Budget Highlights

The 2021-22 Technology Services Budget includes a funded supplement for one (1) Business Analyst position in the amount of \$148,117 including benefits and a funded supplement for Professional Services for Skype for Business in the amount of \$600,000 being funded out of the Technology Fund.

TECHNOLOGY SERVICES

TECHNOLOGY SERVICES FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$7,292,445	\$332,027	\$367,889	\$634,584	91.1%
Operations & Maintenance	10,828,014	857,712	1,162,732	760,576	-11.3%
Reimbursements	112,203	0	0	0	0.0%
Capital Outlay	(15,000)	0	0	0	0.0%
TOTAL	\$18,217,662	\$1,189,739	\$1,530,621	\$1,395,160	17.3%
Personnel Summary					
Total Authorized Positions: Full-Time	62	2	3	4	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Help Desk Calls Per Month	1,159	1,100	1,100	1,100	
Applications Average Tickets per Month	834	895	895	1,300	
Applications Product Implementations	3	12	12	8	
Surveys and Forms Created	70	85	85	90	
Performance					
Business Processes Automated	N/A	N/A	N/A	15	
Implement Major Systems	45	50	30	20	
Maintain Public Safety Applications	50	52	52	53	
Maintain Enterprise Applications	240	247	247	245	

Mission

Provide outstanding, timely, and quality customer service to City staff, management, and elected officials, with a level of service that allows these customers to maximize the use of information and provide a high performance and availability with the ability to achieve the requirements established and expected by the citizens.

Whether it's providing support for the public safety departments that need to ensure their systems are available 24x7x365 or support for a department who only works 9-5; the team works in conjunction with the departments to ensure they have the best customer service possible. Daily support needs, development of new websites/applications and assisting with consultation and management of projects are all areas of support provided.

Some teams such as the business intelligence team work towards providing visualizations to the data that we have acquired from sources all across disparate systems. Not just giving the data to the customer as requested, but finding a way that the solution explains the data in a better way. This is just one example of how the applications team strives to provide not just an answer, but the best solution possible for our departments and the public.

2021-22 Objectives

- Keep applications up to date with latest updates and patches
- Implement Digital Evidence Management solution for the Police Department
- Begin process to go to RFP for new Police Records Management System
- Enhance automations through process and forms management
- Improve integration between major and minor applications
- Increase availability and improve performance of all systems

Budget Highlights

The 2021-22 Applications Budget includes no new programs, enhancements, or any new personnel requests.

APPLICATIONS

TECHNOLOGY SERVICES FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$0	\$4,259,606	\$3,932,033	\$4,196,422	-1.5%
Operations & Maintenance	0	2,529,017	2,972,169	2,860,951	13.1%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$0	\$6,788,623	\$6,904,202	\$7,057,373	4.0%
Personnel Summary					
Total Authorized Positions: Full-Time	0	33	32	32	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Average Tickets per Month	834	895	895	1,300	
Product Implementations	3	12	12	8	
Fire Apparatus w/Routers	46	53	53	56	
Police Vehicles w/Routers	152	176	176	180	
Animal Control Vehicles w/Routers	4	8	8	8	
Analytic Dashboards Created	55	16	16	30	
Surveys and Forms Created	70	85	85	90	
PDF Maps Created for Departments	685	375	375	450	
Performance					
Public Facing Interactive Maps	40	42	42	45	
Map-centric Operational Dashboards	3	11	11	20	
Maintain Public Safety Applications	50	52	52	53	
Maintain Enterprise Applications	240	247	247	245	

Mission

Provide outstanding, timely, and quality customer service to City staff, management, and elected officials, with a level of service that allows these customers to maximize the use of information and provide a technology infrastructure that reflects customer quality and provides high performance capability with the ability to achieve the requirements established and expected by the citizens.

Public Safety Support provides the City and Public Safety Departments with the management and technical support to effectively acquire, implement, and maintain application software and hardware; provide 24/7 emergency support; facilitate public safety technical projects and work in conjunction with departments in coordination, consultation and management of projects.

Telecommunications provides the City with the management and technical support to effectively and efficiently specify, acquire, and implement voice communications hardware and software; specify and manage all data/voice cabling infrastructures; provide management of all data and voice cabling projects for all City facilities; and manage the utilization of the public switched data/voice networks, long distance and cellular networks.

Wireless Support provides secure electronic City services to City of Plano remote users over wireless networks.

2021-22 Objectives

- TS will be inventorying and replacing tablet computers to get devices on current vendor supported hardware and to enroll mobile devices in our Mobile Device Management (MDM) Microsoft Intune. By doing so, TS will have the ability to remotely manage the devices through policies, deploy and update mobile applications, and where needed sanitize devices in the event the device is lost/stolen
- TS will initiate a project for the replacement of the end of life Unified Communications System that provides voice and collaboration services to our customers
- TS will remove legacy leased lines that provided connectivity to City of Plano facilities across the city. This will reduce expenditures while leveraging the newly installed fiber optic backbone for increased bandwidth and reliability for our customers
- TS will replace the existing Print Management Services contract thru the request for proposal process with the goal of reducing the City's printer fleet, increasing awareness on print consumption, improving fiscal transparency, and leverage better secure print functionality
- TS will complete an assessment of the current refresh process for personal devices (PCs, laptops, and tablets) to reduce recurring refresh costs and make the TS refresh process more efficient for TS and its customers
- TS will initiate a project with a focus on business continuity and disaster recovery to improve the infrastructure and applications architecture and implementation to improve system availability and reliability in support of business operations

INFRASTRUCTURE

TECHNOLOGY SERVICES FUND

Budget Highlights

The 2021-22 Infrastructure Budget includes supplemental funding in the amount of \$178,741 for a Sr. Security Engineer position including benefits and \$60,000 for Digital Evidence Storage costs on an annual basis. In addition, funded supplements in the amount of \$185,000 for UPS Network Devices, \$350,000 for software and hardware costs associated with Security Video Storage are being funded out of the Technology Improvements Fund and a funded supplement in the amount of \$10,000 to install AudioCodes phones for (11) Fire Stations is being funded out of the Technology Fund.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$0	\$3,345,412	\$3,327,147	\$3,892,451	16.4%
Operations & Maintenance	0	6,425,754	7,183,492	7,186,529	11.8%
Reimbursements	0	86,899	0	0	-100.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$0	\$9,858,065	\$10,510,639	\$11,078,980	12.4%
Personnel Summary					
Total Authorized Positions: Full-Time	0	27	27	28	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Help Desk Calls Per Month	1,159	1,100	1,100	1,100	
Total Workstations Supported	2,327	2,783	2,990	2,783	
Cellular Telephone Accounts Managed	2,075	2,100	2,125	2,150	
Network Circuits and Lines Managed	71	262	66	10	
PBX Mailboxes Managed	0	0	0	0	
PBX Ports Managed	0	0	0	0	
Phone Circuits (Non SIP Telephony)	340	350	360	375	
New Phones (IP Phones)	1,750	1,800	1,800	1,825	
SIP Lines	790	800	800	810	
DID (Phone Numbers)	4,000	4,000	4,000	4,000	
Cradle Points (Traffic and Other Solutions)	287	375	300	310	
Switch Replacement	0	0	0	0	
Performance					
Implement Major Systems	45	50	30	20	

RADIO SHOP

TECHNOLOGY SERVICES FUND

Mission

Provide outstanding customer service to all City of Plano radio users and Joint Radio System subscriber that comprise the regional radio system, while delivering unparalleled voice and data services without interruption or degradation.

2021-22 Objectives

- Radio shop will be refreshing the Microwave Radios to address the current devices that are reaching their end of support dates while increasing the available bandwidth of the backbone allowing us to increase new features in the future
- Radio Shop will review the overall budget and identify capital assets and maintenance items that belong to the City of Plano and provide a clear and transparent delineation between us and the Joint Radio system maintenance items that should be paid from subscriber fees
- Radio Shop will work to improve the formal process of outdoor warning siren maintenance either through a managed service agreement or by improved formal processes, procedures, and log tracking leading to improved support and visibility

Budget Highlights

The 2021-22 Radio Shop Budget includes supplemental funding in the amount of \$60,000 for staff augmentation fees to assist the Radio Shop with replacing portable radios for several departments and \$65,000 for contractual services to have a third party vendor perform annual siren inspections. In addition, a funded supplement for the implementation of Enhanced Data from Motorola in the amount of \$152,050 being funded out of the Technology Fund.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$812,949	\$824,835	\$550,756	\$659,833	-20.0%
Operations & Maintenance	588,336	1,012,456	1,016,280	1,024,849	1.2%
Reimbursements	(86,734)	(86,899)	0	0	-100.0%
Capital Outlay	0	90,000	210,206	90,000	0.0%
TOTAL	\$1,314,551	\$1,840,392	\$1,777,242	\$1,774,682	-3.6%
Personnel Summary					
Total Authorized Positions: Full-Time	7	6	6	6	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Mobile and Portable Radio Repairs	103	150	100	110	
OPS Genie Events	2,497	4,500	2,884	3,028	
E-Maintenance Repair Tickets	84	450	60	75	
Outdoor Warning Siren Repairs	28	35	45	45	
Performance					
911 Dispatch Centers	2	2	2	2	
Number of Radio Towers in Shared System	9	18	18	18	
Number of Data Radio Modems	0	0	0	0	
Number of Mobile and Portable Radios	1,893	1,855	1,893	1,893	

Mission

Provide the highest quality of service to our citizens and the community, as well as, all departments and programs within the City of Plano. By sharing the Plano strategic vision for excellence across multiple digital communication channels, Plano TV is committed to producing excellent live and recorded video programming of community and organizational meetings, programs, and events; as well as supporting internal and external programming needs. During the 2020-2021 budget year, the video work of Plano TV became critically important for continuity of programming throughout the city organization as well as providing urgent information during crisis situations. The team was able to bring the City's podcast in-house for production and expand its availability as a communications tool to other departments.

2021-22 Objectives

- Maximize resources available through combined efforts of Media Relations and digital communications team
- Support communication and programming needs through video
- Expand live event broadcast coverage where appropriate
- Launch live event and meeting coverage on YouTube
- Explore content capabilities on Roku and Apple TV
- Support communication and programming needs through podcast production
- Explore opportunities with YouTube Shorts and other emerging video technologies

Budget Highlights

The 2021-22 Digital Communications - PTV Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$311,469	\$261,104	\$265,211	\$269,872	3.4%
Operations & Maintenance	135,044	304,672	301,122	303,770	-0.3%
Reimbursements	789	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$447,302	\$565,776	\$566,333	\$573,642	1.4%
Personnel Summary					
Total Authorized Positions: Full-Time	3	3	3	3	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Public Meeting Broadcasts	70	70	78	70	
Video Segments Produced	270	275	250	270	
Internal Communications Videos	27	30	40	30	
Podcasts Produced	12	26	34	15	
Performance					
Total Minutes Watched YouTube	1.85M minutes	1.95M minutes	2.8M minutes	3.5M minutes	
Total Minutes Watched Facebook	255K minutes	260K minutes	89.2K minutes	180K minutes	

Mission

To serve as the face of the City of Plano and serves as the digital hub for the City's marketing efforts. It is the first and only contact many citizens and visitors have with the City of Plano. The website launched on a new backend platform in January 2021. The new backend allows the City flexibility for the future as digital platforms evolve. Based on feedback from our constituents, the new design prioritizes accessibility, simplifies search, and improves navigation. The modern design reflects the City's brand promise of excellence with current, relevant, and accurate content. The website is critical to the mission of all departments in the organization and our goal is to provide the highest quality service.

2021-22 Objectives

- Continue tracking website unique visits
- Continue implementation of integrated communication strategy
- Increase subscriptions to City Call for all uses
- Rewrite website content for voice search
- Implement chat service on website when critical issues dictate
- Develop structure for future Plano app

Budget Highlights

The 2021-22 Digital Communications - Website Services Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$350,991	\$348,572	\$353,904	\$358,683	2.9%
Operations & Maintenance	172,309	214,148	251,664	214,148	0.0%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$523,300	\$562,720	\$605,568	\$572,831	1.8%
Personnel Summary					
Total Authorized Positions: Full-Time	3	3	3	3	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Plano City Call Subscription Base	88,000	90,000	147,345	149,000	
Website Unique Visits	4,250,000	4,500,000	4,815,610	4,700,000	
Desktop Visits	860,000	850,000	900,000	870,000	
Mobile Visits	985,000	990,000	1,000,000	990,000	

INVENTORY

MUNICIPAL WAREHOUSE FUND

Mission

Coordinate inventory and bulk purchases to support citywide operations.

2021-22 Objectives

- Continue to scrutinize all expiring inventory contracts for relevancy in today's environment based on City departmental needs
- Continue to utilize the Laserfiche PPE order form and look to expand the usage of the electronic form to include user department office supply orders
- Identify opportunities for more efficient and productive use of resources
- Continue to review Inventory Control division procedures and determine if any changes need to be implemented or revised to meet current needs
- Review obsolescent reports on a quarterly basis and meet with user departments to determine if items identified remain relevant or should the stock items be removed from on hand inventory
- Explore and implement opportunities to increase efficiency in the Parts Warehouse operational support of the Fleet Division
- Meet with user departments to forecast material needs and determine feasibility of adding additional inventory and or new items to stock
- Continue training Inventory Control staff in all facets and positions for both the Parts Room and Warehouse areas to ensure processes are uniform and understood

Budget Highlights

The 2021-22 Inventory Control Budget includes a funded supplement for the reclassification of the Inventory Control Supervisor in the amount of \$8,746 beginning October 2021.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$594,172	\$597,988	\$614,947	\$636,477	6.4%
Operations & Maintenance	3,869,762	3,337,415	3,336,195	3,339,644	0.1%
Reimbursements	56,183	56,290	57,093	58,735	4.3%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$4,520,117	\$3,991,693	\$4,008,235	\$4,034,856	1.1%
Personnel Summary					
Total Authorized Positions: Full-Time	8	8	8	8	
Total Authorized Positions: Part-Time	1	1	1	1	
Program Measures					
Activity					
Inventory Dollars End of Year	\$1,487,406	\$1,105,890	\$1,450,000	\$1,250,000	
Number of Issue Made-Parts (ea) Estimate	169,309	168,000	170,000	169,000	
Billings	\$4,842,350	\$4,188,150	\$4,789,850	\$4,636,200	
Number of Issue Made - Warehouse (ea) Estimate	210,440	230,000	220,000	215,000	
Auctions Per Year	1	4	2	4	
Auction Revenues Per Year	\$14,852	\$60,000	\$35,000	\$50,000	
Performance					
Inventory Turns	3.2	3.8	3.3	3.7	
Billings/FTE	\$569,688	\$492,724	\$563,512	\$545,435	
Inventory/FTE	\$174,989	\$130,105	\$170,588	\$147,059	

FLEET SERVICES

EQUIPMENT MAINTENANCE FUND

Mission

Maintain safe, efficient, dependable vehicles and major equipment for all City departments. Manage the City's Fleet Share program providing vehicles to departments while their vehicles are out of service for repairs and to personnel for City business use.

2021-22 Objectives

- Manage the City's fleet assets of more than 2,428 pieces of equipment, valued at \$96,155,835
- Make recommendations for annual equipment replacement of vehicles and equipment
- Purchase of vehicles and equipment through proper business practices and City policies
- Create and evaluate detailed bid specifications to ensure the best possible value and performance
- Prepare out-of-service vehicles and equipment for public auction and manage the public auctions
- Maintain seven (7) City-owned fuel sites
- Manage an electronic fuel card system that interfaces with accounting for billing processes
- Perform State mandated compliance testing and reporting
- Manage vendor contracts for fuel
- Complete Kaizen (Toyota Lean Process) for parts operations
- Implement Kaizen process for vehicle make ready to streamline operations and improve delivery time for new vehicles
- Implement fueling operations at Custer Compost site
- Deploy FASTER software to all user departments
- Introduce a Hybrid Rear Load Refuse truck to the fleet

Budget Highlights

The 2021-22 Fleet Services Budget includes one (1) funded supplement in the amount of \$75,000 for the purchase of two (2) Line Powered Mobile Column Lift Systems in the General and Off-Road Shop.

