

2022 LANSING INDIVIDUAL INCOME TAX FORMS AND INSTRUCTIONS

Form L-1040

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City Treasurer &
Income Tax
Administrator

For use by individual residents, part-year residents and nonresidents

ALL PERSONS HAVING LANSING TAXABLE INCOME IN 2022 MUST FILE A RETURN TAX RETURNS ARE DUE APRIL 30, 2023

MAILING ADDRESSES Refund, credit forward: Mail to: Income Tax Department, P.O. Box 40750, Lansing, MI 48901

Zero balance returns, tax due returns: Mail to: Income Tax Department, P.O. Box 40752, Lansing, MI 48901

Estimated tax payments and extension payments: Mail to: Income Tax Department, 124 W Michigan Ave, Lansing, MI 48933

TAX RATES
AND
EXEMPTIONS

Resident: 1% Nonresident: 0.5% Exemption value: \$600

PAYMENT OF TAX DUE Tax due, if one dollar (\$1.00) or more must be paid with your return. **NOTE: If you are paying \$100.00 or more with your 2022 return, you may need to make estimated income tax payments for 2023.** See page 2 of instructions.

Make check or money order payable to: CITY OF LANSING or Pay online at: WWW.LANSINGMI.GOV Mail tax due return with payment to: Income Tax Department, P.O. Box 40752, Lansing, MI 48901

FILING YOUR RETURN

We accept paper and electronically filed returns. Only preparers using city-approved software can file electronic returns. Tax returns are due April 30, 2023*

CONTACT US

For assistance call (517) 483-4115; or find us online at: WWW.LANSINGMI.GOV Mail all tax correspondence to: Income Tax Department, 124 W Michigan Ave, Lansing, Michigan 48933

Attach all W2's, copies of pages 1 & 2 and Schedule 1 of Federal 1040 and all other appropriate schedules.

Failure to attach documentation or attaching incorrect or incomplete documentation will delay processing of the return or result in corrections being made to the return.

Additional 2022 Tax Forms are available on the City's website https://www.lansingmi.gov/539/Individual-Tax-Forms

*If the due date falls on a Saturday, Sunday or legal holiday, the due date is extended to the next business day.

2022 L-1040 INSTRUCTIONS FOR RESIDENTS, NONRESIDENTS AND PART-YEAR RESIDENTS

WHO MUST FILE A RETURN

If you had Lansing taxable income greater than the total of your personal and dependency exemptions, you must file a tax return—even if you did not file a federal tax return. See Exemptions schedule for more information on your allowable exemption total. You are required to file a tax return and pay tax even if your employer did not withhold Lansing tax from your paycheck. You will be required to make estimated income tax payments if you work for an employer not withholding Lansing tax from your 2022 wages.

ESTIMATED TAX PAYMENTS

When your total income tax is greater than the amount of tax withheld plus other credits by \$100 or more, you may be required to make quarterly estimated tax payments. File Form L-1040ES (available on the Lansing website) by April 30 of the tax year and pay at least one-fourth (¼) of the estimated tax. The remaining estimated tax is due in three equal payments on June 30 and September 30 of the tax year and January 31 of the following year. Adjust the remaining quarterly payments if your income increases or decreases during the year. Failure to make required estimated tax payments or underpayment of estimated tax will result in assessment of penalty and interest. If you have made estimated tax payments and do not owe more tax for the year, you still must file a tax return.

DUE DATE AND EXTENSIONS

Returns are due on or before April 30, 2023. The due date of the annual income tax return may be extended for a period not to exceed six months. To apply for an extension, use the Application for Extension of Time to File a Lansing Income Tax Return. Applying for a federal extension does not satisfy the requirement for filing a city extension. Application for an extension must be made and the tentative tax due must be paid (MCL 141.664). Filing an extension with payment is not a substitute for making estimated tax payments. An extension does not extend the time for paying the tax due.

AMENDED RETURNS

File amended returns using the L-1040X. If a change on your federal return affects Lansing taxable income, you must file an amended return within 90 days of the change and pay the tax due. All schedules supporting the changes should accompany the filing. Every change must be explained. Mail amended returns to: Lansing Income Tax Division 124 W. Michigan, Lansing, MI 48933

CHARGES FOR LATE PAYMENTS

All tax payments remaining unpaid after they are due are liable for a penalty of 1% per month, not to exceed a total penalty of 25%, and bear interest at the rate of 1% above the prime rate on an annual basis. The minimum combined charge for interest and penalty is \$2.00.

DISCLAIMER

These instructions are interpretations of the Uniform City Income Tax Ordinance, MCLA 141.601 et seq. The City of Lansing Ordinance will prevail in any disagreement between these instructions and the Ordinance

COMPLETING YOUR RETURN

NAME, ADDRESS, SOCIAL SECURITY NUMBER

- Always write your social security number(s) on the return. Your social security number must agree with the SSN on the Form(s) W-2 attached to your return.
- Enter your name and, if a joint return, your spouse's name.
- If the taxpayer or spouse is deceased: attach a copy of federal Form 1310 or a copy of the death certificate; write deceased in the signature area; and enter the date of death in the box on the signature line of return
- Enter your current address under Present home address. If using a P.O. Box, or an address that is not your legal residence, you must add an attachment that states your actual residence.
- Mark the box to indicate your filing status.

RESIDENCY STATUS

Indicate your residency status by marking (X) in the proper box.

Resident – a person whose domicile (principle residence) was in the City of Lansing all year. File as a resident if you were a resident the entire year.

Nonresident – a person whose domicile (principle residence) was outside the City of Lansing all year. File as a nonresident if you were a nonresident the entire year.

Part-Year Resident – a person who changed their domicile (primary residence) during the year from one inside Lansing to one outside Lansing or vice versa. If you were a resident for only part of 2022 use form L-1040TC to calculate the tax and attach it to the L-1040.

Married with Different Residency Status. If you were married in 2022 and had a different residency status from that of your spouse, file separate returns or file a resident return using Form L-1040TC to compute the tax.

FILING STATUS

Indicate filing status by marking (X) the proper box. If married filing separately, enter spouse's Social Security number in the spouse's SSN box and enter the spouse's full name in the filing status box.

INCOME EXEMPT FROM CITY TAX

Lansing does not tax the following types of income:

- 1 Social security, pensions and annuities (including disability pensions), Individual Retirement Account (IRA) distributions received after reaching age 59½.
- Proceeds of insurance where the taxpayer paid policy premiums. (Payments from a health and accident policy paid by an employer are taxed the same as under the Internal Revenue Code).
- 3. Welfare relief, unemployment compensation and supplemental unemployment benefits.
- Interest from obligations of the United States, the states or subordinate units of government of the states and gains or losses on the sales of obligations of the United States.
- Military pay of members of the armed forces of the United States, including Reserve and National Guard pay.
- Michigan Lottery prizes won on or before December 30, 1988. (Michigan lottery prizes won after December 30, 1988 are taxable.)
- 7. Sub-chapter S corporation dividends.
- 8. City, state and federal refunds.

ITEMS NOT DEDUCTIBLE ON THE CITY RETURN

Lansing does **not** allow deductions for items such as taxes, interest, medical expenses, charitable contributions, casualty and theft losses, etc. In addition, the following federal adjustments are not deductible on the Lansing return: student loan interest, Archer MSA deduction, self-employed health insurance deduction, one-half or self employment tax, and penalty for early withdrawal of savings.

FORM L-1040, PAGE 1, INSTRUCTIONS

TOTAL INCOME AND TAX COMPUTATION

Round all figures to the nearest dollar.

Lines 1 - 16, Columns A & B - Federal Data and Exclusions

This tax form is designed for use by residents, nonresidents and part-year residents. The form starts with federal return data in column A; adjusts the data in column B for income taxable on the federal return that is nontaxable by Lansing and vise versa; and reports income taxable by Lansing in column C. Exclusions and adjustments (column B) must be explained by completing and attaching applicable exclusion or adjustment schedules or by attaching a separate explanation to the return. See exclusions and adjustments instructions in the resident and nonresident sections. Attach copies of federal schedules to support all entries on lines 6, 7, 8, 11 and 13 of Column A.

NOTE: Schedules, attachments and other documentation that support tax withheld, exclusions, adjustments or deductions must be provided. Failure to attach or attaching incomplete supporting information will delay processing of your return or result in tax withheld, exclusions, adjustments or deductions being disallowed.

Lines 1 - 16, Column C - Figure Taxable Income

Subtract column B from column A and enter difference in column C. Support figures with schedules.

Line 17 - Total Additions

Add lines 2 through 16.

Line 18 - Total Income

Add lines 1 through 16.

Line 19 - Total Deductions

Enter the total deductions from line 7 of Deductions schedule, page 2.

Line 20 - Total Income after Deductions

Subtract line 19 from line 18.

Line 21 – Exemptions

Enter the total number of exemptions (page 2, Exemptions Schedule, line 1h) on line 21a and multiply line 21a by \$600.00 and enter the product on line 21b.

Line 22 - Total Income Subject to Tax

Subtract line 21b from line 20. If line 21b is greater, enter zero.

Line 23 - Tax

Multiply line 22 by the appropriate tax rate to compute tax liability, and enter it on line 23b. (The resident tax rate is 1.0%. The nonresident rate is 0.5 %.) If you were a resident for only part of the year and used Form

L-1040TC to compute your tax mark (X) line 23a and attach Form L-1040TC to the return.

