



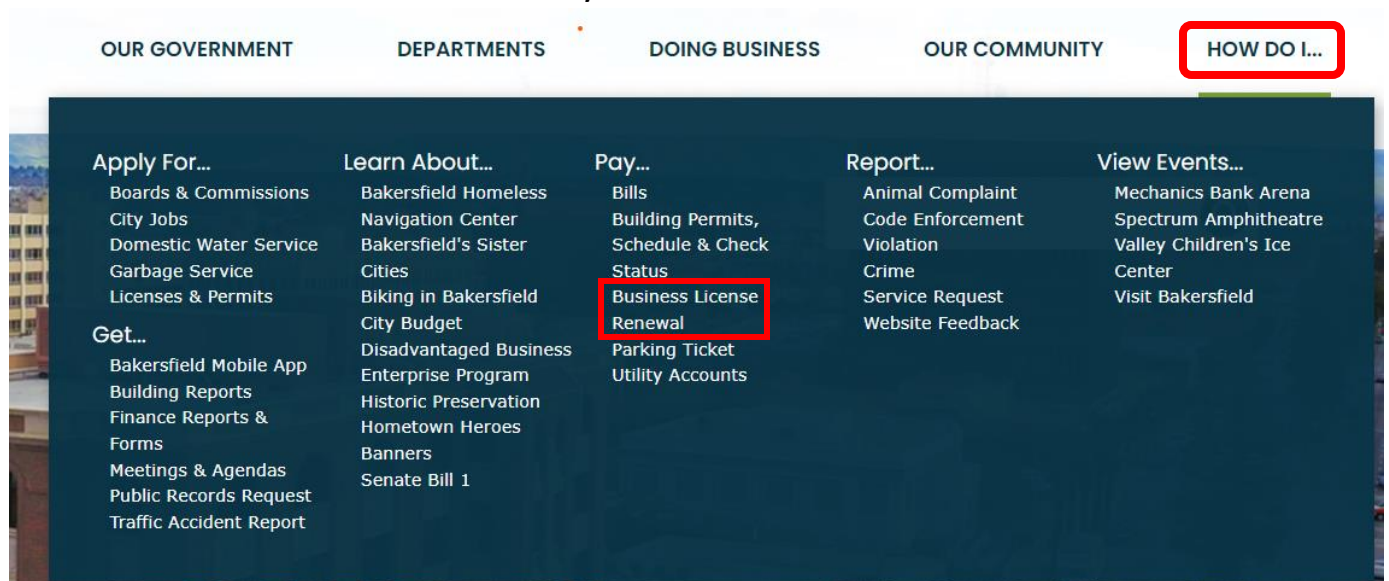
CITY OF BAKERSFIELD BUSINESS TAX RENEWAL

Your business tax certificate expires on June 30, 2022 and must be renewed by July 31, 2022 to avoid penalties.

ON-LINE INSTRUCTIONS (VISA AND MASTERCARD ONLY)

Go to: www.bakersfieldcity.us

1. Place your mouse over “How Do I...” on the top right section of the Bakersfield City homepage.
2. Select “Business License Renewal” under the Pay... section header.



3. Click Renew License (located on the left side of page)

CENTRAL SQUARE
TECHNOLOGIES

Home
License Information
Renew License
Explore a License

Renew License

* = Required

* Renew Type:

* License Number:
Must not be empty. Must not be empty.

* Pin:
Must not be empty.

Search

4. In the **License Number** field enter 22 in the first box and your certificate number in the second box.
5. Enter your **Pin** number and click the **Search** button. **NOTE:** PIN must be four digits, add zeros to the front if necessary
6. Click **Renew License** on the lower left side of the page.
7. Change the **Gross Receipts** amount to your new gross receipts amount. **NOTE: Do not enter commas** in your new entry.

8. Click continue at the lower right side of the page.
9. The screen will return with the total charges. **NOTE: The SB 1186 State mandated \$4.00 fee page will appear** in the Total Charges.
10. Click Pay Bill located in the lower right corner. **NOTE: Once you click Pay Bill you will receive Payment Processing Complete. Please follow the steps below.**

11. An additional browser tab will open and redirect you to pay your fees.
12. On the **"Enter Account Information"** page, complete the **Email and Re-Enter Email** fields, and click **Continue**.

Enter Account Information


Please select the payment type

Payment Type

- Business Licenses
- Building Permits

Account Number

21-169840

Email 


Enter email address

Re-Enter email

Re-enter email address

Continue

Where is my Account Number ?



