

**LEGAL SECTION**

**NOTICE TO CONTRACTORS**

**CITY OF PORTLAND, MAINE  
PARKING DIVISION**

**Spring Street Parking Garage Stair #4 Repairs**

**BID #24046**

Sealed bids for Spring Street Garage Stair #4 Repairs as specified herein shall be submitted electronically to [bidsubmit@portlandmaine.gov](mailto:bidsubmit@portlandmaine.gov) with the name of the Bidder, Contract Name and Bid number in the subject line will be received until 3:00 p.m., Thursday, March 7, 2024 at which time they will be opened and read. Sealed bids may also be submitted via USPS, UPS or FedEx or in person to the City of Portland, Purchasing Rm. 103, 389 Congress St., Portland ME 04101. It is the bidder's sole responsibility to ensure that their bid is submitted prior to the date and time specified. Late bids shall not be accepted.

**PROJECT NAME:** Spring Street Parking Garage Stair #4 Repairs

**LOCATION:** 45 Spring Street, Portland, Maine.

**OUTLINE OF WORK:** Briefly and without force and effect upon the contract documents, the work of the contract can be summarized as follows: furnishing all the labor, materials, equipment, and incidentals necessary to perform stair repairs. The work includes repairs to the stair tower framing, tread/riser replacement and steel frame painting, including all preparation and application and clean up per the specifications and manufacturers recommendations.

**MANDATORY PRE-BID CONFERENCE**

A mandatory pre-bid conference will be held on Thursday, February 22, 2024 at 10:00 A.M. at the Spring Street Parking Garage; Spring Street entrance; which all prospective qualified bidders must attend in order to submit a bid. We will meet at the Spring St parking office. Anyone arriving late will not be allowed to attend the pre-bid nor submit a bid for this project.

In the event of inclement weather, if Portland Schools and/or City operations have been cancelled, any scheduled pre-bid meetings will be cancelled as well. Please check the local media outlets, the City of Portland Public Schools website (<https://www.portlandschools.org/>) and/or call the City's Purchasing Office, 207-874-8654 regarding any postponement. NOTE: Every effort will be made to provide as much forewarning as possible regarding these decisions.

Electronic copies of the above bid documents are available by contacting the Purchasing Office by e-mail [krc@portlandmaine.gov](mailto:krc@portlandmaine.gov) or phone (207) 874-8654.

**CITY OF PORTLAND, MAINE**