Line 24a - Total Tax Withheld by Employers

The Lansing tax withheld by each of your employers is to be reported on page 2 on the Excludible Wages and City Tax Withheld Schedule. Total Lansing tax withheld, line 11 of this schedule, is reported on line 24a. The Form W-2 (Wage and Tax Statement) you received from each employer shows the tax withheld in box 19 and locality name in box 20.

You must attach a copy of each Form W-2 showing the amount of LANSING tax withheld and the locality name as Lansing (or an equivalent indicating the tax was withheld for Lansing). Credit for Lansing tax withheld will not be allowed without a supporting Form W-2.

Line 24b - Other Tax Payments

Enter the total of the following: estimated tax paid, credit forward from past tax year, tax paid with an extension, tax paid on your behalf by a partnership.

Line 24c – Tax Credit for Tax Paid to Another City (Residents only)

Enter on line 24c the credit for income taxes paid to another city. If you had income subject to tax in another city while you were a **resident of Lansing**, you may claim this credit. The credit IS NOT NECESSARILY the tax paid to the other city. This credit must be based on income taxable by both cities, and the credit may not exceed the tax that a nonresident of Lansing would pay on the same income. Base the credit on the amount actually paid to another city, not the amount withheld. You must attach a copy of the income tax return filed with the other city to receive this credit.

Line 24d - Total Payments and Credits

Add lines 24a through 24c. Enter the total on line 24d.

Line 25 – Interest and Penalty for Failure to Make Estimated Tax Payments; Underpayment of Estimated Tax; or Late Payment of Tax

Nonpayment or underpayment of estimated income tax and late payment of tax is subject to interest and penalty. You may calculate the amounts and enter interest on line 24a, penalty on 25b, and the total interest and penalty on line 25c or the city may calculate and assess it. Calculate estimated tax interest and penalty using Form L-2210.

TAX DUE OR REFUND

Line 26 - Tax Due and Payment of Tax

If the tax on line 23b plus the interest and penalty on line 25c exceeds the total Payments and Credits on line 24, enter the difference, the tax due, on line 26. The tax due must be paid with the return when filed. The due date for the return is April 30, 2023.

Pay by Check or Money Order Make the check or money order payable to LANSING CITY TREASURER, and mail with the return to Lansing Income Tax, P.O. Box 40752, Lansing, Michigan 48901. Do not send cash for your tax payment.

Pay by Credit Card or electronic check if you filed previously https://client.pointandpay.net/web/LansingMI

Pay by Direct Withdrawal from Bank Account To have your payment directly withdrawn from your bank account, complete line 31. On line 31b, mark (X) the box "Pay Tax Due (direct withdrawal)" and enter the bank routing number on line 31c; the bank account number on line 31d; and the account type on line 31e. The tax is due at the time of filing the return. Direct withdrawal payments will be processed as soon as possible after receipt.

Line 27 - Overpayment

If the total payments and credits on line 24 exceed the tax on line 23 plus the interest and penalty on line 25c, enter the difference, the overpayment, on line 27. Use lines 28 through 31 to indicate what you want done with the refund. You must file the return even if there is no tax due, no overpayment or only a slight overpayment.

Line 28 - Donations

You may donate your overpayment, or a part of it, to the following: Police Problem Solving (line 28a), the HOPE Scholarship (line 28b) or Homeless Assistance (line 28c). Enter the amount of your donation on the line for the donation(s) of your choice and enter the total on line 28d.

Line 29 - Credit Forward

Enter on line 29 the amount of overpayment to credit to the next year.

Line 30 – Refund

Please allow 45 DAYS before calling about a refund. You may choose to receive the refund as a paper check or a direct bank deposit.

Refund Check. If you want your refund issued as a paper check, enter on Line 30 the amount of the overpayment to be refunded.

Direct Deposit Refund. To have your refund deposited directly into your bank account, on line 31a, mark (X) the box "Refund (direct deposit)" and enter the bank routing number on line 31c; the bank account number on line 31d; and the account type on line 31e.

FORM L-1040, PAGE 2 INSTRUCTIONS

EXEMPTIONS SCHEDULE

Complete the Exemptions schedule to report and claim the total exemption amount allowed. Everyone who files a city return gets a personal exemption of \$600 for 2022 You may claim an exemption even if someone else claims you as a dependent on their return.

Lines 1a - 1c - You and Spouse. Enter your date of birth and mark (X) in the exemption boxes that apply to you. If filing jointly, complete line 1b for spouse. If you are age sixty-five or older, or are blind, deaf or permanently disabled you get an additional exemption. Mark (X) in the boxes that apply, and enter on line 1e the total number of exemption boxes marked

Lines 1d – Dependents. Determine dependents using the same rules as on the federal return. If you cannot claim a dependent on the federal return, you cannot claim them on a city return. Enter the names of your dependent children that live with you, then the names of other dependents and their relationship to you. Provide dependents' Social Security numbers and dates of birth. Enter totals on 1f and 1g.

Lines 1e - 1h – Total Exemptions. Add the amounts on 1e, 1f and 1g, and enter the total exemptions on line 1h and on page 1, line 21a.

EXCLUDED WAGES SCHEDULE

If any wages reported on page 1, line 1, column A, are not taxable, the Excluded Wages schedule must be completed. The data to complete this schedule comes from the Excludible Wages, Salaries, Tips, Etc. schedule.

DEDUCTIONS SCHEDULE

You may deduct amounts that directly relate to income that is taxable by Lansing, prorating where necessary. Allowable deductions include the following line number items:

Line 1 – Individual Retirement Account (IRA) Contributions
Contributions to an IRA are deductible to the same extent deductible
under the Internal Revenue Code. Attach schedule 1 of federal return
and evidence of contribution, which includes, but is not limited to,
one of the following: a copy of receipt for IRA contribution, a copy of
federal Form 5498, a copy of a cancelled check that clearly indicates it

Line 2 – Self-Employed SEP, SIMPLE and Qualified Plans

Self-employed SEP, SIMPLE and qualified retirement plan deductions may be entered on page 2, Deductions schedule, line 2.

is for an IRA contribution. ROTH IRA contributions are **not** deductible.

Line 3 - Employee Business Expenses

Employee business expenses are deductible only when incurred in the performance of service for an employer and only to the extent not reimbursed by the employer. Meal expenses are not subject to the reductions and limitations of the Internal Revenue Code. Under the Lansing Income Tax Ordinance meals must be incurred while away from home overnight on business.

BUSINESS EXPENSES ARE LIMITED TO THE FOLLOWING:

- A. Expenses of transportation, but not to and from work.
- B. Expenses of travel, meals and lodging while away from home overnight on business for an employer.
- C. Expenses incurred as an "outside salesperson" away from the employer's place of business. This does not include driversalesperson whose primary duty is service and delivery.
- D. Expenses reimbursed by employer from an expense account or other arrangement if included in gross earnings.

Attach a detailed list of your employee business expenses.

Line 4 - Moving Expenses - Armed Forces Only

Moving expenses for moving <u>into</u> the Lansing area are deductible to the same extent deductible under the Internal Revenue Code. Moving must be related to starting work in a new location. **Attach a copy of federal Form 3903 or a list of moving expenses, with the distance in miles from where you moved.**

Line 5 - Alimony Paid

Separate maintenance payments, alimony, and principal sums payable in installments (to the extent includable in the spouse's or former spouse's adjusted gross income under the federal Internal Revenue

Code) and deducted on the federal return are deductible. Child support is not deductible. Attach a copy of federal schedule 1.

NOTE: The above deductions are limited to the amount claimed on your federal return, except meals. The deductions are limited by the extent they apply to income taxable under the Lansing Income Tax Ordinance. Part-year residents must allocate deductions the same way they allocate income.

Line 6 - Renaissance Zone

A Renaissance Zone deduction may be claimed by a qualified resident domiciled in a Renaissance Zone, an individual with income from rental real estate located in a Renaissance Zone and an individual proprietor or a partner in a partnership that has business activity within a Renaissance Zone. Individuals who qualify for the deduction **must attach Schedule RZ of L-1040** to their return to claim the deduction. Residents are not qualified to claim the deduction until they have been domiciled in a Renaissance Zone for 183 consecutive days. Individuals are not qualified to claim the Renaissance Zone deduction if they are delinquent for any Michigan or Lansing taxes. A city income tax return must be filed to qualify and claim this deduction.

Line 7 - Total Deductions

Add lines 1 through 6. Enter the total on line 7 and on page 1, line 19.

ADDRESS SCHEDULE

Every taxpayer must complete the Address schedule. Start by listing the address used on last year's return. If this address is the same as listed on page 1, write "Same." If no 2021 return was filed provide reason none was filed. Complete the schedule by listing the addresses of the other principal residences (domiciles) occupied during 2022. Mark whether the address was for the taxpayer (T), spouse (S) or both (B) and enter the beginning and ending dates of residence at each.

THIRD-PARTY DESIGNEE

To allow another person to discuss the tax return information with the Income Tax Office, mark (X) the "Yes" box and enter the person's name, phone number and any five digits as their personal identification number (PIN). To designate the tax preparer, enter "Preparer."

SIGN THE RETURN

You must sign and date the return. If filing a joint return, both spouses must sign and date the return. If someone else prepared the return, they must sign it and provide their address and telephone number.

PART-YEAR RESIDENTS

If you had income taxable as a resident <u>and</u> as a nonresident during the year, you must file as a part-year resident. Part-year residents compute the amount of their tax on Schedule TC, which has multiple tax rates. Complete the form using the instructions for the Schedule TC.