FLEET SERVICES

EQUIPMENT MAINTENANCE FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$2,827,072	\$3,069,876	\$2,860,387	\$3,122,555	1.7%
Operations & Maintenance	4,206,854	5,663,274	5,398,616	5,706,995	0.8%
Reimbursements	(272,040)	(272,597)	(348,467)	(358,139)	31.4%
Capital Outlay	350,132	94,329	102,999	75,000	-20.5%
TOTAL	\$7,112,018	\$8,554,882	\$8,013,535	\$8,546,411	-0.1%
Personnel Summary					
Total Authorized Positions: Full-Time	37	37	37	37	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Fleet value	\$96,155,835	\$98,442,390	\$98,996,844	\$102,277,804	
Fleet size	2,428	2,434	2,436	2,443	
Fuel used (gal)	1,231,244	1,207,857	1,224,063	1,230,026	
Total work orders	8,732	8,754	8,323	9,186	
Average burdened labor rate per hour	\$73.05	\$70.30	\$77.56	\$76.04	
Performance					
Maint Hrs/VEU	13.4	16.0	13.4	14.3	
Maint\$/VEU	\$979	\$1,126	\$1,006	\$1,089	
Billed Hrs/Technician	1,356	1,560	1,359	1,400	
VEU/Technician	101.2	97.4	101.5	97.7	
Overtime Rate	1.5%	3.0%	1.4%	3.0%	

CRIMINAL INVESTIGATION

CRIMINAL INVESTIGATION FUND

Mission

To make the City of Plano a safer place by conducting professional investigations to solve criminal offenses and recover stolen property. The Criminal Investigation Fund provides equipment and services to the Department that are not part of the General Fund budget. The sources of funds for these expenditures are Court awarded seizures and forfeitures of cash and property, which are the illegal gains of criminals, or were used in the furtherance of certain criminal acts.

2021-22 Objectives

- Appropriately pursue seizures from criminal cases to remove assets from criminals, and utilize those assets as resources to support the Plano Police Department's mission of providing outstanding police services in partnership with the community to maintain a safe environment that contributes to the quality of life

Budget Highlights

The 2021-22 Criminal Investigation Fund is comprised of three cost centers based on the source of their funding: Department of Justice (DOJ), Equitable Sharing, Treasury Forfeiture, and Criminal Investigation State/Local.

The DOJ Equitable Sharing Fund's 2020-21 Re-Estimate includes \$100,000 for the Unmanned Aerial Vehicles (UAVs) program, \$10,000 for a Voice to Text solution for Patrol Officers, \$150,000 for Personnel Scheduling Software and \$30,000 for hardware needs for the conversion of a conference room. The DOJ Equitable Sharing Fund's 2021-22 Budget includes \$299,500 for equipment and weapons for specialized law enforcement applications.

The Treasury Forfeiture Fund's 2020-21 Re-Estimate includes \$383,000 for officer GPS location services software for portable radios; \$66,364 for Digital Evidence Management System software, training, and supplies; \$50,000 for JD Edwards Asset Inventory Management Mobile software; \$50,000 for replacement of seven (7) interview room camera systems; \$50,372 for 802 Furniture, Fixtures, and Equipment; \$177,655 for Jail Management System installation, testing and maintenance; \$30,000 for WatchGuard video evidence library interface; \$22,500 for body worn camera maintenance; and \$11,025 for a firearms microscope. The Treasury Forfeiture Fund's 2021-22 Budget includes \$25,000 for surveillance van cameras and equipment; \$25,000 for a deployable camera; \$30,000 for WatchGuard video evidence library interface; and \$54,500 for Digital Evidence Management System Software.

CRIMINAL INVESTIGATION**CRIMINAL INVESTIGATION FUND**

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$0	\$0	\$0	\$0	0%
Operations & Maintenance	824,136	\$607,500	723,825	\$602,500	-0.8%
Reimbursements	39,470	0	0	0	0.0%
Capital Outlay	172,836	1,225,673	1,110,000	494,500	-59.7%
TOTAL	\$1,036,442	\$1,833,173	\$1,833,825	\$1,097,000	-40.2%
Personnel Summary					
Total Authorized Positions: Full-Time	0	0	0	0	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Cases filed	31	35	32	33	
Cases awarded	19	20	18	19	
Cases pending	10	15	13	12	
Cases denied	2	0	0	0	

TRAFFIC SAFETY PROGRAM

TRAFFIC SAFETY FUND

Mission

To support the effort of saving lives via a three-pronged approach: enforcement, education, and a partnership with the community. Even though the passage of H.B. 1631 has eliminated the Photographic Traffic Signal Enforcement System, the remaining funds from this program will continue to support the mission.

2021-22 Objectives

- Maintain the current Traffic Safety funded traffic enforcement program to reduce crashes, injury crashes, and traffic related fatalities
- Maintain the current DWI enforcement program to reduce alcohol related crashes, injuries, and fatalities
- Continue the contract with phlebotomists to provide court-ordered blood draws on suspected DWI drivers
- Maintain a 100% specimen collection rate in all DWI arrests
- Continue the current education programs that promote DWI Awareness and Traffic Safety through billboard and cinema advertising, posters, media releases, and rallies
- Maintain and expand the battery back-up program for red lights
- Update and maintain speed trailers and speed measuring equipment

Budget Highlights

The 2020-21 Traffic Safety Budget Re-Estimate includes traffic unit Unmanned Aerial Vehicles (UAVs) and accessories, \$30,000; replacement of camera systems for five (5) DWI interview rooms, \$35,000; Tyler/Brazos MOA ticket writers, \$185,000; Traffic Suite app subscription, \$12,825; WatchGuard in-Car video systems for Traffic Tahoes, \$10,000; Crash Magic Data Group software, \$1,250; barrier kits and deployment hauler training, \$795; advertising contracts with theaters and billboards promoting traffic safety, \$70,000; Judge's no refusal blood warrants, \$25,000; phlebotomist to perform blood draws for no refusal blood warrants, \$60,000; Traffic Tahoes' WatchGuard in-car video systems and installations, \$2,000; Public Safety Communications audio visual project, \$105,000; calibration of scales for DOT inspections, \$3,000; WatchGuard body worn camera warranty, \$3,000; Forensic mapping solutions license, \$4,690; Traffic Engineering's Traffic Management Center upgrade, \$480,000; Crash Magic maintenance and support, \$6,827; Brazos site licenses for ticket writer, \$20,809; and Lecia Scanner software renewal, \$5,405.

The 2021-22 Traffic Safety Budget includes Body Camera replacements for Traffic Officers, \$500,000; advertising contracts with theaters and billboards promoting traffic safety, \$70,000; Judge's no refusal blood warrants, \$25,000; phlebotomist to perform blood draws for no refusal blood warrants, \$60,000; calibration of scales for DOT inspections, \$3,000; Crash Magic Data Group software, \$1,250; Crash Magic maintenance and support, \$6,827; Forensic mapping solutions license, \$4,690; LTE wireless connectivity for Ticket Writers, \$100,000; Brazos site licenses for ticket writer, \$20,809; and Lecia Scanner software renewal, \$5,405.

TRAFFIC SAFETY PROGRAM

TRAFFIC SAFETY FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$204,890	\$328,136	\$308,056	\$335,198	2.2%
Operations & Maintenance	766,279	1,384,800	1,158,800	1,927,800	39.2%
Reimbursements	50,155	39,682	32,471	32,471	-18.2%
Capital Outlay	375,359	689,180	650,000	266,214	-61.4%
TOTAL	\$1,396,683	\$2,441,798	\$2,149,327	\$2,561,683	4.9%
Personnel Summary					
Total Authorized Positions: Full-Time	2	2	2	2	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Traffic Stops Made	7,964	7,500	7,500	8,000	
Citations Written	4,394	5,500	4,500	5,500	
DWI Arrests	18	800	75	75	
Warnings Issued	5,028	4,700	4,700	4,500	
Number of Enforcement Hours Worked	2,571	4,000	3,500	4,000	
Number of Press Releases	4	5	5	5	
Number of Cinema Screens Advertised On	216	216	216	216	
Number of Billboard Advertising Days	168	168	168	168	
Number of Blood Draws by Phlebotomist	505	600	550	600	
Performance					
Total Crashes - Citywide	4,062	5,500	5,000	5,500	
Intersection Crashes at RLC Intersections	181	200	150	200	
Red Light Crashes at RLC Intersections	77	95	80	85	
Rear End Crashes at RLC Intersections	54	60	40	60	
Total DWI Crashes	128	210	185	210	
Total DWI Fatalities	2	6	6	6	

9-1-1 WIRELINE

WIRELINE FEES FUND

Mission

Provide professional, courteous, and timely assistance to the citizens and emergency responders of the City of Plano.

2021-22 Objectives

- Answer 95% of all 9-1-1 calls within 15 seconds and 99% of all 9-1-1 calls within 40 seconds
- Continue implementation of the Next Generation 9-1-1 Emergency Services Internet Protocol Network (ESInet)
- Complete the VESTA 9-1-1 back room hardware refresh
- Expand Smart 9-1-1 subscriber base through increased marketing
- Expand the alternate site/back up dispatch center at the Emergency Operations Center (EOC)

Budget Highlights

The 2021-22 9-1-1 Wireline Budget includes a funded supplement for the expansion of the alternate site at the EOC, \$127,750.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$0	\$0	\$0	\$0	0.0%
Operations & Maintenance	648,546	2,441,200	2,761,860	1,733,412	-29.0%
Reimbursements	343,722	344,443	348,536	357,994	3.9%
Capital Outlay	368,432	0	100,056	0	0.0%
TOTAL	\$1,360,700	\$2,785,643	\$3,210,452	\$2,091,406	-24.9%
Personnel Summary					
Total Authorized Positions: Full-Time	0	0	0	0	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Police/Fire/EMS/ANCON/TRU calls processed	209,261	242,815	193,908	196,806	
Police/Fire/EMS/ANCON/TRU calls dispatched	113,831	124,388	102,334	113,444	
9-1-1 Calls Received	153,548	165,739	152,014	152,315	
Non-Emergency Calls Received	127,823	136,667	117,271	115,199	
Outgoing Calls Placed	115,370	125,662	109,386	109,911	
Total Calls Processed by PSC	396,741	428,068	378,671	377,425	
Performance					
# of calls processed per PSC Specialist	2,867	3,326	2,656	2,696	
# of calls dispatched per PSC Specialist	1,559	1,704	1,402	1,554	
# of 9-1-1 calls answered per PSC Specialist	2,103	2,270	2,082	2,087	
# of Non-emergency calls per PSC Specialist	1,751	1,872	1,606	1,578	
# of outbound calls per PSC Specialist	1,580	1,721	1,498	1,506	

Mission

The City Council, consisting of a Mayor and (7) Council Members, serves as the legislative and policy making body of the City of Plano. The Council adopts all ordinances, approves major expenditure items, and annually establishes the City's program of services through the adoption of the Operating Budget and the Community Investment Program (CIP).

2021-22 Objectives

- Foster a Welcoming and Engaged Community
- Maintain Safe and Vibrant Neighborhoods
- Enhance Residential and Commercial Economic Vitality
- Reinforce Excellent, Innovative and Accountable City Government
- Be a Leader in Multi-Modal Transportation and Mobility Solutions

Budget Highlights

The 2021-22 City Council Budget includes no new programs or enhancements.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$1,575	\$1,500	\$1,500	\$1,500	0.0%
Operations & Maintenance	161,206	211,807	211,807	211,807	0.0%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$162,781	\$213,307	\$213,307	\$213,307	0.0%
Personnel Summary					
Total Authorized Positions: Full-Time	0	0	0	0	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Administer Operating Budgets:					
City Attorney	\$2,233,024	\$2,317,600	\$2,323,716	\$2,344,528	
Municipal Court Judge	\$797,885	\$749,565	\$790,838	\$766,610	
Performance					
Council Meetings	52	50	50	50	
Agenda Items	770	500	650	500	
Ordinances/Resolutions Adopted	144	155	150	155	

CITY OF PLANO

Budget Worksheet - Expenses

As of 6/30/2021

Description	Last Year Audited	Council Budget	Current Budget	Current Actual	Current Re-Estimate	Proposed Budget	Funded Supplement	Proposed Total
00001 General								
111 City Council								
610 PERSONNEL SERVICES								
6127 Medicare	1,575	1,500	1,500	1,255	1,500	1,500		1,500
610 PERSONNEL SERVICES	1,575	1,500	1,500	1,255	1,500	1,500		1,500
620 MATERIALS & SUPPLIES								
6201 Office Supplies	643	500	500	747	500	500		500
6204 Food	5,549	15,600	15,600	4,372	15,100	15,100		15,100
6205 Wearing Apparel		2,103	2,103	125	2,103	2,103		2,103
6208 Minor Apparatus				56	500	500		500
6241 Cellular Hardware		1,500	1,500	2,073	4,000	1,500		1,500
6252 Hardware-Non capital	1,445	6,000	6,000	3,109	11,000	6,000		6,000
620 MATERIALS & SUPPLIES	7,637	25,703	25,703	10,483	33,203	25,703		25,703
630 CONTRACTUAL, PROFESSIONAL								
6301 Outside Printing		1,600	1,600	125	1,600	1,600		1,600
6303 Communications	295	1,000	1,000	554	1,000	1,000		1,000
6307 Travel/Professional Dev.	32,748	54,052	54,052	24,743	46,052	54,052		54,052
6310 City Council Stipend	108,000	108,000	108,000	91,616	108,000	108,000		108,000
6312 Contracts- Professional S				448				
6312.TML Contr.Prof Svc-TML Ev		4,000	4,000		4,000	4,000		4,000
6323 Cellular Air Time	7,384	9,000	9,000	5,421	9,500	9,000		9,000
6342 PC Replacement Charges	452	452	452	339	452	452		452
630 CONTRACTUAL, PROFESSIONAL	148,880	178,104	178,104	123,246	170,604	178,104		178,104
640 SUNDRY								
6441 Plaques & Awards	4,689	8,000	8,000	4,526	8,000	8,000		8,000
640 SUNDRY	4,689	8,000	8,000	4,526	8,000	8,000		8,000
810 CAPITAL OUTLAY								

CITY OF PLANO

Budget Worksheet - Expenses

As of 6/30/2021

Description	Last Year Audited	Council Budget	Current Budget	Current Actual	Current Re-Estimate	Proposed Budget	Funded Supplement	Proposed Total
111 City Council	162,781	213,307	213,307	139,510	213,307	213,307		213,307
00001 General	162,781	213,307	213,307	139,510	213,307	213,307		213,307

CITY MANAGER

GENERAL FUND

Mission

Charged with updating, monitoring, and implementing all directives and goals as established by the City Council. Administrative responsibilities include planning, organizing, and overseeing all City operations, prudent stewardship of the City's financial and physical resources, and advising Council on the City's current and future needs.

2021-22 Objectives

- Submit annual Budget and Community Investment Program to City Council
- Keep Mayor and Council apprised of Financial Needs and Conditions of the City at all times
- Affirm and Reinforce Plano's Commitment to Exceptional City Services
- Expand and Improve Communications to help the City become more Engaged with the Community as a whole
- Continue to Develop Plano as a Major Business Center
- Enhance Plano's Role as a Regional Leader

Budget Highlights

The 2020-21 City Manager's Budget included a personnel change. The Assistant to the City Manager position was transferred from Policy & Government Relations to the City Manager's Office cost center. The 2021-22 City Manager Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$839,357	\$852,798	\$995,145	\$1,001,324	17.4%
Operations & Maintenance	24,808	69,217	69,217	69,217	0.0%
Reimbursements	440	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$864,605	\$922,015	\$1,064,362	\$1,070,541	16.1%
Personnel Summary					
Total Authorized Positions: Full-Time	6	6	7*	7	
Total Authorized Positions: Part-Time	1	1	1	1	
Program Measures					
Administer Operating Budgets:					
City Secretary	\$417,875	\$633,211	\$746,237	\$457,703	
Economic Development	\$0	\$0	\$0	\$0	
Policy & Government Relations	\$468,047	\$541,596	\$466,925	\$483,050	
Budget & Research	\$1,081,009	\$1,052,988	\$1,056,651	\$1,071,931	
Finance	\$8,342,044	\$8,979,375	\$8,328,518	\$9,068,248	

*Transferred Assistant to the City Manager position from Policy & Government Relations to City Manager's cost center.

