

Meeting Agenda
State College Borough Council
Regular Meeting
August 16, 2021
7:00 p.m.

Please note: The Monday, August 16, 2021, Borough Council Regular Meeting will be a hybrid meeting – held in-person in the State College Municipal Building and via Zoom for participants who are unable to attend in person. The Zoom link is:
<https://us02web.zoom.us/join/8pQKN7EuTmCDEgfljgQ4w>.

I. Call to Order

II. Moment of Silence and Pledge of Allegiance

III. Roll Call

Ronald L. Filippelli, Mayor
Jesse L. Barlow, Council President
Deanna M. Behring
Janet P. Engeman
Theresa D. Lafer
Peter S. Marshall
Evan Myers
Katherine Oh Yeaple

IV. Virtual Meeting Procedure Overview

V. Proclamations, Resolutions and Special Business

A. Appointment of New Director of Public Works

As set forth in Article VIII, Section 803.1 of the Home Rule Charter of the Borough of State College, the Manager has appointed Brian Robbins, as the Director of Public Works for the Borough of State College, effective September 7, 2021. As required by the Home Rule Charter, Council is asked to hereby confirm its consent to the appointment of Mr. Robbins as the State College Public Works Director.

Staff Recommendation: The Manager recommends that Council vote to confirm its consent to appoint Mr. Robbins as the State College Public Works Director.

B. Resolution Urging Indoor Masking at Businesses and Other Facilities Open to the Public

At the Board of Health's meeting held on August 10, 2021, the Board voted unanimously to recommend to Council they take action to urge indoor masking for all persons, regardless of vaccination status, at Borough businesses and other facilities open to the public. The proposed resolution can be found on Page 11.

C. Borough of State College Sustainability Plan Report and Update

Jasmine Fields, Sustainability Program Officer, will be giving an update on the Borough's sustainability efforts over the past six months. In April 2021, Jasmine gave an update to Council about plastic management efforts in the Borough. She will also give an update on progress and conversations held thus far about this effort.

VI. Items of Information from Council Members

The Mayor will recognize any member of Council who wishes to bring up an item of information for the benefit of the full Council, including items that members may wish to have added to a future agenda.

VII. Public Hour – Hearing of Citizens

Anyone in the audience wishing to address Council with an item that is not on the agenda and is Borough related should ask to be recognized at this time. Each speaker will have up to four minutes to present comments to Council.

VIII. Consent Item

Recommendation: Staff recommends that Council approve the following Consent items. (Attached to the agenda beginning on *Page 13* is the background information.)

- A. Approve, *with conditions*, the closure of South Fraser Street, from West College Avenue to the Fraser Street Parking Garage Entrance, for the Food Truck Fiesta on Sunday, September 5, 2021, from 4:00 p.m. to 8:00 p.m. [*Page 15*]
- B. Approve the closure of the 100, 200, and 300 blocks of South Allen Street for the annual LION (Living In One Neighborhood) Bash on Thursday, September 9, 2021, from 12:00 p.m. to 10:00 p.m. [*Page 23*]
- C. Approve the closure of Hartswick Avenue, from North Allen Street to McKee Street, for the annual Hartswick Avenue party on Sunday, September 12, 2021, from 4:00 p.m. to 6:00 p.m. [*Page 31*]
- D. Approve the closure of Sunset Road, from Hillcrest Avenue to Ridge Avenue, for the annual College Heights West neighborhood picnic on Sunday, September 12, 2021, from 3:00 p.m. to 10:00 p.m. [*Page 35*]
- E. Approve the closure of various roads for the SCASD Homecoming Parade on Thursday, September 30, 2021, from 5:30 p.m. to 9:00 p.m. [*Page 39*]
- F. Approve the closure of various roads for the annual PSU Homecoming Parade on Friday, October 22, 2021, from 5:00 p.m. to 9:15 p.m. [*Page 43*]
- G. Approve the use of various roads for the ACRES Halloween Hustle 5K on Sunday, October 31, 2021, from 10:00 a.m. to 1:00 p.m. [*Page 59*]
- H. Accept the resignation of Alexis Burke, with regret, from the CDBG Citizens' Advisory Committee, effective immediately. [*Page 63*]

I. Approve Payroll and Accounts Payable vouchers for the month ended July 31, 2021, totaling \$3,451,163.50.

J. Approve minutes from the following Council meetings:

August 26, 2020	Special Meeting	Page 65
January 11, 2021	Regular Meeting	Page 67

K. Award Project #02B(R)-2021 and the added bid alternate (Street Resurfacing) to HRI, Inc., the low bidder, in the amount of \$303,053.60, including the work under the added alternate. [Page 73]

L. Award Project #02C(R)-2021 and the added bid alternate (Street Resurfacing) to HRI, Inc., the low bidder, in the amount of \$1,457,682.50 including the work under the added alternate. [Page 75]

M. Appoint Kathy Yeaple as the Voting Delegate and Theresa Lafer as the Alternate Voting Delegate for the PML Resolutions Committee at this year's PML Summit being held October 7 – 9, 2021. [Page 77]

N. Approve a resolution authorizing the Borough Manager to act as the Borough's agent in the Execution of a Contribution Agreement with the PA Department of Transportation for the Atherton Street Improvement Project. [Page 79]

IX. General Policy and Administration

A. Approve the KCF Technologies, Inc. Request for Road Closure, Request for an Exception to the Open Container Ordinance and Request for a Noise Waiver

KCF Technologies, Inc. has applied for a Special Activity Permit to close a portion of the 100 block of South Fraser Street and use the Martin Luther King, Jr. Plaza on Sunday, September 19, 2021, from 3 p.m. to 11:00 p.m. for a private reception. As part of the application, they have also requested an open container exception and noise waiver for this location. [Page 81]

This event, which will run from 6:00 p.m. to 10:00 p.m., is described as a private reception with up to 300 attendees, with catering provided by Hoag's and alcohol and non-alcoholic beverages provided by Happy Valley Brewing Co. The applicant has planned for music by a DJ. The applicant will rent large tents to cover the event and will enclose the area with fencing-like material provided by Best Event.

In August 2017, Borough Council adopted Special Events Ordinance 2098 that provides Borough Council the authority to grant an open container ordinance waiver under certain circumstances. Two requirements for an open container ordinance waiver approval include that the event must be sponsored or co-sponsored by the Downtown State College Improvement District (DSCID), and the location of the event must be within the downtown boundaries established by Ordinance 2098.

This event is being co-sponsored by the DSCID contingent on the following:

- KCF Technologies, Inc.'s satisfactory completion of all requirements set forth by the Borough of State College.
- DSCID named as additional insured on General & Liquor Liability policy of no less than \$1,000,000 per occurrence limit. This coverage should be on a primary and non-contributory basis.
- KCF Technologies, Inc. will indemnify the DSCID, signing an indemnification agreement.

The road closure and Open Container Waiver request is on the 100 block of South Fraser Street, between Calder Way and just South of the entrance/exit to Fraser Street garage, which is within the downtown boundaries established by Ordinance 2098.

In addition to these two ordinance requirements, the applicant has agreed to meet the other requirements listed in Ordinance 2098.

Staff recommends the Open Container waiver application be approved with the following conditions:

- Applicant provides RAMP certificates of the Happy Valley Co. employees serving alcohol at the event by Tuesday, September 7, 2021.
- Applicant meets and adheres to all other requirements listed in Ordinance 2098.
- Applicant provides Building Permit, for tenting, from the Centre Region Code Administration by Tuesday, September 7, 2021.
- Applicant agrees to reimburse the Borough for costs associated with Public Works Services, estimated at \$1,470.56.
- The Borough will provide refuse clusters with extra bags for the event. It will be the HOST's responsibility to monitor them throughout the event. Should the clusters fill up, the refuse and/or recycling shall be taken to the Fraser Street parking garage refuse/recycling area for disposal. Water barriers will be used on both ends of Fraser Street for the closure.

Staff Recommendation: Staff recommends that Council conditionally approve the KCF Technologies, Inc. reception event, granting the applicant both an Open Container Ordinance and Noise Control Ordinance waiver, with the conditions described above.

B. Approve American Rescue Plan Act (ARPA) Funding Allocations

Earlier this year, Congress approved the American Rescue Plan Act. This Act provided direct appropriations to local government in support of COVID-19 recovery. Staff provided a report and an outline of proposed funding allocations to Council earlier this year. Recently, Staff has provided Council with an update on ARPA based on the interim rules issued by the U.S. Treasury on the use and reporting for these funds. Treasury is continuing work from a temporary rule but has provided additional guidance on the use ARPA fund. [Page 91]

On Monday, August 9, Finance Director Dwight Miller presented a revised proposal for the use of the ARPA funds. The Borough will receive \$13.2 million. The first disbursement of these funds was received by the Borough in May 2021, and the second disbursement will be received in May 2022. At the August 9 work session, Staff recommended that the ARPA Funds be allocated and authorized as follows:

- \$6 million to fund reduced revenue in 2020 and 2021 due to COVID-19
- \$4.8 million to fund infrastructure projects in the Capital Improvement Plan
- \$200,000 for rent/mortgage/utility assistance for those over 80% Area Median Income (AMI).
- \$300,000 for non-congregate shelter
- \$400,000 for pandemic response housing at Borough-owned multi-tenant facility and a one-family house
- \$1.5 million for small business and non-profit economic recovery and economic development grants/loans.

Staff Recommendation: Staff recommends Council authorization for the use of ARPA funds as outlined above.

C. Proposed Temporary Exception to Chapter IX, Part I, Section 908 a. through d of the Mobile Retail Food License in the State College Codification of Ordinances

Recently, Borough staff received a request from a downtown food facility, specifically the Corner Room, requesting to a temporary exception to the prohibition of mobile food peddlers from occupying a stationary location on any public street and right-of-way, including any metered space, or loading zone. [Page 97]

The reason for the request is the Corner Room is having substantial staffing challenges at the business and to address the staff shortages, the business will close the business kitchen two (2) days each week (Monday and Tuesday) to allow the existing staff to have days off. The Corner Room kitchen also prepares the food for Bill Pickles. With the kitchen closed, those patronizing Bill Pickles will not have access to food.

To address this, the owners of the Corner Room are requesting that, on a temporary basis, they be permitted to contract with a “food truck” vendor to provide food for patrons of Bill Pickles. The request is for the food truck to be permitted to park in the loading zone on the west side of the 100 block of South Allen Street

just north of Calder Way each Tuesday from 5:30 p.m. to 10:00 p.m. beginning August 24, 2021.

The requestor contacted the Downtown Improvement District Director who supports the food truck request as long the authorization is on a temporary basis, authorization is limited to one day a week, and there are no contracts for this to occur for an extended time period.

Staff is recommending approval with the following conditions:

- a. Limited to the Commercial District;
- b. Limited to loading zones and only between 5:00 p.m. and 11:00 p.m.;
- c. Limited to requests from Borough licensed food facilities;
- d. Limited to one day per week for any licensed food facility;
- e. Exception is on a trial basis and the Borough reserves the right to revoke the approved exception at any time without advance notice; and
- f. The exception shall only be permitted between Monday, August 23, 2021, and Sunday, October 31, 2021.

Staff Recommendation: Staff recommends Council approve an exception to Chapter IX, Part I, Section 908 a. through d of the State College Codification of Ordinances permitting a temporary mobile food peddler to operate on the public right-of-way under all of the following conditions:

D. Consider Revoking the Previously Approved Noise Waiver at 403 Locust Lane

At their July 12, 2021 meeting, as part of the consent agenda, Council approved a noise waiver for 403 Locust Lane for an event scheduled for September 17, 2021, from 7:00 p.m. to 10:00 p.m. The applicant was the Phi Kappa Psi fraternity who is holding an event inside the fenced in portion of their property. During the application process, the fraternity representative Andrew Eisel represented that the event would be featuring an international violinist.

Since Council approval, it has been brought to staff's attention that the housing corporation, who owns the fraternity house, has expressed concerns to the active fraternity leadership about this event and did not "sign off" on the applicant's request for the noise waiver in which the application for this noise waiver indicated the event is expected to have 600 persons to attend. Additionally, staff has learned the international violinist is very popular disc jockey (DJ) from France and features Electro House music. Staff believes the type of music this DJ plays will very likely generate noise complaints in this residential neighborhood.

Based on the additional information, Staff has learned that (1) the applicant's housing corporation did not sign off on the noise waiver request, (2) the performer's music genre and his popularity could draw many persons, not just to the fenced in area of the fraternity property, but outside along the neighborhood sidewalks, street, and other properties. Staff recommends that the noise waiver approval be revoked. [Page 105]

Staff Recommendation: Staff recommends that Council revoke the noise waiver that was previously approved for 403 Locust Lane for an event on September 17, 2021.

X. Public Works – No Business

XI. Parking – No Business

XII. Public Safety – No Business

XIII. Diversity, Equity, and Inclusion

A. Approve the Organizational Chart and Authorize the Department of Equity and Inclusion

At the Council Work Session held on August 9, 2021, the Borough Manager presented the organizational chart for the establishment of a new Borough Department of Equity and Inclusion. This Department will be headed by the Director of Equity and Inclusion and will be charged with the coordination and guiding efforts to assess and expand equity and inclusion in the Borough of State College. This Department will be charged to develop and oversee programs, services, initiatives, trainings, and strategies that seek to enhance the workplace culture and the quality of life in the Borough of State College. The presentation is attached. [Page 109]

Council is asked to approve the organizational chart to add the Department of Equity and Inclusion and authorize the position of Director of Equity and Inclusion as the Department Head.

Staff Recommendation: Staff recommends that Council approve the establishment of the Department of Equity and Inclusion and the position of Director of Equity and Inclusion.

B. Consider Enacting an Ordinance to Establish a Community Oversight Board (COB) for the Borough of State College Police Department

Since Council established an Ad Hoc COB Study Committee in July 2020 to research, analyze, and recommend options for a Community Oversight Board, work has been done to be in a position to draft an ordinance that best suits the need of State College Borough.

As a brief overview, the COB Study Committee presented their report to Council in December 2020. Between January 2021 and August 9, 2021, Council held eight (8) work sessions to review and discuss the Committee's recommendations. Council also heard from and had discussions with Study Committee Chair Mark Bergstrom and the Borough's labor counsel. Council met with its labor counsel in an Executive Session to discuss legal issues related to the Oversight Board. Council also held two (2) special meetings to receive public input on the draft COB ordinance.

At the work session held on August 9, 2021, staff provided an overview of the common themes raised during the two public input meetings and provided

responses to those themes. Council discussed the information provided and advised staff to move the draft ordinance forward for a vote at their August 16, 2021. Staff advised Council that the final step that will be taken prior to a vote on the ordinance on August 16, 2021, is a final review of the final version of the COB ordinance with the Borough's labor attorney.