Simplify your life?


Register to use the Customer Portal and get access to more information and features than ever before.

- Set-up paperless billing
- Manage your eBill notifications
- View past bills
- Set-up and manage monthly AutoPay
- Manage and pay multiple accounts

[Explore](#) [Sign up](#)

11. Please review the charges, and proceed with entering your method of payment of choice.
12. Click Continue.
13. Confirm payment and click **Pay \$XX.000**.

Confirm Payment

Payment Method  *****

Payment Date Now (05/27/2022)

Use this payment method for future payments.

Payment Amount **\$45.00**

[Click to read the Payment Authorization Terms](#)

I authorize payment and agree to the Payment Authorization Terms

Click the **PAY** button to complete your payment.

[< Back](#) **Pay \$45.00** [Cancel](#)

Current Bill

Account #	21-169840
Total Amount Due	\$45.00

14. You will receive an email confirming payment once it has been submitted.

To pay in person, you may come to our office on the first floor of City Hall North located at 1600 Truxtun Avenue Monday through Friday (except holidays) between the hours of 8:00 AM and 4:30 PM.

Note: If there have been changes in ownership, officer(s), business location, mailing address or phone number, or if the business has closed or is no longer doing business in the City written documentation is required. A Business Change Form is provided on our website for your completion. Once the change form is complete, please return it to us by fax or mail.

City of Bakersfield • Treasury Division
P.O. Box 2057
Bakersfield • California • 93303

GROSS RECEIPTS DEFINITION

“Gross receipts” includes the total of amounts actually received or receivable from sales and the total amounts actually received or receivable for the performance of any act or service, of whatever nature it may be, for which a charge is made or credit allowed, whether or not such act or service is done as a part of or in connection with the sale of materials, goods, wares or merchandise. Included in “gross receipts” shall be all receipts, cash, credits, and property of any kind or nature, without any deduction therefrom on account of the cost of the property sold, the cost of materials used, labor or service costs, interest paid or payable, or losses or other expenses whatsoever. Excluded from gross receipts shall be the following:

1. Cash discounts allowed and taken on sales;
 2. Credit allowed on property accepted as part of the purchase price and which property may later be sold;
 3. Any tax required by law to be included in or added to the purchase price and collected from the consumer or purchaser;
 4. Such part of the sale price of property returned by purchasers upon rescission of the contract of sale as is refunded either in cash or by credit;
 5. Amounts collected for others where the business is acting as an agent or trustee to the extent that such amounts are paid to those for whom collected, provided the agent or trustee can furnish the collector with names and addresses of the others and the amounts paid to them;
 6. Receipts of refundable deposits, except that refundable deposits forfeited and taken into income of the business shall not be excluded;
 7. As to a real estate agent or broker or a stock or bond broker, the sales price of real estate or stocks or bonds sold for the account of others except that portion which represents commission or other income to the agent or broker;
 8. As to a prime contractor or subcontractor to which Section 7108.5 of the California Business and Professions Code applies, the amounts received on account of the work performed by subcontractors, to the extent of each subcontractor’s interest therein;
 9. As to a retail gasoline dealer, a portion of his receipts from the sale of motor vehicle fuels equal to the motor vehicle fuel license tax imposed by and previously paid under the provisions of Part 2 of Division 2 of the Revenue and Taxation Code of the state;
 10. As to a retail gasoline dealer, the special motor fuel tax imposed by Section 4041 of Title 26 of the United States Code if paid by the dealer or collected by him from the consumer or purchaser;
 11. As to alcoholic beverages, that portion of the receipts of a manufacturer, transporter, retailer or wholesale distributor generated or otherwise collected from the manufacture, transport, retail or wholesale of intoxicating liquors within the state pursuant to Article XX, Section 22 of the State Constitution.
-

On September 18, 2012 Governor Brown signed into Law SB-1186 which adds a state fee of \$1 on any applicant for a local business license or similar instrument or permit, or renewal thereof. The purpose is to increase disability access and compliance with

construction-related accessibility requirements and to develop educational resources for businesses in order to facilitate compliance with federal and state disability laws as specified. On October 11, 2017 the statute was amended by Assembly Bill 1379 and increases the state fee to \$4 from January 1, 2018 through December 31, 2023.

Under Federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

The Division of the State Architect at www.dgs.ca.gov/dsa/home.aspx The Department of Rehabilitation at www.rehab.cahwnet.gov
The California Commission on Disability at www.cdda.ca.gov

(661) 326-3762 Fax (661) 852-2041