CITY OF PLANO

Budget Worksheet - Expenses

As of 6/30/2021

Description	Last Year Audited	Council Budget	Current Budget	Current Actual	Current Re-Estimate	Proposed Budget	Funded Supplement	Proposed Total
00001 General								
112 City Manager								
610 PERSONNEL SERVICES								
6102 PT More than 20 TMRS Elig	16,211	26,030	26,030	3,943	6,000	25,930		25,930
6103 Classified Salaries	596,985	586,430	586,430	557,125	695,764	656,693		656,693
6108 Temporary Employees	399							
6109 Comp Plan Contingency						25,601		25,601
6111 Overtime	6,024	8,000	8,000	2,482-	2,500	8,000		8,000
6113 Longevity	5,044	6,208	6,208	6,396	6,396	6,684		6,684
6116 ICMA-City Manager	15,000	15,000	15,000	27,830	33,753	34,316		34,316
6121 RSP	20,835	22,243	22,243	20,579	25,986	25,611		25,611
6122 TMRS	107,265	112,037	112,037	104,035	128,027	119,625		119,625
6123 Group Insurance- Health	48,548	49,824	49,824	46,110	55,434	55,944		55,944
6125 Group Insurance- Life	2,977	5,864	5,864	3,107	4,701	6,567		6,567
6127 Medicare	8,981	9,087	9,087	8,776	10,887	10,285		10,285
6132 Long Term Disability	313	411	411	291	395	460		460
6133 OPEB Contribution	10,774	11,664	11,664	11,034	13,302	13,608		13,608
6141 Car Allowance				10,000	12,000	12,000		12,000
610 PERSONNEL SERVICES	839,357	852,798	852,798	796,745	995,145	1,001,324		1,001,324
620 MATERIALS & SUPPLIES								
6201 Office Supplies	53	1,200	1,200	156	1,200	1,200		1,200
6204 Food	836	2,500	2,500	387	2,500	2,500		2,500
6205 Wearing Apparel		500	500	111	500	500		500
6208 Minor Apparatus		1,100	1,100	188	1,100	1,100		1,100
6241 Cellular Hardware	525	300	300	500	500	300		300
6251 Software-Non capital	189	2,000	2,000		2,000	2,000		2,000
6252 Hardware-Non capital				1,914	2,000			
620 MATERIALS & SUPPLIES	1,603	7,600	7,600	3,257	9,800	7,600		7,600
630 CONTRACTUAL, PROFESSIONAL								
6302 Mileage Reimbursement		200	200		200	200		200
6303 Communications	464	1,700	1,700	837	1,700	1,700		1,700

CITY OF PLANO

Budget Worksheet - Expenses

As of 6/30/2021

Description	Last Year Audited	Council Budget	Current Budget	Current Actual	Current Re-Estimate	Proposed Budget	Funded Supplement	Proposed Total
6307 Travel/Professional Dev.	12,303	18,000	18,000	3,757	18,000	18,000		18,000
6312 Contracts- Professional S	2,291	25,000	25,000	4,134	22,800	25,000		25,000
6323 Cellular Air Time	1,341	3,000	3,000	1,487	3,000	3,000		3,000
6342 PC Replacement Charges	3,717	3,717	3,717	2,788	3,717	3,717		3,717
630 CONTRACTUAL, PROFESSIONAL	20,117	51,617	51,617	13,003	49,417	51,617		51,617
640 SUNDRY								
6441 Plaques & Awards	582	5,000	5,000		5,000	5,000		5,000
6443 Associations	2,506	5,000	5,000	3,138	5,000	5,000		5,000
640 SUNDRY	3,088	10,000	10,000	3,138	10,000	10,000		10,000
710 REIMBURSEMENTS								
7103 Reimbursements to Other F	440							
710 REIMBURSEMENTS	440							
810 CAPITAL OUTLAY								
112 City Manager	864,605	922,015	922,015	816,142	1,064,362	1,070,541		1,070,541
00001 General	864,605	922,015	922,015	816,142	1,064,362	1,070,541		1,070,541

LEGAL

GENERAL FUND

Mission

Provide premier legal services to the City in an effective and efficient manner and maintain the highest level of confidence and trust with the citizens, Council, Boards, Commissions and fellow employees.

2021-22 Objectives

- Provide accurate legal advice in a timely manner so our client may conduct its affairs fully advised as to any legal risks
- Be proactive by anticipating the client's needs
- Administer legal services with consideration for the City's Strategic Vision for Excellence
- Practice law with the highest level of integrity

Budget Highlights

The 2021-22 Legal Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$2,052,392	\$2,095,258	\$2,101,374	\$2,122,186	1.3%
Operations & Maintenance	180,631	222,342	222,342	222,342	0.0%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$2,233,024	\$2,317,600	\$2,323,716	\$2,344,528	1.2%
Personnel Summary					
Total Authorized Positions: Full-Time	14	14	14	14	
Total Authorized Positions: Part-Time	1	1	1	1	
Program Measures					
Ordinance/Resolution review and/or preparation	144	155	150	155	
Contract Preparation	1,672	2,000	1,466	1,800	
Provide Legal services to all City Departments based upon number of departments	26	26	26	26	
Municipal Court Cases - set for trial/prosecuted	275/20	600/90	300/80	600/100	
Real Estate Document Preparation	285	100	200	200	
Open Records	192	220	220	220	

CITY OF PLANO

Budget Worksheet - Expenses

As of 6/30/2021

Description	Last Year Audited	Council Budget	Current Budget	Current Actual	Current Re-Estimate	Proposed Budget	Funded Supplement	Proposed Total
00001 General								
113 Legal								
610 PERSONNEL SERVICES								
6103 Classified Salaries	1,489,682	1,498,232	1,498,232	1,199,403	1,516,443	1,498,819		1,498,819
6105 PT-less than 20	23,899	25,431	25,431	19,822	25,945	25,945		25,945
6108 Temporary Employees				2,034	11,195	766		766
6109 Comp Plan Contingency						56,501		56,501
6111 Overtime	2			10	10			
6113 Longevity	5,930	6,240	6,240	6,132	6,132	6,788		6,788
6121 RSP	53,876	57,382	57,382	45,779	58,144	58,454		58,454
6122 TMRS	257,944	268,878	268,878	218,854	270,328	253,921		253,921
6123 Group Insurance- Health	163,493	173,664	173,664	128,294	152,898	155,520		155,520
6125 Group Insurance- Life	8,849	14,982	14,982	7,535	11,121	14,988		14,988
6127 Medicare	21,257	22,184	22,184	17,324	22,199	22,219		22,219
6129 Workers Compensation	559							
6132 Long Term Disability	869	1,049	1,049	715	946	1,049		1,049
6133 OPEB Contribution	26,034	27,216	27,216	21,477	26,013	27,216		27,216
610 PERSONNEL SERVICES	2,052,392	2,095,258	2,095,258	1,667,379	2,101,374	2,122,186		2,122,186
620 MATERIALS & SUPPLIES								
6201 Office Supplies	3,520	5,000	5,000	2,268	5,000	5,000		5,000
6203 Publications	26,595	23,835	23,835	18,238	23,835	23,835		23,835
6205 Wearing Apparel	113							
6208 Minor Apparatus	2,369	7,000	7,000	4,007	7,000	7,000		7,000
6251 Software-Non capital	95	1,500	1,500		1,500	1,500		1,500
6252 Hardware-Non capital	2,203	1,500	1,500	1,105	1,500	1,500		1,500
620 MATERIALS & SUPPLIES	34,893	38,835	38,835	25,618	38,835	38,835		38,835
630 CONTRACTUAL, PROFESSIONAL								
6307 Travel/Professional Dev.	21,104	43,163	43,163	9,261	43,163	43,163		43,163
6312 Contracts- Professional S	111,104	125,028	125,028	59,892	125,028	125,028		125,028
6323 Cellular Air Time	1,048	1,000	1,000	929	1,000	1,000		1,000
6342 PC Replacement Charges	6,816	6,816	6,816	5,112	6,816	6,816		6,816

CITY OF PLANO

Budget Worksheet - Expenses

As of 6/30/2021

Description	Last Year Audited	Council Budget	Current Budget	Current Actual	Current Re-Estimate	Proposed Budget	Funded Supplement	Proposed Total
630 CONTRACTUAL, PROFESSIONAL	140,072	176,007	176,007	75,194	176,007	176,007		176,007
640 SUNDRY								
6443 Associations	4,468	6,500	6,500	6,236	6,500	6,500		6,500
6499 Miscellaneous	1,198	1,000	1,000	100	1,000	1,000		1,000
640 SUNDRY	5,666	7,500	7,500	6,336	7,500	7,500		7,500
710 REIMBURSEMENTS								
810 CAPITAL OUTLAY								
113 Legal	2,233,024	2,317,600	2,317,600	1,774,527	2,323,716	2,344,528		2,344,528
00001 General	2,233,024	2,317,600	2,317,600	1,774,527	2,323,716	2,344,528		2,344,528

Mission

Provide a fair and efficient program for the disposition of criminal charges filed in the municipal court. The municipal judges develop policies and procedures to process criminal cases, preside over trials and hearings, supervise the Teen Court Program, establish and maintain alternative programs, assess fines, certify appeals to the Collin County Courts at Law, issue Orders for Emergency Protection for victims of family violence, and order the installation of interlock devices on automobiles driven by defendants charged with second or subsequent offenses of Driving While Intoxicated. As magistrates, the judges administer juvenile warnings, conduct property disposition hearings, issue arrest and search warrants, set bail and set conditions of bail for defendants charged with misdemeanor and felony offenses.

2021-22 Objectives

- The court will comply with the orders of the Texas Supreme Court on procedures to safeguard the public and court personnel from infection by COVID-19. When authorized and appropriate, the Court will open dockets for in-person appearances and continue the use of remote appearances utilizing Zoom and other electronic platforms.
- The Court will provide magistrate services to the City and to Collin and Denton Counties. Municipal judges will respond as needed to consider the issuance of search warrants for drawing blood samples from persons detained for offenses of Driving While Intoxicated and Vehicular Manslaughter.
- The Municipal Judges will work with the staff of the Plano City Jail to implement procedural changes imposed by the Texas Legislature, federal courts, and the Collin County Sheriff. Judges will order the timely release of prisoners on personal bonds and Notices To Appear for those arrested on C misdemeanor charges filed in the Plano Municipal Court.
- The Court will create and implement the forms and procedures necessary to comply with any new bonding requirements expected to be enacted by the Texas Legislature.

Budget Highlights

The 2021-22 Municipal Court Judge Budget includes no new programs, enhancements, or any new personnel requests.

MUNICIPAL COURT JUDGE

GENERAL FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$759,926	\$729,707	\$771,650	\$746,752	2.3%
Operations & Maintenance	37,959	19,858	19,188	19,858	0.0%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$797,885	\$749,565	\$790,838	\$766,610	2.3%
Personnel Summary					
Total Authorized Positions: Full-Time	5	5	5	5	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Court Activity					
Cases filed	41,699	50,000	32,968	33,000	
Dispositions Prior to Ct Appear or Trial	19,264	24,700	14,098	14,098	
Total Dispositions at Court Appearance	459	720	324	324	
Compliance Dismissals	18,955	23,683	17,532	17,532	
Warrants Issued, Class C	5,708	15,634	142	142	
Teen Court Dismissals	119	168	80	80	
Magistrate Activity					
Juvenile warnings administered	3	2	0	2	
Magistrate Warnings Administered	3,820	6,686	906	906	
Arrest warrants issued, Felony, A & B	802	450	816	816	
Search Warrants Issued	477	480	502	502	
Emergency Mental Health Hearings	1	2	2	2	
Orders for Emergency Protection issued	40	76	12	12	

CITY OF PLANO

Budget Worksheet - Expenses

As of 6/30/2021

Description	Last Year Audited	Council Budget	Current Budget	Current Actual	Current Re-Estimate	Proposed Budget	Funded Supplement	Proposed Total
00001 General								
114 Municipal Court Judge								
610 PERSONNEL SERVICES								
6103 Classified Salaries	553,012	522,330	522,330	441,503	558,612	525,271		525,271
6109 Comp Plan Contingency						19,524		19,524
6111 Overtime	782	200	200	246	400	200		200
6113 Longevity	3,384	3,624	3,624	3,624	3,624	2,632		2,632
6121 RSP	19,642	20,005	20,005	16,320	20,887	20,486		20,486
6122 TMRS	96,148	94,034	94,034	80,989	100,045	89,065		89,065
6123 Group Insurance- Health	66,422	66,576	66,576	55,480	66,576	66,576		66,576
6125 Group Insurance- Life	2,546	5,223	5,223	2,110	3,488	5,253		5,253
6127 Medicare	7,943	7,629	7,629	6,352	8,065	7,657		7,657
6132 Long Term Disability	327	366	366	269	353	368		368
6133 OPEB Contribution	9,720	9,720	9,720	7,980	9,600	9,720		9,720
610 PERSONNEL SERVICES	759,926	729,707	729,707	614,873	771,650	746,752		746,752
620 MATERIALS & SUPPLIES								
6201 Office Supplies	916	1,200	1,200	661	800	1,200		1,200
6203 Publications	255	259	259	179	224	384		384
6204 Food		100	100		100			
6208 Minor Apparatus	183	350	350	92	300	300		300
6209 Laundry, Cleaning		80	80		80	80		80
6229 Maintenance Parts & Suppl		10	10		10	10		10
620 MATERIALS & SUPPLIES	1,354	1,999	1,999	932	1,514	1,974		1,974
630 CONTRACTUAL, PROFESSIONAL								
6302 Mileage Reimbursement	59	250	250		50	100		100
6307 Travel/Professional Dev.	636	1,250	1,250	800	650	1,500		1,500
6312 Contracts- Professional S	24,470	4,600	4,600	225-	4,600	4,600		4,600
6342 PC Replacement Charges	10,114	10,114	10,114	7,585	10,114	10,114		10,114
630 CONTRACTUAL, PROFESSIONAL	35,279	16,214	16,214	8,160	15,414	16,314		16,314

CITY OF PLANO

Budget Worksheet - Expenses

As of 6/30/2021

Description	Last Year Audited	Council Budget	Current Budget	Current Actual	Current Re-Estimate	Proposed Budget	Funded Supplement	Proposed Total
640 SUNDRY								
6441 Plaques & Awards	689	700	700	700	700	700		700
6443 Associations	622	925	925	480	1,540	850		850
6495 Freight	15	20	20	15	20	20		20
640 SUNDRY	1,326	1,645	1,645	1,195	2,260	1,570		1,570
710 REIMBURSEMENTS								
810 CAPITAL OUTLAY								
114 Municipal Court Judge	797,885	749,565	749,565	625,161	790,838	766,610		766,610
00001 General	797,885	749,565	749,565	625,161	790,838	766,610		766,610

BUILDING SECURITY FEE

MUNI. COURT BUILDING SECURITY FUND

Mission

Created by state statute (Code of Criminal Procedure 102.017 and authorized by City Ordinance 97-8-31); the Municipal Court Building Security Fee is a court cost equal to thirty-five percent (35.00%) of the \$14.00 Local Consolidated Fee that is imposed on each case in which a defendant is convicted or granted deferred disposition after January 1, 2020. The Court may expend Building Security Fund revenues to provide security-related services, training, signage, and improvements to buildings that house the Municipal Court and city jail. Any unspent money from the current year's budget must be carried forward and added to the balance of the Fund the following budget year.

2021-22 Objectives

- Whenever possible, the court will use virtual appearances before the court. Expansion or reduction of virtual dockets will be made in compliance with the Texas Supreme Court orders and guidance from the Office of Court Administration.
- The Court will continue to evaluate the performance of the security guards stationed at the public entrance to the courthouse. The security guard contract was renewed with International Investigators in March 2021 for a one-year term with additional optional extensions.
- Professional services contracts with foreign language interpreters will continue to be managed through the Building Security Fund as the United States Marshals Service and the National Center for State Courts have redefined the need for foreign language and American Sign Language (ASL) interpreters as a security matter.
- The Public Safety Officer assigned to the Municipal Court will supervise the entryway screenings of persons entering the Robinson Justice Center for compliance with CDC guidelines to prevent the spread of COVID-19 virus.
- The Public Safety Officer assigned to the Municipal Court will assist the Bailiff in taking the fingerprints of defendants who come to court on charges involving Assault Family Violence.

Budget Highlights

The 2021-22 building Security Fee Budget includes one (1) funded supplement in the amount of \$11,000 due to the increased costs to provide foreign language interpreters in furtherance of providing security for members of the public and City staff.