Staff reviewed the final version of the ordinance with the labor attorney. Based on this review, minor modifications were made to ensure that all the work of the COB is done within the limits established by law. While the ordinance does include a section on Limitations (Section 8. g.), this additional language was recommended by the labor attorney. Other minor modifications for document organizational or clarification purposes include the following:

- Reordered Section 1 and Section 2. Section 1 is now Definitions and Section 2 is now Establishment of Community Oversight Board for the Borough of State College Police Department.
- Added to the definition section for the definition of Closed Cases.
- Added a sentence to Section 4. a. to clarify that as set forth in Section 8.a. of the COB ordinance, complaints received through the Civilian Complaint Process that involve alleged officer misconduct shall be referred to the Department for investigation through the Department's Internal Affairs process.
- Added a phrase clarifying that for the duties and responsibilities listed in Section 9. a., the Board Coordinator shall make recommendations to and subject to Board approval.
- Added two recitals in the preamble to cite the Ad Hoc Committee's report for further reference and clarification. [Page 115]

Staff Recommendation: Staff recommends Council enact the proposed ordinance. A roll call vote is required.

XIV. Regional Issue – No Business

XV. Official Reports and Correspondence

A. Mayor's Report

B. President's Report

C. Regional Liaisons Reports

- Executive – Jesse Barlow – *Page 125*
- Finance – Evan Myers – no report
- Human Resources – Kathy Yeaple – *Page 126*
- Parks Capital – Janet Engeman – no report
- Public Safety– Peter Marshall – *Page 127*
- Public Services & Environmental – Deanna Behring – no report
- Facilities – Peter Marshall – did not meet
- Transportation and Land Use/MPO – Theresa Lafer – no report
- Climate Action & Sustainability – Jesse Barlow – *Page 128*
- Solar Power Purchase Committee – Jesse Barlow – *Page 129*

D. Staff/Committee Reports

1. Year-to-Date Financial Report – Finance Director Dwight Miller is available to answer any questions Council Members may have about the report.
[Page 131]

E. Student Representative Reports

- SCASD – Clarissa Theiss
- UPUA – Carter Gangl
- GPSA – Travis Russell

XVI. Adjournment

This page was left intentionally blank.

Resolution ____

**A RESOLUTION TO URGE INDOOR MASK WEARING FOR
ALL PERSONS AS DELTA VARIANT CAUSES A RISE IN CASES
DURING THE COVID-19 PANDEMIC**

WHEREAS, the Center for Disease Control (CDC) has updated information for fully vaccinated people given new evidence on the Delta variant currently circulating in the United States; and

WHEREAS, the CDC has stated that masks are a simple barrier to help prevent your respiratory droplets from reaching others; and

WHEREAS, the Pennsylvania Department of Health urges Pennsylvanians to wear a mask for the protection of themselves and others; and

WHEREAS, the CDC added a recommendation for fully vaccinated people to wear a mask in public indoor settings in areas of substantial or high transmission; and

WHEREAS, Centre County now has substantial transmission of COVID-19, thus should adhere to the updated CDC guidance; and

WHEREAS, the Borough of State College strongly urges members of the public to wear masks in public; and

WHEREAS, the members of the Borough of State College Board of Health unanimously voted to recommend and support this resolution at their August 10, 2021 Board of Health meeting.

NOW, THEREFORE, IT IS HEREBY RESOLVED THE COUNCIL OF THE BOROUGH OF STATE COLLEGE urges all Borough of State College businesses and other public facilities to require masking indoors for all persons, in conformance with the CDC guidance on masking, regardless of vaccination status.

RESOLVED this 16th day of August, 2021.

ATTEST

BOROUGH OF STATE COLLEGE

Sharon K. Ergler
Assistant Borough Secretary

By: Jesse L. Barlow
Council President

This page was left intentionally blank.

CONSENT AGENDA August 16, 2021

VIII. Consent Items

Recommendation: Staff recommends that Council approve the following Consent items:

- A. Approve, *with conditions*, the closure of South Fraser Street, from West College Avenue to the Fraser Street Parking Garage Entrance, for the Food Truck Fiesta on Sunday, September 5, 2021, from 4:00 p.m. to 8:00 p.m.
- B. Approve the closure of the 100, 200, and 300 blocks of South Allen Street for the annual LION (Living In One Neighborhood) Bash on Thursday, September 9, 2021, from 12:00 p.m. to 10:00 p.m.
- C. Approve the closure of Hartswick Avenue, from North Allen Street to McKee Street, for the annual Hartswick Avenue party on Sunday, September 12, 2021, from 4:00 p.m. to 6:00 p.m.
- D. Approve the closure of Sunset Road, from Hillcrest Avenue to Ridge Avenue, for the annual College Heights West neighborhood picnic on Sunday, September 12, 2021, from 3:00 p.m. to 10:00 p.m.
- E. Approve the closure of various roads for the SCASD Homecoming Parade on Thursday, September 30, 2021, from 5:30 p.m. to 9:00 p.m.
- F. Approve the closure of various roads for the annual PSU Homecoming Parade on Friday, October 22, 2021, from 5:00 p.m. to 9:15 p.m.
- G. Approve the use of various roads for the ACRES Halloween Hustle 5K on Sunday, October 31, 2021, from 10:00 a.m. to 1:00 p.m.
- H. Accept the resignation of Alexis Burke, with regret, from the CDBG Citizens' Advisory Committee, effective immediately.
- I. Approve Payroll and Accounts Payable vouchers for the month ended July 31, 2021, totaling \$3,451,163.50.
- J. Approve minutes from the following Council meetings/work session

August 26, 2020	Special Meeting
January 14, 2021	Regular Meeting

- K. Award Project #02B(R)-2021 and the added bid alternates (Street Resurfacing) to HRI, Inc., the low bidder, in the amount of \$303,053.60, including the work under the added alternate.

- L. Award Project #02C(R)-2021 and the added bid alternates (Street Resurfacing) to HRI, Inc., the low bidder, in the amount of \$1,457,682.50 including the work under the added alternate.
- M. Appoint Kathy Yeaple as the Voting Delegate and Theresa Lafer as the Alternate Voting Delegate for the PML Resolutions Committee at this year's PML Summit being held October 7 – 9, 2021.
- N. Approve a resolution authorizing the Borough Manager to act as the Borough's agent in the Execution of a Contribution Agreement with the PA Department of Transportation for the Atherton Street Improvement Project.

Date of Submission: 8/4/21

**Application for Use of Public Property
(Processions, Assemblages and Special Activities Form)**

Name of Responsible Sponsor: Apollo NGU
Address of Sponsor: 222 HUB - Robeson Center Phone: 484-626-2786
Cell: _____
E-mail address: divishasingh2@gmail.com Fax: _____
Other Contacts: (Primary) Dustin Bauer - dtb5308@psu.edu Phone: _____
(Secondary) _____ Phone: _____
Date of Activity: 09/05/21 From: 4PM To: 8PM
Rain Date: (If applicable) _____ From: _____ To: _____
Type of Activity: Fundraising No. Expected to Participate: 300+

ACTIVITY DETAIL

Describe your proposed activity in detail: (Add additional sheets, if needed)

We will have food trucks out for a few hours and
entertainers while students can come enjoy food and the entertainment

Does your activity require a street closure for this activity? ☐ No ☒ Yes

If yes, select the type of road to be closed: (For more information see map and list provided)

- ☐ State Road(s) Only* (Additional Permit Required: PennDOT TE-300 Form)
☒ Local Road(s) Only
☐ State Road(s) and Local Road(s)* (Additional Permit Required: PennDOT TE-300 Form)

Listed in order of route, what street(s) would you like closed for this activity? (Add additional sheets, if needed)

We want the portion of Frasier Street that is between College Ave
and Beaver.

How long will the street closure be in effect? From: 4pm To: 8pm

Will you need barricades and/or signs? ☐ No ☒ Yes

Will you need assistance closing the street? ☐ No ☒ Yes

Are you planning to use sidewalks only? ☒ No ☐ Yes

Will you cross any state roads? ☒ No ☐ Yes (If yes, submit TE-300 Form)

PLEASE NOTE: Sponsor is held responsible for the replacement value and/or repairs of missing cones, barricades, signs or message boards that are needed/required to close a street.

*Event organizers will be required to produce a copy of the PennDOT permit to State College Police Department representatives prior to the event. Failure to do so will prevent the police department from lawfully closing the affected street(s) and the event will not be permitted to take place.

Date of Submission: 8/4/21

USE OF OTHER PROPERTY

If this event includes the use of a municipal park, please contact Centre Region Parks and Recreation by phone at (814) 231-3071 or by e-mail at crpr@crcog.net prior to submission of this form. Special park permits and conditions may also apply.

If any part of this activity is to take place on other public property, state road, on campus or on private property an official of the other government agency, university or property owner must sign here:

Name: (Print) _____ Title of Official: _____
Address: _____ Phone: _____
Signature _____ Date: _____

CHARITABLE CAUSE: Is the Sponsor a non-profit organization? ☒ Yes ☐ No

If this activity is to benefit a charitable organization, name the recipient:

THON - Fair Diamonds

HEALTH CONSIDERATIONS: Will you be providing food or drink to the public? ☐ Yes ☒ No

If yes, have you made arrangements for approval/inspections with the Department of Ordinance Enforcement and Public Health? ☐ Yes ☒ No

If no, please complete the form that is attached to this application and obtain approval, prior to submission.

Applicant recognizes and AGREES that the Borough requires the proposed activity to be conducted in such a manner as to promote harmony in the area, insure domestic tranquility and be within the limits established by existing ordinances. By signature below, applicant AGREES to protect, defend, indemnify and hold the Borough of State College and its officers, employees and agents free and harmless from and against any and all losses penalties, damages, settlements, costs or other expenses or liabilities of every kind and character arising directly or indirectly from this special activity. Applicant further AGREES to investigate, handle, respond to, provide defense for, and defend any such claims, etc., at applicant's sole expense and AGREES to bear all other costs expenses related thereto, even if such claims are groundless, false or fraudulent.

Signature: [Signature] Date: 07/26/21

OFFICE USE ONLY: ROUTING FOR APPROVAL:

Police Chief	<u>JG</u> <u>8/5</u>	Public Works Director	<u>EB</u> <u>8/5</u>	Risk Manager	<u>EL</u> <u>8/5</u>
Parking Manager	<u>TB</u> <u>8/5</u>	Planning Director	<u>EL</u> <u>8/5</u>	Health Director	<u>BO</u> <u>8/5</u>
				Borough Manager	<u>[Signature]</u> <u>8/9</u>

THIS SERVES AS YOUR PERMIT

The State College Borough Council approved your application on: _____

Conditions (if any) are as follows: Proper food vendor permits prior to event

-Remind applicant No trucks permitted on plaza

Any change in this application, whether approved at all levels or not, must be resubmitted and routed through the same channels as if it were a new application.



Application for Use of the Dr. Martin Luther King, Jr. Plaza

Date of Submission: 8/4/21

NOTE: By signing and submitting this form, you verify that this activity will be fully contained within the Dr. Martin Luther King, Jr. Plaza -- no street closures are requested, and no alcohol will be served. If any of these things are not true, **STOP!** You must complete the Application for Use of Public Property form to secure the reservation.

Event Name: Food Truck Fiesta

Name of Responsible Sponsor: Apollo Benefiting THON

Address of Sponsor: 222 HUB - Robeson Center

Phone: 484-626-2786

Email: _____

Primary Contact Person: Divisha Singh

Phone: 484-626-2786

Email: divishasingh2@gmail.com

Additional Contact Person: Dustin Bauer

Phone: 724-524-0684

Email: d1b5308@psu.edu

Date of Activity: 09/05/21

Begin Time: 3PM

End Time: 7PM

Type of Activity: Fundraiser

Number Expected to Participate: 300+

ACTIVITY DETAIL

Describe your proposed activity in detail: (Use additional sheets, if needed)

We will have food trucks and some entertainment on Fraiser St @ MLK Plaza. Students and families can enjoy food and walk around.

Does your activity require a street closure?

☐ NO ☒ YES

Will alcohol be served at your activity?

☒ NO ☐ YES

*If yes to either of the above, **STOP!** This is the wrong application form. Please use the Application for Use of Public Property (Special Activity) form to make your request.*

Do you require use of electricity for your event?

☐ NO ☒ YES

If yes, for what devices: Microphone & Speaker

List any planned entertainment (music, live or recorded, etc.)

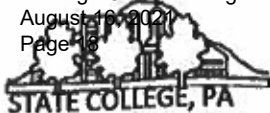
TBD, possibly live acoustic guitar, event should not be too loud at all

Are you requesting a noise waiver for your event?

☒ NO ☐ YES

IMPORTANT NOTES:

- The Sponsor is responsible for any damage caused by applicant or applicant's attendees.
- State College Borough reserves the right to require a Certificate of Insurance based on the nature of the activity.



Application for Use of the Dr. Martin Luther King, Jr. Plaza

Rules and Regulations for Plaza Use:

1. Reservations through this application entitle the applicant to have exclusive use of the stage area of the Plaza. However, the Plaza is a public space and others are free to use pass through the Plaza or otherwise use spaces not in use for the reserved event.
2. Posting of signs, distributing, selling, servicing or renting of any supplies, equipment, material or commodity for any purpose, except by reservation, is prohibited.
3. No soliciting is permitted.
4. Any use of the Plaza between sunset and sunrise, except by reservation, is prohibited.
5. Possession or consumption of alcoholic beverages or illegal substances on the property is prohibited.
6. Boisterous, immoral or indecent conduct is prohibited.
7. Discarding of trash, garbage or other litter, except into containers provided for that purpose, is prohibited.
8. No fires shall be set in the Plaza, except as authorized by the reservation.
9. The discharge of firearms, bows, air guns, rockets, slingshots or fireworks is prohibited.
10. Operation of any drones, radio-controlled or tethered aircraft except by reservation, is prohibited.
11. Damaging, defacing, or removing municipal property, signs, structures, equipment or any other Plaza items or materials is prohibited.

Applicant recognizes and AGREES that the Borough requires the proposed activity to be conducted in such a Manner as to promote harmony in the area, ensure domestic tranquility and be within the limits established by the existing ordinances. By signature below, applicant AGREES that all participants in the activity will adhere to any COVID-19 Borough ordinance and Pennsylvania Department of Health COVID-19 mitigation requirements existing at the time of the event. Applicant further AGREES to bear all costs associated with any damage caused by the applicant or their attendees.