Income is allocated according to the residency status for each item of

income. Adjustments and deductions must be allocated in the same way income is allocated. Use the instructions for residents and non-residents as a guide to allocate income.

Get forms on the website: <u>WWW.LANSINGMI.GOV</u>, or Call (517) 483-4115 to have a form mailed to you.

RESIDENTS

Line 1 - Wages, Salaries, Tips, Etc.

Report on line 1, column A, the amount of wages, salaries, tips, etc. from your federal tax return (Form 1040).

Page 1 & 2 and Schedule 1 of the federal tax return must be attached to all resident tax returns. All W-2 forms showing wages and Lansing tax withheld must be attached to page 1 of the return.

A resident is taxed on **ALL** earnings, including salary, bonus, separation, and incentive payments, tips, commissions and other compensation for services rendered—**no matter where earned.** Example: Taxpayer lives in the City of Lansing but works in Jackson and receives a paycheck from the home office in New York City: 100% of this compensation is taxable.

If your employer did not withhold Lansing tax from your paycheck, you are still required to file and pay tax on those wages at the resident tax rate. You will also be required to make estimated tax payments if your employer does not withhold Lansing tax for you in 2023.

Report on line 1, column B, the total excluded wages. All nontaxable wages must be documented <u>and</u> listed, by employer, on the Excluded Wages schedule on page 2. A resident's wages are generally not excludible. An example of excludible (nontaxable) resident wages is military pay.

Line 2 - Interest

Interest is taxable the same as on the federal return except for interest on U.S. Bonds, Treasury Bills and notes which may be excluded.

Report the amount of taxable interest income from federal 1040, on line 2, column A. Report on line 2, column B, interest from U.S. Bonds and Treasury Bills and notes; document this excluded interest on the Excludible Interest Income schedule. S corporation flow through interest income is not taxable.

Line 3 - Dividends

Dividends are taxable. Report on line 3, column A, the total amount of dividend income from the federal return. Report on line 3, column B, excludible dividends from U.S. Bonds, Treasury Bills and notes, and documents on the Excludible Dividend Income schedule. S Corporation flow through dividend income is not taxable.

Line 4 – Taxable Refunds, Credits or Offsets

NOT TAXABLE. Exclude all. No explanation needed.

Line 5 - Alimony Received

Alimony received is taxable. Report on line 5, columns A and C, the amount of alimony received as reported on the federal return.

Line 6 - Business Income

All self-employment income is taxable regardless of where the business is located. Report on line 6, columns A and C, the total business income from the federal return.

Attach a complete copy of federal Schedule C. Federal rules concerning passive losses are applicable to losses deducted on a city return.

Line 7 - Capital Gain or (Loss)

The Uniform City Income Tax Ordinance follows the Internal Revenue Code regarding capital gains. All capital gains realized while a resident are taxable regardless of where the property is located, with the following exceptions:

- Capital gains on sales of obligations of the United States and subordinate units of government.
- The portion of the capital gain or loss on property purchased prior to the inception of the Lansing income tax ordinance that is attributed to the time before inception ordinance.
- Capital loss carryovers that originated prior to the taxpayer becoming a resident of Lansing are not deductible.

Capital losses are allowed to the same extent they are allowed under the Internal Revenue Code and limited to \$3,000 per year. Unused net capital losses may be carried over to future tax years. The capital loss carryover for Lansing may be different than the carryover for federal income tax purposes.

Deferred capital gain income from installment sales and like-kind exchanges are taxable in the same year reported on the taxpayer's federal income tax return.

Flow through income or loss from an S corporation reported on federal Sch. D is not taxable. Attach copies of federal Sch. K-1 (Form 1120S).

Residents reporting capital gains or losses must attach a copy of federal Schedule D and supporting schedule 8949.

Excluded capital gains must be explained on the Exclusions and Adjustments to Capital Gains or (Losses) schedule.

Line 8 - Other Gains or (Losses)

Other gains or losses are taxable to the extent that they are taxable on the federal 1040. Other gains and losses realized while a resident are taxable regardless of where the property is located, except the portion of the gain or loss on property purchased prior to the inception of the Lansing Income Tax Ordinance.

Deferred other gains from installment sales and like-kind exchanges are taxable in the year recognized on the federal income tax return. Deferred gains must be supported by attaching a copy of federal Form 6252 and/or Form 8824.

Residents reporting other gains and losses must attach a copy of federal Form 4797.

Flow through income or loss from an S corporation reported on federal Form 4797 of a resident is not taxable. Attach copies of federal Schedule K-1 (Form 1120S).

Use the Exclusions and Adjustments to Other Gains or (Losses) schedule to compute exclusions and adjustments to other gains and losses reported on your federal income tax return.

Line 9 - IRA Distributions

In column A enter the IRA distributions reported on federal Form 1040. Premature IRA distributions (Form 1099-R, box 7, distribution code 1) and IRA distributions made to a decedent's beneficiary other than the decedent's spouse (Form 1099-R, box 7, distribution code 4) are **taxable**.

Exclude in column B, IRA distributions qualifying as retirement benefits: IRA distributions received after age 59½ or described by Section 72(t) (2)(A)(iv) of the IRC and all other excludible IRA distributions. The **Exclusions and Adjustments to IRA Distributions** schedule is used to document excluded IRA distributions.

Line 10 - Taxable Pension Distributions

Enter on line 10, column A, pension and annuities reported on federal Form 1040. Excluded pension and retirement benefits are reported on line 10, column B and explained on the **Exclusions** and **Adjustments to Pension Distributions** schedule.

Pension and retirement benefits from the following are **not** taxable:

- Pension plans that define eligibility for retirement and set contribution and benefit amounts in advance;
- 2. Qualified retirement plans for the self-employed;
- 3. Distributions from a 401(k) or 403(b) plan attributable to employer contributions or attributable to employee contributions to the extent they result in matching contributions by the employer;
- Benefits from any of the previous plans received on account of disability or as a surviving spouse if the decedent qualified for the exclusion at the time of death;
- 5. Benefits paid to an individual from a retirement annuity policy that has been annuitized and paid over the life of the individual.

Pension and retirement benefits from the following are taxable:

- 1. Premature pension plan distributions (those received prior to qualifying for retirement);
- Amounts received from deferred compensation plans that let the employee set the amount to be put aside and do not set retirement age or requirements for years of service. These plans include, but are not limited to, plans under IRC Sections 401(k), 457 and 403(b):
 - Amounts received before the recipient could retire under the plan provisions, including amounts paid on separation, withdrawal or discontinuance of the plan; Amounts received as early retirement incentives, unless the incentives were paid from a pension trust;

Benefits paid from a retirement annuity policy other than annuitized benefits paid over the life of the individual are taxable to the same extent taxable under the Internal Revenue Code.

Report taxable pension and retirement income on line 10, column C.

Line 11 - Rental Real Estate, Royalties, S Corporations, Partnerships, Royalties, Estates, Trust, Etc.

All income reported on federal Schedule E may be taxable. A resident's share of an S corporation's flow through income is not taxable. Report this income on line 11, columns A.

Line 12 - Subchapter S Corporation Distributions

S corporation distributions received by a resident from the corporation's Accumulated Adjustments Account, Other Adjustments Account and/or the Shareholder's Undistributed Taxable Income Previously Taxed Account (federal Form 1120S, Schedule M-2, line 7) are income on a city return and are to be reported on this line. These distributions are found on federal Schedule K-1 (1120), line 16. Report these distributions on the Adjustments for Tax Option Corporation (like Subchapter S Corporation) Distributions schedule. Also attach-copies-of-federal-Schedule-K-1 (Form 1120S).

Line 13 - Farm Income (Or Loss)

Profit or loss from the operation of a farm is taxable as reported on the federal return regardless of where the farm is located. There are no exclusions. Attach a complete copy of federal Schedule F.

Line 14 - Unemployment Compensation

NOT TAXABLE. Exclude all. No explanation needed.

Line 15 - Social Security Benefits

NOT TAXABLE. Exclude all. No explanation needed.

Line 16 - Other Income

Other income reported on the resident's federal return is taxable except for income from recoveries related to federal itemized deductions from prior tax years. Report on this line a net operating loss carryover from the previous tax year. Complete report exclusions and adjustments on p. 2, using the Line 16 - Exclusions and Adjustments to Other Income schedule.

Line 17 - Total Additions Add lines 2 through 16.

Line 18 - Total Income

Add lines 1 through 16 of each column and enter amounts on line 18.

Line 19 - Deductions

Enter amount from Deductions schedule, page 2, line 7.

NONRESIDENTS

NONRESIDENT INCOME SUBJECT TO TAX:

- Compensation for work done or services performed in the city, which includes, but is not limited to, the following: salaries, wages, bonuses, commissions, fees, tips, incentive payments, severance pay, vacation pay and sick pay.
- Net profits of from the operation of an unincorporated business, profession or other activity attributable to business activity conducted in Lansing, whether or not such business is located in Lansing.
- Gains or losses from the sale or exchange of real or tangible personal property located in Lansing.
- 4 Net profits from the rental of real or tangible personal property located in Lansing.
- Premature distributions from an Individual Retirement Account (IRA) where a deduction was claimed on a current or previous year's city income tax return.
- Premature distributions from a pension plan attributable to work performed in Lansing.
- 7. Deferred compensation earned in Lansing before retirement.

Line 1 - Wages, Salaries, Tips, Etc.

All wages taxed on the federal return are to be reported on page 1, line1, column A of the city return. All W-2 forms showing income earned in Lansing and or tax withheld for Lansing must be attached to the return.