BUILDING SECURITY FEE**MUNI. COURT BUILDING SECURITY FUND**

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$74,066	\$70,454	\$78,523	\$79,030	12.2%
Operations & Maintenance	89,716	128,227	139,346	145,893	13.8%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$163,782	\$198,681	\$217,869	\$224,923	13.2%
Personnel Summary					
Total Authorized Positions: Full-Time	1	1	1	1	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Cases filed	41,699	50,000	329,968	33,000	
Dispositions Prior to Ct Appear or Trial	19,264	24,700	14,098	14,098	
Total Dispositions at Court Appearance	459	720	324	324	
Compliance Dismissals	18,955	23,683	17,532	17,532	
Warrants Issued, Class C	5,708	15,634	142	142	
Teen Court Dismissals	119	168	80	80	
Performance					
Juvenile warnings administered	3	2	0	2	
Magistrate warnings	3,820	6,686	906	906	
Arrest Warrants issued, Felony, A & B	802	450	816	816	
Search warrants issued	477	480	502	502	
Emergency Mental Health hearings	1	2	2	2	
Orders for Emergency Protection Issued	40	76	12	12	
Building Security Fee	\$135,291	\$144,806	\$128,426	\$130,000	

CITY OF PLANO
Budget Worksheet - Expenses
As of 6/30/2021

Description	Last Year Audited	Council Budget	Current Budget	Current Actual	Current Re-Estimate	Proposed Budget	Funded Supplement	Proposed Total
00055 Municipal Courts-Bldg Securi								
232 Municipal Courts-Bldg Securit								
610 PERSONNEL SERVICES								
6103 Classified Salaries	47,127	39,004	39,004	42,811	52,396	50,154		50,154
6109 Comp Plan Contingency						2,035		2,035
6111 Overtime	7,903	11,466	11,466	2,617	4,000	4,800		4,800
6113 Longevity	168	216	216	1,200	1,200	1,200		1,200
6121 RSP	1,569	1,494	1,494	1,523	1,921	1,956		1,956
6122 TMRS	8,242	9,058	9,058	7,847	9,735	9,470		9,470
6123 Group Insurance- Health	6,102	6,120	6,120	5,100	6,120	6,120		6,120
6125 Group Insurance- Life	304	390	390	298	409	502		502
6127 Medicare	681	735	735	622	790	814		814
6132 Long Term Disability	25	27	27	25	32	35		35
6133 OPEB Contribution	1,944	1,944	1,944	1,596	1,920	1,944		1,944
610 PERSONNEL SERVICES	74,066	70,454	70,454	63,637	78,523	79,030		79,030
620 MATERIALS & SUPPLIES								
6201 Office Supplies		100	100		175	100		100
6208 Minor Apparatus	109	260	260	40	856			
620 MATERIALS & SUPPLIES	109	360	360	40	1,031	100		100
630 CONTRACTUAL, PROFESSIONAL								
6307 Travel/Professional Dev.	667	4,140	4,140		700	700		700
6312 Contracts- Professional S	88,325	121,277	133,936	90,813	134,000	129,968	11,000	140,968
6313 Maintenance Agreements			2,599	3,515	3,515	4,025		4,025
6314 Contractual Repair		2,000	2,000					
630 CONTRACTUAL, PROFESSIONAL	88,993	127,417	142,675	94,327	138,215	134,693	11,000	145,693
640 SUNDRY								
6443 Associations	614	450	450		100	100		100
640 SUNDRY	614	450	450		100	100		100

CITY OF PLANO

Budget Worksheet - Expenses

As of 6/30/2021

Description	Last Year Audited	Council Budget	Current Budget	Current Actual	Current Re-Estimate	Proposed Budget	Funded Supplement	Proposed Total
710 REIMBURSEMENTS								
810 CAPITAL OUTLAY								
232 Municipal Courts-Bldg Securit	163,782	198,681	213,939	158,003	217,869	213,923	11,000	224,923
00055 Municipal Courts-Bldg Securi	163,782	198,681	213,939	158,003	217,869	213,923	11,000	224,923

TEEN COURT PROGRAM

TEEN COURT FUND

Mission

Provide teen-age defendants with an alternative to trials in the Municipal Court; to offer to the defendants the opportunity to perform community service if they are charged with violations of Texas' Alcoholic Beverage Code, Education Code, Transportation Code, Penal Code, or Plano city ordinances in lieu of paying a fine. The Teen Court Fund is supported by a fee of \$20.00 assessed on each case that is scheduled for trial. The fee may be waived for cases of indigence.

2021-22 Objectives

- Review cases on Juvenile dockets to identify juvenile defendants who are eligible to participate in Teen Court
- Recruit eligible teen-agers to staff the volunteer positions in Teen Court
- Recruit Teen Attorneys to serve as Prosecution and Defense counsel in Teen Court hearings
- Train selected more-experienced Teen Attorneys to serve as Judges for trials in Teen Court
- Review all Teen Court paperwork for compliance with Teen Court orders
- Complete required annual training for Juvenile Case Managers through the Texas Municipal Court Education Center
- Regularly attend local, regional and state meetings of the Teen Court Association and regional meetings of juvenile case managers

Budget Highlights

The 2021-22 Teen Court Budget includes no new programs, enhancements, or any new personnel requests.

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages (Overtime)	\$0	\$0	\$200	\$0	0.0%
Operations & Maintenance	230	10,800	3,900	10,800	0.0%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$230	\$10,800	\$4,100	\$10,800	0.0%
Personnel Summary					
Total Authorized Positions: Full-Time	0	0	0	0	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Juvenile cases filed in Municipal Court	452	600	350	500	
Teen Court Granted	187		125	300	
Teen Court Dismissals	119	200	85	200	
Performance					
Teen Ct Comm. Svc Hours Ordered	4,806	9,000	3,300	9,000	
Teen Ct Comm. Svc Hours Performed	3,899	7,000	2,500	7,000	
Revenue - Teen Court fees (\$)	\$3,276	\$5,900	\$2,221	\$3,000	

CITY OF PLANO

Budget Worksheet - Expenses

As of 6/30/2021

Description	Last Year Audited	Council Budget	Current Budget	Current Actual	Current Re-Estimate	Proposed Budget	Funded Supplement	Proposed Total
00019 Teen Court Program								
233 Teen Court Program								
610 PERSONNEL SERVICES								
6111 Overtime					200			
610 PERSONNEL SERVICES					200			
620 MATERIALS & SUPPLIES								
6201 Office Supplies	170	400	400	60	200	400		400
6204 Food		5,200	5,200	47	200	5,200		5,200
620 MATERIALS & SUPPLIES	170	5,600	5,600	107	400	5,600		5,600
630 CONTRACTUAL, PROFESSIONAL								
6301 Outside Printing	60	200	200		200	200		200
6302 Mileage Reimbursement		300	300		300	300		300
6307 Travel/Professional Dev.		1,000	1,000		1,000	1,000		1,000
630 CONTRACTUAL, PROFESSIONAL	60	1,500	1,500		1,500	1,500		1,500
640 SUNDRY								
6441 Plaques & Awards		3,600	3,600	1,912	1,900	3,600		3,600
6443 Associations		100	100		100	100		100
640 SUNDRY		3,700	3,700	1,912	2,000	3,700		3,700
810 CAPITAL OUTLAY								
233 Teen Court Program	230	10,800	10,800	2,019	4,100	10,800		10,800
00019 Teen Court Program	230	10,800	10,800	2,019	4,100	10,800		10,800

MUNICIPAL COURT TECHNOLOGY

MUNICIPAL COURT TECH. FUND

Mission

The fund was created by state statute (CCP Art. 102.0171) and authorized by the Plano City Council on December 12, 1999. The Court Technology Fund receives 28.5714 percent of the \$14.00 Local Consolidated Fee collected on each case in which a defendant is convicted in the Municipal Court or is placed on deferred disposition for an offense that occurred on or after January 1, 2020. For offenses that occurred before 1-12000, the Court Technology Fee was \$4.00. The fund is restricted to expending revenues that provide technological enhancements to the Municipal Court and training to court personnel. The City must carry-forward unspent money from the current year's budget and the balance of the fund to the following budget year.

2021-22 Objectives

- The Court will continue implementation of the Incode case management and document imaging system. Training will be provided for Deputy Court Clerks who assume new positions. Periodic updates and improvements to the Incode case management system will be provided throughout the year. The Court will use the Technology Fund to pay for system maintenance fees, local and distant training, and related travel expenses for court personnel. The purchase of additional computer programming and modifications may be necessary to fully implement the Incode case management system.
- The Court Technology Fund will pay for the purchase, installation and maintenance of additional wireless ticket writers for the Police and Fire Departments.
- The Court Technology Fund will be utilized to design and create a software program, if feasible, that will allow citizens to make on-line payments for certified copies of court documents that the citizens requested through the GovQA open government process.
- The Court will continue the use of InCode's Court Notify telephone collection system. For a reduced fee of \$0.20 per call, the system will attempt to contact designated defendants on delinquent cases. Usage of the Court Notify system declined during the current fiscal year as COVID-19 precautions reduced the number of citations issued. More contacts are expected in 2021-22 as citation issuance conditions improve.
- Use of the Court Notify will be expanded to include notices of upcoming pre-trial hearings.

Budget Highlights

The 2021-22 Municipal Court Technology Budget includes no new programs, enhancements, or any new personnel requests.

MUNICIPAL COURT TECHNOLOGY

MUNICIPAL COURT TECH. FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$0	\$0	\$0	\$0	0.0%
Operations & Maintenance	174,428	195,691	192,000	195,691	0.0%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$174,429	\$195,691	\$192,000	\$195,691	0.0%
Personnel Summary					
Total Authorized Positions: Full-Time	0	0	0	0	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Cases filed	41,699	500	32,968	33,000	
Dispositions Prior to Ct Appearance or tr	19,264	24,700	14,098	14,098	
Total Dispositions at Court Appearance	459	720	324	324	
Compliance Dismissals	18,955	23,683	17,532	17,532	
Warrants issued, Class C	5,708	5,634	142	142	
Teen Court Dismissals	119	168	80	80	
Magistrate Activity					
Juvenile Warnings Administered	3	2	0	2	
Magistrate Warnings Administered	3,820	6,686	906	906	
Arrest Warrants Issued, Felony, A & B	802	450	816	816	
Search Warrants Issued	477	480	502	502	
Emergency Mental Health Hearings	1	2	2	2	
Orders for Emergency Protection Issued	40	76	12	12	
Technology Fund revenue (\$) estimate	\$136,290	\$162,222	\$109,364	\$109,364	

CITY OF PLANO

Budget Worksheet - Expenses

As of 6/30/2021

Description	Last Year Audited	Council Budget	Current Budget	Current Actual	Current Re-Estimate	Proposed Budget	Funded Supplement	Proposed Total
00020 Municipal Court Technology								
234 Municipal Courts Technology F								
610 PERSONNEL SERVICES								
620 MATERIALS & SUPPLIES								
6208 Minor Apparatus	6,579	700	700	171	500	500		500
6252 Hardware-Non capital	12,617				4,500			
620 MATERIALS & SUPPLIES	19,196	700	700	171	5,000	500		500
630 CONTRACTUAL, PROFESSIONAL								
6307 Travel/Professional Dev.	1,585	9,850	9,850	1,785	4,000	10,460		10,460
6312 Contracts- Professional S	26,294	48,000	59,655	12,472	20,000	22,000		22,000
6313 Maintenance Agreements	124,554	133,141	133,141	81,684	160,000	160,000		160,000
6323 Cellular Air Time	2,799	4,000	4,000	2,211	3,000	2,731		2,731
630 CONTRACTUAL, PROFESSIONAL	155,232	194,991	206,646	98,152	187,000	195,191		195,191
640 SUNDRY								
810 CAPITAL OUTLAY								
234 Municipal Courts Technology F	174,429	195,691	207,346	98,323	192,000	195,691		195,691
00020 Municipal Court Technology	174,429	195,691	207,346	98,323	192,000	195,691		195,691



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JUVENILE CASE MANAGER

JUVENILE CASE MANAGER FUND

Mission

The fund was created by Article 102.0174 of the Code of Criminal Procedure and authorized by the Plano City Council on October 10, 2005. It imposes a fee now equal to 35.7143 percent of the \$14.00 Local Consolidated Fee assessed on each municipal court case in which a defendant is convicted or placed on deferred disposition. This fee applies to offenses committed on and after January 1, 2020. The fund may be used only to finance the salary, benefits, equipment, operational and training expenses of the employees designated as a Juvenile Case Manager (JCM) under Article 45.056 of the Code of Criminal Procedure.

2021-22 Objectives

- Use both virtual and in-person dockets as appropriate to expand the number of juvenile cases processed and the involvement of non-judicial resources
- Plan and implement the return of juvenile cases to in-person hearings when approved by the Chief Municipal Judge
- Review charges filed against juvenile defendants and determine the appropriate course of action for each case
- For juveniles under the age of 15 years, review the charges sought by the Prosecution and forward to the municipal court only those charges deemed appropriate
- Make notations on the Judges' docket sheets of alternative programs that may be available to each defendant
- Recruit additional organizations that are willing to accept juveniles and adults to perform community service
- Process the documentation for defendants, both juveniles and adults, applying for community service and explain the program requirements
- Manage the records of community service performed by juvenile and adult defendants and report compliance or non-compliance to the Court
- Supervise the scheduling and conduct of Teen Court sessions and the training of Teen Court attorneys and volunteers

Budget Highlights

The 2021-22 Juvenile Case Manager Budget includes no new programs, enhancements, or any new personnel requests.

JUVENILE CASE MANAGER

JUVENILE CASE MANAGER FUND

Program Expenditures	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget	2021-22 % Change
Salaries & Wages	\$94,963	\$97,354	\$98,592	\$100,295	3.0%
Operations & Maintenance	1,460	1,545	845	1,545	0.0%
Reimbursements	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
TOTAL	\$96,423	\$98,899	\$99,437	\$101,840	3.0%
Personnel Summary					
Total Authorized Positions: Full-Time	1	1	1	1	
Total Authorized Positions: Part-Time	0	0	0	0	
Program Measures					
Activity					
Cases filed	41,699	50,000	32,968	33,000	
Dispositions Prior to Ct Appear or Trial	19,264	24,700	14,098	14,098	
Total Dispositions at Court Appearance	459	720	324	324	
Compliance Dismissals	18,955	23,683	17,532	17,532	
Warrants Issued, Class C	5,708	15,634	142	142	
Teen Court Dismissals	119	168	80	80	
Performance					
Juvenile warnings administered	3	3	0	0	
Magistrate Warnings Administered	3,820	6,686	906	906	
Arrest warrants issued, Felony, A & B	802	450	816	816	
Search Warrants Issued	477	480	502	502	
Emergency Mental Health Hearings	1	2	2	2	
Orders for Emergency Protection issued	40	76	12	12	

CITY OF PLANO

Budget Worksheet - Expenses

As of 6/30/2021

Description	Last Year Audited	Council Budget	Current Budget	Current Actual	Current Re-Estimate	Proposed Budget	Funded Supplement	Proposed Total
00086 Juvenile Case Manager Fund								
276 Juvenile Case Manager Fund								
610 PERSONNEL SERVICES								
6103 Classified Salaries	60,650	59,791	59,791	48,614	61,013	60,754		60,754
6109 Comp Plan Contingency						2,267		2,267
6111 Overtime	132	264	264	194	264	264		264
6113 Longevity	748	796	796	796	796	844		844
6121 RSP	2,171	2,290	2,290	1,832	2,316	2,369		2,369
6122 TMRS	10,608	10,875	10,875	9,016	11,041	10,433		10,433
6123 Group Insurance- Health	17,426	19,872	19,872	16,560	19,872	19,872		19,872
6125 Group Insurance- Life	429	598	598	358	492	608		608
6127 Medicare	819	882	882	651	839	897		897
6132 Long Term Disability	36	42	42	30	39	43		43
6133 OPEB Contribution	1,944	1,944	1,944	1,596	1,920	1,944		1,944
610 PERSONNEL SERVICES	94,963	97,354	97,354	79,646	98,592	100,295		100,295
620 MATERIALS & SUPPLIES								
6201 Office Supplies	126	200	200	117	200	200		200
6208 Minor Apparatus	1,289	500	800		200	500		500
620 MATERIALS & SUPPLIES	1,415	700	1,000	117	400	700		700
630 CONTRACTUAL, PROFESSIONAL								
6307 Travel/Professional Dev.		800	800	100	400	800		800
630 CONTRACTUAL, PROFESSIONAL		800	800	100	400	800		800
640 SUNDRY								
6443 Associations	45	45	45		45	45		45
640 SUNDRY	45	45	45		45	45		45
710 REIMBURSEMENTS								

CITY OF PLANO

Budget Worksheet - Expenses

As of 6/30/2021

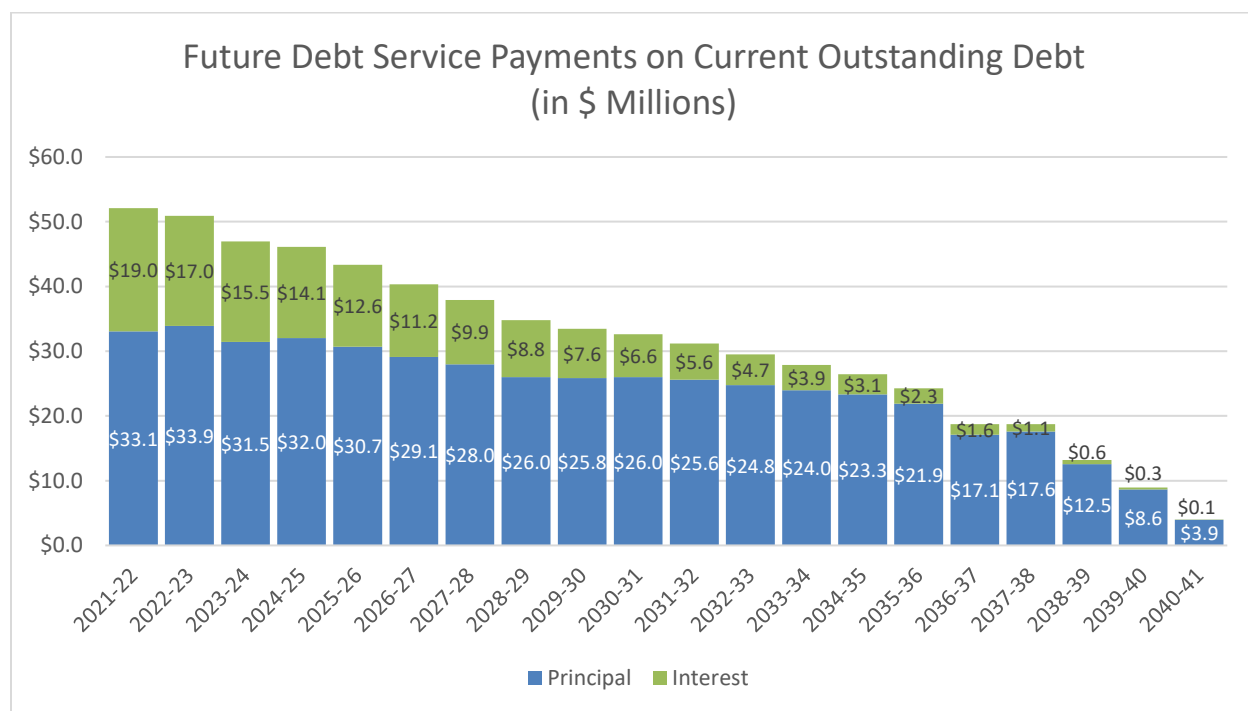
Description	Last Year Audited	Council Budget	Current Budget	Current Actual	Current Re-Estimate	Proposed Budget	Funded Supplement	Proposed Total
810 CAPITAL OUTLAY								
276 Juvenile Case Manager Fund	96,423	98,899	99,199	79,863	99,437	101,840		101,840
00086 Juvenile Case Manager Fund	96,423	98,899	99,199	79,863	99,437	101,840		101,840

G.O. DEBT SERVICE SUMMARY

The City of Plano issues twenty-year general obligation bonds for the construction of major capital improvements that include municipal facilities, parks and streets and has issued tax notes and certificates of obligation with shorter terms in the past to support technology and public safety projects.