Signature: _____

Date: 07/26/21

OFFICE USE ONLY – ROUTING FOR APPROVAL:

Risk Manager: _____

Community Engagement: _____

Facilities Manager: _____

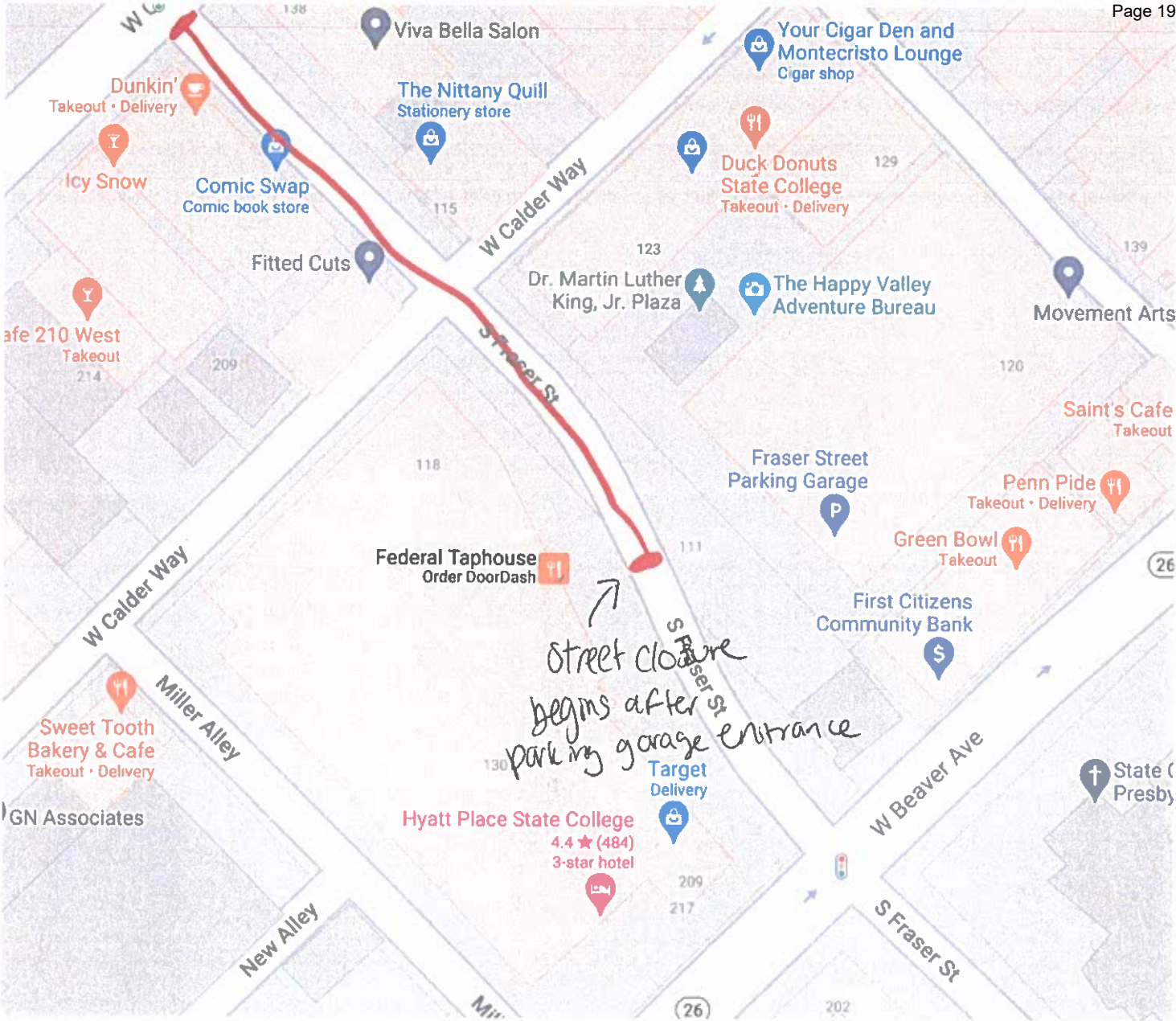
Plaza Reservation Coordinator: _____

Borough Manager: _____

THIS SERVES AS YOUR PERMIT

Your application was approved on: _____

Conditions (if any) are as follows: _____



Dear Business/Property Owner:

As noted below, we are planning to hold a special activity/event in the near future. As part of the State College Borough's Use of Public Property Application, we are required to notify affected business/property owners of the planned street use and/or closure(s) for our activity.

Event:	Food Truck Fiesta 2021
Event Date:	09/05/2021 4PM - 8PM
Streets:	Fraser Street
Hours of planned use/closure:	4PM-8PM

Your signature below indicates that you have been informed of this event and our plan for street use and/or closure(s). Please also place an X in the appropriate column, either indicating your approval or that you foresee a possible issue affecting your business.

Sincerely,

Signature of Event Organizer/Responsible Individual

Business/Property Owner Signature	Business Name/Property Owner Street Address	Date	Please check only one box		
			Approve	Not in Favor	Organizers Unable to Contact
Amelia @	Dick Donuts	08/01	X		
Amy	Federal Tap House	08/01	X		
Antares	Target	8/01	X		
Emily Brown	H&M	8/2	X		
John Doe	Comic Swap	8/2	X		
Edgar/Red pine. Man	NITTANY QUILL	8.2.	X		
John	Viva Bella Salon	8/2/21	X		
	JOHN CILIAN DET	8/4/21	X		
McBride	CBICC	8/4/21	X		
MP Broder	MD'S-49-1-01	8/4/21	X		
	DSCID	8/4/21	X		
	Spectacles	8/4/21	X		

-Recommend asking Downtown Restaurants

[illegible]

Dear Business/Property Owner:

As noted below, we are planning to hold a special activity/event in the near future. As part of the State College Borough's Use of Public Property Application, we are required to notify affected business/property owners of the planned street use and/or closure(s) for our activity.

Event:	Food Truck Fiesta 2021
Event Date:	09/05/2021 WB 4PM - 8PM
Streets:	Fraser Street
Hours of planned use/closure:	4PM - 8PM

Your signature below indicates that you have been informed of this event and our plan for street use and/or closure(s). Please also place an X in the appropriate column, either indicating your approval or that you foresee a possible issue affecting your business.

Sincerely,

Signature of Event Organizer/Responsible Individual

[illegible]



Date of Submission: _____

**Application for Use of Public Property
(Processions, Assemblages and Special Activities Form)**

Name of Responsible Sponsor: The State College Borough
Address of Sponsor: 243 S. Allen St. Phone: (814) 234-7100
State College, PA 16801 Cell: _____
E-mail address: nvercillo@statecollegepa.us Fax: _____
Other Contacts: (Primary) Natalie Vercillo Phone: (484) 560-1397
(Secondary) Kevin Kasselb Phone: (814) 360-3326
Date of Activity: 9/9/2021 From: 5p.m. To: 8p.m.
Rain Date: (If applicable) _____ From: _____ To: _____
Type of Activity: special activity No. Expected to Participate: 2,000

ACTIVITY DETAIL

Describe your proposed activity in detail: (Add additional sheets, if needed)

Annual community-wide block party and
resource fair to promote community/PSU organizations,

Does your activity require a street closure for this activity? ☐ No ☒ Yes businesses, and government

If yes, select the type of road to be closed: (For more information see map and list provided) Resources

- ☐ State Road(s) Only* (Additional Permit Required: PennDOT TE-300 Form)
☒ Local Road(s) Only
☐ State Road(s) and Local Road(s)* (Additional Permit Required: PennDOT TE-300 Form)

Listed in order of route, what street(s) would you like closed for this activity? (Add additional sheets, if needed)

100-300 blocks of S. Allen; 100 E. Calder (from Humes to S. Allen)
Allen St. Parking Lot; Highland Alley (from end of Borough lot to S. Allen);
Bird Alley at S. Allen St.; E. Foster (between Municipal Building parking lot

How long will the street closure be in effect? From: 12 PM To: 10 PM

Will you need barricades and/or signs? ☐ No ☒ Yes

Will you need assistance closing the street? ☐ No ☒ Yes

Are you planning to use sidewalks only? ☒ No ☐ Yes

Will you cross any state roads? ☒ No ☐ Yes (If yes, submit TE-300 Form)

and Continental Real Estate Parking)

PLEASE NOTE: Sponsor is held responsible for the replacement value and/or repairs of missing cones, barricades, signs or message boards that are needed/required to close a street.

*Event organizers will be required to produce a copy of the PennDOT permit to State College Police Department representatives prior to the event. Failure to do so will prevent the police department from lawfully closing the affected street(s) and the event will not be permitted to take place.

Date of Submission: _____

USE OF OTHER PROPERTY

If this event includes the use of a municipal park, please contact Centre Region Parks and Recreation by phone at (814) 231-3071 or by e-mail at crpr@crcog.net prior to submission of this form. Special park permits and conditions may also apply.

If any part of this activity is to take place on other public property, state road, on campus or on private property an official of the other government agency, university or property owner must sign here:

Name: (Print) _____ Title of Official: _____

Address: _____ Phone: _____

Signature _____ Date: _____

CHARITABLE CAUSE: Is the Sponsor a non-profit organization? ☒ Yes

If this activity is to benefit a charitable organization, name the recipient: _____

HEALTH CONSIDERATIONS: Will you be providing food or drink to the public? ☒ Yes ☐ No

If yes, have you made arrangements for approval/inspections with the Department of Ordinance Enforcement and Public Health? ☒ Yes ☐ No

If no, please complete the form that is attached to this application and obtain approval, **prior to submission.**

Applicant recognizes and AGREES that the Borough requires the proposed activity to be conducted in such a manner as to promote harmony in the area, insure domestic tranquility and be within the limits established by existing ordinances. By signature below, applicant AGREES to protect, defend, indemnify and hold the Borough of State College and its officers, employees and agents free and harmless from and against any and all losses penalties, damages, settlements, costs or other expenses or liabilities of every kind and character arising directly or indirectly from this special activity. Applicant further AGREES to investigate, handle, respond to, provide defense for, and defend any such claims, etc., at applicant's sole expense and AGREES to bear all other costs expenses related thereto, even if such claims are groundless, false or fraudulent.

Signature: Natalie Verma Date: 7/26/21

OFFICE USE ONLY: ROUTING FOR APPROVAL: SCHLOW: DL 8/5 Risk Manager ZH
Police Chief JL 8/5 Public Works Director DSCID: LJ 8/5 Health Director BO 8/4
Parking Manager TB 8/5 Planning Director EL 8/5 Borough Manager QW 8/9

THIS SERVES AS YOUR PERMIT

The State College Borough Council approved your application on: _____

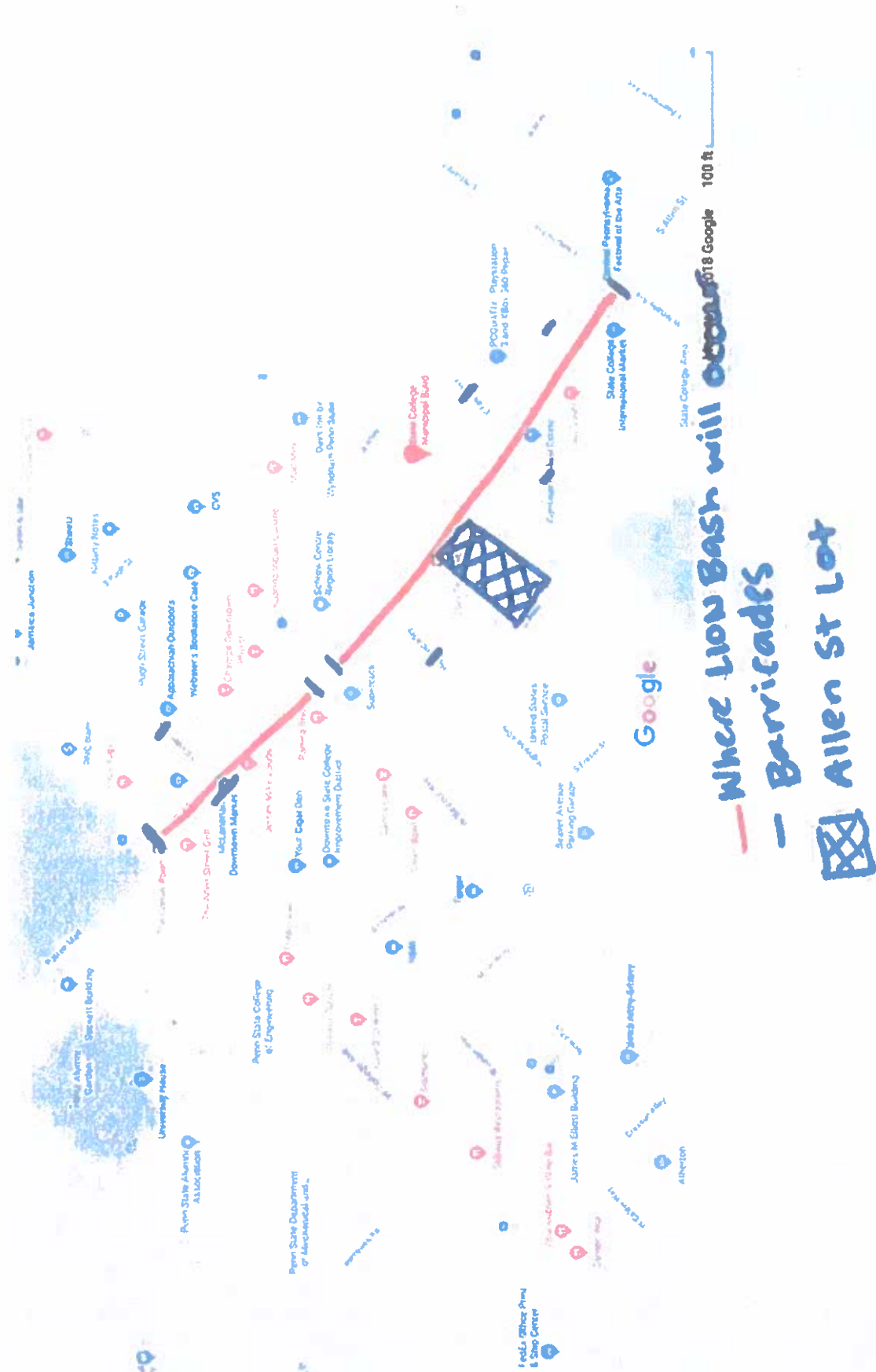
Conditions (if any) are as follows: _____

Any change in this application, whether approved at all levels or not, must be resubmitted and routed through the same channels as if it were a new application.

State College Municipal Building

LION Bash 2019

Google Maps



Dear Business/Property Owner:




As noted below, we are planning to hold a special activity/event in the near future. As part of the State College Borough's Use of Public Property Application, we are required to notify affected business/property owners of the planned street use and/or closure(s) for our activity.

Event:	Living In One Neighborhood (LION) Bash
Event Date:	Wednesday, September 8, 2021, 5pm-8pm
Streets:	100, 200, 300 blocks of S. Allen St.
Hours of planned use/closure:	

Your signature below indicates that you have been informed of this event and our plan for street use and/or closure(s). Please also place an X in the appropriate column, either indicating your approval or that you foresee a possible issue affecting your business.

Sincerely,


Signature of Event Organizer/Responsible Individual

Business/Property Owner Signature	Business Name/Property Owner Street Address	Date	Please check only one box		
			Approve	Not in Favor	Organizers Unable to Contact
	Miska Vennema	8-2-21	✓		
notified	Animal Kingdom				X
	Rinaldo's Barber Shop	8/2/21			X
Paul Wolfe	Freeze Thaw cycles	8/4/21	X		
Christy Orso	Cuts by Christy	8/2/21	✓		
Drayford	Rapid Transit sports	8/04/21		X	
(Tina) FINB Teresa Dlugoski	First National Bank		X		
	Appalachian The Yards Old State	8/2/21			X
	Appalachian outdoors	8/2/21	✓		
(sephen) Ties M.G. AKA	connecting point	8/4/21	X		
	Champs ^{or} - notified		no response		
	Woodrings	8/2/21		X	

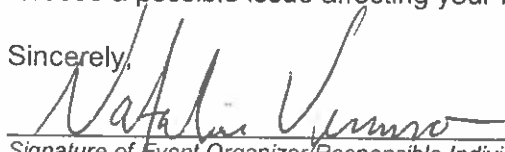
Dear Business/Property Owner:


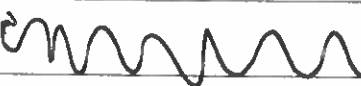
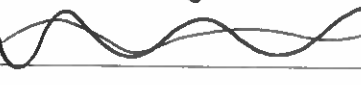
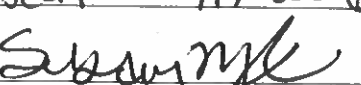
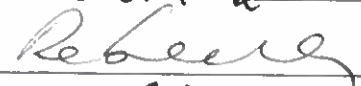
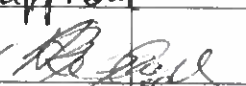

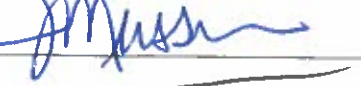


As noted below, we are planning to hold a special activity/event in the near future. As part of the State College Borough's Use of Public Property Application, we are required to notify affected business/property owners of the planned street use and/or closure(s) for our activity.

