



# PROJECTOR USER GUIDE

If you need a laptop, you can borrow one at the reference desk on the second floor. If you need display cables, you can borrow them at the main circulation desk.



## STEP 1.

Locate the Projector Display panel on the wall to your right. Select "PC" and then "ON." **Note:** The volume can be controlled from both this panel and from the laptop.

## STEP 2.

The screen should lower and the projector (on the ceiling) should turn on.

Wait for the indicator on the projector to turn solid green. It may take a few minutes to warm up before turning green.



## STEP 3.

Locate the display port panel on the wall to your right. Plug one end of a display cable into the appropriate port, and the other end of the cable into your laptop.



HDMI



VGA

**Note:** Most modern laptops will use HDMI to connect. If using the older style VGA, you will need to also plug an audio cable into the audio jack to project sound.

There is an HDMI cable, VGA cable, audio cable, and various adaptors in the projector cable kit available for checkout at the circulation desk.

**TIP:** If you don't see your laptop screen projected, return to the Projector Display panel and press "PC" followed by "ON" again.



## REMINDER

When done, please:

- 1) Unplug your laptop.
- 2) Turn off the projector via the Projector Display panel.
- 3) Neatly resecure cables.
- 4) Return laptop and cable kit.