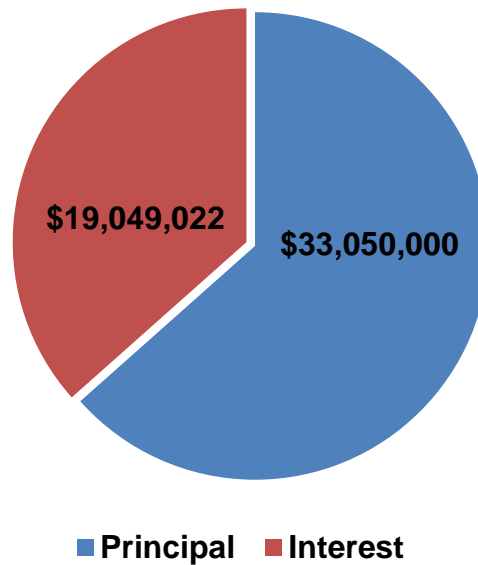
The funding for payment of general long-term debt principal and interest is generated by a tax levy based upon property values and are held in the Debt Service Fund. The Debt Service Fund accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest. These payments are referred to debt service payments.

Outstanding general obligation debt for the City of Plano as of October 1, 2021 will be \$475,530,000. Once all the outstanding principal and interest due are repaid, the City will have spent \$621,484,821 on debt service over the next 20 years. This includes general obligation refunded issues, general obligations issues made for capital improvements, certificates of obligation, and tax notes issued from 2011 through 2021.



The 2021-22 Community Investment Program calls for a projected 2022 issue of \$78.3 million in G.O. debt to support a variety of street improvement, park improvement, recreational facility, library facility and public infrastructure improvement projects. This projected issue will bring Plano's ad valorem supported debt outstanding to a total of \$520.7 million in outstanding principal and total payments for principal and interest estimated to be \$686.1 million after 2021-22 debt service payments are made in March and September 2022. The projected 2021-22 debt payment requirements are estimated at \$52,099,022.

**2021-22 General Obligation Bond
Debt Requirement
\$52,099,022**



The State of Texas limits the ad valorem tax rate to \$2.50 per \$100 valuation. The recommended tax rate of .4482 falls well under this limit. Although there is no other legal debt limit, the City of Plano's goal is to utilize current financial policies in order to maintain its current AAA bond rating. Including the projected debt, the following general obligation debt ratios would apply:

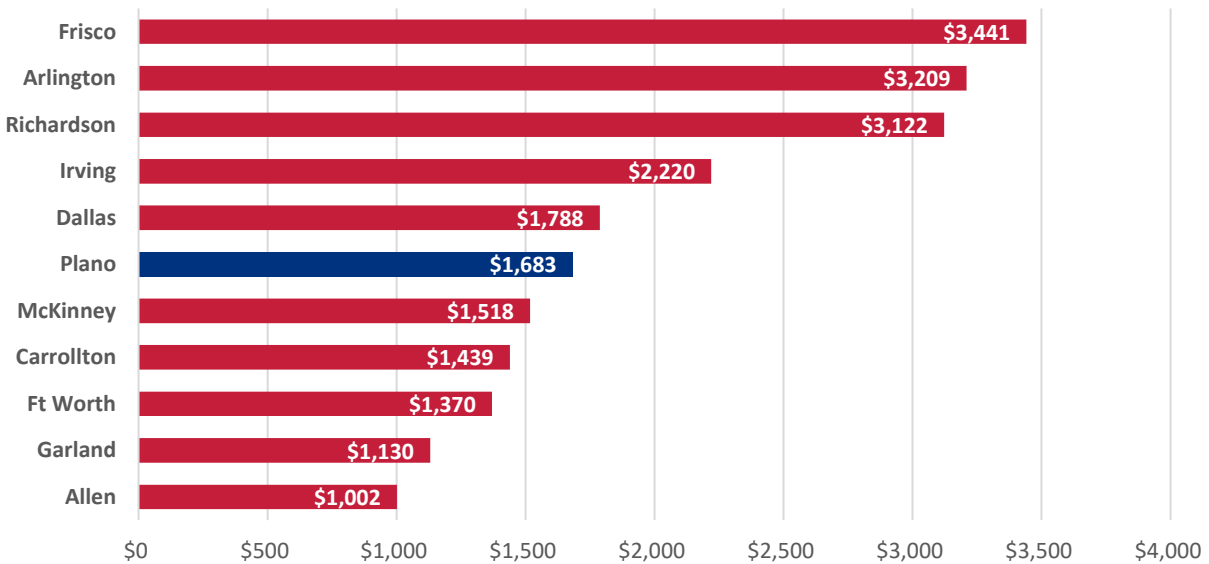
Debt per capita	\$2,385
Debt to assessed value	1.44%

The following table reflects the allocation of the property tax levy between Debt Service and General Fund operations for the projected 2020-21 tax rate as well as prior year actuals:

	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>
Debt Service	0.1230	0.1186	0.1110	0.1110	0.1110	0.1135
General Fund	0.3556	0.3500	0.3493	0.3372	0.3372	0.3347
Total Tax Rate	0.4786	0.4686	0.4603	0.4482	0.4482	0.4482

Plano's prudent debt management practices combined with increasing property values have allowed the City of Plano to shift funding from debt service payments to supporting operational activities in recent years. This shift has permitted the City of Plano to fund more infrastructure repair and renovation projects on a pay-as-you-go basis through the Capital Maintenance Fund, increase the number of public safety positions and open completed CIP projects, such as expanded facilities, new park improvements and new trail segments, into service without raising tax rates. The chart below provides a comparison of Plano's outstanding tax supported debt on a per capita basis with other North Texas cities using data from each city's FY 2019-20 Comprehensive Annual Financial Report (CAFR).

Outstanding Tax Supported Debt per Capita as of September 2020



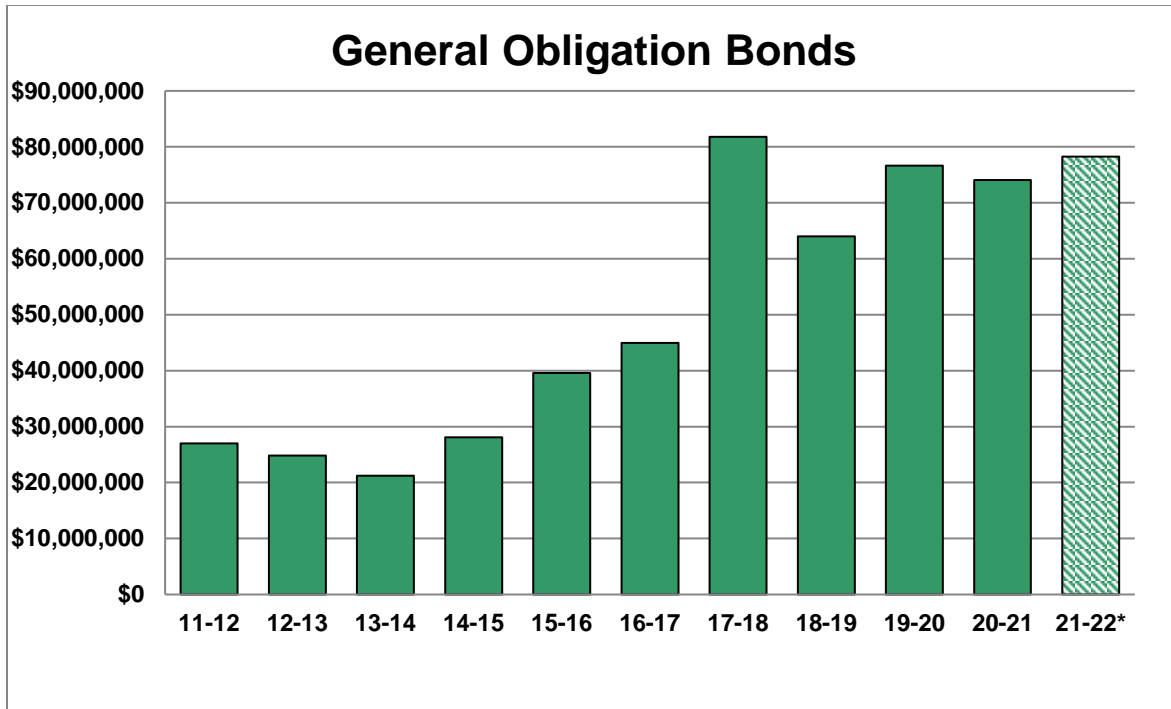
The proposed 2021-22 ad valorem tax rate remains unchanged at 44.82 cents per \$100 valuation cents. The debt portion of the tax rate increases from 11.10 to 11.35 cents to minimize the impact of anticipated increased future issuance amounts on the rate and permits the City to make existing 2021-22 debt service payments as well as issue general obligation bonds and tax notes in early 2022.

The 2021-22 Community Investment Program (CIP) includes plans that require a general obligation bond issuance of \$78,255,000 to support capital projects. New debt requirements for 2021-22 include an initial interest payment of \$1,565,100 for the new 2022 series general obligation bonds. Repayment of principal on the new issue is expected to begin in 2022-23. The CIP supporting bond issue is distributed as follows:

2021 Projected General Obligation Bonds

Street Improvements	\$45,700,000
Park Improvements	29,555,000
Service Center Facilities	3,000,000
TOTAL	\$78,255,000

The following chart depicts the amount of funding raised for CIP projects due to general obligation debt issued each fiscal year over the past several years.



On May 1, 2021, Plano voters approved \$363,965,000 in new bond authority to support capital projects for Street Improvements, Public Safety Facilities, Park and Recreation Facilities and Improvements, Municipal Facilities, Service Center Improvements and Library Facilities. Along with authority approved in May 2013, May 2017 and May 2019, these resources will be used to fund projects in the 2021-22 CIP.

The next City of Plano bond referendum is tentatively planned for May 2025, which will request additional bond authority for a variety of projects in multiple categories. The 2021-22 Community Investment Program outlines many potential projects in future years; however, this potential referendum has no impact on the 2021-22 fiscal year.

**GENERAL OBLIGATION BONDS
DEBT REQUIREMENTS
SUMMARY
2021-22**

<u>Year</u>	<u>Issue</u>	<u>Principal Outstanding 10/1/2021</u>	<u>Current Requirements</u>		
			<u>Principal</u>	<u>Interest/ Accretion</u>	<u>Total</u>
2013	G.O. Refunding/Improvements	38,800,000	5,735,000	1,711,963	7,446,963
2014	G.O. Refunding/Improvements	14,775,000	920,000	496,844	1,416,844
2015	G.O. Refunding/Improvements	31,465,000	2,600,000	1,573,250	4,173,250
2016	G.O. Refunding/Improvements	51,055,000	4,300,000	2,303,750	6,603,750
2017	G.O. Improvements	35,100,000	1,650,000	1,510,218	3,160,218
2017	Tax Notes	4,800,000	2,340,000	227,700	2,567,700
2017	G.O. Refunding	24,130,000	3,680,000	1,130,500	4,810,500
2018	G.O. Improvements	70,675,000	2,915,000	2,673,497	5,588,497
2019	G.O. Refunding/Improvements	58,825,000	2,460,000	2,309,394	4,769,394
2020	G.O. Refunding/Improvements	71,820,000	3,115,000	2,428,250	5,543,250
2021	G.O. Refunding/Improvements	74,085,000	3,335,000	2,683,657	6,018,657
TOTAL		475,530,000	33,050,000	19,049,022	52,099,022
2022	G.O. Improvements	0	0	1,565,100	1,565,100
		475,530,000	33,050,000	20,614,122	53,664,122

**GENERAL OBLIGATION
REFUNDING & IMPROVEMENT BONDS, SERIES 2013**

Issue: \$61,925,000

Dated: February 2013

Interest Rate: Varies 2.0% to 5.0%

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
3-1-22		855,981	855,981
9-1-22	5,735,000	855,981	6,590,981
3-1-23		712,606	712,606
9-1-23	6,020,000	712,606	6,732,606
3-1-24		562,106	562,106
9-1-24	6,320,000	562,106	6,882,106
3-1-25		404,106	404,106
9-1-25	6,635,000	404,106	7,039,106
3-1-26		271,406	271,406
9-1-26	4,145,000	271,406	4,416,406
3-1-27		183,325	183,325
9-1-27	1,260,000	183,325	1,443,325
3-1-28		158,125	158,125
9-1-28	1,310,000	158,125	1,468,125
3-1-29		131,925	131,925
9-1-29	1,365,000	131,925	1,496,925
3-1-30		104,625	104,625
9-1-30	1,420,000	104,625	1,524,625
3-1-31		76,225	76,225
9-1-31	1,475,000	76,225	1,551,225
3-1-32		46,725	46,725
9-1-32	1,535,000	46,725	1,581,725
3-1-33		23,700	23,700
9-1-33	<u>1,580,000</u>	<u>23,700</u>	<u>1,603,700</u>
TOTAL	38,800,000	7,061,713	45,861,713

**GENERAL OBLIGATION
REFUNDING & IMPROVEMENT BONDS, SERIES 2014**

Issue: \$29,325,000

Dated: April 2014

Interest Rate: Varies 2.0% to 4.0%

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
3-1-22		248,422	248,422
9-1-22	920,000	248,422	1,168,422
3-1-23		230,022	230,022
9-1-23	945,000	230,022	1,175,022
3-1-24		211,122	211,122
9-1-24	965,000	211,122	1,176,122
3-1-25		196,647	196,647
9-1-25	1,005,000	196,647	1,201,647
3-1-26		176,547	176,547
9-1-26	1,035,000	176,547	1,211,547
3-1-27		161,022	161,022
9-1-27	1,080,000	161,022	1,241,022
3-1-28		144,822	144,822
9-1-28	1,120,000	144,822	1,264,822
3-1-29		128,022	128,022
9-1-29	1,165,000	128,022	1,293,022
3-1-30		110,547	110,547
9-1-30	1,210,000	110,547	1,320,547
3-1-31		90,884	90,884
9-1-31	1,260,000	90,884	1,350,884
3-1-32		70,409	70,409
9-1-32	1,305,000	70,409	1,375,409
3-1-33		48,388	48,388
9-1-33	1,355,000	48,388	1,403,388
3-1-34		24,675	24,675
9-1-34	<u>1,410,000</u>	<u>24,675</u>	<u>1,434,675</u>
TOTAL	14,775,000	3,683,056	18,458,056