Event:	Living In One Neighborhood (LION) Bash
Event Date:	Wednesday, September 8, 2021, 5pm-8pm
Streets:	100, 200, 300 blocks of S. Allen St.
Hours of planned use/closure:	

Your signature below indicates that you have been informed of this event and our plan for street use and/or closure(s). Please also place an X in the appropriate column, either indicating your approval or that you foresee a possible issue affecting your business.

Sincerely,


Signature of Event Organizer/Responsible Individual

Business/Property Owner Signature	Business Name/Property Owner Street Address	Date	Please check only one box		
			Approve	Not in Favor	Organizers Unable to Contact
	Sichuan House - no longer open				
	Central Residence				
	Sichuan Library - part of approval process				
verbal consent seen email - see attached 717-250-6746	Reine Massage	8/4/21	✓		
	Changins Times	8/3/21	✓ approve		
	International market	8/3/21			
	Continental Re	8-3-21	X		
	University Dental	8-3-21	X		
	Korean Table - Closed				X
	Navy Career Center - Closed				X
Michael Skellett	Cozy Thai	8/4/21	X approve		

Handwritten mark resembling a stylized 'L' or '4'.

Dear Business/Property Owner:

As noted below, we are planning to hold a special activity/event in the near future. As part of the State College Borough's Use of Public Property Application, we are required to notify affected business/property owners of the planned street use and/or closure(s) for our activity.

Event:	Living In One Neighborhood (LION) Bash
Event Date:	Wednesday, September 8, 2021, 5pm-8pm
Streets:	100, 200, 300 blocks of S. Allen St.
Hours of planned use/closure:	

Your signature below indicates that you have been informed of this event and our plan for street use and/or closure(s). Please also place an X in the appropriate column, either indicating your approval or that you foresee a possible issue affecting your business.

Sincerely,

Handwritten signature of Theresa V. Vanzo
Signature of Event Organizer/Responsible Individual

theresa@connectionscllothing.com

Business/Property Owner Signature	Business Name/Property Owner Street Address	Date	Please check only one box		
			Approve	Not in Favor	Organizers Unable to Contact
Lisa Attimer	The Sign Factory	8/4/21	X		
email	Happy Valley Launch Box - Closed (Pennstate affiliate)				
called	Kissinger + Associates				X
Handwritten signature	Handwritten signature				
Nan Wei	Nevins	8/4/21	X		
Handwritten signature	Custom Stackery	8/4/21		X	
Handwritten signature	Happy Valley Ohio	8.4.21		X	
verbal consent Preston Green	Panera Bread	8/4/21	X		
Curtis Shulman	Hotel Stille College	8/4/21	X		
1 SUZSANNA NABY	Pennstate Downtown theatre center	8/4/21	X		
(email)	Amazon - NOTified - NO response				
Handwritten signature	Kondu	8/4/21	X		
email consent (see attached)	Connections	8/4/21	X		

[illegible]

Dear Business/Property Owner:


As noted below, we are planning to hold a special activity/event in the near future. As part of the State College Borough's Use of Public Property Application, we are required to notify affected business/property owners of the planned street use and/or closure(s) for our activity.

Event:	Living In One Neighborhood (LION) Bash
Event Date:	Wednesday, September 8, 2021, 5pm-8pm
Streets:	100, 200, 300 blocks of S. Allen St.
Hours of planned use/closure:	

Your signature below indicates that you have been informed of this event and our plan for street use and/or closure(s). Please also place an X in the appropriate column, either indicating your approval or that you foresee a possible issue affecting your business.

Sincerely,

Sincerely,



Signature of Event Organizer/Responsible Individual

[illegible]



Date of Submission: _____

**Application for Use of Public Property
(Processions, Assemblages and Special Activities Form)**

Name of Responsible Sponsor: Katherine O'Keefe
Address of Sponsor: 133 Hartswick Avenue Phone: 814 933 7544
State College PA 16803 Cell: _____
E-mail address: Kyeafe@ gmail.com Fax: _____
Other Contacts: (Primary) Stephanie Lanza Phone: 814 441 1326
(Secondary) Julia Karnezos Phone: 610 908 9929
Date of Activity: 9/12/21 From: 4:00 PM To: 6:00 PM
Rain Date: (If applicable) 9/19/21 From: 4:00 PM To: 6:00 PM
Type of Activity: Block party No. Expected to Participate: 50

ACTIVITY DETAIL

Describe your proposed activity in detail: (Add additional sheets, if needed)

Block party - barbeque, potluck, drinks
tables sun tents, + possible food truck

Does your activity require a street closure for this activity? ☐ No ☒ Yes

If yes, select the type of road to be closed: (For more information see map and list provided)

☐ State Road(s) Only* (Additional Permit Required: PennDOT TE-300 Form)

☒ Local Road(s) Only

☐ State Road(s) and Local Road(s)* (Additional Permit Required: PennDOT TE-300 Form)

Listed in order of route, what street(s) would you like closed for this activity? (Add additional sheets, if needed)

See map attached

How long will the street closure be in effect? From: 4:00 P To: 6:00 P

Will you need barricades and/or signs? ☐ No ☒ Yes

Will you need assistance closing the street? ☐ No ☒ Yes

Are you planning to use sidewalks only? ☒ No ☐ Yes

Will you cross any state roads? ☒ No ☐ Yes (If yes, submit TE-300 Form)

PLEASE NOTE: Sponsor is held responsible for the replacement value and/or repairs of missing cones, barricades, signs or message boards that are needed/required to close a street.

*Event organizers will be required to produce a copy of the PennDOT permit to State College Police Department representatives prior to the event. Failure to do so will prevent the police department from lawfully closing the affected street(s) and the event will not be permitted to take place.

Date of Submission: 7/26/21

USE OF OTHER PROPERTY

If this event includes the use of a municipal park, please contact Centre Region Parks and Recreation by phone at (814) 231-3071 or by e-mail at crpr@crcog.net prior to submission of this form. Special park permits and conditions may also apply.

If any part of this activity is to take place on other public property, state road, on campus or on private property an official of the other government agency, university or property owner must sign here:

Name: (Print) Katherine Yeaple Title of Official: Council member
Address: 123 Hartwick Ave SC 16803 Phone: 814 937-7544
Signature: Ky Date: 7/26/21

CHARITABLE CAUSE: Is the Sponsor a non-profit organization?

☐ Yes ☒ No

If this activity is to benefit a charitable organization, name the recipient:

HEALTH CONSIDERATIONS: Will you be providing food or drink to the public? ☒ Yes ☐ No

If yes, have you made arrangements for approval/inspections with the Department of Ordinance Enforcement and Public Health?

na - block party

☐ Yes ☒ No

If no, please complete the form that is attached to this application and obtain approval, prior to submission.

Applicant recognizes and AGREES that the Borough requires the proposed activity to be conducted in such a manner as to promote harmony in the area, insure domestic tranquility and be within the limits established by existing ordinances. By signature below, applicant AGREES to protect, defend, indemnify and hold the Borough of State College and its officers, employees and agents free and harmless from and against any and all losses penalties, damages, settlements, costs or other expenses or liabilities of every kind and character arising directly or indirectly from this special activity. Applicant further AGREES to investigate, handle, respond to, provide defense for, and defend any such claims, etc., at applicant's sole expense and AGREES to bear all other costs expenses related thereto, even if such claims are groundless, false or fraudulent.

Signature: Kyaple Date: 7/26/2021

OFFICE USE ONLY: ROUTING FOR APPROVAL:

Police Chief

JG

7/29

Public Works Director

PW

7/30

Risk Manager

EH 8/4

Health Director

BO

7/29

Parking Manager

TB

8/3

Planning Director

EL

7/29

Borough Manager

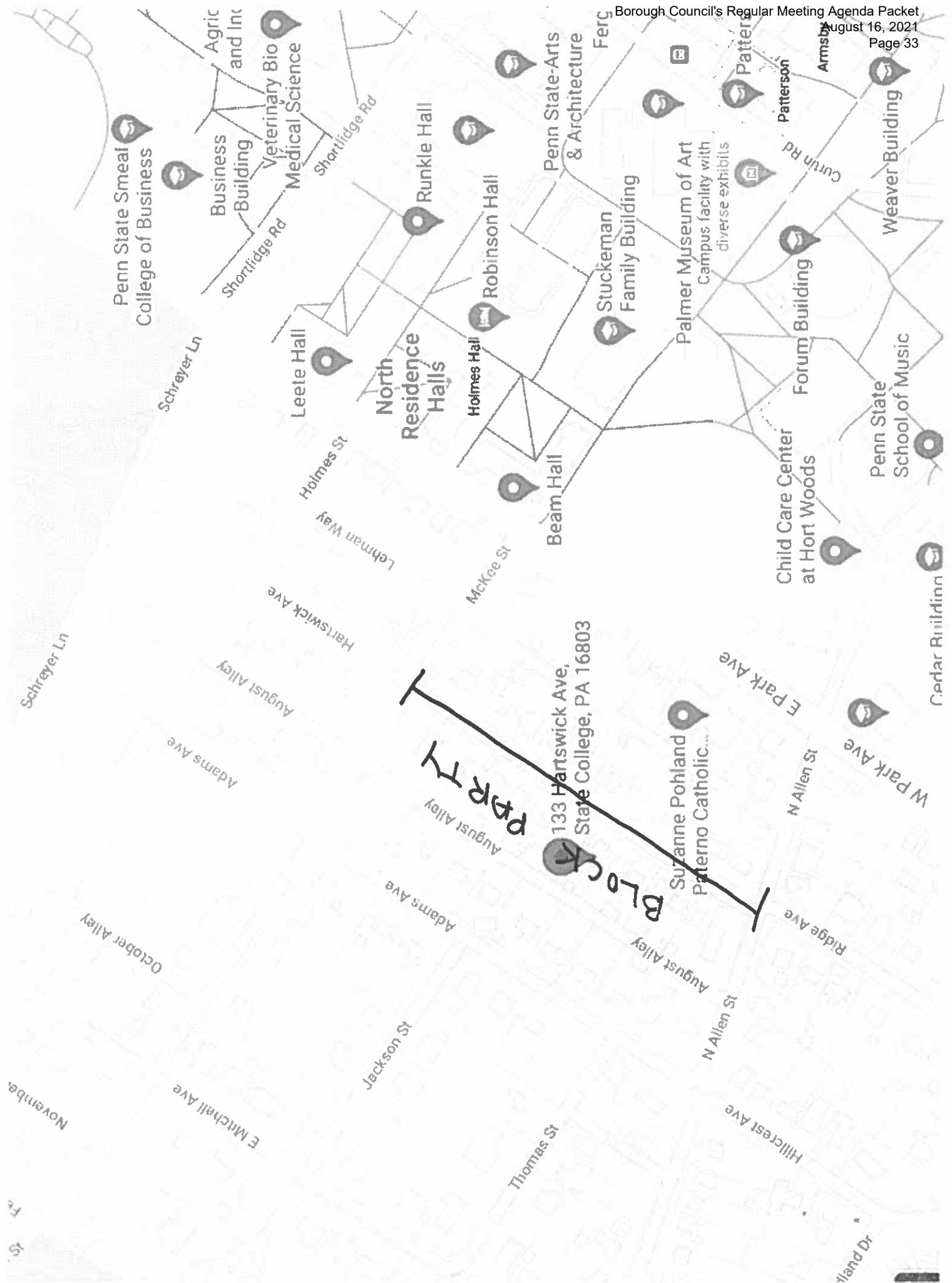
CV 8/4

THIS SERVES AS YOUR PERMIT

The State College Borough Council approved your application on: _____

Conditions (if any) are as follows: If food truck vendor is used, contact Health and Food Safety Division

Any change in this application, whether approved at all levels or not, must be resubmitted and routed through the same channels as if it were a new application.



This page was left intentionally blank.



Date of Submission: 7/26/2021

**Application for Use of Public Property
(Processions, Assemblages and Special Activities Form)**

Name of Responsible Sponsor: College Heights West
Address of Sponsor: Mieke Haeck and Ezra Nanes Phone: _____
Cell: 6466333908
E-mail address: miekehaeck@gmail.com Fax: _____
Other Contacts: (Primary) _____ Phone: _____
(Secondary) _____ Phone: _____
Date of Activity: 09/12/2021 From: 3pm To: 10pm
Rain Date: (If applicable) 09/19/2021 From: 3pm To: 10pm
Type of Activity: Special Activity ☒ No. Expected to Participate: 150

ACTIVITY DETAIL

Describe your proposed activity in detail: (Add additional sheets, if needed)

Annual Ruth Fergus Memorial Neighborhood Picnic

Does your activity require a street closure for this activity? ☐ No ☒ Yes

If yes, select the type of road to be closed: (For more information see map and list provided)

- ☐ State Road(s) Only* (Additional Permit Required: PennDOT TE-300 Form)
☒ Local Road(s) Only
☐ State Road(s) and Local Road(s)* (Additional Permit Required: PennDOT TE-300 Form)

Listed in order of route, what street(s) would you like closed for this activity? (Add additional sheets, if needed)

Sunset Road from Hillcrest to Ridge

How long will the street closure be in effect? From: 3pm To: 10pm
Will you need barricades and/or signs? ☐ No ☒ Yes
Will you need assistance closing the street? ☒ No ☐ Yes
Are you planning to use sidewalks only? ☒ No ☐ Yes
Will you cross any state roads? ☒ No ☐ Yes (If yes, submit TE-300 Form)

PLEASE NOTE: Sponsor is held responsible for the replacement value and/or repairs of missing cones, barricades, signs or message boards that are needed/required to close a street.

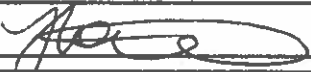
*Event organizers will be required to produce a copy of the PennDOT permit to State College Police Department representatives prior to the event. Failure to do so will prevent the police department from lawfully closing the affected street(s) and the event will not be permitted to take place.

Date of Submission: 7/26/2021

USE OF OTHER PROPERTY

If this event includes the use of a municipal park, please contact Centre Region Parks and Recreation by phone at (814) 231-3071 or by e-mail at crpr@crcog.net prior to submission of this form. Special park permits and conditions may also apply.

If any part of this activity is to take place on other public property, state road, on campus or on private property an official of the other government agency, university or property owner must sign here:

Name: (Print) Mieke Haeck Title of Official: Home Owner
Address: 705 Sunset Rd State College, PA, 16803 Phone: 6466333908
Signature:  Date: 07/26/2021

CHARITABLE CAUSE: Is the Sponsor a non-profit organization?

