

# Place Holds | Request Porch Pick Up

## Library Hours

*Last Porch Pick Up 30 minutes before closing*

<b>Monday – Thursday</b>	<b>9:00 am – 9:00 pm</b>
<b>Friday</b>	<b>9:00 am – 6:00 pm</b>
<b>Saturday</b>	<b>10:00 am – 6:00 pm</b>
<b>Sunday</b>	<b>1:00 pm – 5:00 pm</b>

## Place Holds

- [Search the library catalog](#) and place items on hold
- Learn how to [use the Library Catalog](#) to search and place holds
- Wait for notification that holds are ready for pickup (email or phone notification)

## Checkout Materials

- Retrieve items from the designated “Holds” area and checkout using the self-check machines
- Retrieve items from the designated “Holds” area and ask staff to assist with checking out materials

## Porch Pick Up

- [Search the library catalog](#) and place items on hold
- Login to your account
- Wait for Library to notify you that items are ready for pick up
- Call the library when you arrive

Davis – 972-208-8000

Haggard – 972-769-4250

Harrington – 972-941-7175

Parr – 972-769-4300

Schimelpfenig – 972-769-4200