**GENERAL OBLIGATION
REFUNDING & IMPROVEMENT BONDS, SERIES 2015**

Issue: \$75,685,000

Dated: May 2015

Interest Rate: Varies 2.0% to 5.0%

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
3-1-22		786,625	786,625
9-1-22	2,600,000	786,625	3,386,625
3-1-23		721,625	721,625
9-1-23	3,040,000	721,625	3,761,625
3-1-24		645,625	645,625
9-1-24	3,205,000	645,625	3,850,625
3-1-25		565,500	565,500
9-1-25	3,375,000	565,500	3,940,500
3-1-26		481,125	481,125
9-1-26	3,560,000	481,125	4,041,125
3-1-27		392,125	392,125
9-1-27	3,250,000	392,125	3,642,125
3-1-28		310,875	310,875
9-1-28	0	310,875	310,875
3-1-29		310,875	310,875
9-1-29	1,525,000	310,875	1,835,875
3-1-30		272,750	272,750
9-1-30	1,605,000	272,750	1,877,750
3-1-31		232,625	232,625
9-1-31	1,685,000	232,625	1,917,625
3-1-32		190,500	190,500
9-1-32	1,770,000	190,500	1,960,500
3-1-33		146,250	146,250
9-1-33	1,855,000	146,250	2,001,250
3-1-34		99,875	99,875
9-1-34	1,950,000	99,875	2,049,875
3-1-35		51,125	51,125
9-1-35	<u>2,045,000</u>	<u>51,125</u>	<u>2,096,125</u>
TOTAL	31,465,000	10,415,000	41,880,000

**GENERAL OBLIGATION
REFUNDING & IMPROVEMENT BONDS, SERIES 2016**

Issue: \$67,195,000

Dated: April 2016

Interest Rate: Varies 1.0% to 5.0%

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
3-1-22		1,151,875	1,151,875
9-1-22	4,300,000	1,151,875	5,451,875
3-1-23		1,044,375	1,044,375
9-1-23	4,230,000	1,044,375	5,274,375
3-1-24		938,625	938,625
9-1-24	4,440,000	938,625	5,378,625
3-1-25		827,625	827,625
9-1-25	4,670,000	827,625	5,497,625
3-1-26		710,875	710,875
9-1-26	4,905,000	710,875	5,615,875
3-1-27		588,250	588,250
9-1-27	5,660,000	588,250	6,248,250
3-1-28		503,350	503,350
9-1-28	6,790,000	503,350	7,293,350
3-1-29		401,500	401,500
9-1-29	2,355,000	401,500	2,756,500
3-1-30		342,625	342,625
9-1-30	1,690,000	342,625	2,032,625
3-1-31		300,375	300,375
9-1-31	1,765,000	300,375	2,065,375
3-1-32		256,250	256,250
9-1-32	1,855,000	256,250	2,111,250
3-1-33		209,875	209,875
9-1-33	1,940,000	209,875	2,149,875
3-1-34		161,375	161,375
9-1-34	2,045,000	161,375	2,206,375
3-1-35		110,250	110,250
9-1-35	2,150,000	110,250	2,260,250
3-1-36		56,500	56,500
9-1-36	<u>2,260,000</u>	<u>56,500</u>	<u>2,316,500</u>
TOTAL	51,055,000	15,207,450	66,262,450

**GENERAL OBLIGATION
BONDS, SERIES 2017**

Issue: \$41,290,000

Dated: February 2017

Interest Rate: Varies from 2.0% to 5.0%

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
3-1-22		755,109	755,109
9-1-22	1,650,000	755,109	2,405,109
3-1-23		713,859	713,859
9-1-23	1,735,000	713,859	2,448,859
3-1-24		670,484	670,484
9-1-24	1,825,000	670,484	2,495,484
3-1-25		624,859	624,859
9-1-25	1,910,000	624,859	2,534,859
3-1-26		577,109	577,109
9-1-26	2,000,000	577,109	2,577,109
3-1-27		527,109	527,109
9-1-27	2,100,000	527,109	2,627,109
3-1-28		474,609	474,609
9-1-28	2,210,000	474,609	2,684,609
3-1-29		419,359	419,359
9-1-29	2,325,000	419,359	2,744,359
3-1-30		361,234	361,234
9-1-30	2,445,000	361,234	2,806,234
3-1-31		300,109	300,109
9-1-31	2,560,000	300,109	2,860,109
3-1-32		236,109	236,109
9-1-32	2,690,000	236,109	2,926,109
3-1-33		193,069	193,069
9-1-33	2,775,000	193,069	2,968,069
3-1-34		147,975	147,975
9-1-34	2,865,000	147,975	3,012,975
3-1-35		101,419	101,419
9-1-35	2,960,000	101,419	3,061,419
3-1-36		51,469	51,469
9-1-36	<u>3,050,000</u>	<u>51,469</u>	<u>3,101,469</u>
TOTAL	35,100,000	12,307,755	47,407,755

**TAX NOTES
SERIES 2017**

Issue: \$13,450,000

Dated: February 2017

Interest Rate: Varies 4.5% to 5.0%

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
3-1-22		113,850	113,850
9-1-22	2,340,000	113,850	2,453,850
3-1-23		55,350	55,350
9-1-23	2,460,000	55,350	2,515,350
TOTAL	4,800,000	338,400	5,138,400

**GENERAL OBLIGATION
REFUNDING BONDS, SERIES 2017A**

Issue: \$27,805,000

Dated: August 2017

Interest Rate: Varies 4.0% to 5.0%

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
3-1-22		565,250	565,250
9-1-22	3,680,000	565,250	4,245,250
3-1-23		473,250	473,250
9-1-23	3,205,000	473,250	3,678,250
3-1-24		393,125	393,125
9-1-24	2,630,000	393,125	3,023,125
3-1-25		327,375	327,375
9-1-25	2,225,000	327,375	2,552,375
3-1-26		271,750	271,750
9-1-26	2,340,000	271,750	2,611,750
3-1-27		213,250	213,250
9-1-27	2,450,000	213,250	2,663,250
3-1-28		152,000	152,000
9-1-28	2,580,000	152,000	2,732,000
3-1-29		100,400	100,400
9-1-29	1,790,000	100,400	1,890,400
3-1-30		64,600	64,600
9-1-30	1,860,000	64,600	1,924,600
3-1-31		27,400	27,400
9-1-31	<u>1,370,000</u>	<u>27,400</u>	<u>1,397,400</u>
TOTAL	<u>24,130,000</u>	<u>5,176,800</u>	<u>29,306,800</u>

**GENERAL OBLIGATION
BONDS, SERIES 2018**

Issue: \$77,915,000

Dated: April 2018

Interest Rate: Varies 3.0% to 5.0%

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
3-1-22		1,336,749	1,336,749
9-1-22	2,915,000	1,336,749	4,251,749
3-1-23		1,263,874	1,263,874
9-1-23	3,060,000	1,263,874	4,323,874
3-1-24		1,187,374	1,187,374
9-1-24	3,205,000	1,187,374	4,392,374
3-1-25		1,107,249	1,107,249
9-1-25	3,370,000	1,107,249	4,477,249
3-1-26		1,022,999	1,022,999
9-1-26	3,530,000	1,022,999	4,552,999
3-1-27		934,749	934,749
9-1-27	3,715,000	934,749	4,649,749
3-1-28		841,874	841,874
9-1-28	3,900,000	841,874	4,741,874
3-1-29		763,874	763,874
9-1-29	4,055,000	763,874	4,818,874
3-1-30		682,774	682,774
9-1-30	4,210,000	682,774	4,892,774
3-1-31		619,624	619,624
9-1-31	4,335,000	619,624	4,954,624
3-1-32		554,599	554,599
9-1-32	4,470,000	554,599	5,024,599
3-1-33		487,549	487,549
9-1-33	4,600,000	487,549	5,087,549
3-1-34		416,249	416,249
9-1-34	4,735,000	416,249	5,151,249
3-1-35		340,489	340,489
9-1-35	4,900,000	340,489	5,240,489
3-1-36		260,129	260,129
9-1-36	5,055,000	260,129	5,315,129
3-1-37		175,710	175,710
9-1-37	5,225,000	175,710	5,400,710
3-1-38		87,669	87,669
9-1-38	<u>5,395,000</u>	<u>87,669</u>	<u>5,482,669</u>
TOTAL	70,675,000	24,167,053	94,842,053

**GENERAL OBLIGATION
REFUNDING & IMPROVEMENT BONDS, SERIES 2019**

Issue: \$63,420,000

Dated: April 2019

Interest Rate: Varies 3.0% to 5.0%

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
3-1-22		1,154,697	1,154,697
9-1-22	2,460,000	1,154,697	3,614,697
3-1-23		1,093,197	1,093,197
9-1-23	2,590,000	1,093,197	3,683,197
3-1-24		1,028,447	1,028,447
9-1-24	2,730,000	1,028,447	3,758,447
3-1-25		987,497	987,497
9-1-25	2,820,000	987,497	3,807,497
3-1-26		945,197	945,197
9-1-26	2,895,000	945,197	3,840,197
3-1-27		872,822	872,822
9-1-27	3,040,000	872,822	3,912,822
3-1-28		796,822	796,822
9-1-28	3,195,000	796,822	3,991,822
3-1-29		716,947	716,947
9-1-29	3,350,000	716,947	4,066,947
3-1-30		633,197	633,197
9-1-30	2,980,000	633,197	3,613,197
3-1-31		558,697	558,697
9-1-31	3,120,000	558,697	3,678,697
3-1-32		480,697	480,697
9-1-32	3,280,000	480,697	3,760,697
3-1-33		415,097	415,097
9-1-33	3,410,000	415,097	3,825,097
3-1-34		346,897	346,897
9-1-34	3,555,000	346,897	3,901,897
3-1-35		293,572	293,572
9-1-35	3,660,000	293,572	3,953,572
3-1-36		238,672	238,672
9-1-36	3,760,000	238,672	3,998,672
3-1-37		182,272	182,272
9-1-37	3,880,000	182,272	4,062,272
3-1-38		124,072	124,072
9-1-38	3,985,000	124,072	4,109,072
3-1-39		64,297	64,297
9-1-39	<u>4,115,000</u>	<u>64,297</u>	<u>4,179,297</u>
TOTAL	58,825,000	21,866,188	80,691,188

**GENERAL OBLIGATION
REFUNDING & IMPROVEMENT BONDS, SERIES 2020**

Issue: \$74,635,000

Dated: April 2020

Interest Rate: Varies 3.0% to 4.0%

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
3-1-22		1,214,125	1,214,125
9-1-22	3,115,000	1,214,125	4,329,125
3-1-23		1,167,400	1,167,400
9-1-23	3,215,000	1,167,400	4,382,400
3-1-24		1,119,175	1,119,175
9-1-24	3,310,000	1,119,175	4,429,175
3-1-25		1,052,975	1,052,975
9-1-25	3,085,000	1,052,975	4,137,975
3-1-26		991,275	991,275
9-1-26	3,215,000	991,275	4,206,275
3-1-27		926,975	926,975
9-1-27	3,330,000	926,975	4,256,975
3-1-28		860,375	860,375
9-1-28	3,460,000	860,375	4,320,375
3-1-29		791,175	791,175
9-1-29	3,605,000	791,175	4,396,175
3-1-30		719,075	719,075
9-1-30	3,745,000	719,075	4,464,075
3-1-31		644,175	644,175
9-1-31	3,615,000	644,175	4,259,175
3-1-32		571,875	571,875
9-1-32	3,750,000	571,875	4,321,875
3-1-33		515,625	515,625
9-1-33	3,860,000	515,625	4,375,625
3-1-34		457,725	457,725
9-1-34	3,990,000	457,725	4,447,725
3-1-35		397,875	397,875
9-1-35	4,105,000	397,875	4,502,875
3-1-36		336,300	336,300
9-1-36	4,220,000	336,300	4,556,300
3-1-37		273,000	273,000
9-1-37	4,345,000	273,000	4,618,000
3-1-38		207,825	207,825
9-1-38	4,485,000	207,825	4,692,825
3-1-39		140,550	140,550
9-1-39	4,615,000	140,550	4,755,550
3-1-40		71,325	71,325
9-1-40	<u>4,755,000</u>	<u>71,325</u>	<u>4,826,325</u>
TOTAL	71,820,000	24,917,650	96,737,650

**GENERAL OBLIGATION
REFUNDING & IMPROVEMENT BONDS, SERIES 2021**

Issue: \$74,085,000

Dated: May 2020

Interest Rate: Varies 2.0% to 5.0%

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
3-1-22		1,341,829	1,341,829
9-1-22	3,335,000	1,341,829	4,676,829
3-1-23		1,040,400	1,040,400
9-1-23	3,390,000	1,040,400	4,430,400
3-1-24		1,006,500	1,006,500
9-1-24	2,820,000	1,006,500	3,826,500
3-1-25		950,100	950,100
9-1-25	2,940,000	950,100	3,890,100
3-1-26		876,600	876,600
9-1-26	3,090,000	876,600	3,966,600
3-1-27		799,350	799,350
9-1-27	3,250,000	799,350	4,049,350
3-1-28		718,100	718,100
9-1-28	3,410,000	718,100	4,128,100
3-1-29		632,850	632,850
9-1-29	4,460,000	632,850	5,092,850
3-1-30		521,350	521,350
9-1-30	4,670,000	521,350	5,191,350
3-1-31		451,300	451,300
9-1-31	4,820,000	451,300	5,271,300
3-1-32		379,000	379,000
9-1-32	4,970,000	379,000	5,349,000
3-1-33		329,300	329,300
9-1-33	3,380,000	329,300	3,709,300
3-1-34		295,500	295,500
9-1-34	3,440,000	295,500	3,735,500
3-1-35		261,100	261,100
9-1-35	3,515,000	261,100	3,776,100
3-1-36		225,950	225,950
9-1-36	3,575,000	225,950	3,800,950
3-1-37		190,200	190,200
9-1-37	3,665,000	190,200	3,855,200
3-1-38		153,550	153,550
9-1-38	3,730,000	153,550	3,883,550
3-1-39		116,250	116,250
9-1-39	3,805,000	116,250	3,921,250
3-1-40		78,200	78,200
9-1-40	3,875,000	78,200	3,953,200
3-1-41		39,450	39,450
9-1-41	<u>3,945,000</u>	<u>39,450</u>	<u>3,984,450</u>
TOTAL	74,085,000	20,813,757	94,898,757

**GENERAL OBLIGATION
PROJECTED BONDS, SERIES 2022**

Issue: \$78,255,000

Dated: Spring 2021

Interest Rate: Projected 4%

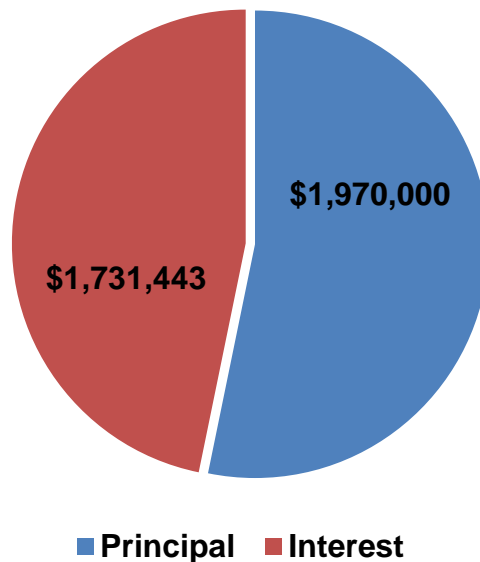
<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
9-1-22		1,565,100	1,565,100
3-1-23		1,565,100	1,565,100
9-1-23	2,630,000	1,565,100	4,195,100
3-1-24		1,512,500	1,512,500
9-1-24	2,730,000	1,512,500	4,242,500
3-1-25		1,457,900	1,457,900
9-1-25	2,840,000	1,457,900	4,297,900
3-1-26		1,401,100	1,401,100
9-1-26	2,960,000	1,401,100	4,361,100
3-1-27		1,341,900	1,341,900
9-1-27	3,070,000	1,341,900	4,411,900
3-1-28		1,280,500	1,280,500
9-1-28	3,200,000	1,280,500	4,480,500
3-1-29		1,216,500	1,216,500
9-1-29	3,300,000	1,216,500	4,516,500
3-1-30		1,150,500	1,150,500
9-1-30	3,460,000	1,150,500	4,610,500
3-1-31		1,081,300	1,081,300
9-1-31	3,600,000	1,081,300	4,681,300
3-1-32		1,009,300	1,009,300
9-1-32	3,740,000	1,009,300	4,749,300
3-1-33		934,500	934,500
9-1-33	3,890,000	934,500	4,824,500
3-1-34		856,700	856,700
9-1-34	4,050,000	856,700	4,906,700
3-1-35		775,700	775,700
9-1-35	4,210,000	775,700	4,985,700
3-1-36		691,500	691,500
9-1-36	4,380,000	691,500	5,071,500
3-1-37		603,900	603,900
9-1-37	4,550,000	603,900	5,153,900
3-1-38		512,900	512,900
9-1-38	4,730,000	512,900	5,242,900
3-1-39		418,300	418,300
9-1-39	4,920,000	418,300	5,338,300
3-1-40		319,900	319,900
9-1-40	5,120,000	319,900	5,439,900
3-1-41		217,500	217,500
9-1-41	5,320,000	217,500	5,537,500
3-1-42		111,100	111,100
9-1-42	<u>5,525,000</u>	<u>111,100</u>	<u>5,636,100</u>
TOTAL	78,225,000	38,482,300	116,707,300

MUNICIPAL DRAINAGE REVENUE BONDS

Municipal Drainage Revenue Bonds are issued for a term of up to twenty years for the purpose of constructing Municipal Drainage Capital Improvements such as erosion control, storm sewers, channelization, and culverts. The net revenues of the Municipal Drainage Operating Fund secure these bonds and are based on the rate structure established in 1992-93 and last updated in November 2020. The City of Plano's Municipal Drainage Revenue Bonds were last rated as AAA by Standard & Poor's and Aa1 by Moody's in the spring of 2021. The City issued Municipal Drainage Revenue Bonds totaling \$40,590,000 in April 2021. The majority of the proceeds from the issuance will support the renovation of drainage culverts that run along Spring Creek beneath the Collin Creek Mall property which is undergoing redevelopment. Additionally, other drainage and erosion control projects across Plano are programmed for 2021-22 and will be funded by the drainage revenue bond issuance. Additional information on these projects can be found in the 2021-22 Community Investment Program.