☐ Yes ☒ No

If this activity is to benefit a charitable organization, name the recipient:
Ruth Fergus Memorial Book Purchase Fund at Schlow Library

HEALTH CONSIDERATIONS: Will you be providing food or drink to the public? ☐ Yes ☒ No

If yes, have you made arrangements for approval/inspections with the
Department of Ordinance Enforcement and Public Health?

☐ Yes ☐ No

If no, please complete the form that is attached to this application and obtain approval, prior to submission.

Applicant recognizes and AGREES that the Borough requires the proposed activity to be conducted in such a manner as to promote harmony in the area, insure domestic tranquility and be within the limits established by existing ordinances. By signature below, applicant AGREES to protect, defend, indemnify and hold the Borough of State College and its officers, employees and agents free and harmless from and against any and all losses penalties, damages, settlements, costs or other expenses or liabilities of every kind and character arising directly or indirectly from this special activity. Applicant further AGREES to investigate, handle, respond to, provide defense for, and defend any such claims, etc., at applicant's sole expense and AGREES to bear all other costs expenses related thereto, even if such claims are groundless, false or fraudulent.

Signature:  Date: 07/26/2021

OFFICE USE ONLY: ROUTING FOR APPROVAL:

Police Chief	<u>JG</u> <u>7/30</u>	Public Works Director	<u>EB</u> <u>8/5</u>	Risk Manager	<u>EH</u> <u>7/31</u>
Parking Manager	<u>IB</u> <u>8/2</u>	Planning Director	<u>EL</u> <u>7/30</u>	Health Director	<u>BO</u> <u>7/30</u>
				Borough Manager	<u>WV</u> <u>8/9</u>

THIS SERVES AS YOUR PERMIT

The State College Borough Council approved your application on: _____

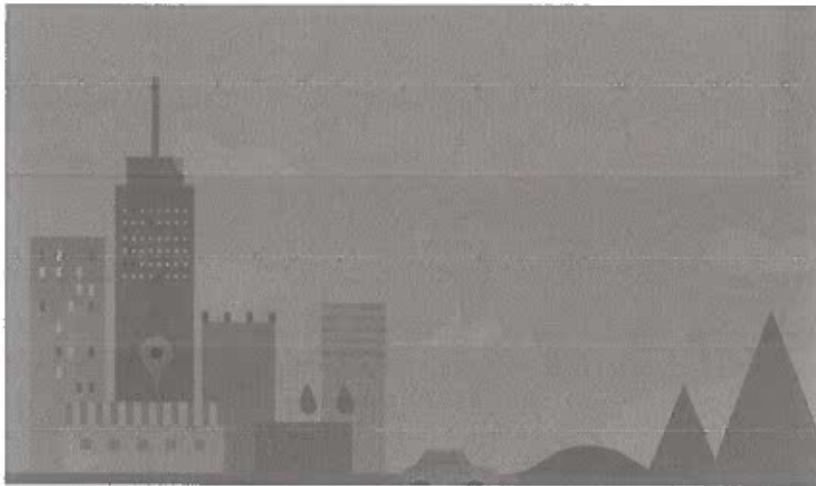
Conditions (if any) are as follows: _____

Any change in this application, whether approved at all levels or not, must be resubmitted and routed through the same channels as if it were a new application.

Sunset Rd



Map data ©2021 Google 200 ft



Sunset Rd

State College, PA 16803



Directions



Save



Nearby



Send to your
phone



Share

This page was left intentionally blank.



Date of Submission: 8/6/21

**Application for Use of Public Property
(Processions, Assemblages and Special Activities Form)**

Name of Responsible Sponsor: Laura Tobias
Address of Sponsor: 650 Westerly Parkway Phone: 231-1111
State College PA 16801 Cell: _____
E-mail address: Lst13@scasd.org Fax: _____
Other Contacts: (Primary) _____ Phone: _____
(Secondary) _____ Phone: _____
Date of Activity: 9/30/21 From: 5:30 pm To: 9:00 pm
Rain Date: (If applicable) _____ From: _____ To: _____
Type of Activity: PROCESSION No. Expected to Participate: 600+

ACTIVITY DETAIL

Describe your proposed activity in detail: (Add additional sheets, if needed)

State College Area School District Homecoming Parade

Does your activity require a street closure for this activity? ☐ No ☒ Yes

If yes, select the type of road to be closed: (For more information see map and list provided)

☐ State Road(s) Only* (Additional Permit Required: PennDOT TE-300 Form)

☐ Local Road(s) Only

☒ State Road(s) and Local Road(s)* (Additional Permit Required: PennDOT TE-300 Form)

Listed in order of route, what street(s) would you like closed for this activity? (Add additional sheets, if needed)

Westerly to Allen to Nittany

How long will the street closure be in effect? From: 5:30 pm To: 9 pm

Will you need barricades and/or signs? ☐ No ☒ Yes

Will you need assistance closing the street? ☐ No ☒ Yes

Are you planning to use sidewalks only? ☒ No ☐ Yes

Will you cross any state roads? ☐ No ☒ Yes (If yes, submit TE-300 Form)

PLEASE NOTE: Sponsor is held responsible for the replacement value and/or repairs of missing cones, barricades, signs or message boards that are needed/required to close a street.

*Event organizers will be required to produce a copy of the PennDOT permit to State College Police Department representatives prior to the event. Failure to do so will prevent the police department from lawfully closing the affected street(s) and the event will not be permitted to take place.

Date of Submission: 8/6/21

USE OF OTHER PROPERTY

If this event includes the use of a municipal park, please contact Centre Region Parks and Recreation by phone at (814) 231-3071 or by e-mail at crpr@crcog.net prior to submission of this form. Special park permits and conditions may also apply.

If any part of this activity is to take place on other public property, state road, on campus or on private property an official of the other government agency, university or property owner must sign here:

Name: (Print) _____ Title of Official: _____
Address: _____ Phone: _____
Signature _____ Date: _____

CHARITABLE CAUSE: Is the Sponsor a non-profit organization? ☐ Yes ☒ No

If this activity is to benefit a charitable organization, name the recipient: _____

HEALTH CONSIDERATIONS: Will you be providing food or drink to the public? ☐ Yes ☒ No

If yes, have you made arrangements for approval/inspections with the Department of Ordinance Enforcement and Public Health? ☐ Yes ☐ No

If no, please complete the form that is attached to this application and obtain approval, **prior to submission.**

Applicant recognizes and AGREES that the Borough requires the proposed activity to be conducted in such a manner as to promote harmony in the area, insure domestic tranquility and be within the limits established by existing ordinances. By signature below, applicant AGREES to protect, defend, indemnify and hold the Borough of State College and its officers, employees and agents free and harmless from and against any and all losses penalties, damages, settlements, costs or other expenses or liabilities of every kind and character arising directly or indirectly from this special activity. Applicant further AGREES to investigate, handle, respond to, provide defense for, and defend any such claims, etc., at applicant's sole expense and AGREES to bear all other costs expenses related thereto, even if such claims are groundless, false or fraudulent.

Signature: Laura J. Tobias Date: 8/6/2021

OFFICE USE ONLY: ROUTING FOR APPROVAL:

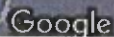
Police Chief	<u>JG</u> <u>8/6</u>	Public Works Director	<u>EB</u> <u>8/6</u>	Risk Manager	<u>EH</u> <u>8/9</u>
Parking Manager	<u>RB</u> <u>8/9</u>	Planning Director	<u>EL</u> <u>8/6</u>	Health Director	<u>EO</u> <u>8/6</u>
				Borough Manager	<u>N</u> <u>8/9</u>

THIS SERVES AS YOUR PERMIT

The State College Borough Council approved your application on: _____

Conditions (if any) are as follows: _____

Any change in this application, whether approved at all levels or not, must be resubmitted and routed through the same channels as if it were a new application.



This page was left intentionally blank.



Date of Submission: 7/26/21

**Application for Use of Public Property
(Processions, Assemblages and Special Activities Form)**

Name of Responsible Sponsor: The Pennsylvania State University on behalf of its Homecoming Parade
Address of Sponsor: 227B HUB-Robeson Center Phone: 2159701634
University Park, PA 16802 Cell: _____
E-mail address: paradehomecoming@psu.edu Fax: 8148670211
Other Contacts: (Primary) Rachael Savio Phone: 2159701634
(Secondary) Chelsea Lewin Phone: 4846676923
Date of Activity: October 22, 2021 From: 5:45PM To: 9PM
Rain Date: (If applicable) _____ From: _____ To: _____
Type of Activity: Procession No. Expected to Participate: 15,000

ACTIVITY DETAIL

Describe your proposed activity in detail: (Add additional sheets, if needed)

The parade begins on Portr Road, turns left on Curtin, crosses University Drive, turn left onto Bigler, right onto Pollock Rd, left on Shortlidge, right on College, right on Burrowes, right on Curtin to end.

Does your activity require a street closure for this activity? ☐ No ☒ Yes

If yes, select the type of road to be closed: (For more information see map and list provided)

- ☐ State Road(s) Only* (Additional Permit Required: PennDOT TE-300 Form)
☐ Local Road(s) Only
☒ State Road(s) and Local Road(s)* (Additional Permit Required: PennDOT TE-300 Form)

Listed in order of route, what street(s) would you like closed for this activity? (Add additional sheets, if needed)

Porter Rd, Curtin Rd (cross University Drive), Bigler Rd, Pollock Rd, Shortlidge Rd,
College Avenue, Burrowes Rd, Curtin Rd

How long will the street closure be in effect? From: 5:00 To: 9:15PM
Will you need barricades and/or signs? ☒ No ☐ Yes
Will you need assistance closing the street? ☐ No ☒ Yes
Are you planning to use sidewalks only? ☒ No ☐ Yes
Will you cross any state roads? ☐ No ☒ Yes (If yes, submit TE-300 Form)

PLEASE NOTE: Sponsor is held responsible for the replacement value and/or repairs of missing cones, barricades, signs or message boards that are needed/required to close a street.

*Event organizers will be required to produce a copy of the PennDOT permit to State College Police Department representatives prior to the event. Failure to do so will prevent the police department from lawfully closing the affected street(s) and the event will not be permitted to take place.

Date of Submission: 7/26/21

USE OF OTHER PROPERTY

If this event includes the use of a municipal park, please contact Centre Region Parks and Recreation by phone at (814) 231-3071 or by e-mail at crpr@crcog.net prior to submission of this form. Special park permits and conditions may also apply.

If any part of this activity is to take place on other public property, state road, on campus or on private property an official of the other government agency, university or property owner must sign here:

Name: (Print) _____ Title of Official: _____
Address: _____ Phone: _____
Signature _____ Date: _____

CHARITABLE CAUSE: Is the Sponsor a non-profit organization? ☐ Yes ☒ No

If this activity is to benefit a charitable organization, name the recipient: _____

HEALTH CONSIDERATIONS: Will you be providing food or drink to the public? ☐ Yes ☒ No

If yes, have you made arrangements for approval/inspections with the Department of Ordinance Enforcement and Public Health? ☐ Yes ☐ No

If no, please complete the form that is attached to this application and obtain approval, **prior to submission.**

Applicant recognizes and AGREES that the Borough requires the proposed activity to be conducted in such a manner as to promote harmony in the area, insure domestic tranquility and be within the limits established by existing ordinances. By signature below, applicant AGREES to protect, defend, indemnify and hold the Borough of State College and its officers, employees and agents free and harmless from and against any and all losses penalties, damages, settlements, costs or other expenses or liabilities of every kind and character arising directly or indirectly from this special activity. Applicant further AGREES to investigate, handle, respond to, provide defense for, and defend any such claims, etc., at applicant's sole expense and AGREES to bear all other costs expenses related thereto, even if such claims are groundless, false or fraudulent.

Signature: Michele M Spangler
Michele M Spangler (Jun 18, 2021 13:55 EDT) Assistant Treasurer Date: 18-Jun-2021

OFFICE USE ONLY: ROUTING FOR APPROVAL:

Risk Manager EH 8/4
Health Director BO 7/29
Borough Manager CN 8/9

Police Chief JG 7/29 Public Works Director EB 7/30
Planning Director EL 7/29
Parking Manager TB 8/3

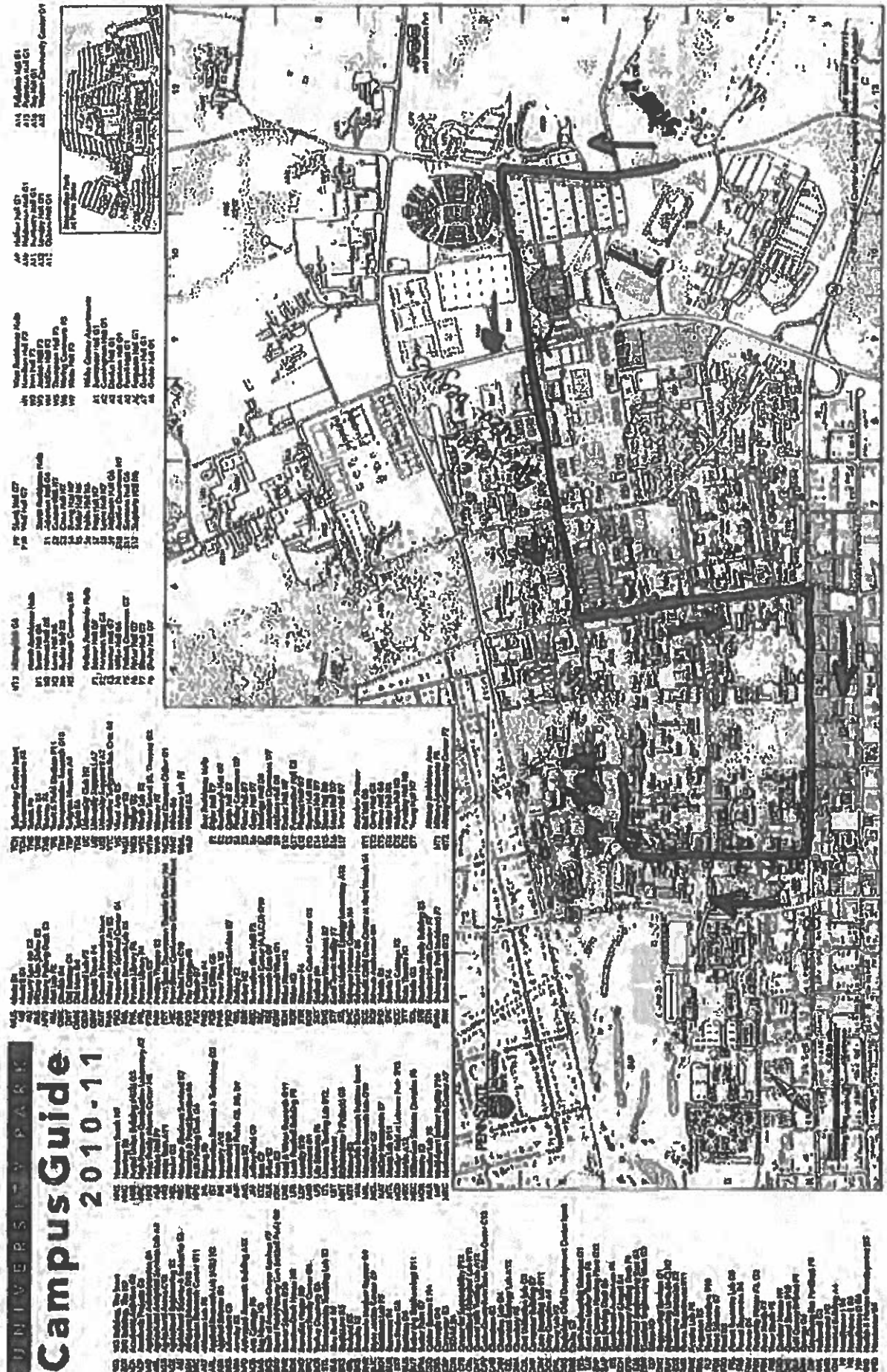
THIS SERVES AS YOUR PERMIT

The State College Borough Council approved your application on: _____

Conditions (if any) are as follows: _____

Any change in this application, whether approved at all levels or not, must be resubmitted and routed through the same channels as if it were a new application.