Page 1 & 2 and Schedule 1 of the federal tax return must be attached to all resident tax returns.

Report on page 1, line 1, column B, the total excluded wages. All excluded wages must be documented on the Excludible Wages, Salaries, Tips, Etc. schedule

and listed, by employer, on the Excluded Wages schedule on page 2 of the tax form on line 1-10. On the Excludible Wages, Salaries, Tips, Etc. schedule, lines 7 and 8, list the reason the wages are excludible and the address of the work station where work was performed for the employer.

Do not use box 18 of W-2 form to report taxable wages or to allocate wages: use box 1 wages only. A separate wage allocation

must be completed for each employer. Wages are normally allocated using the actual number of days or hours worked in and outside the city during the tax year for an employer. <u>Vacation time, sick time and holidays are not included in total days worked in arriving at the wage allocation percentage</u>. Vacation pay, holiday pay, sick pay, bonuses, severance pay, etc. are taxable to same extent as normal earnings.

100% Earned in Lansing. All wages, salaries, tips, sick pay, bonuses, deferred compensation, severance pay, and other compensation (Form W-2, box 1) is taxable to nonresidents who worked 100% of the time in the city.

Allocate Total Wages. Nonresidents who performed only part of their services for an employer in the city must allocate their wages using **the W-2 form box 1 amount, not box 18.** Compute excludible wages using the Nonresident and Part-Year Resident Wage Allocation section of the Excludible Wages, Salaries, Tips, Etc. schedule.

Wage Allocations on Commissions, Etc. A nonresident salesperson paid on a commission basis or other results achieved should allocate wages based on commissions received or other results achieved attributable to efforts expended in Lansing. A nonresident insurance salesperson paid sales commissions and renewal commissions should allocate compensation on the following basis: Allocate commissions

from life, health, accident and vehicle (auto) insurance based on the location (residence) of the purchaser. Allocate commissions from group insurance based on the location of the group. Allocate commissions from fire and casualty insurance based on the location of the risk insured. Nonresidents working totally outside the city for an employer should exclude all of these wages.

Line 2 - Interest

NOT TAXABLE. Exclude all interest income. No explanation needed.

Line 3 - Dividends

NOT TAXABLE. Exclude all dividend income. No explanation needed.

Line 4 - Taxable Refunds, Credits or Offsets

NOT TAXABLE. Exclude all. No explanation needed.

Line 5 - Alimony Received

NOT TAXABLE. Exclude all. No explanation needed.

Line 6 - Profit (Or Loss) from a Business, Etc.

Profit (or loss) from the operation of a business or profession is taxable to the extent it results from work done, services rendered or other business activities conducted in Lansing. Report on page 1, line 6, column A, business income reported taxable on your federal return.

The Exclusions and Adjustments to Business Income schedule is used to exclude business income. The total excluded business income from line 5 of this schedule is also entered on page 1, line 6, column B. If a business operates both in and outside of the city, the taxable profit or loss is determined using the three factor Business Allocation formula.

Where no work is done, services rendered or other business activity is conducted in Lansing, the profit or loss is entirely excluded. Complete the Exclusions and Adjustments to Business Income schedule to exclude profit or loss from the operation of a business.

A Lansing net operating loss carryover from the previous tax year is reported on page 1, line 16, column C. See instructions for line 16.

Line 7 - Capital Gains or Losses

Capital gains or losses of a nonresident are included in taxable income to the extent the gains or losses are from property located in Lansing. Capital losses from property located in the city are allowed to the same extent they are allowed under the Internal Revenue Code. Unused capital losses may be carried over to future tax years. The capital loss carryover for Lansing may be different than the carryover for federal income tax purposes.

Deferred capital gain income from installment sales and like-kind exchange of property located in Lansing are taxable in the year recognized on the taxpayer's federal income tax return.

Flow through income or loss from an S corporation reported on a nonresident's federal Schedule D is excluded on the Exclusions and Adjustments to Capital Gains or (Losses) schedule **Attach copies of federal Schedule K-1 (Form 1120S)**.

Use the Exclusions and Adjustments to Capital Gains or (Losses) schedule to compute exclusions and adjustments to capital gains. **NOTE:** A common error on a nonresident return is failure to complete the Exclusions and Adjustments schedule to exclude the capital loss carryover reported on the taxpayer's federal income tax return.

Line 8 - Other Gains and Losses

A nonresident's other gains and losses are included in taxable income to the extent the gains or losses are from property located in Lansing. Deferred other gains and losses from installment sales and like-kind exchanges of property located in the city are taxable in the year recognized on the taxpayer's federal income tax return. Deferred other gains must be supported by attaching a copy of federal Form 6252 and/or Form 8824.

Flow through income or loss from an S corporation reported on federal Form 4797 is excluded on the Exclusions and Adjustments to Other Gains and (Losses) schedule. **Attach copies of federal Schedule K-1 (Form 1120S).**

Nonresidents reporting other gains and losses **must attach a copy of federal Form 4797.** Use the Exclusions and Adjustments to Other Gains and Losses schedule to compute exclusions and adjustments to other gains and losses reported on the federal income tax return. On line 4 of the schedule enter the total excluded other gains or losses and also enter this total on page 1, line 8, column B.

Line 9 - IRA Distributions

That portion of a premature IRA distribution that was deducted from a city's taxable income in the current or a prior tax year (reported on Form 1099-R, box 7, distribution code 1) are taxable to a nonresident. IRA distributions received after age 59½ or described by Section 72(t)(2)(A)(iv) of the IRC are not taxable.

Line 10 - Taxable Pension Distributions

Premature pension plan distributions (those received by a nonresident prior to qualifying for retirement) are taxable to the same extent the normal wages from the employer are taxable.

A nonresident remaining employed by the particular employer in Lansing may not exclude amounts received from deferred compensation plans that let the employee set the amount to be put aside and do not set retirement age or requirements for years of service. These plans include, but are not limited to, plans under Sections 401(k), 457 and 403(b) of the Internal Revenue Code (IRC): Amounts received before the recipient could retire under the plan provisions, including amounts paid on separation, withdrawal or discontinuance of the plan. Amounts received as early retirement incentives, unless the incentives were paid from a pension trust. See Line 10 under "Residents" for additional information on nontaxable pension and retirement benefits.

Excludible pension distributions are listed on the Exclusions and Adjustments to Pension Income schedule. Enter the total excluded pension distributions on the last line of the schedule and also enter the amount on page 1, line 10, column B.

Line 11 - Rental Real Estate, Royalties, Partnerships, S Corporations, Estates, Trusts, Etc.

All income reported on the federal Schedule E that comes from business activity in Lansing or property located in Lansing is taxable to nonresidents. When an estate or trust has taxable income in the city, the estate or trust must file a return and pay tax on distributions to nonresidents and on undistributed taxable income.

The following income reported on federal Schedule E is excludable: income from business activity or property outside Lansing; S corporation flow through income or loss reported on Schedule E; and income from estates and trusts.

Explain all exclusions on the Exclusions and Adjustments to Income from Rental Real Estate, Royalties, Partnerships, S Corporations, Trusts, Etc. schedule. Enter the total of the exclusions and adjustments listed on this schedule on line 6 and also on page 1, line 11, column B.

Line 12 - Subchapter S Corporation Distributions

None of these distributions are taxable to a nonresident.

Line 13 - Farm Income or (Loss)

A nonresident's profit or loss from a farm are included in city income to the extent the profit or loss results from work done, services rendered or other activities conducted in Lansing. The portion of the profit or loss reported on the city return is determined by use of the three factor Farm Allocation Percentage formula. Where no work is done, services rendered or other business activity is conducted in Lansing, the entire farm profit or loss is excluded, using the Exclusions and Adjustments to Farm Income schedule.

Sales of crops at the produce market, any of the farmer's markets or a produce stand located in the city are Lansing business activity and subject to Lansing income tax.

Line 14 - Unemployment Compensation

NOT TAXABLE. Exclude all. No explanation needed.

Line 15 - Social Security Benefits

NOT TAXABLE. Exclude all. No explanation needed.

Line 16 - Other Income

Other income is taxable if it is from work performed or other activities conducted in Lansing. Use the Exclusions and Adjustments to Other Income schedule to document exclusions and adjustments. Report on this line a Lansing-related net operating loss carryover from previous year.

Line 17 - Total Additions Add lines 2 through 16

Line 18 - Total Income

Add lines 1 through 16 of each column and enter amounts on line 18.

Line 19 - Total Deductions

Enter amount from Deductions schedule, page 2, line 7. A nonresident's deductions are limited by the extent they relate to income taxable under the Lansing Income Tax Ordinance. Nonresidents must allocate deductions the same way related income is allocated. See Deductions schedule (page 2 instructions) for a list of allowable deductions.