The current outstanding Municipal Drainage debt will equal \$19,040,000 as October 1, 2020. The projected 2021-22 requirements are estimated at \$3,701,443 and are detailed on the chart below.

**2021-22 Drainage Revenue Bond
Debt Requirement
\$3,701,443**



**MUNICIPAL DRAINAGE REVENUE BONDS
DEBT REQUIREMENTS
SUMMARY
2021-22**

<u>Issue</u>	<u>Purpose</u>	Principal Outstanding 10-01-21	Current Requirements		
			<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2015	Drainage Improvements	1,960,000	395,000	63,225	458,225
2017	Drainage Improvements	6,355,000	425,000	242,406	667,406
2019	Drainage Improvements	6,360,000	290,000	208,581	498,581
2021	Drainage Improvements	40,590,000	860,000	1,217,231	2,077,231
TOTAL		55,265,000	1,970,000	1,731,444	3,701,444

**MUNICIPAL DRAINAGE UTILITY SYSTEM REVENUE BONDS
ANNUAL DEBT SERVICE REQUIREMENTS
EXISTING DEBT - ALL SERIES**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021-2022	1,970,000	1,731,443	3,701,443
2022-2023	1,955,000	1,749,019	3,704,019
2023-2024	2,030,000	1,675,144	3,705,144
2024-2025	2,110,000	1,592,694	3,702,694
2025-2026	1,955,000	1,502,544	3,457,544
2026-2027	1,925,000	1,414,944	3,339,944
2027-2028	1,915,000	1,329,094	3,244,094
2028-2029	1,835,000	1,242,194	3,077,194
2029-2030	1,815,000	1,157,894	2,972,894
2030-2031	1,660,000	1,076,431	2,736,431
2031-2032	1,730,000	1,005,900	2,735,900
2032-2033	1,800,000	936,450	2,736,450
2033-2034	1,865,000	868,000	2,733,000
2034-2035	1,940,000	797,050	2,737,050
2035-2036	2,000,000	734,650	2,734,650
2036-2037	1,610,000	670,300	2,280,300
2037-2038	1,665,000	622,000	2,287,000
2038-2039	1,700,000	584,550	2,284,550
2039-2040	1,300,000	545,769	1,845,769
2040-2041	1,325,000	519,769	1,844,769
2041-2042	745,000	493,269	1,238,269
2042-2043	765,000	477,438	1,242,438
2043-2044	780,000	461,181	1,241,181
2044-2045	800,000	437,781	1,237,781
2045-2046	825,000	413,781	1,238,781
2046-2047	850,000	389,031	1,239,031
2047-2048	870,000	368,844	1,238,844
2048-2049	890,000	348,181	1,238,181
2049-2050	915,000	327,044	1,242,044
2050-2051	935,000	305,313	1,240,313
2051-2052	955,000	283,106	1,238,106
2052-2053	980,000	258,038	1,238,038
2053-2054	1,010,000	232,313	1,242,313
2054-2055	1,035,000	205,800	1,240,800
2055-2056	1,060,000	178,631	1,238,631
2056-2057	1,090,000	150,806	1,240,806
2057-2058	1,120,000	122,194	1,242,194
2058-2059	1,145,000	92,794	1,237,794
2059-2060	1,180,000	62,738	1,242,738
2060-2061	1,210,000	31,763	1,241,763
TOTAL	55,265,000	27,395,881	82,660,881

**MUNICIPAL DRAINAGE UTILITY SYSTEM REVENUE
REFUNDING BONDS, 2015 SERIES**

Issue: \$7,105,000

Dated: May 2015

Interest Rate: Varies 2.0% to 4.0%

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
11-15-21		31,613	31,613
5-15-22	395,000	31,613	426,613
11-15-22		26,675	26,675
5-15-23	405,000	26,675	431,675
11-15-23		20,600	20,600
5-15-24	420,000	20,600	440,600
11-15-24		14,300	14,300
5-15-25	430,000	14,300	444,300
11-15-25		5,700	5,700
5-15-26	210,000	5,700	215,700
11-15-26		1,500	1,500
5-15-27	<u>100,000</u>	<u>1,500</u>	<u>101,500</u>
TOTAL	1,960,000	200,775	2,160,775

**MUNICIPAL DRAINAGE UTILITY SYSTEM REVENUE
REFUNDING & IMPROVEMENT BONDS, 2017 SERIES**

Issue: \$8,035,000

Dated: February 2017

Interest Rate: Varies 2.0% to 5.0%

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
11-15-21		121,203	121,203
5-15-22	425,000	121,203	546,203
11-15-22		115,359	115,359
5-15-23	430,000	115,359	545,359
11-15-23		109,447	109,447
5-15-24	445,000	109,447	554,447
11-15-24		100,547	100,547
5-15-25	465,000	100,547	565,547
11-15-25		91,247	91,247
5-15-26	475,000	91,247	566,247
11-15-26		81,747	81,747
5-15-27	500,000	81,747	581,747
11-15-27		71,747	71,747
5-15-28	525,000	71,747	596,747
11-15-28		61,247	61,247
5-15-29	375,000	61,247	436,247
11-15-29		53,747	53,747
5-15-30	345,000	53,747	398,747
11-15-30		48,141	48,141
5-15-31	355,000	48,141	403,141
11-15-31		42,150	42,150
5-15-32	370,000	42,150	412,150
11-15-32		32,900	32,900
5-15-33	385,000	32,900	417,900
11-15-33		25,200	25,200
5-15-34	405,000	25,200	430,200
11-15-34		17,100	17,100
5-15-35	420,000	17,100	437,100
11-15-35		8,700	8,700
5-15-36	435,000	8,700	443,700
TOTAL	6,355,000	1,960,963	8,315,963

**MUNICIPAL DRAINAGE UTILITY SYSTEM REVENUE
REFUNDING & IMPROVEMENT BONDS, 2019 SERIES**

Issue: \$6,925,000

Dated: April 2019

Interest Rate: Varies 2.0% to 4.0%

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
11-15-21		104,291	104,291
5-15-22	290,000	104,291	394,291
11-15-22		99,941	99,941
5-15-23	305,000	99,941	404,941
11-15-23		95,366	95,366
5-15-24	310,000	95,366	405,366
11-15-24		90,716	90,716
5-15-25	320,000	90,716	410,716
11-15-25		85,916	85,916
5-15-26	330,000	85,916	415,916
11-15-26		79,316	79,316
5-15-27	340,000	79,316	419,316
11-15-27		72,516	72,516
5-15-28	360,000	72,516	432,516
11-15-28		65,316	65,316
5-15-29	370,000	65,316	435,316
11-15-29		57,916	57,916
5-15-30	325,000	57,916	382,916
11-15-30		51,416	51,416
5-15-31	335,000	51,416	386,416
11-15-31		46,391	46,391
5-15-32	345,000	46,391	391,391
11-15-32		41,216	41,216
5-15-33	355,000	41,216	396,216
11-15-33		35,891	35,891
5-15-34	365,000	35,891	400,891
11-15-34		30,416	30,416
5-15-35	380,000	30,416	410,416
11-15-35		24,716	24,716
5-15-36	390,000	24,716	414,716
11-15-36		18,866	18,866
5-15-37	400,000	18,866	418,866
11-15-37		12,866	12,866
5-15-38	415,000	12,866	427,866
11-15-38		6,641	6,641
5-15-39	<u>425,000</u>	<u>6,641</u>	<u>431,641</u>
TOTAL	6,360,000	2,039,413	8,399,413

**MUNICIPAL DRAINAGE UTILITY SYSTEM REVENUE
REFUNDING & IMPROVEMENT BONDS, 2021 SERIES**

Issue: \$40,590,000
 Years: 40
 Dated: Spring 2021
 Interest Rate: Varies 2.0% to 5.0%

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
11-15-21		608,616	608,616
5-15-22	860,000	608,616	1,468,616
11-15-22		632,535	632,535
5-15-23	815,000	632,535	1,447,535
11-15-23		612,160	612,160
5-15-24	855,000	612,160	1,467,160
11-15-24		590,785	590,785
5-15-25	895,000	590,785	1,485,785
11-15-25		568,410	568,410
5-15-26	940,000	568,410	1,508,410
11-15-26		544,910	544,910
5-15-27	985,000	544,910	1,529,910
11-15-27		520,285	520,285
5-15-28	1,030,000	520,285	1,550,285
11-15-28		494,535	494,535
5-15-29	1,090,000	494,535	1,584,535
11-15-29		467,285	467,285
5-15-30	1,145,000	467,285	1,612,285
11-15-30		438,660	438,660
5-15-31	970,000	438,660	1,408,660
11-15-31		414,410	414,410
5-15-32	1,015,000	414,410	1,429,410
11-15-32		394,110	394,110
5-15-33	1,060,000	394,110	1,454,110
11-15-33		372,910	372,910
5-15-34	1,095,000	372,910	1,467,910
11-15-34		351,010	351,010
5-15-35	1,140,000	351,010	1,491,010
11-15-35		333,910	333,910
5-15-36	1,175,000	333,910	1,508,910
11-15-36		316,285	316,285
5-15-37	1,210,000	316,285	1,526,285
11-15-37		298,135	298,135
5-15-38	1,250,000	298,135	1,548,135
11-15-38		285,635	285,635
5-15-39	1,275,000	285,635	1,560,635
11-15-39		272,885	272,885
5-15-40	1,300,000	272,885	1,572,885
11-15-40		259,885	259,885
5-15-41	1,325,000	259,885	1,584,885
11-15-41		246,635	246,635
5-15-42	745,000	246,635	991,635
11-15-42		238,719	238,719
5-15-43	765,000	238,719	1,003,719
11-15-43		230,591	230,591
5-15-44	780,000	230,591	1,010,591
11-15-44		218,891	218,891
5-15-45	800,000	218,891	1,018,891

**MUNICIPAL DRAINAGE UTILITY SYSTEM REVENUE
REFUNDING & IMPROVEMENT BONDS, 2021 SERIES**

Issue: \$40,590,000
 Years: 40
 Dated: Spring 2021
 Interest Rate: Varies 2.0% to 5.0%

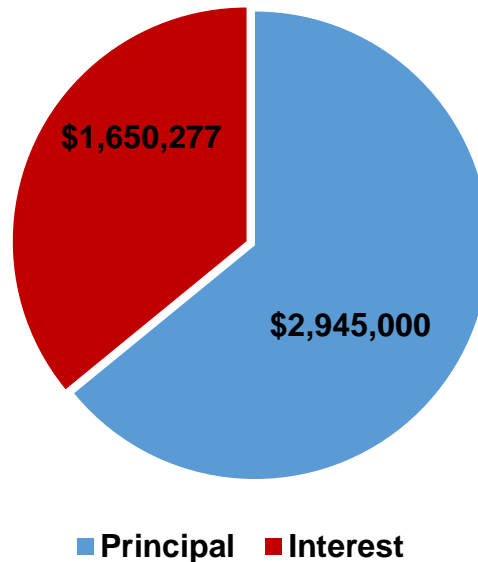
<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
11-15-45		206,891	206,891
5-15-46	825,000	206,891	1,031,891
11-15-46		194,516	194,516
5-15-47	850,000	194,516	1,044,516
11-15-47		184,422	184,422
5-15-48	870,000	184,422	1,054,422
11-15-48		174,091	174,091
5-15-49	890,000	174,091	1,064,091
11-15-49		163,522	163,522
5-15-50	915,000	163,522	1,078,522
11-15-50		152,657	152,657
5-15-51	935,000	152,657	1,087,657
11-15-51		141,553	141,553
5-15-52	955,000	141,553	1,096,553
11-15-52		129,019	129,019
5-15-53	980,000	129,019	1,109,019
11-15-53		116,157	116,157
5-15-54	1,010,000	116,157	1,126,157
11-15-54		102,900	102,900
5-15-55	1,035,000	102,900	1,137,900
11-15-55		89,316	89,316
5-15-56	1,060,000	89,316	1,149,316
11-15-56		75,403	75,403
5-15-57	1,090,000	75,403	1,165,403
11-15-57		61,097	61,097
5-15-58	1,120,000	61,097	1,181,097
11-15-58		46,397	46,397
5-15-59	1,145,000	46,397	1,191,397
11-15-59		31,369	31,369
5-15-60	1,180,000	31,369	1,211,369
11-15-60		15,882	15,882
5-15-61	<u>1,210,000</u>	<u>15,882</u>	<u>1,225,882</u>
TOTAL	40,590,000	23,194,731	63,784,731

WATER AND SEWER REVENUE BONDS

The City of Plano issued Water & Sewer Revenue Bonds totaling \$10,605,000 in April 2021 to support the second phase of a water meter replacement project; previously, the City had issued \$11,350,000 in April 2018 for the first phase of the project. At that time the bonds were rated as AAA by Standard & Poor's and AA+ by Fitch Ratings. Prior to 2015-16, Plano had operated on a completely cash funded, pay-as-you-go system for water and sewer capital improvements since 1993. Additional debt issues for major water and sewer projects will be considered in the future.

The current outstanding Water & Sewer debt will equal \$39,330,000 as of October 1, 2021. The 2021-22 debt service requirement is \$4,595,277 and is detailed on the chart below.