UNIVERSITY PARK Campus Guide 2010-11



Dear Business/Property Owner:

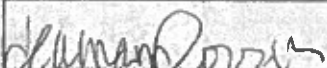
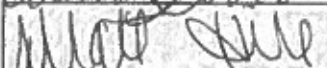
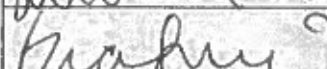


As noted below, we are planning to hold a special activity/event in the near future. As part of the State College Borough's Use of Public Property Application, we are required to notify affected business/property owners of the planned street use and/or closure(s) for our activity.

Event:	Homecoming Parade
Event Date:	October 22nd, 2021
Streets:	College Avenue
Hours of planned use/closure:	5:45 pm - 9:00 pm

Your signature below indicates that you have been informed of this event and our plan for street use and/or closure(s). Please also place an X in the appropriate column, either indicating your approval or that you foresee a possible issue affecting your business.

Sincerely,


Signature of Event Organizer/Responsible Individual

Business/Property Owner Signature	Business Name/Property Owner Street Address	Date	Please check only one box		
			Approve	Not in Favor	Organizers Unable to Contact
	Irving's Bagels	5/3/21	✓		
	P2D Computers	5/3/21	✓		
	CHRONIC TOWN	5/3/21	✓		
	MOMOTARO	5/4/21	✓		
	FIDDLEHEAD	5/4/21	✓		
SHILING Yan	CHICK 2	5/4/21	✓		
Joseph A boss.	NEIRDONCHS	5/4/21	✓		
hitham boss	Kallah Taco	5/4/21	✓		

Dear Business/Property Owner:

As noted below, we are planning to hold a special activity/event in the near future. As part of the State College Borough's Use of Public Property Application, we are required to notify affected business/property owners of the planned street use and/or closure(s) for our activity.

Event:	Homecoming Parade
Event Date:	October 22nd, 2021
Streets:	College Avenue
Hours of planned use/closure:	5:45 pm - 9:00 pm

Your signature below indicates that you have been informed of this event and our plan for street use and/or closure(s). Please also place an X in the appropriate column, either indicating your approval or that you foresee a possible issue affecting your business.

Sincerely,

Sincerely,

Signature of Event Organizer/Responsible Individual¹

[illegible]

Dear Business/Property Owner:

As noted below, we are planning to hold a special activity/event in the near future. As part of the State College Borough's Use of Public Property Application, we are required to notify affected business/property owners of the planned street use and/or closure(s) for our activity.

Event:	Homecoming Parade
Event Date:	October 22nd, 2021
Streets:	College Avenue
Hours of planned use/closure:	5:45 pm - 9:00 pm

Your signature below indicates that you have been informed of this event and our plan for street use and/or closure(s). Please also place an X in the appropriate column, either indicating your approval or that you foresee a possible issue affecting your business.

Sincerely,

Frederick Acers

Signature of Event Organizer/Responsible Individual

Business/Property Owner Signature	Business Name/Property Owner Street Address	Date	Please check only one box		
			Approve	Not in Favor	Organizers Unable to Contact
<i>[Signature]</i>	Speetzel's	5/3/21	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>[Signature]</i>	Big Dean's Hot Chicken	5/3/21	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>[Signature]</i>	Little Szechuan	5/4/21	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>[Signature]</i>	SNAP Pizzeria	5/4/21	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>[Signature]</i>	Corner Room	5/4/21	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>[Signature]</i>	Chumley's	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>[Signature]</i>	Basement	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>[Signature]</i>	PNC Bank	5/4/21	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>[Signature]</i>	Tadashi	5/6/21	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>[Signature]</i>	State Street	5/6/21	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>[Signature]</i>	St Paul's Methodist	5/6/21	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Dear Business/Property Owner:

As noted below, we are planning to hold a special activity/event in the near future. As part of the State College Borough's Use of Public Property Application, we are required to notify affected business/property owners of the planned street use and/or closure(s) for our activity.

Event:	Homecoming parade
Event Date:	October 22 nd , 2021
Streets:	College Avenue
Hours of planned use/closure:	5:45 pm 9:00 pm

Your signature below indicates that you have been informed of this event and our plan for street use and/or closure(s). Please also place an X in the appropriate column, either indicating your approval or that you foresee a possible issue affecting your business.

Sincerely,

Sincerely,

Signature of Event Organizer/Responsible Individual

Signature of Event Organizer/Responsible Individual

[illegible]

Dear Business/Property Owner:

As noted below, we are planning to hold a special activity/event in the near future. As part of the State College Borough's Use of Public Property Application, we are required to notify affected business/property owners of the planned street use and/or closure(s) for our activity.

Event:	Homecoming Parade
Event Date:	October 22 nd , 2021
Streets:	College Avenue
Hours of planned use/closure:	5:45 ^{pm} - 9:00 pm

Your signature below indicates that you have been informed of this event and our plan for street use and/or closure(s). Please also place an X in the appropriate column, either indicating your approval or that you foresee a possible issue affecting your business.

Sincerely,

Functional Areas

Signature of Event Organizer/Responsible Individual

[illegible]

Dear Business/Property Owner:

As noted below, we are planning to hold a special activity/event in the near future. As part of the State College Borough's Use of Public Property Application, we are required to notify affected business/property owners of the planned street use and/or closure(s) for our activity.

Event:	Honoring Parade
Event Date:	October 22nd, 2021
Streets:	College Avenue
Hours of planned use/closure:	5:45 pm - 9:00 pm

Your signature below indicates that you have been informed of this event and our plan for street use and/or closure(s). Please also place an X in the appropriate column, either indicating your approval or that you foresee a possible issue affecting your business.

Sincerely,

Sincerely,
Andrew Davis

Signature of Event Organizer/Responsible Individual

[illegible]

Dear Business/Property Owner:

As noted below, we are planning to hold a special activity/event in the near future. As part of the State College Borough's Use of Public Property Application, we are required to notify affected business/property owners of the planned street use and/or closure(s) for our activity.

Event:	Homecoming Parade
Event Date:	October 22nd 2021
Streets:	College Avenue
Hours of planned use/closure:	5:45 pm - 9:00 pm

Your signature below indicates that you have been informed of this event and our plan for street use and/or closure(s). Please also place an X in the appropriate column, either indicating your approval or that you foresee a possible issue affecting your business.

Sincerely,

Sincerely,

Signature of Event Organizer/Responsible Individual

Signature of Event Organizer/Responsible Individual

[illegible]

[illegible]

Dear Business/Property Owner:

As noted below, we are planning to hold a special activity/event in the near future. As part of the State College Borough's Use of Public Property Application, we are required to notify affected business/property owners of the planned street use and/or closure(s) for our activity.

Event:	Homecoming Parade
Event Date:	October 22nd, 2021
Streets:	College Avenue
Hours of planned use/closure:	5:45pm - 9:00pm

Your signature below indicates that you have been informed of this event and our plan for street use and/or closure(s). Please also place an X in the appropriate column, either indicating your approval or that you foresee a possible issue affecting your business.

Sincerely,

Radhaul An
Signature of Event Organizer/Responsible Individual

[illegible]

Dear Business/Property Owner:

As noted below, we are planning to hold a special activity/event in the near future. As part of the State College Borough's Use of Public Property Application, we are required to notify affected business/property owners of the planned street use and/or closure(s) for our activity.

Event:	Homecoming Parade
Event Date:	October 22nd, 2021
Streets:	College Avenue
Hours of planned use/closure:	5:45 pm - 9:00 pm

Your signature below indicates that you have been informed of this event and our plan for street use and/or closure(s). Please also place an X in the appropriate column, either indicating your approval or that you foresee a possible issue affecting your business.

Sincerely,

Richard Aaro
Signature of Event Organizer/Responsible Individual

Signature of Event Organizer/Responsible Individual

[illegible]

Dear Business/Property Owner:

As noted below, we are planning to hold a special activity/event in the near future. As part of the State College Borough's Use of Public Property Application, we are required to notify affected business/property owners of the planned street use and/or closure(s) for our activity.

Event:	Homecoming Parade
Event Date:	October 22nd, 2021
Streets:	College Avenue
Hours of planned use/closure:	8:45pm - 9:00 PM

Your signature below indicates that you have been informed of this event and our plan for street use and/or closure(s). Please also place an X in the appropriate column, either indicating your approval or that you foresee a possible issue affecting your business.

Sincerely,

Sincerely,
Richard Aron

Signature of Event Organizer/Responsible Individual

[illegible]

Dear Business/Property Owner,

As noted below, we are planning to hold a special activity/event in the near future. As part of the State College Borough's Use of Public Property Application, we are required to notify affected business/property owners of the planned street use and/or closure(s) for our activity.

Event:	Homecoming Parade
Event Date:	October 22nd, 2021
Streets:	College Avenue
Hours of planned use/closure:	5:45 pm - 9:00 pm

Your signature below indicates that you have been informed of this event and our plan for street use and/or closure(s). Please also place an X in the appropriate column, either indicating your approval or that you foresee a possible issue affecting your business.

Sincerely,

Sincerely,
Gordon Harris

Signature of Event Organizer/Responsible Individual

[illegible]

This page was left intentionally blank.



Date of Submission: 8/2/2021

**Application for Use of Public Property
(Processions, Assemblages and Special Activities Form)**

Name of Responsible Sponsor: ACRES Project/Alpha Xi Delta supporting ACRES

Address of Sponsor: 2400 Bernel Road

State College PA 16803

Phone: _____

Cell: 814-777-1336

E-mail address: theacresproject@gmail.com

Fax: _____

Other Contacts: (Primary) Doug Martin

Phone: 814-931-8077

(Secondary) Bellamarie Bregar

Phone: 814-777-1336

Date of Activity: 10/31/2021

From: 10:00

To: 1:00

Rain Date: (If applicable) n/a

From: _____

To: _____

Type of Activity: Special Activity ☒

No. Expected to Participate: 200

ACTIVITY DETAIL

Describe your proposed activity in detail: (Add additional sheets, if needed)

ACRES Halloween Hustle - fun costume walk/run around State college Sidewalks. See additional information attached

*Application for route ONLY

Does your activity require a street closure for this activity? ☒ No ☐ Yes

If yes, select the type of road to be closed: (For more information see map and list provided)

☐ State Road(s) Only* (Additional Permit Required: PennDOT TE-300 Form)

☐ Local Road(s) Only

☐ State Road(s) and Local Road(s)* (Additional Permit Required: PennDOT TE-300 Form)

Listed in order of route, what street(s) would you like closed for this activity? (Add additional sheets, if needed)

No streets need to be close, we enclosed several walk routes, we would only need availability to cross streets, no specific road closure

How long will the street closure be in effect? From: _____ To: _____

Will you need barricades and/or signs? ☐ No ☐ Yes

Will you need assistance closing the street? ☐ No ☐ Yes

Are you planning to use sidewalks only? ☐ No ☒ Yes

Will you cross any state roads? ☒ No ☐ Yes (If yes, submit TE-300 Form)

PLEASE NOTE: Sponsor is held responsible for the replacement value and/or repairs of missing cones, barricades, signs or message boards that are needed/required to close a street.

*Event organizers will be required to produce a copy of the PennDOT permit to State College Police Department representatives prior to the event. Failure to do so will prevent the police department from lawfully closing the affected street(s) and the event will not be permitted to take place.

Date of Submission: 8/2/2021

USE OF OTHER PROPERTY

If this event includes the use of a municipal park, please contact Centre Region Parks and Recreation by phone at (814) 231-3071 or by e-mail at crpr@crcog.net prior to submission of this form. Special park permits and conditions may also apply.

If any part of this activity is to take place on other public property, state road, on campus or on private property an official of the other government agency, university or property owner must sign here:

Name: (Print) _____ Title of Official: _____

Address: _____ Phone: _____

Signature _____ Date: _____

CHARITABLE CAUSE: Is the Sponsor a non-profit organization?

☒ Yes ☐ No

If this activity is to benefit a charitable organization, name the recipient:
ACRES Project

HEALTH CONSIDERATIONS: Will you be providing food or drink to the public? ☐ Yes ☒ No

If yes, have you made arrangements for approval/inspections with the
Department of Ordinance Enforcement and Public Health?

☐ Yes ☐ No

If no, please complete the form that is attached to this application and obtain approval, **prior to submission.**

Applicant recognizes and AGREES that the Borough requires the proposed activity to be conducted in such a manner as to promote harmony in the area, insure domestic tranquility and be within the limits established by existing ordinances. By signature below, applicant AGREES to protect, defend, indemnify and hold the Borough of State College and its officers, employees and agents free and harmless from and against any and all losses penalties, damages, settlements, costs or other expenses or liabilities of every kind and character arising directly or indirectly from this special activity. Applicant further AGREES to investigate, handle, respond to, provide defense for, and defend any such claims, etc., at applicant's sole expense and AGREES to bear all other costs expenses related thereto, even if such claims are groundless, false or fraudulent.

Signature: Bethanne Breda Date: 8/02/2021

OFFICE USE ONLY: ROUTING FOR APPROVAL:

Police Chief JG 8/3

Public Works Director PW 8/4

Risk Manager EH 8/9

Parking Manager TB 8/4

Planning Director EL 8/3

Health Director BO 8/3

Borough Manager W 8/9

THIS SERVES AS YOUR PERMIT

The State College Borough Council approved your application on: _____

Conditions (if any) are as follows: _____

Any change in this application, whether approved at all levels or not, must be resubmitted and routed through the same channels as if it were a new application.



This page was left intentionally blank.

To whom it may concern:

In light of my inability to attend CAC meetings, I must resign. I apologize for not sending this sooner as I didn't know I had to submit a formal request letter until recently.

Kind regards,
Alexis Burke



This page was left intentionally blank.

**Meeting Minutes
State College Borough Council
Special Meeting
August 26, 2020**

The State College Borough Council met in a Special Meeting virtually on Wednesday, August 26, 2020, in the Municipal Building, 243 South Allen Street, State College, PA 16801. Mr. Barlow called the meeting to order at 12:00 p.m.