L-1040 LANSING

2022

INDIVIDITAL	DETLIEN DITE	ADDII 20	2022
INDIVIDUAL	RETURN DUE	APRIL 30	. 2023

Taxpayer's S	SN		Taxpayer's first na	me	Initial	Last nam	е				RESIDE	NCE	STATUS	
											Reside	nt	Nonresident	Part-yea resident
Spouse's SS	N		If joint return spous	se's first name	Initial	Last nam	е			Р	art-vear resi	dent - d	dates of residency	
										Fro				
Mark (X) box	if d	leceased	Present home add	ress (Number an	d street)				Apt. no.	То				
Тахр	aye	r Spouse									FILING	STA	TUS	
Enter date of	dea	ath on page 2, right side	Address line 2 (P.C). Box address fo	or mailing u	ise only)					Single		Married filing	jointly
of the signatu	ire a	area												
Mark box (X)	bel	ow if:	City, town or post	office			State	Zip code					separately. Enter spe's SSN box and S	
Fede	ral F	Form 1310 attached									name h	ere.		
			Foreign country na	ame	Foreign pr	rovince/coun	ity	Foreign po	ostal code					
		deductions on your								-	Spouse's	full nam	ne if married filing s	eparately
Fede	rai t	ax return for 2022 ROUND A	L ALL FIGURES TO	D NEAREST D	OLLAR		0-1	^	1	0-1	D		0-1	0
	IN		op amounts under \$			Fede	Column eral Retur		Exc	Colui Clusions/ <i>F</i>	nin B Adjustment	6	Colur Taxable	
ATTACH	1.	Wages, salaries, tips, e	ounts from \$.50 to \$		ir) 1			.0				.00		.00
ATTAOTT	2	Taxable interest	tc. (VV-2 1011113 111143	or be attached)	2			.0	_			.00		.00
COPY OF	3.	Ordinary dividends			3			.0	_			.00		.00
DAGE	J. 1	Taxable refunds, credits	or offeate of state	and local income				.0	_			.00	NOT TA	
PAGE			s or onsets or state	and local income	5			.0	_			.00	NOTIA	.00
1 - 2	5.	Alimony received	> / A #	O - b				.0	_			.00		.00.
AND	6.	Business income or (los	ss) (Attach copy of t	ederai Schedule	C) 6			.0	10			.00		.00
SCHEDULE	7.	Capital gain or (loss) (Attach copy of fed. Sch	n. D)	Mark if federa					10			00		0.0
1			, /a.	Sch. D not re				0.	-			.00		.00.
OF	8.	Other gains or (losses)		·	8			0.	_			.00		.00.
FEDERAL	9.	Taxable IRA distribution			9			.0	_			.00		.00
RETURNS	10.	Taxable pensions and a		.,	99-R) 10			.0	10			.00		.00
	11.	Rental real estate, royal trusts, etc. (Attach copy	ties, partnerships, S	S corporations,								0.0		
					11			.0	00			.00		.00
	12.	Subchapter S corporation	on distributions (Att	tach federal Sch.	K-1) 12	NO	T APPLICA		_			.00		.00
ATTACH	13.	Farm income or (loss) (Attach copy of fede	ral Schedule F)	13			.0				.00		.00
W-2	14.	Unemployment compen	sation		14			.0	00			.00	NOT TA	XABLE
FORMS HERE	15.	Social security benefits			15			.0	00			.00	NOT TA	XABLE
	16.	Other income (Attach st	atement listing type	and amount)	16			.0	00			.00		.00
	17.	Total additions ((Add lines 2 through	n 16)	17			.0	00			.00		.00
	18.	Total income (A	dd lines 1 through 1	16)	18			.0	00			.00		.00
	19.	Total deductions	s (Subtractions) (To	otal from page 2,	Deduction	s schedule, I	ine 7)					19		.00
	20.	Total income af	ter deductions (Sub	tract line 19 from	line 18)							20		.00
	21		ter the total exempti		1040, pa	ge 2, box 1h	, in line 21	a and multip	oly this	_				
	21.	num	nber by \$600 and er	nter on line 21b)						21a		21b		.00
	22.	Total income su	bject to tax (Subtra	ct line 21b from li	ine 20)							22		.00
	23		Itiply line 22 by Lans enter tax on line 23							_				
	25.		Schedule TC, line	23c)		•				23a		23b		.00
	24	Payments L	ansing tax withheld	Other cr fwd,	tax payme partnershi	ents (est, exte ip & tax option	ension, on corp)	Credi to a	it for tax paid another city	i	Total payments			
	27.	credits 24a		.00 24b		.0)() 24c			.00	& credits	24d		.00
	25.	Interest and penalty for: estimated tax payments		_	In	terest			Penalty		Total interest &			
		estimated tax; or late pa	syment of tax	25a)() 25b			.00	penalty	25c		.00
ENCLOSE CHECK OR	T	Amour X DUE 26. MAKE	nt you owe (Add line CHECK OR MONE				NSING			P#	AY WITH			
MONEY	.,		O ON LINE CREDIT							RE	ETURN	26		.00
ORDER	0	VERPAYMENT	27. Tax overp	payment (Subtrac	t lines 23b	and 25c fro	m line 24d	; choose ov	erpayment o	options on	lines 28 - 30	27		.00
	28	Amount of poverpayment	Police Problem Solvi	ing	Hope S	cholarship	_	Homel	less Assistar	nce	Total			
		donated 28a		.00 28b		.0)() 28c			.00	donations	28d		.00
	29.	Amount of overpayment	t credited forward to	2023					A	mount of c	redit to 2023	29		.00
	30.	Amount of overpayment					directly de	posited to						
	JU.	your bank account, mar	k refund box, line 3	1a, and complete	line 31 c,	d & e)				Refund	d amount >>	30		.00
		Direct deposit refund or		Refund		Routing								
	31	Direct withdrawal payme (Mark (X) box 31a or 31	ent	(direct deposit) Pay Tax Due		number Account								
	J 1.	and complete lines 31c,		(direct withdraw		number								
		31d, and 31e)		-	31e	Account Typ	oe:	Checki	ing	Savii	ngs			

L-1	040	, PAGE	Ξ 2		Taxpaye	r's name						Тахр	payer's SSI	N				20	22	
EX	EMF	PTIONS	s			Date of birth (mm/d	d/yyyy)		Regula	ar 65 o	or over	Bli	ind	Deaf	Disable	ed				
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			1b. 8	Spouse												1	1a and		d on lines	
1d.	List D	ependent	s 1c.	C	heck bo	x if you can be claim	ed as a de	pendent on a	another pe	erson's t	ax retur	'n	·							
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1.			(Form V	V-2, box a)	(Form W-2, b	OX D)	(Attach	Excluded	vvages	.00		ATTACI DRMS T		(F	orm vv-	-2, box 19) .00	(FOI	m W-2, bo	x 20)
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3.											.00		ROCESS				.00			
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6.											.00	Р	RINTED TA				.00			
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9.											.00		NO ACCEPT				.00			
10.											.00						.00			
11.	Totals	s (Enter he	ere and	on page 1;	part-yr r	esidents on Sch TC)					.00	<< En	nter on pg	1,ln 1, co	ΙB		.00	Ente	r on pg 1,	n 24a
					,	e instructions				d on th	ne sa	me ba	asis as	relate	d inco	me)	D	EDUCT	IONS	
			`			of Federal return an										1				.00
						plans (Attach copy										2				.00
		-				ctions and attach cop Forces ONLY (Into La	-			f fodoral	Form 2	003/				3				.00
						SUPPORT. Attach of					T OIIII 3	903)				5				.00
						edule RZ OF 1040)	юру от оог	iodaio i oi io	aciai icto	,						6				.00
7.				•		line 6, enter total her	e and on p	age 1, line 19	9)							7				.00
ΑD						taxpayer (T)		•	<u> </u>	3) res	ided (durino	g vear	and da	ites of	resid	dency)			
	ARK	List all ı	residenc	e (domicile	e) addres	sses (Include city, sta	ite & zip co	de). Start wit	th address	s used c	on last ye	ear's ret	turn. If the	address	on page 1	of	FROM	И	TO)
Т,	S, B					last year's return, pr ge 1 of this return is i									ars resid	ence	MONTH	DAY	MONTH	DAY
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Taxpayer's name	Taxpayer's SSN	2022 LANSING	
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SCHEDULE TC, PART-YEAR RESIDENT TAX CALCULATION - L-1040, PAGE 1, LINES 23a AND 23b A part-year resident is required to complete and attach this schedule to the Lansing return: 1. Box A to report dates of residency of the taxpayer and spouse during the tax year 2. Box B to report the former address of the taxpayer and spouse

Attachment 1 Revised 10/27/2022

- 3. Column A to report all income from their federal income tax return
- 4. Column B to report all income taxable on their federal return that is not taxable to Lansing
- 5. Column C to report income taxable as a resident and compute tax due on this income at the resident tax rate