**2021-22 Water & Sewer Revenue Bond
Debt Requirement
\$4,595,277**



**WATER & SEWER REVENUE BONDS
DEBT REQUIREMENTS
SUMMARY
2021-22**

<u>Issue</u>	<u>Purpose</u>	<u>Principal Outstanding 10-01-21</u>	<u>Current Requirements</u>		
			<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2016	Water & Sewer Improvements	20,260,000	980,000	854,350	1,834,350
2018	Water & Sewer Improvements	8,465,000	1,040,000	395,350	1,435,350
2021	Water & Sewer Improvements	<u>10,605,000</u>	<u>925,000</u>	<u>400,577</u>	<u>1,325,577</u>
T O T A L		<u>39,330,000</u>	<u>2,945,000</u>	<u>1,650,277</u>	<u>4,595,277</u>

**WATER & SEWER REVENUE BONDS
ANNUAL DEBT SERVICE REQUIREMENTS
EXISTING DEBT - ALL SERIES**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021-2022	2,945,000	1,650,277	4,595,277
2022-2023	3,020,000	1,569,350	4,589,350
2023-2024	3,165,000	1,427,450	4,592,450
2024-2025	3,315,000	1,278,700	4,593,700
2025-2026	3,470,000	1,122,800	4,592,800
2026-2027	3,630,000	959,550	4,589,550
2027-2028	3,795,000	801,100	4,596,100
2028-2029	2,495,000	663,250	3,158,250
2029-2030	2,605,000	551,900	3,156,900
2030-2031	2,720,000	435,600	3,155,600
2031-2032	1,510,000	326,800	1,836,800
2032-2033	1,570,000	266,400	1,836,400
2033-2034	1,630,000	203,600	1,833,600
2034-2035	1,695,000	138,400	1,833,400
2035-2036	1,765,000	70,600	1,835,600
TOTAL	39,330,000	11,465,777	50,795,777

**WATERWORKS & SEWER SYSTEM
REVENUE BONDS, 2016 SERIES**

Issue: \$24,775,000

Dated: April 2016

Interest Rate: Varies 1.0% to 5.0%

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
11-1-21		427,175	427,175
5-1-22	980,000	427,175	1,407,175
11-1-22		407,575	407,575
5-1-23	1,020,000	407,575	1,427,575
11-1-23		382,075	382,075
5-1-24	1,070,000	382,075	1,452,075
11-1-24		355,325	355,325
5-1-25	1,125,000	355,325	1,480,325
11-1-25		327,200	327,200
5-1-26	1,180,000	327,200	1,507,200
11-1-26		297,700	297,700
5-1-27	1,240,000	297,700	1,537,700
11-1-27		272,900	272,900
5-1-28	1,290,000	272,900	1,562,900
11-1-28		247,100	247,100
5-1-29	1,340,000	247,100	1,587,100
11-1-29		220,300	220,300
5-1-30	1,395,000	220,300	1,615,300
11-1-30		192,400	192,400
5-1-31	1,450,000	192,400	1,642,400
11-1-31		163,400	163,400
5-1-32	1,510,000	163,400	1,673,400
11-1-32		133,200	133,200
5-1-33	1,570,000	133,200	1,703,200
11-1-33		101,800	101,800
5-1-34	1,630,000	101,800	1,731,800
11-1-34		69,200	69,200
5-1-35	1,695,000	69,200	1,764,200
11-1-35		35,300	35,300
5-1-36	<u>1,765,000</u>	<u>35,300</u>	<u>1,800,300</u>
TOTAL	20,260,000	7,265,300	27,525,300

**WATERWORKS & SEWER SYSTEM
REVENUE BONDS, 2018 SERIES**

Issue: \$11,350,000

Dated: April 2018

Interest Rate: Varies 3.0% to 5.0%

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
11-1-21		197,675	197,675
5-1-22	1,040,000	197,675	1,237,675
11-1-22		171,675	171,675
5-1-23	1,090,000	171,675	1,261,675
11-1-23		144,425	144,425
5-1-24	1,145,000	144,425	1,289,425
11-1-24		115,800	115,800
5-1-25	1,205,000	115,800	1,320,800
11-1-25		85,675	85,675
5-1-26	1,265,000	85,675	1,350,675
11-1-26		54,050	54,050
5-1-27	1,325,000	54,050	1,379,050
11-1-27		20,925	20,925
5-1-28	<u>1,395,000</u>	<u>20,925</u>	<u>1,415,925</u>
TOTAL	8,465,000	1,580,450	10,045,450

**WATER & SEWER REVENUE BONDS
2021 SERIES**

Issue: \$12,500,000

Dated: May 2021

Interest Rate: Varies 4.0% to 5.0%

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
11-1-21		200,289	200,289
5-1-22	925,000	200,289	1,125,289
11-1-22		205,425	205,425
5-1-23	910,000	205,425	1,115,425
11-1-23		187,225	187,225
5-1-24	950,000	187,225	1,137,225
11-1-24		168,225	168,225
5-1-25	985,000	168,225	1,153,225
11-1-25		148,525	148,525
5-1-26	1,025,000	148,525	1,173,525
11-1-26		128,025	128,025
5-1-27	1,065,000	128,025	1,193,025
11-1-27		106,725	106,725
5-1-28	1,110,000	106,725	1,216,725
11-1-28		84,525	84,525
5-1-29	1,155,000	84,525	1,239,525
11-1-29		55,650	55,650
5-1-30	1,210,000	55,650	1,265,650
11-1-30		25,400	25,400
5-1-31	<u>1,270,000</u>	<u>25,400</u>	<u>1,295,400</u>
TOTAL	10,605,000	2,620,027	13,225,027

**WATERWORKS & SEWER SYSTEM
REVENUE BONDS, 2016 SERIES**

Issue: \$24,775,000

Dated: April 2016

Interest Rate: Varies 1.0% to 5.0%

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
11-1-21		427,175	427,175
5-1-22	980,000	427,175	1,407,175
11-1-22		407,575	407,575
5-1-23	1,020,000	407,575	1,427,575
11-1-23		382,075	382,075
5-1-24	1,070,000	382,075	1,452,075
11-1-24		355,325	355,325
5-1-25	1,125,000	355,325	1,480,325
11-1-25		327,200	327,200
5-1-26	1,180,000	327,200	1,507,200
11-1-26		297,700	297,700
5-1-27	1,240,000	297,700	1,537,700
11-1-27		272,900	272,900
5-1-28	1,290,000	272,900	1,562,900
11-1-28		247,100	247,100
5-1-29	1,340,000	247,100	1,587,100
11-1-29		220,300	220,300
5-1-30	1,395,000	220,300	1,615,300
11-1-30		192,400	192,400
5-1-31	1,450,000	192,400	1,642,400
11-1-31		163,400	163,400
5-1-32	1,510,000	163,400	1,673,400
11-1-32		133,200	133,200
5-1-33	1,570,000	133,200	1,703,200
11-1-33		101,800	101,800
5-1-34	1,630,000	101,800	1,731,800
11-1-34		69,200	69,200
5-1-35	1,695,000	69,200	1,764,200
11-1-35		35,300	35,300
5-1-36	<u>1,765,000</u>	<u>35,300</u>	<u>1,800,300</u>
TOTAL	20,260,000	7,265,300	27,525,300

**WATERWORKS & SEWER SYSTEM
REVENUE BONDS, 2018 SERIES**

Issue: \$11,350,000

Dated: April 2018

Interest Rate: Varies 3.0% to 5.0%

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
11-1-21		197,675	197,675
5-1-22	1,040,000	197,675	1,237,675
11-1-22		171,675	171,675
5-1-23	1,090,000	171,675	1,261,675
11-1-23		144,425	144,425
5-1-24	1,145,000	144,425	1,289,425
11-1-24		115,800	115,800
5-1-25	1,205,000	115,800	1,320,800
11-1-25		85,675	85,675
5-1-26	1,265,000	85,675	1,350,675
11-1-26		54,050	54,050
5-1-27	1,325,000	54,050	1,379,050
11-1-27		20,925	20,925
5-1-28	<u>1,395,000</u>	<u>20,925</u>	<u>1,415,925</u>
TOTAL	8,465,000	1,580,450	10,045,450

**WATER & SEWER REVENUE BONDS
2021 SERIES**

Issue: \$12,500,000

Dated: May 2021

Interest Rate: Varies 4.0% to 5.0%

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
11-1-21		200,289	200,289
5-1-22	925,000	200,289	1,125,289
11-1-22		205,425	205,425
5-1-23	910,000	205,425	1,115,425
11-1-23		187,225	187,225
5-1-24	950,000	187,225	1,137,225
11-1-24		168,225	168,225
5-1-25	985,000	168,225	1,153,225
11-1-25		148,525	148,525
5-1-26	1,025,000	148,525	1,173,525
11-1-26		128,025	128,025
5-1-27	1,065,000	128,025	1,193,025
11-1-27		106,725	106,725
5-1-28	1,110,000	106,725	1,216,725
11-1-28		84,525	84,525
5-1-29	1,155,000	84,525	1,239,525
11-1-29		55,650	55,650
5-1-30	1,210,000	55,650	1,265,650
11-1-30		25,400	25,400
5-1-31	<u>1,270,000</u>	<u>25,400</u>	<u>1,295,400</u>
TOTAL	10,605,000	2,620,027	13,225,027

ORDINANCE NO. 2020-9-4

An Ordinance of the City of Plano, Texas, approving and adopting the Operating Budget and setting the appropriations for the fiscal year beginning October 1, 2020, and terminating September 30, 2021; and providing an effective date.

WHEREAS, following public notice duly posted and published as required by law, public hearings were held on August 10, 2020 and August 15, 2020, by and before the City Council of the City of Plano, the subject of which was the proposed Operating Budget of the City of Plano for Fiscal Year 2020-21 as filed and submitted by the City Manager in accordance with provisions of the City Charter and state and federal statutes; and

WHEREAS, during said public hearings, all interested persons were given the opportunity to be heard for or against any item or the amount of any item contained in said Operating Budget, after which said public hearings were closed; and

WHEREAS, the City Council, upon full consideration of the matter, is of the opinion that the Operating Budget hereinafter set forth is proper and should be approved and adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PLANO, TEXAS THAT:

Section I. Subject to the applicable provisions of state law and the City Charter, the Operating Budget for the Fiscal Year beginning October 1, 2020, and terminating September 30, 2021, as filed and submitted by the City Manager and shown attached as Exhibit "A", and adjusted by the City Council, containing estimates of resources and revenues for the year from all of the various sources, and the projects, operations, activities, and purchases proposed to be undertaken during the year, together with the estimated costs thereof, and estimated amounts of all other proposed expenditures, is hereby approved and adopted, as follows:

A.	General Fund - Operating Appropriation:	\$276,760,496
B.	General Fund - Transfer to Capital Maintenance Fund:	35,250,549
C.	General Fund - Transfer to Risk Management Fund:	5,000,000
D.	General Fund - Transfer to Technology Fund:	1,000,000
E.	General Fund - Transfer to Technology Services Replacement Fund:	500,000
F.	General Fund - Transfer to Economic Development Incentive Fund:	9,225,287
G.	Convention & Tourism Fund - Operating Appropriation:	12,148,496
H.	Convention & Tourism Fund - Transfer to General Fund:	952,394

ORDINANCE NO. 2020-9-4

I.	Convention & Tourism Fund - Transfer to Capital Maintenance Fund:	500,000
J.	Convention & Tourism Fund - Transfer to Technology Fund:	20,000
K.	Water & Sewer Fund - Operating Appropriation:	141,283,499
L.	Water & Sewer Fund - Transfer to General Fund:	17,199,219
M.	Water & Sewer Fund - Transfer to Water & Sewer CIP:	12,500,000
N.	Water & Sewer Fund – Transfer to Capital Maintenance Fund:	2,000,000
O.	Water & Sewer Fund – Transfer to Water & Sewer Debt Service Fund:	3,738,000
P.	Water & Sewer Fund - Transfer to Risk Management Fund:	877,722
Q.	Water & Sewer Fund - Transfer to Technology Fund:	300,000
R.	Water & Sewer Fund - Transfer to Technology Services Fund:	3,592,670
S.	Sustainability & Environmental Services Fund - Operating Appropriation:	27,465,838
T.	Sustainability & Environmental Services Fund - Transfer to General Fund:	2,139,875
U.	Sustainability & Environmental Services Fund - Transfer to Technology Fund:	60,000
V.	Sustainability & Environmental Services Fund - Transfer to Risk Management Fund:	477,712
W.	Municipal Drainage Fund - Operating Appropriation:	4,467,070
X.	Municipal Drainage Fund - Transfer to General Fund:	763,502
Y.	Municipal Drainage Fund - Transfer to Capital Maintenance Fund:	500,000
Z.	Municipal Drainage Fund – Transfer to Technology Fund:	20,000

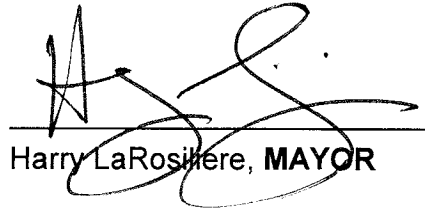
ORDINANCE NO. 2020-9-4

AA.	Municipal Drainage Fund - Transfer to Municipal Drainage Debt:	4,305,495
BB.	Recreation Revolving Fund - Operating Appropriation:	2,306,003
CC.	Recreation Revolving Fund - Transfer to General Fund:	153,000
DD.	Golf Course Fund - Operating Appropriation:	957,066
EE.	Golf Course Fund - Transfer to General Fund:	51,529
FF.	Risk Management Fund - Operating Appropriation:	7,206,455
GG.	HUD Grant Fund - Operating Appropriation:	2,362,989
HH.	PTV Fund - Operating Appropriation:	1,788,496
II.	Criminal Investigation Fund - Operating Appropriation:	1,833,173
JJ.	Technology Fund - Operating Appropriation:	5,342,607
KK.	Technology Fund - Transfer to PTV Fund:	250,000
LL.	Technology Services Replacement Fund - Operating Appropriation:	2,690,694
MM.	General Obligation Bond - Debt Service Appropriation:	52,234,901
NN.	Water & Sewer Revenue Bond - Debt Service Appropriation:	3,739,500

Section II. This ordinance shall be in full force and effect from and after its adoption.

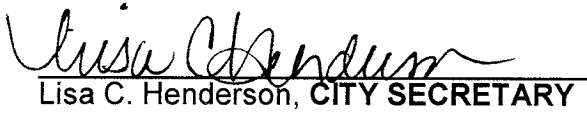
ORDINANCE NO. 2020-9-4

DULY PASSED AND APPROVED this the 14th day of September, 2020.



Harry LaRosiere, **MAYOR**

ATTEST:



Lisa C. Henderson, **CITY SECRETARY**

APPROVED AS TO FORM:



for: Paige Mims, **CITY ATTORNEY**

ORDINANCE NO. 2020-9-6

An Ordinance of the City of Plano, Texas, approving and adopting the Tax Rate for the fiscal year beginning October 1, 2020 and terminating September 30, 2021 and providing an effective date.

WHEREAS, the City Council of the City of Plano has been presented with a proposed Ad Valorem Tax Rate for Fiscal Year 2020-21, and such Tax Rate would impose an amount of taxes that would exceed the levy for Fiscal Year 2019-20; and

WHEREAS, Section 26.05 of the Texas Tax Code, as amended, provides that the City may not adopt a Tax Rate for Fiscal Year 2020-21 that exceeds the lower of the Voter Approval Tax Rate or the No New Revenue Tax Rate calculated without notice of and holding a public hearing on the proposed tax rate; and

WHEREAS, the proposed Tax Rate does exceed the No New Revenue Tax Rate by 0.0028 cents or 0.63%; and

WHEREAS, upon full review of and consideration of the matter, the City Council is of the opinion that the proposed Tax Rate for Fiscal Year 2020-21 should be approved and adopted for Fiscal Year 2020-21.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PLANO, TEXAS, THAT:

Section I. There is hereby levied and shall be assessed for the Fiscal Year 2020-21 of the City of Plano an Ad Valorem Tax Rate on each ONE HUNDRED DOLLARS (\$100.00) valuation of property within the limits of the City of Plano and subject to taxation as follows:

\$0.3372	for purposes of General Fund maintenance and operation.
\$0.1110	for payment of principal and interest on all General Obligation Bond funded debt of this City.

<u> </u> \$0.4482	Total Tax Rate
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Section II. The Tax Assessor of the City of Plano is hereby directed to assess for the 2020-21 Fiscal Year the rates and amounts herein levied and, when such taxes are collected, to distribute the collections in accordance with this Ordinance.

ORDINANCE NO. 2020-9-6

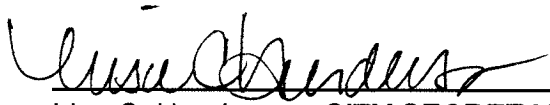
Section III. This Ordinance shall become effective immediately from and after its passage.

DULY PASSED AND APPROVED, this the 14th day of September 2020.



Harry LaRosiliere **MAYOR**

ATTEST:



Lisa C. Henderson, **CITY SECRETARY**

APPROVED AS TO FORM:



for: Paige Mims, **CITY ATTORNEY**

ORDINANCE NO. 2020-9-7

An Ordinance of the City of Plano, Texas ratifying the property tax revenue in the 2020-21 Budget as a result of the City receiving more revenues from property taxes in the 2020-21 Budget than in the previous fiscal year; and providing an effective date.

WHEREAS, Local Government Code 102.007 relating to Adoption of the Budget, requires the City to ratify by a separate vote and providing the necessary disclosure language in the ratification, when there is an increase to the property tax revenues in the proposed budget as compared to the previous year; and

WHEREAS, The City's 2020-21 Budget has an increase in property tax revenues as compared to the previous year; and

WHEREAS, as a result of the approval of the 2020-21 Budget, the City Council finds that it must ratify the increased revenue from property taxes.

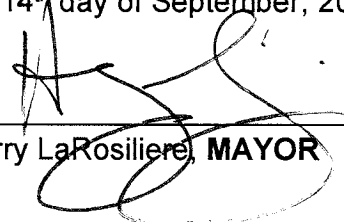
NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PLANO, TEXAS, THAT:

Section I. The increased revenue from property taxes in the 2020-21 City Budget is hereby ratified, with the following declaration:

"THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$6,007,235 OR 2.97%, AND OF THAT AMOUNT \$3,717,634 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR."

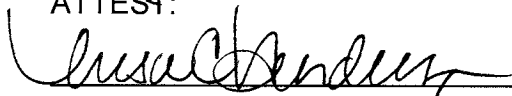
Section II. This Ordinance shall become effective immediately upon its passage.

DULY PASSED AND APPROVED, this the 14th day of September, 2020.



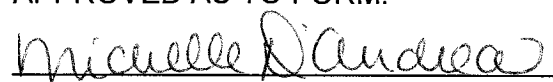
Harry LaRosiliere, **MAYOR**

ATTEST:



Lisa C. Henderson, **CITY SECRETARY**

APPROVED AS TO FORM:


for: Paige Mims, **CITY ATTORNEY**