Present: Ronald L. Filippelli, Mayor
Jesse L. Barlow, Council President
Deanna M. Behring
Janet P. Engeman
Theresa D. Lafer
Peter S. Marshall
Evan Myers

Also present are: Terry J. Williams, Borough Solicitor; Thomas J. Fountaine, II, Borough Manager; Sharon K. Ergler, Assistant Borough Secretary; Thomas R. King, Assistant Borough Manager for Public Safety; Roger A. Dunlap, Assistant Borough Manager/CEO; Douglas Shontz, Assistant to the Manager; Borough residents virtually via C-NET and those who registered through GoToWebinar.

Virtual Meeting Guidelines

Mr. Shontz reviewed the guidelines for the virtual meeting.

Guidelines for Interim Council Member

Mr. Fountaine explained at Council's August 17 meeting, Council Member Dan Murphy resigned, and Council was asked to discuss the schedule for filling the vacancy. He said Council would have forty-five days from August 17 to fill the vacancy, or until October 1. He noted if Council was unable to fill the vacancy by 11:59 PM on October 1, the matter would become subject to a decision by the Centre County Court of Common Pleas to fill the vacancy based upon a petition by Council or by any five citizens of the Municipality.

Mr. Myers proposed the same procedure be followed to replace Mr. Murphy that was used to replace Mayor Hahn.

Mr. Marshall thought that process would cause very good people not willing to go through that process. He suggested Council think of something different. He suggested each Council Member provide one or two names of who would work best with Council and those names would go to the Mayor and Manager to choose the top three or four people they thought would work best with Council and then Council would interview those people.

Ms. Engeman asked if there were previous members of Council that could be asked to join once again? She added the person needed to have governmental experience.

Ms. Behring said it was a public position and candidates had to be comfortable speaking in public. She thought representatives of the community should be able to apply.

Ms. Lafer thought people who were on Council previously or who had been on the Planning Commission or Transportation Commission for a number of years should be asked if they were interested. She said it would be helpful to find someone who might not want to run for Council but had decision-making knowledge.

Mr. Myers said it was important for the process be done in public and be totally transparent. He stated it was not about who would work well with Council, but who would work well for the community.

Mr. Marshall thought it should be an appointment by Council and not an election with a process that would guarantee Council would not have a tie vote.

Mr. Barlow said what ever was decided, needed to be done quickly because it was almost budget season.

Mr. Fountaine said once a consensus was reached on how to proceed, another Special Meeting could be scheduled, and the announcements could be put out. He informed Council they could consider virtual interviews.

Mr. Myers questioned the process and asked for the Borough Solicitor's input.

Mr. Williams said he had no legal procedure to prescribe but would exclude the Manager from the process. He suggested the Mayor present a listing of applicants to Council.

Ms. Behring said there were a lot of competing ideas, thoughts and debates going on in the community and because of that there needed to be a transparent procedure.

Mr. Marshall suggested each Council Member propose two names each which would give a total of 12 names to consider.

Ms. Engeman agreed with Mr. Marshall stating if it was open to the public, Council could get over 50 people. She added with so many special interests in town, a bunch of applicants might not want to do it for the good of the community, but because they had an agenda.

Ms. Lafer agreed with Ms. Engeman. She suggested a good question would be to ask about their interest in infrastructure which would be a way to find out if they were involved for one topic or not.

Ms. Behring suggested Council stick with the process used previously.

Mr. Marshall suggested using the previously used plan with some amendments.

Mr. Myers said he was concerned that would delay the process and a call needed to be put out immediately to see who was interested.

Ms. Lafer agreed with Mr. Myers and said the process needed to move along. She agreed to open it up to anyone who was interested. She hoped Council would welcome all applications and review them as rapidly as possible.

Mr. Fountaine said he would do his best to get a schedule put together in a timely fashion. He suggested recessing the meeting until 11 a.m. on Friday, August 28, to vote on the proposal.

Mr. Myers urged staff to come up with a complete schedule with specific dates which would lead to a conclusion by October 1.

Adjournment

Mr. Barlow recessed the meeting at 1:12 p.m. to resume on Friday, August 28, at 11 a.m. to vote on the process for choosing a Council Member.

Respectfully submitted,

Sharon K. Ergler, Assistant Borough Secretary

Prepared by: Stacy E. Hall, Administrative Assistant

Meeting Minutes
State College Borough Council
Regular Meeting
January 11, 2021

The State College Borough Council met in a Virtual Meeting on Monday, January 11, 2021, in the Municipal Building, 243 South Allen Street, State College, PA 16801. Council President Jesse Barlow called the meeting to order at 7:00 p.m.

Present: Ronald L. Filippelli, Mayor
 Jesse L. Barlow, Council President
 Deanna M. Behring
 Janet P. Engeman
 Theresa D. Lafer
 Peter S. Marshall
 Evan Myers
 Katherine Oh Yeaple

Also Present: Thomas J. Fountaine, II, Borough Manager; Thomas R. King, Assistant Borough Manager for Public Safety; Roger A. Dunlap, Assistant Borough Manager/Chief Finance Officer; Eric Brooks, Acting Public Works Director; Alan Sam, Environmental Coordinator/Arborist; Dwight Miller, Finance Director; Douglas Shontz, Assistant to the Manager; Ed LeClear, Director of Planning; Jacqueline Fuge, Tax Services Director; Sharon K. Ergler, Assistant Borough Secretary; and Borough residents virtually via C-NET and those who registered through the Virtual Meeting link.

Virtual Meeting Procedure Overview

Mr. Shontz reviewed the virtual meeting procedures for the audience.

Special Reports

Transportation Commission – Hugh Mose, Chairman of the Transportation Commission, presented the Commission's proposed 2021 Work Plan and identified a few items on the Work Plan that the Commission identified as high priorities, such as items #3, 7, 14, 15, 16 and 17.

Shade Tree Commission – Lynn Herman, Chairman of the Shade Tree Commission, presented the Commission's proposed 2021 Work Plan and the Commission's recent activities. He noted that the Commission's work plan focused mainly on tree removal and plantings and noted that AmeriCorps volunteer Kelly Davidson had been working on developing brochures on various tree diseases.

Ms. Lafer said she knew that the Borough had lost a lot of public and private trees within the last year. She asked if there were plans in place to reforest the public places. Mr. Sam said staff had marked trees with blue ribbons that either needed to be replaced or trimmed this year. He noted that the Commission did evaluate and discussed where new trees needed to be planted.

Mr. Marshall asked if the Borough tried to replant new trees where trees had been removed throughout the year. Mr. Sam explained that the Borough had to postpone a number of tree deliveries from nurseries this past year; however, the Tree Department was able to get caught up quite a bit this past fall. He added that the Commission tries to plant trees wherever it can unless there are issues with utilities or there are other problems. As a follow-up question, Mr. Marshall asked how many trees the Borough has at the present time. Mr. Sam said there were 7,000 street trees and there was another 2,000 to 3,000 significant park trees the staff and Commission look at on an annual basis.

Ms. Lafer asked if the Borough was still a Tree City. Mr. Sam said the Borough has continued to be a Tree City since 1984.

Items of Information from Council Members

Mr. Barlow said as his role as a member of Borough Council, it was important to tell everyone that the President of the United States told everyone a lie. He added that a lie does not travel around the world without help. He said the lie gave us six (6) deaths. He said a Virginia Battle Flag and a Nazi flag were displayed at the U.S. Capitol for the first time in history on January 6 during the riot. He stated that anyone who participated should be treated as traders.

Ms. Lafer said she would like to give a shout out and a thank you to the Centre County Elections Office because they had such a hard-working, dedicated staff in their office. They do a great job supporting anyone who wishes to run for office, they run the election well, they count the votes correctly and they have people who want to work the various precincts. She added that our local elected officials have had an atrocious choice to go out and say they are liars and cheaters. Ms. Lafer disagreed because they were hard-working dedicated men and women. She said this was white supremacy and she added that we need to be aware that they are here, and we need to pay attention to it all the time. She stated we cannot let people do this and walk away. Citizens cannot be lied to, nor should the President be telling lies to anyone.

Ms. Lafer said when she was a teacher many years ago, one of the items she discussed with her students was politics. She explained to them that the United States had a mini miracle every four (4) years when there was the peaceful transfer of power. This recent act was immature, self-centered men and women who tried to disrupt the transfer of power in the country.

Ms. Engeman said considering what happened recently in Washington, D.C., we have been very fortunate in State College, especially when allowing protests to take place. The Borough has not required permits. She said the time had come to reinstitute the permitting processing that was lifted when COVID started.

Public Hour – Hearing of Citizens

Mr. Theodore Chelis, 617 East Foster Avenue, said he wanted to speak about the terrorist attacks at the capitol this past week. He said if a Community Oversight Board (COB) was established, it would strengthen the bonds in the community. He said when Resolution 1258 was passed, all members of Council supported the resolution at the time, which also included monthly updates on Diversity, Equity, and Inclusion initiatives; however, these updates were given during the Manager's Report. He urged Council to make the Diversity, Equity, and Inclusion a standing section on every agenda because if it was not done that way, the issues become less of a priority, or it never had one. Mr. Chelis asked Council to consider the message sent whether intentional or not.

Ms. Melanie Morrison, from Millheim Borough and Secretary of 3.20 Coalition, also spoke about the white supremacy at our nation's capital this past week. She said people were terrorized and traumatized. She said she wanted to speak about the 48-page response that was prepared in response to the Osage Family. She urged Council to release the names of Police Officers 1, 2, and 3, for the sake of our community members, their homes and in case they pull someone over. She asked Council to respect their citizens and provide them with the minor comfort of this transparency. She said whether Officer 1 had a pattern of bad behavior or something else, this man was in trouble. He violated a citizen's rights. She said the officers involved should be fired and charged with the murder of Osaze Osage. She said the three (3) officers remain active and on duty for almost two (2) years.

Consent Items

Mr. Barlow made a motion to recommend approval of the following Consent Items. Ms. Yeaple seconded the motion which passed unanimously.

- Accept the resignation of Frederick Purnell, with regret, from the LGBTQ Advisory Committee, effective immediately.
- Award the Tree Pruning Contract (Project (#07-2020) to Bartlett Tree Experts, the low bidder, in the amount of \$70,875.

- Approve Payroll and Accounts Payable vouchers for the month ended December 31, 2020 totaling \$2,526,525.65.
- Approve the execution of an agreement with Keystone Initiative for Network Based Education Research (KINBER) for network, internet service provider, and managed router services and authorize a sole source contract in the amount \$86,100 subject to the approval by the Solicitor.

General Policy and Administration

Receive a Request from a State College High School Student to become a Student Representative to Council

Mr. Fontaine said in the Spring of 2020, Clarissa Theiss, a State College High School Student, reached out to the Manager inquiring if there was a possibility for a State High Student to become a Representative to Council, like the UPUA and GPSA positions. In the Fall of 2020, Ms. Theiss met with Council President Barlow and Mayor Filippelli to discuss her proposal.

Mr. Fontaine said included with the agenda packet was a copy of Ms. Theiss' proposal for a High School Student Representative. He added if Council was receptive to her proposal, he would add this to Council's February 1, 2021, agenda for Council's consideration.

Ms. Theiss thanked Council for their time and consideration. She explained that her classmates, teachers, and the State College Area School District were driven by the desire for civic engagement and are eligible to vote in local elections. She said some students lacked the education and knowledge about local government and the vessel of communication and education. She said she was interested in passing this information along to her peers and classmates. She said as a high-school student she was unable to run for local elected positions. She added that she would like to ensure that the high school student voices and ideas were heard. In closing, she said she would like to continue to help shape State College.

Mr. Barlow said Ms. Theiss had answered all his questions during their initial meeting. He commented that he was in favor of the position; however, he did not want a lot of groups/organizations asking for a position; however, he added it was important for student legislative groups to have an active role.

Mr. Marshall asked Ms. Theiss how she would propose to educate other students as to what was going on in State College. What means would she use. Ms. Theiss replied that she would spearhead efforts to educate students on local elections and on current issues. She said peers could hear from other peers and sometimes respond better. As a follow up, Mr. Marshall asked her how she would pass along information along more generally. She said through student government leadership during their monthly or quarterly meetings and then have the information dissipated throughout the school community.

Ms. Lafer said she liked the idea of a high school representative; however, she said she would like the position to be a bit more formal. For example, she said she would like the student representative to be a student who was interested in the social studies and the local government political format at the high school. She said the student representative needed to be someone who understood how the system worked. She said Council's decisions could have a direct impact on the students' lives whether Council realized it or not.

Mr. Myers thanked Ms. Theiss for her excellent presentation and noted that her subject matter was exemplary.

Ms. Behring thanked Ms. Theiss for her impressive presentation and noted that SCASD students were amazing. She said they contributed so much so much to this community. She added she was glad Council was considering recognizing the high school students this way.

Mr. Barlow said to follow up on something Ms. Behring said, he commented that he did have a conversation with Amber Concepcion, the SCASD School Board President, and the School Board was also in favor of this appointment.

Mr. Marshall said he was perfectly fine with having representatives from the three student bodies; however, he added that he would not like to open this position up to complicate Council's already long agendas. He did not think that would be appropriate to open it up to just any group that wanted representation. He noted that those other groups could contact a Council Member or the Mayor if they had something that needed to be brought forward for Council's consideration.

Ms. Engeman said Council had previously discussed limiting the number of representatives.

Mr. Myers asked how the SCASD student representative would be chosen. Ms. Theiss said the High School Student Government Officers would provide the name of one candidate for Council to consider.

Mr. Filippelli asked if there needed to be decision by Council on whether the SCASD Student Representative needed to be a resident of the Borough. Was the SCASD going to ask for the same representation at the other municipalities covered by the School District. Mr. Myers asked if that was a requirement for the UPUA and the GPSA representatives. Mr. Fountaine answered no.

Mr. Marshall thought it was a good idea. He said it was a good question and wondered why Council did not do that with the GPSA and the UPUA appointments.

Ms. Engeman said the SCASD student representative would be representing the entire student body and putting that residency restriction was not constructive.

Mr. Marshall disagreed with Ms. Engeman. He said some of the local issues are not student issues. He said he was not certain it was helpful to have someone's individual opinion related to a local Borough issue.

Mr. Filippelli said Council would like to see a resolution to elect a SCASD Student Representative to Council and limiting the eligible student groups to SCASD, UPUA and GPSA from eligible student groups with legislative bodies. Mr. Myers agreed.

Mr. Fountaine said he would prepare a resolution for Council to vote on at their February 1, 2021, meeting.

Ms. Engeman asked Ms. Theiss where she lived. Ms. Theiss said she grew up in the heart of the Borough but now lived in College Township.

Official Reports and Correspondence

Mayor's Report – Mayor Filippelli commented on the loss of original CCU Member Dr. Donna King who recently passed away. Dr. King was someone who cared deeply about our community. Her smile and desire to make things better was infectious and she will be sorely missed by all who knew her.

Mayor Filippelli said he would be remiss if he did not acknowledge the tragic and criminal acts that have occurred nationally that have spilled over into State College and Bellefonte by the Patriot Front, White Supremacy, and a Hate Group. He said it was important to know that State College was investigating those criminal acts.