A. PART-YEAR RESIDENCY PERIO	D Fron	n To		B. PART-YE	AR R	ESIDENT'S FORMER	ADDRESS
Taxpayer				Taxpayer			
Spouse				Spouse			
INCOME		Column A Federal Return Da	ata	Column B Exclusions and Adjustr	ments	Column C Taxable Resident Income	Column D Taxable Nonresident Income
1. Wages, salaries, tips, etc. (Attach Form(s) W-2)	1		.00		.00	.00	.0
2. Taxable interest	2		.00		.00	.00	NOT TAXABLE
3. Ordinary dividends	3		.00		.00	.00	NOT TAXABLE
4. Taxable refunds, credits or offsets	4		.00		.00	NOT APPLICABLE	NOT TAXABLE
5. Alimony received	5				.00	.00	.0
6. Business income or (loss) (Att. copy of fed. Sch. C)	6		.00		.00	.00	.0
7. Capital gain or (loss) 7a Mark if Sch. D not required	7b		.00		.00	.00	.0
8. Other gains or (losses) (Att. copy of Form 4797)	8		.00		.00	.00	.0
Taxable IRA distributions	9		.00		.00	.00	.0
10. Taxable pensions and annuities (Att. Form 1099-R)	10		.00		.00	.00	.0
11. Rental real estate, royalties, partnerships, S corps., trusts, etc. (Attach copy of fed. Sch. E)	11		.00		.00	.00	.0
12. Subchapter S corporation distributions (Attach federal Sch. K-1)	12		.00		.00	.00	.0
13. Farm income or (loss) (Att. copy of fed. Sch. F)	13		.00		.00	.00	.0
14. Unemployment compensation	14		.00		.00	NOT APPLICABLE	NOT TAXABLE
15. Social security benefits	15		.00		.00	NOT APPLICABLE	NOT TAXABLE
16. Other income (Att. statement listing type and amt)	16		.00		.00	.00	.0
17. Total additions (Add lines 2 through 16)	17		.00		.00	.00	.0
18. Total income (Add lines 1 through 16)	18		.00		.00	.00	.0
DEDUCTIONS SCHEDULE See instru	ctions. De	eductions must be alle	ocated on t	he same basis as related	income.		
IRA deduction (Attach copy of schedule 1 of federal return & evidence of payment)	1		.00		.00	.00	.0
Self-employed SEP, SIMPLE and qualified 2. plans (Att. copy of schedule 1 of fed. return)	2		.00		.00	.00	.0
Employee business expenses (See 3. instructions & attach copy of detailed log of expenses)	3					.00	.0
Moving expenses - ARMED FORCES ONLY 4. (into Lansing area only) (Att copy of federal Form 3903)	4		.00		.00	.00	.0
Alimony paid (DO NOT INCLUDE 5. CHILD SUPPORT. (Attach copy of schedule 1 of federal return)	5		.00		.00	.00	.0
Renaissance Zone deduction (Att. Sch. RZ)	6					.00	.0
19. Total deductions (Add lines 1 through 6)					19	.00	.0
20a. Total income after deductions (Subtract line	19 from lin	ne 18)			20a	.00	.0
20b. Losses transferred between columns C and D (If	line 20a is	a loss in either colum	nn C or D,	see instructions)	20b	.00	.0
20c. Total income after adjustment (Line 20a less line	20b)				20c	.00	.0
21. Exemptions (Enter the number of exemptions from multiply line 21a by \$600; and enter	the result	t on line 21b)		2.0	21b	.00	
(If the amount on line 21b exceeds enter unused portion (line 21b less			on line 200	,	21c		.0
22a. Total income subject to tax as a resident (Su		•	zero or les	s,enter zero)	22a	.00	
22b. Total income subject to tax as a nonresident	(Subtract	line 21c from line 20c	c; if zero or	less,enter zero)	22b		.0
23a. Tax at resident rate (MULTIPLY	LINE 22a	BY 1.% (0.01), THE	RESIDENT	TAX RATE)	23a	.00	
23b. Tax at nonresident rate (MULTIPLY	LINE 22b	BY 0.5% (0.005), TH	IE NONRE	SIDENT TAX RATE)	23b		.0
		ON FORM L-1040, PA		E 23b, AND	23c	.00	

Taxpayer's name		Taxpayer's	SSN	2022 LANS	SING	
WAGES AND EXCLUDIBLE W		· ·	PAGE 1, LIN	E 1, COLUMN B		Attachment 2-1
All W-2 forms must be attached. Use this form to provide details for all Forms W-2. W-2; tips reported on federal Form 4137; taxable shown on Form 1099-R if the taxpayer has not redeferrals and/or excess contributions (plus earning use this form to calculate excludible (nontaxable L-1040, page 2, Excluded Wages and Tax Withfact).	2 and all other wage in e dependent care bene eached the minimum rings); wages from Forn e) wages included in tol	come reported on feder efits; employer-provided etirement age set by the m 8919, line 6; and othe tal wages reported on y	adoption benefits; e employer; correct r wage items not in our federal tax retu	scholarship and fellowship grants in tive distributions from a retirement in cluded in a Form W-2. In form 1040, line 7. Excludible wa	not reported on Form plan shown on Form ages for each employ	W-2; disability pensions 1099-R from excess salary
WAGES, ETC.	1	er (or source) 1	<u> </u>	Employer (or source) 2		loyer (or source) 3
Employer's ID number (W-2, box b) or source's ID Number if available	Employe	or (or source) 1		imployer (or source) 2	Linp	loyer (or source) o
Employer's name (Form W-2, box c) or source's name						
3. SSN from Form W-2, box a						
4. Enter T for taxpayer or S for spouse						
Dates of employment during tax year	From	То	From	То	From	То
Mark (X) box If you work at multiple locations in and out of the Lansing						
7. Address of work station (Where you actually work, not address on Form W-2 unless you work there: include street number and street name, city, state and ZIP code; if line 6 is checked enter primary work location)						
8. Wages, tips, other compensation (Form W-2, Box 1)						
Wages not included in Form W-2, box 1 (See instructions)						
10. Code for wage type reported on line 9						
NONRESIDENT WAGE ALLOCATION	Employe	er (or source) 1	E	Employer (or source) 2	Emp	loyer (or source) 3
For use by nonresidents or part-year residents w must use the wage allocation to determine wage work time for an employer in the Lansing should	es earned in Lansing w	hile a nonresident (use	only wages and da	ys worked while a nonresident for		
Enter actual number of days or hours on job for employer during period (Do not include weekends you did not work) Vacation, holiday and sick days or hours included in line 11, only if work performed in and outside of Lansing Actual number of days or hours worked				•		
(Line 11 less line 12) 14. Enter actual number of days or hours worked in Lansing						
Percentage of days or hours worked in Lansing (Line 14 divided by line 13; default is 100%) Wages earned in Lansing (Total of lines 8)			%		%	%
and 9 multiplied by line 15; part-year residents use only the portion of wages earned while a nonresident)						
EXCLUDIBLE WAGES	Employe	er (or source) 1	E	Employer (or source) 2	Emp	loyer (or source) 3
17. Enter nonresident excludible wages (Total of lines 8 & 9 less line 16)						
18. Enter resident excludible wages						
Enter reason excludible wages reported on lines 17 and/or 18 are not taxable by Lansing						
20. Total excludible wages (Line 17 plus line 18; Enter here and on L-1040, page 2,						
Excluded Wages schedule) 21. Total taxable wages (Line 8 plus line 9 less line 20)						
Total wages (Add lines 8 and 9 for all emploamount reported on Form L-1040, page 1, limust equal amount reported on Schedule T	ine 1, column A; Part-y C, line 1, column A)	year residents				
 Total excludible wages from all employers a Form L-1040, page 1, line 1, column B; part 						
 Total taxable wages from all employers and residents enter here and allocate on Schedu 			re and also on For	m L-1040, page 1, line 1, column (C; part-year	

Taxpayer's name		Taxpayer's SSN	2022 LANSING			
WAGES AND EXCLUDIBLE W		-	E 1, LINE	1, COLUMN B		Attachment 2-2
All W-2 forms must be attached						Revised 10/27/2022
Use this form to provide details for all Forms W-W-2; tips reported on federal Form 4137; taxable shown on Form 1099-R if the taxpayer has not referrals and/or excess contributions (plus earn Use this form to calculate ex	e dependent care benefits; emplo eached the minimum retirement ings); wages from Form 8919, lin e) wages included in total wages	oyer-provided adoption age set by the emplote 6; and other wage reported on your fed	on benefits; sch oyer; corrective items not inclu leral tax return	nolarship and fellowship grants no distributions from a retirement pla ded in a Form W-2. form 1040, line 7. Excludible wage	t reported on Form an shown on Form es for each employ	n W-2; disability pensions 1099-R from excess salary
WAGES, ETC.	Employer (or so			ployer (or source) 5		oloyer (or source) 6
Employer's ID number (W-2, box b) or source's ID Number if available	Limployer (or so	urce) 4	LIII	ployer (or source) 3	Link	oloyer (or source) o
Employer's name (Form W-2, box c) or source's name						
3. SSN from Form W-2, box a						
Enter T for taxpayer or S for spouse						
Dates of employment during tax year	From To		From	То	From	То
Mark (X) box If you work at multiple locations in and out of the Lansing						
 Address of work station (Where you actually work, not address on Form W-2 unless you work there: include street number and street name, city, state and ZIP code; if line 6 is checked enter primary work location) 						
Wages, tips, other compensation (Form W-2, Box 1)						
Wages not included in Form W-2, box 1 (See instructions)						
10. Code for wage type reported on line 9						
NONRESIDENT WAGE ALLOCATION	Employer (or so	urce) 4	Em	ployer (or source) 5	Emp	oloyer (or source) 6
For use by nonresidents or part-year residents v must use the wage allocation to determine wage work time for an employer in the Lansing should 11. Enter actual number of days or hours on	es earned in Lansing while a non	resident (use only wa	ages and days	worked while a nonresident for co		
job for employer during period (Do not include weekends you did not work) 12. Vacation, holiday and sick days or hours						
included in line 11, only if work performed in and outside of Lansing 13. Actual number of days or hours worked						
(Line 11 less line 12)						
Enter actual number of days or hours worked in Lansing						
 Percentage of days or hours worked in Lansing (Line 14 divided by line 13; default is 100%) 		%		9/	0	%
16. Wages earned in Lansing (Total of lines 8 and 9 multiplied by line 15; part-year residents use only the portion of wages earned while a nonresident)						
EXCLUDIBLE WAGES	Employer (or so	urce) 4	Em	ployer (or source) 5	Emp	oloyer (or source) 6
17. Enter nonresident excludible wages (Total of lines 8 & 9 less line 16)						
18. Enter resident excludible wages						
Enter reason excludible wages reported on lines 17 and/or 18 are not taxable by Lansing Total excludible wages (Line 17 plus line)						
18; Enter here and on L-1040, page 2, Excluded Wages schedule)						
21. Total taxable wages (Line 8 plus line 9 less line 20)						

Taxpayer's SSN

Taxpayer's name

FAILURE TO ATTACH ALL FORMS W-2 OR PROPERLY COMPLETE AND ATTACH THIS SCHEDULE WILL DELAY PROCESSING OF RETURN.

