

## Frequently Asked Questions

### Income Tax

#### I have a Lansing address, how do I know if it is within the City of Lansing boundaries?

There are several ways to tell if you live in the City of Lansing

- Voter Registration card will show Chris Swope as the City Clerk
- Property Tax Bill. If you own your home, your property tax bill will come from the City of Lansing
- If the City of Lansing Police Department or Fire Department responds to your 911 call
- To verify if your address is within the City limits go to [Verify Lansing Addresses](#)

#### Estimated Payments

- If your employer does not withhold city income tax from your wages and your anticipated tax due is over \$100 you must make quarterly estimated payments to the City of Lansing
- When you have or you prepare your taxes, take 70% of line 23. That will be your **minimum** required payment to the City for the next year taxes; divide it accordingly and make those payments on or before the due dates
- Estimated payments are due April 30, June 30, September 30 and January 31
- If you want to make **one** estimated payment for the year, it has to be the 1<sup>st</sup> payment due on or before April 30<sup>th</sup> to avoid penalty and interest on estimated payments
- Instructions and payment coupons are [here](#)

#### Residents - examples of things that are **Taxable** beyond regular pay

- Bonuses, commissions, profit sharing plan income, regardless of where earned
- Strike pay
- Vacation and Sick pay
- Net profits from operation of a business or profession regardless of where earned
- Income from a Partnership, Estate or Trust
- Interest from Bank Accounts, Credit Unions, Savings & Loan
- Rental Income
- Employer Buy Out payments
- Early distributions from IRA and retirement plans. Distributions from government deferred compensation plans are taxable
- Lottery Winnings

#### Non-resident - examples of things that are **Taxable** beyond regular pay

- Bonuses, commissions, profit sharing plan income and other compensation for services received from your Lansing based employer
- Strike pay

- Vacation and Sick pay from your Lansing based employer
- Net profits from operation of a business or profession conducted in Lansing
- Net profits from rental of real and tangible property located in Lansing
- Net profits from sale or exchange of personal property located in Lansing
- Employer Buy Out payments from your Lansing based employer

**Residents - examples of things that are not Taxable to the City of Lansing**

- Unemployment (however, it is taxable for your Federal and State returns)
- Workers Compensation
- Sub-Pay
- Regular distributions from retirement plans, age 59 ½ or older or code (2) in box (7) of Federal form 1099-R), except distributions from governmental deferred compensation plans

**Non-residents, examples of things that are not Taxable to the City of Lansing**

- Gains/losses from stock/bond transactions
- Interest, dividends and royalty income
- Income from trust and estates
- Qualified deferred compensation properly reported on Form 1099-R

**What are some examples of things that are not Deductible on my Lansing tax return**

- Parking fees
- Losses/gains from rental properties located **outside** the corporate limits of Lansing (**non-residents only**)

**Are there employers in other townships that are considered Lansing based employers?**

Yes. There are several areas outside the City of Lansing limits that are considered inside the City due to 425 tax share agreements.

- General Motors Delta Township production facility (including assembly and regional stamping plants)
- Suppliers to the General Motors Delta Township production facility located around the plant
- Jackson National Life

**Helpful Hints**

- Checks are payable to – “City of Lansing”
- Write the last four (4) digits of your social security number and/or file number on your check
- Never send a check or money order without some form of documentation; this could cause a delay in applying your payment properly
- When mailing returns, always keep a copy for your records

- Always include your file number and telephone number on any correspondence, so we may research your issue properly and contact you if we have any questions
- Please complete form [L-6-IT](#) when your business has a change (i.e. address, you sold your business, your business closed)