

CITY OF PORTLAND, MAINE
Department of Housing and Economic Development
Housing & Community Development Division

**Professional Financial Underwriting Consulting Services for
Housing Development Projects
REQUEST FOR PROPOSALS #24034**

The City of Portland, Maine is seeking proposals from a consultant or consultant team for professional financial underwriting consulting services. This project will require a consultant or consultant team with expertise in affordable and market-rate housing investment, underwriting and financing.

Sealed Proposals plainly marked “**Professional Financial Underwriting Consulting Services for Housing Development Projects RFP #24034**”) shall be submitted electronically to bidssubmit@portlandmaine.gov with the name of the Bidder, Contract Name and Bid number in the subject line will be **received until 3:30 p.m., Wednesday, January 24, 2024** at which time they will be opened and read. Proposals may also be submitted via USPS, UPS, FedEx or in person to the City of Portland, Purchasing Rm. 103, 389 Congress St., Portland ME 04101. It is the bidder’s sole responsibility to ensure that their bid is submitted prior to the date and time specified. Late bids shall not be accepted. Proposals shall remain open to acceptance for ninety days from their opening.

Copies of the bid/RFP documents are available electronically by contacting the City of Portland Purchasing Office either by phone (207) 874-8654 or e-mail: JRL@portlandmaine.gov .