Taxpayer's name		Taxpayer's SSN		2022 LANSII	NG	
WAGES AND EXCLUDIBLE W		-	E 1, LINE	1, COLUMN B		Attachment 2-3
All W-2 forms must be attache Use this form to provide details for all Forms V W-2; tips reported on federal Form 4137; taxal shown on Form 1099-R if the taxpayer has noi deferrals and/or excess contributions (plus ear Use this form to calculate excludible (nontaxat)	V-2 and all other wage income re ole dependent care benefits; em t reached the minimum retireme mings); wages from Form 8919,	eported on federal for aployer-provided adount age set by the em line 6; and other wa	ption benefits; ployer; correc ge items not in	scholarship and fellowship grants r tive distributions from a retirement p acluded in a Form W-2.	not reported on Fo plan shown on Fo	orm W-2; disability pensions rm 1099-R from excess salary
L-1040, page 2, Excluded Wages and Tax Wit WAGES, ETC.		nount of excludible w	ages is report		column B.	oloyer (or source) 9
Employer's ID number (W-2, box b) or source's ID Number if available	Employer (or so	ource) i		inployer (or source) o	Lini	oloyer (or source) o
Employer's name (Form W-2, box c) or source's name						
3. SSN from Form W-2, box a						
4. Enter T for taxpayer or S for spouse						
5. Dates of employment during tax year	From To		From	То	From	То
6. Mark (X) box If you work at multiple locations in and out of the Lansing						
7. Address of work station (Where you actually work, not address on Form W-2 unless you work there: include street number and street name, city, state and ZIP code; if line 6 is checked enter primary work location)						
8. Wages, tips, other compensation (Form W-2, Box 1)						
Wages not included in Form W-2, box 1 (See instructions)						
10. Code for wage type reported on line 9						
NONRESIDENT WAGE ALLOCATION	Employer (or so			mployer (or source) 8		oloyer (or source) 9
For use by nonresidents or part-year residents w must use the wage allocation to determine wage work time for an employer in the Lansing should	s earned in Lansing while a non	nresident (use only w	ages and day	s worked while a nonresident for co		
 Enter actual number of days or hours on job for employer during period (Do not include weekends you did not work) 						
12. Vacation, holiday and sick days or hours included in line 11, only if work performed in and outside of Lansing						
13. Actual number of days or hours worked (Line 11 less line 12)						
14. Enter actual number of days or hours worked in Lansing						
15. Percentage of days or hours worked in Lansing (Line 14 divided by line 13; default is 100%)		%		9/	, D	%
Wages earned in Lansing (Total of lines 8 and 9 multiplied by line 15; part-year residents use only the portion of wages earned while a nonresident)						
EXCLUDIBLE WAGES	Employer (or so	ource) 7	Er	mployer (or source) 8	Emp	oloyer (or source) 9
17. Enter nonresident excludible wages (Total of lines 8 & 9 less line 16)						
18. Enter resident excludible wages						
Enter reason excludible wages reported on lines 17 and/or 18 are not taxable by Lansing						
Total excludible wages (Line 17 plus line 18; Enter here and on L-1040, page 2, Excluded Wages schedule)						
21. Total taxable wages (Line 8 plus line 9						

FAILURE TO ATTACH ALL FORMS W-2 OR PROPERLY COMPLETE AND ATTACH THIS SCHEDULE WILL DELAY PROCESSING OF RETURN.

LANSING INCOME TAX RETURN PAYMENT VOUCHER

Taxpayer Name:			
Social Security No:			
Due on or Before:	4/30/2023 due date of 2022	return*	
Payment:	\$		
Payment Method:	number, daytime phone num	money order payable to "City of Lansing." Include nber, and "2022 L-1040PV" on your check or mone dit card or direct debit, see income tax website of or direct debit payments.	ey order. DO NOT
Paying with Return:		t used when including payment with your tax return n top of the return in the envelope. Do not attach th	
Address for Payment:	City of Lansing Income Tai PO Box 40752 Lansing, MI 48901	x Department	
* If the due date falls o	n a Saturday, Sunday or I	holiday, the due date is the next business o	lay.
Taxpaver Records:	Amount Paid: Check Number: Date Mailed:		
KEEP TOP POI	RTION FOR YOUR RECO	ORDS. SEND BOTTOM PORTION WITH	YOUR PAYMENT
		V DETACH HERE V	
L-1040PV	INCOME TA	LANSING AX RETURN PAYMENT VOUCHER	Revised: 10/27/2022 2022 RET RPV
	Mail To:	Lansing Income Tax Department PO Box 40752	
NACTP#		Lansing, MI 48901	
EFIN # Taxpayer's first name, initial, last name		Taxpayer's SSN	
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			
If joint return spouse's first name, initial,	last name	If joint payment, spouse's SSN	
Present home address (Number and str	reet) Apt. no.	{2D Barcode of scan line data}	
Address line 2 (P.O. Box address for ma	ailing use only)		
City, town or post office	State Zip code		
Foreign country name, province/county,	postal code	Amount of tax, interest and penalty you are paying by check or money order	Round to nearest dollar

2023 CITY OF LANSING ESTIMATED INCOME TAX FORM L-1040ES

FOR INDIVIDUALS, CORPORATIONS AND PARTNERSHIPS INSTRUCTIONS FOR LANSING ESTIMATED INCOME TAX

WHO MUST MAKE ESTIMATED PAYMENTS

- A. INDIVIDUALS AND UNINCORPORATED BUSINESSES: Every resident or non-resident who expects taxable income, from which the Income Tax will not be withheld, must file an Estimated Tax. An estimate is not required if the estimated tax, Line 7 of the Worksheet for Estimated Income Tax, is one hundred dollars (\$100.00) or less. A husband and wife may file a joint Estimate.
- B. CORPORATION: Every corporation subject to the tax on all or part of its net profits must file Estimated Income Tax. An Estimate is not required from a corporation if the estimated tax, Line 7 of the Worksheet for Estimated Income Tax, is two hundred fifty dollars (\$250.00) or less.
- C. PARTNERSHIPS: A partnership whose partners are subject to tax on all or part of their distributive share of net profit may file a Estimated Income Tax, and the partners will not be required to file individual estimated tax unless they have other income on which the Lansing Income Tax is expected to exceed one hundred dollars (\$100.00). The names, addresses and social security numbers of the partners on whose behalf the estimate is filed shall be shown on an attached schedule.

WHEN TO FILE THE ESTIMATE AND PAY THE TAX

A. CALENDAR YEAR TAXPAYERS

- 1) FILING: If you need an extension and your four (4) quarterly estimated payments do not cover, at 100% of your tax, an additional payment must be made with the extension
- 2) PAYMENT: The estimated tax must be paid in four (4) equal installments on or before April 30, 2023 June 30, 2023 September 30, 2023 and January 31, 2024.

B. FISCAL YEAR TAXPAYERS

- 1) FILING: If you need an extension and your four (4) quarterly estimated payments do not cover 100% of your tax, an additional payment must be made with the extension.
- 2) Payment must be made with the extension. PAYMENTS: The estimated tax must be paid in full in four (4) equal installments on or before April 30, June 30, September 30, and January 31, or on or before the 4th, 6th, 9th and 13th month after the beginning of the taxable fiscal year.
- 3) If the due date falls on a Saturday, Sunday or legal holiday, the due date is extended to the next day which is not a Saturday, Sunday or legal holiday.

INCOME SUBJECT TO LANSING INCOME TAX

- A. RESIDENTS: All salaries, wages, bonuses, commissions and other compensation, net profit from a business or profession, net rental income, capital gains less capital losses, dividend income, interest income, income from estates and trusts, and other income.
- B. NON-RESIDENTS: Salaries, wages, bonuses, commissions and other compensation for services rendered or work performed in Lansing; Net rental income from property in Lansing; Net profits from a business, profession or other activity to the extent that it is from work done, services rendered or activity conducted in Lansing; Capital gains less capital losses from the sale of real or tangible personal property located in Lansing. The ordinance and regulations should be reviewed if you have a question concerning the allocation of income earned in Lansing.

HOW TO FILE

- A. Your annual return for the preceding year may be used as the basis for computing your estimated tax for the current year.
- B. You may use the same figure used for estimating your federal income tax adjusted to exclude any income or deductions not taxable or permissible under the Lansing Income Tax Ordinance.

WITHHOLDING TAX CREDITS AND OTHER CREDITS (Line 5)

- A. WITHHOLDING TAX CREDITS: You may subtract from your estimated Lansing Income Tax (Line 4), the amount of Lansing income tax expected to be withheld.
- B. INCOME TAX PAID TO ANOTHER CITY: If you are a resident of Lansing and pay income tax to another city on income earned outside of Lansing you may subtract from your estimate of Lansing income tax the amount of income tax expected to be paid to the other city. This credit may not exceed the amount of tax assessable under the Lansing Income Tax Ordinance on the same amount of income of a non-resident. (Worksheet Line 6)
- C. INCOME TAX PAID BY PARTNERSHIPS: If you are a member of a partnership which elects to file a return and pay the tax on behalf of the partners, you may subtract, from your estimate of Lansing Income Tax, the amount of tax expected to be paid by the partnership for your distributive share of net profits. (Worksheet Line 6)

AMENDED ESTIMATED TAX: if you have filed an estimated tax voucher and find that your estimated tax is substantially increased or decreased as a result of a change in your income or exemptions, you may amend your estimate at the time of making a quarterly payment:.

