



**CITY OF WATERTOWN**  
**PERSONNEL DEPARTMENT**  
Administration Building, 149 Main Street  
Watertown, Massachusetts 02472-4410  
Tel. (617) 972-6443 • Fax (617) 923-8195  
[www.watertown-ma.gov](http://www.watertown-ma.gov)

GAYLE M. SHATTUCK  
Personnel Director

April 12, 2022  
Posting #22-04-03

**POSITION VACANCY ANNOUNCEMENT**

Forestry Supervisor/Tree Warden

Department of Public Works

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The City of Watertown Department of Public Works seeks an individual for professional, administrative and site inspection work related to the planning and managing the care of street and park shade trees, including the planting, designing, relocating, trimming and removal of trees. This position, working under the administrative direction of the Superintendent of Public Works enforces provisions of the Massachusetts General Laws concerned with protection of public trees; conducts required hearings; develops plans for the care and management of the town's urban forest, works with departments to ensure the survival of street and park trees. Supervises the Forestry Division including in-house staff and outside contractors; prepares budgets and manages expenses, prepares bid documents and evaluates bids, selects vendors, develops priorities and determines job assignments. Serves as a member of the plan/design review team and provides recommendations to the Planning and Zoning Boards regarding project petitions. Ensures the safety of staff, contractors and the public, and other related work as required.

**Required Minimum Qualifications:**

Associates degree in Arboriculture, Forestry, Natural Resources Management, or related field; Bachelor's degree preferred. Over seven years of experience in tree maintenance and pest control with at least five years of supervisory experience; or any equivalent combination of education and experience.

**Additional Requirements**

Certification as an arborist from the International Society of Arboriculture or the Massachusetts Arborists Association.

**SALARY RANGE:** Hiring Range is expected \$78,755 - \$88,640 per year DQE, plus excellent benefits

**TO APPLY:** City of Watertown application form is available at [www.watertown-ma.gov/personnel](http://www.watertown-ma.gov/personnel)  
An application form with cover letter and resume is accepted by email:  
[personnel@watertown-ma.gov](mailto:personnel@watertown-ma.gov); fax 1-617-923-8195 or at the Personnel  
Department, 149 Main Street, Watertown, MA 02472.

**DEADLINE:** Open until filled

**AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**