PENALTIES AND INTEREST: If the total amount of tax withheld and estimated tax paid is less than seventy percent (70%) of the final tax due, interest and penalties may be charged.

FORMS OR INFORMATION: Forms or information may be obtained in 3 ways.

- 1. Visit our website at www.lansingmi.gov
- 2. Visit us at the Income Tax Department located on 1st floor City Hall.
- 3. Phone us at (517) 483-4115.

NOTE: FILING ESTIMATED TAX DOES NOT EXCUSE THE TAXPAYER FROM FILING AN ANNUAL RETURN EVEN THOUGH THERE IS NO CHANGE IN THE ESTIMATED TAX LIABILITY.

*If the due date falls on a Saturday, Sunday or legal holiday, the due date is extended to the next day which is not a Saturday, Sunday or legal holiday.

WORKSHEET FOR 2023 ESTIMATED INCOME TAX

(KEEP FOR YOUR RECORDS)

2023 PAYMENT RECORD

1. TOTAL LANSING INCOME EXPECTED IN 2023	\$	VOUCHER	DATE	CHECK	TAX
(See Instructions)				NUMBER	PAID
2. EXEMPTIONS (\$600 for each exemption; Does not	\$	1			\$
apply to corporations)					
3. ESTIMATED LANSING TAXABLE INCOME	\$	2			\$
(Line 1 less Line 2)					
4 . ESTIMATED LANSING INCOME TAX BEFORE					\$
CREDITS (Non-resident individuals enter . 5% of Line 3,	\$	3			
All other taxpayers enter 1.0% of Line 3)					
					\$
5. AMOUNT OF LANSING TAX TO BE WITHHELD	\$	4			
	dt.	TOTAL DAID			σħ
6. AMOUNT OF OTHER CREDITS	>	TOTAL PAID			>
7. ESTIMATED LANSING INCOME TAX DUE					
(Line 4 less Lines 5 and 6)	\$				

LANSING ESTIMATED INCOME TAX PAYMENT VOUCHER FIRST QUARTER - PAYMENT DUE APRIL 30, 2023

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71173	->1	117	

			,	
Taxpayer Name:				
Social Security No:				
Due on or Before:	4/30/2023, for tax year 2023*			
Payment:	\$			
Payment Method:	Make payment by check or m daytime phone number, and ' by credit card or direct debit, a cities accept credit card or direct	"2023 L-1040ES" on yo see income tax website	our check or money order. D	O NOT SEND CASH. To pay
Additional Information:	The spouse of the joint filing t payments under his or her ow taxpayer on this payment vou	vn social security numb		
Address for Payment:	City of Lansing Income Tax	Department		
	124 W Michigan Ave Lansing, MI 48933			
* If the due date falls or	n a Saturday, Sunday or h	oliday, the due date	e is the next business da	y.
Taxpayer Records:	Amount Paid: Check Number: Date Mailed:			
	P PORTION FOR YOUR PAY	MENT V DETACH HEF	RE V	Revised: 10/27/2022
L-1040ES		ansing Income Tax De		2023 EST 01Q
		124 W Michigan Ave		
NACTP#	CCTIMA	Lansing, MI 48933	NIED 4	Dua Data: 04/20/2022
EFIN # Taxpayer's first name, initial, last name	ESTINA	TED PAYMENT VOUC	HER 1	Due Date: 04/30/2023
If joint return spouse's first name, initial, I	last name	If joint payment, spouse's SSN		
Present home address (Number and stre	eet) Apt. no.	{2D Barcode of scan line data}		
Address line 2 (P.O. Box address for ma	iling use only)	_		
City, town or post office	State Zip code	_		
Foreign country name, province/county,	postal code	Amount of estimated tax you are	e paying by check or money order	Round to nearest dollar

LANSING ESTIMATED INCOME TAX PAYMENT VOUCHER SECOND QUARTER - PAYMENT DUE JUNE 30, 2023

	FST	

Taxpayer Name:				
Social Security No:				
Due on or Before:	6/30/2023 for tax year 2023*			
Payment:	\$			
Payment Method:	Make payment by check or n daytime phone number, and pay by credit card or direct do cities accept credit card or di	"2023 L-1040ES" on yo ebit, see income tax we	our check or money order. D	OO NOT SEND CASH. To
Additional Information:	The spouse of the joint filing payments under his or her ow the taxpayer on this paymer	wn social security numb		
Address for Payment:	City of Lansing Income Tax 124 W Michigan Ave Lansing, MI 48933	c Department		
* If the due date falls or	n a Saturday, Sunday or h	oliday, the due date	e is the next business da	ay.
Taxpayer Records:	Amount Paid: Check Number: Date Mailed:			
KEEP TOP POF	RTION FOR YOUR RECO	ORDS. SEND BOT V detach here V	TOM PORTION WITH Y	OUR PAYMENT
L 4040EC		LANSING		Revised: 10/27/22
L-1040ES		ansing Income Tax D	AX PAYMENT VOUCHER lepartment	2023 EST 02Q
		124 W Michigan Ave		
NACTP#		Lansing, MI 48933		D D.t. 00/00/0000
EFIN # Taxpayer's first name, initial, last name	ESTIMA	Taxpayer's SSN	CHER 2	Due Date: 06/30/2023
If joint return spouse's first name, initial, I	last name	If joint payment, spouse's SSN		
Present home address (Number and stre	eet) Apt. no.	{2D Barcode of scan line data}		
Address line 2 (P.O. Box address for ma	illing use only)			
City, town or post office	State Zip code			
Foreign country name, province/county,	postal code	Amount of estimated tax you are	e paying by check or money order	Round to nearest dollar

LANSING ESTIMATED INCOME TAX PAYMENT VOUCHER THIRD QUARTER - PAYMENT DUE SEPTEMBER 30, 2023

2023		

Taxpayer Name:					
Social Security No:					
Due on or Before:	9/30/2023	for tax year 2023*			
Payment:	\$				
Payment Method:	daytime ph pay by cred	one number, and " dit card or direct de	2023 L-1040ES" on yo		our social security number, . DO NOT SEND CASH. To ng. Not all
Additional Information:	payments ı		n social security numb		e estimated income tax nd social security number as
Address for Payment:	City of Lar 124 W Mich Lansing, M	-	Department		
* If the due date falls or	า a Saturda	ay, Sunday or ho	oliday, the due date	e is the next business	day.
Taxpayer Records:	Amount Pa Check Nun Date Maile	nber:			
KEEP TOP POF	RTION FO	R YOUR RECO	RDS. SEND BOTT V detach here V	FOM PORTION WITH	YOUR PAYMENT
L-1040ES	THIRD	OUARTER ESTIN	LANSING	PAYMENT VOUCHER	Revised: 10/272022 2023 EST 03Q
E-10-10EO	11	Mail To: La	nsing Income Tax De		2020 20:00
NACTP#		•	124 W Michigan Ave Lansing, MI 48933		
EFIN#		ESTIMAT	TED PAYMENT VOU	CHER 3	Due Date: 09/30/2023
Taxpayer's first name, initial, last name			Taxpayer's SSN		
If joint return spouse's first name, initial, I	ast name		If joint payment, spouse's SSN		
Present home address (Number and stre	et)	Apt. no.	{2D Barcode of scan line data}		
Address line 2 (P.O. Box address for ma	iling use only)		_		
Address into 2 (1.0. box address i.e	illig use sing,				
City, town or post office	State	Zip code			
Foreign country name, province/county,	postal code		Amount of estimated tax you are	e paying by check or money order	Round to nearest dollar

LANSING ESTIMATED INCOME TAX PAYMENT VOUCHER FOURTH QUARTER - PAYMENT DUE JANUARY 31, 2024

2023	COT	0.40

Taxpayer Name:					
Social Security No:					
Due on or Before:	1/31/2024,	for tax year 2023	3*		
Payment:	\$				
Payment Method:	daytime ph pay by cred	one number, and dit card or direct	d "2023 L-1040ES" on yo		our social security number, . DO NOT SEND CASH. To ng. Not all
Additional Information:	payments ı		own social security numb		e estimated income tax nd social security number as
Address for Payment:	City of Lar 124 W Mic Lansing, M	-	ax Department		
* If the due date falls or	ı a Saturda	ay, Sunday or	holiday, the due date	is the next business of	day.
Taxpayer Records:	Amount Pa Check Nun Date Maile	nber:			
			V DETACH HERE V LANSING		Revised: 10/27/2022
L-1040ES	FOURT		STIMATED INCOME TA Lansing Income Tax De	X PAYMENT VOUCHER epartment	2023 EST 04Q
NACTP#			124 W Mlchigan Ave Lansing, Ml 48933		Dec Deter 04/04/0004
EFIN # Taxpayer's first name, initial, last name			Taxpayer's SSN		Due Date: 01/31/2024
If joint return spouse's first name, initial, I	ast name		If joint payment, spouse's SSN		
Present home address (Number and stre	et)	Apt. no.	{2D Barcode of scan line data}		
Address line 2 (P.O. Box address for ma	iling use only)				
City, town or post office	State	Zip code	_		
Foreign country name, province/county.	nostal code	<u> </u>	Amount of estimated tax you are	e paving by check or money order	Round to nearest dollar