Mayor Filippelli said on January 19, a day before the inauguration, President-Elect Biden will host a memorial honoring those who had died of COVID-19. He added that the event was the 1st ever to be held at the Lincoln Memorial reflecting pond. He noted that the State College Borough will join the remembrance by lighting up the Municipal Building. He said additional information about the event will be posted on the Borough's Facebook page and he urged all churches, business, and households to take part in the event to remember those we have lost due to this pandemic by ringing bells and/or lighting up your home, church, school, or business beginning at 5:30 p.m.

President's Report – Mr. Barlow reported that Council met in an Executive Session prior to this meeting to discuss Real Estate, Legal and Personnel Matters.

Mr. Barlow announced that he had appointed Council Member Peter Marshall as the representative to the Facilities Committee and has appointed Tom Brown as the Alternate. He also announced that he had appointed himself as the representative to the Climate Action Committee and the alternate will be Jasmine Fields.

Mr. Barlow said he also wanted to comment about Dr. King. He said his heart ached for her family and her congregation because she was such an special woman and a political activist.

Mr. Barlow mentioned that he was upset by the defacing of public property occurred in both State College and Bellefonte. He said various downtown locations were defaced by hate-group stickers. He added that Bellefonte's rainbow wall was defaced by those same folks. He thanked the citizens of Centre County who came together to repaint the wall.

Staff/Committee Reports

Mr. Fountaine mentioned that included in the agenda packet was the Borough's Conflict of Interest Policy and the Code of Conduct with regards to HUD Programs. He explained that this information is required to be provided to Authorities, Boards, Commissions and Committee members on an annual basis.

Mr. Fountaine said to follow up on the patriot front, he commented that 1 in 7 stickers were from a recognized hate group. He noted that the Public Works crew worked overnight to remove these stickers placed throughout the downtown and will continue to do so as they are spotted. He added that the State College Police Department open an investigation into the vandalism of public property and Chief Gardner provided a brief update on the status of the investigation.

Mr. Fountaine reminded everyone there would be a Special Work Session on January 15 at 11:15 a.m. to review and discuss the Community Oversight Board Ad Hoc Committee Report. He added that a public meeting for public comments would be scheduled in the coming weeks or months.

Student Representative Reports

UPUA – Mr. Zachary McKay said he was looking forward to getting back to in-person learning on February 15, 2020. He commented that he was also looking forward to getting out of the pandemic and was trying to knock out the remainder of his spring classes. He stated that UPUA's election date was still up in the air. He added that it was a bittersweet way to say goodbye to a place he has called home.

GPSA – Mr. Zhao said the GPSA would start to meet again in regular meetings next week. He commented that one of their first actions would be for emergency legislation to provide for LYFT rides from the University Park Airport because it was difficult to share rides during COVID. He also offered his support of the proposal to provide an additional student representative.

Adjournment

Mr. Marshall made a motion to adjourn the meeting at 8:32 p.m. Ms. Yeaple seconded the motion and the meeting adjourned.

Respectfully submitted,

Sharon K. Ergler
Assistant Borough Secretary

This page was left intentionally blank.

**State College Borough Council
Summary Information for the Award of Bid**

Project Number: 02B(R)-2021
Project Name: Adams Avenue, Fairway Road, Taylor Street & Nimitz Avenue Type II
Date Prepared: August 5, 2021
Prepared By: Andy Arnold, P.E., Interim Borough Engineer
Proposed Meeting Date: August 16, 2021
Deadline for Action: August 16, 2021

1. **Time/Date of Bid Opening:** 11:00 AM on Tuesday, August 3, 2021
2. **Project Description:** This project consists of roadway milling and overlay, including bituminous base repairs and leveling course on the designated roadways to the limits indicated on the contract drawings for Borough of State College Type II Resurfacing. The base bid for the project included work to be completed on Adams Avenue, Taylor Street and Nimitz Avenue. The bid (add) alternate included work on Fairway Road.
3. **Advertisement for Bids:** Advertised on July 2 and 7, 2021 in the Centre Daily Times in accordance with the Purchasing Ordinance
4. **Number of Bid Packages Released:** 5
5. **Engineer's Cost Estimate:** \$405,500
6. **Amount Budgeted/Funding Sources for Project:** Funds for this project were budgeted in B130-20-73-93724-ST002.
7. **Bids Received:**

Bidder	Amount
a. HRI, Inc. 1750 W. College Avenue, State College	Base Bid: \$216,562.50 Bid (Add) Alternate: \$86,491.00 TOTAL: \$303,053.50
b. Glenn O. Hawbaker, Inc. 1952 Waddle Road, State College	Base Bid: \$223,287.50 Bid (Add) Alternate: \$96,270.00 TOTAL: \$319,557.50
8. **Anticipated Notice to Proceed:** August 31, 2021
9. **Contract Construction Time:** 45 calendar days
10. **Anticipated Completion Date:** October 15, 2021
11. **Other Background Information:** This project was bid concurrently with Project 2C(R)-2021. The total estimated costs for Projects 02(R)-2021 and 03(R)-2021 combined were \$1,635,500; the total low bid amount for both projects combined is \$1,760,736.

This project had been bid previously in June, 2021. One bid was received at that time, for a total amount of \$526,947.50. This bid was rejected at the June 21, 2021 Borough Council meeting.
12. **ABC Review and Comments:** None required at this point
13. **Solicitor Comments:** None required at this point
14. **Staff Recommendation and Reason:** The Public Works staff recommends that the project be awarded, including the work indicated under the add alternate, to HRI, Inc. Budget authority and funding is available in the accounts detailed in Item 6 above.

This page was left intentionally blank.

**State College Borough Council
Summary Information for the Award of Bid**

Project Number: 02C(R)-2021
Project Name: H Alley, Webster Drive, W. Hamilton Avenue, S. Fraser Street & Logan Avenue
Type II Resurfacing
Date Prepared: August 9, 2021
Prepared By: Andy Arnold, P.E., Interim Borough Engineer
Proposed Meeting Date: August 16, 2021
Deadline for Action: August 16, 2021

1. **Time/Date of Bid Opening:** 11:00 AM on Tuesday, August 3, 2021
2. **Project Description:** This project consists of curb and curb/gutter improvements, driveway apron replacements, ADA curb ramps, sidewalk restoration, sanitary sewer main and lateral replacements, storm sewer improvements, complete roadway milling and overlay, pavement base repairs, leveling course and all required appurtenances as shown and indicated on the contract drawings for Borough of State College Type II Resurfacing. The base bid for the project included work to be completed on West Hamilton Avenue, Logan Avenue and South Fraser Street. The bid (add) alternates included work on H Alley (Alternate A) and Webster Drive (Alternate B).
3. **Advertisement for Bids:** Advertised on July 2 and 7, 2021 in the Centre Daily Times in accordance with the Purchasing Ordinance
4. **Number of Bid Packages Released:** 5
5. **Engineer's Cost Estimate:** \$1,230,000
6. **Amount Budgeted/Funding Sources for Project:** Funds for this project were budgeted in B130-20-73-93724-ST002, B108-22-76-93724-SS1.
7. **Bids Received:**

Bidder	Amount
a. HRI, Inc. 1750 W. College Avenue, State College	Base Bid: \$959,252.50 Bid (Add) Alternate A.: \$147,285.00 Bid (Add) Alternate B.: \$351,145.00 TOTAL: \$1,457,682.50
a. Glenn O. Hawbaker, Inc. 1952 Waddle Road, State College	Base Bid: \$1,153,950.00 Bid (Add) Alternate A.: \$194,275.00 Bid (Add) Alternate B.: \$444,700.00 TOTAL: \$1,792,925.00
8. **Anticipated Notice to Proceed:** August 31, 2021
9. **Contract Construction Time:** 90 calendar days
10. **Anticipated Completion Date:** November 30, 2021
11. **Other Background Information:** This project was bid concurrently with Project 2B(R)-2021. The total estimated costs for Projects 02(R)-2021 and 03(R)-2021 combined were \$1,635,500; the total low bid amount for both projects combined is \$1,760,736.

This project had been bid previously in June, 2021. One bid was received at that time, for a total amount of \$1,966,562.50. This bid was rejected at the June 21, 2021 Borough Council meeting.

Amount per budget item:

B130-20-73-93724-ST002 – Street Resurfacing - \$1,227,042.50 for Base Bid and add alternates.

B108-22-76-93724-SS1 – Sanitary Sewer Rehabilitation/Replacement - \$230,640 for Base Bid and add alternates.

12. **ABC Review and Comments:** None required at this point
13. **Solicitor Comments:** None required at this point
14. **Staff Recommendation and Reason:** The Public Works staff recommends that the project, including the work indicated under both add bid alternates, be awarded to HRI, Inc. Budget authority and funding is available in the accounts detailed in Item 6 above.

VOTING DELEGATE / RESOLUTIONS COMMITTEE APPOINTMENT

2021 Municipal Leadership Summit – October 7-9, 2021

Please use the fill and sign tool to complete the form and add the appropriate signatures.

Borough of State College
(Member Municipality)

Voting Delegate / Resolutions Committee Appointment:

Name and Title: Kathy Yeaple, Council Member

E-mail: Kyeaple@statecollegepa.us

Signature: _____

Alternate Voting Delegate / Resolutions Committee Appointment:

Name and Title: Theresa Lafer, Council Member

E-mail: tlafer@statecollegepa.us

Signature: _____

This form certifies that the officials listed above have been selected to represent our municipality at the 2021 Municipal Leadership Summit October 7-9, 2021.

Appointed by: Jesse L. Barlow

Title: Borough Council President

Signature of Chief Executive (required): _____

____ Unfortunately, our municipality will not be represented during the 2021 Summit.

**Please return the fillable form to Kaitlin Errickson by Friday, September 3 by e-mail
kerrickson@pml.org**

This page was left intentionally blank.

Resolution _____

BE IT RESOLVED, by authority of the Borough Council of the Borough of State College, Centre County, and it is hereby resolved by authority of the same, that the Borough Manager of said Municipality be authorized and directed to sign the Contribution Agreement on its behalf.

ATTEST:

BOROUGH OF STATE COLLEGE

Sharon K. Ergler
Assistant Borough Secretary

BY: Jesse L. Barlow
Council President

I, Sharon K. Ergler, Assistant Borough Secretary, of the Borough of State College do hereby certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the Borough of State College, held the ____th day of August 2021.

DATE: August 16, 2021

Sharon K. Ergler
Assistant Borough Secretary

This page was left intentionally blank.



STATE COLLEGE, PA

Date of Submission: 7/30/2021**Application for Use of Public Property
(Processions, Assemblages and Special Activities Form)**Name of Responsible Sponsor: KCF Technologies, Inc.Address of Sponsor: 336 S. Fraser StreetPhone: (814) 867-4097State College, PA 16801

Cell: _____

E-mail address: cfultz@kcftech.comFax: (814) 690-1579Other Contacts: (Primary) lindseyacowen@gmail.comPhone: (717) 891-9510(Secondary) zoe.mccamley@kcftech.comPhone: (814) 867-4097Date of Activity: 9/19/2021From: 3pmTo: 11pm

Rain Date: (If applicable) _____

From: _____

To: _____

Type of Activity: Special ActivityNo. Expected to Participate: 300**ACTIVITY DETAIL**

Describe your proposed activity in detail: (Add additional sheets, if needed)

Corporate reception to include, food, beverages (alcoholic & non), music, tenting and misc. table & chair rentals.Space will be enclosed with appropriate fencing to secure area.Does your activity require a street closure for this activity? ☐ No ☒ Yes

If yes, select the type of road to be closed: (For more information see map and list provided)

☐ State Road(s) Only* (Additional Permit Required: PennDOT TE-300 Form)☒ Local Road(s) Only☐ State Road(s) and Local Road(s)* (Additional Permit Required: PennDOT TE-300 Form)

Listed in order of route, what street(s) would you like closed for this activity? (Add additional sheets, if needed)

Fraser Street from Calder Way up to the entrance/exit of the Fraser Street parking garage.See attached map.How long will the street closure be in effect? From: 3pmTo: 11pmWill you need barricades and/or signs? ☐ No ☒ YesWill you need assistance closing the street? ☐ No ☒ YesAre you planning to use sidewalks only? ☒ No ☐ YesWill you cross any state roads? ☒ No ☐ Yes (If yes, submit TE-300 Form)**PLEASE NOTE: Sponsor is held responsible for the replacement value and/or repairs of missing cones, barricades, signs or message boards that are needed/required to close a street.**

*Event organizers will be required to produce a copy of the PennDOT permit to State College Police Department representatives prior to the event. Failure to do so will prevent the police department from lawfully closing the affected street(s) and the event will not be permitted to take place.

Date of Submission: 7/30/2021

USE OF OTHER PROPERTY

If this event includes the use of a municipal park, please contact Centre Region Parks and Recreation by phone at (814) 231-3071 or by e-mail at crpr@crkog.net prior to submission of this form. Special park permits and conditions may also apply.

If any part of this activity is to take place on other public property, state road, on campus or on private property an official of the other government agency, university or property owner must sign here:

Name: (Print) _____ Title of Official: _____

Address: _____ Phone: _____

Signature _____ Date: _____

CHARITABLE CAUSE: Is the Sponsor a non-profit organization? ☐ Yes ☒ No

If this activity is to benefit a charitable organization, name the recipient:

HEALTH CONSIDERATIONS: Will you be providing food or drink to the public? ☒ Yes ☐ No

If yes, have you made arrangements for approval/inspections with the Department of Ordinance Enforcement and Public Health? ☒ Yes ☐ No

If no, please complete the form that is attached to this application and obtain approval, **prior to submission.**

Applicant recognizes and AGREES that the Borough requires the proposed activity to be conducted in such a manner as to promote harmony in the area, insure domestic tranquility and be within the limits established by existing ordinances. By signature below, applicant AGREES to protect, defend, indemnify and hold the Borough of State College and its officers, employees and agents free and harmless from and against any and all losses penalties, damages, settlements, costs or other expenses or liabilities of every kind and character arising directly or indirectly from this special activity. Applicant further AGREES to investigate, handle, respond to, provide defense for, and defend any such claims, etc., at applicant's sole expense and AGREES to bear all other costs expenses related thereto, even if such claims are groundless, false or fraudulent.

Signature: Cassidy Date: 7-30-2021

OFFICE USE ONLY: ROUTING FOR APPROVAL:

Risk Manager EH 8/2

Police Chief JG 8/2 Public Works Director EB 8/3 Health Director BO 8/2

Parking Manager TB 8/3 Planning Director EL 8/2 Borough Manager JK 8/9

THIS SERVES AS YOUR PERMIT

The State College Borough Council approved your application on: _____

Conditions (if any) are as follows. (see attached)

Any change in this application, whether approved at all levels or not, must be resubmitted and routed through the same channels as if it were a new application.

Conditions

Conditions for the September 19, 2021, KFC Reception:

- Applicant provides RAMP certificates of the Happy Valley Co. employees serving alcohol at the event
- Applicant meets and adheres to all other requirements listed in Ordinance 2098.
- Applicant provides Building Permit, for tenting, from the Centre Region Code Administration prior to the event.
- Applicant agrees to reimburse the Borough for costs associated with Public Works Services, estimated at \$1,470.56
- The Borough will provide refuse clusters with extra bags for the event. It will be the **HOST** responsibility to monitor them throughout the event. Should the clusters fill up, the refuse and/or recycling shall be taken to the Fraser St. parking garage refuse/recycling area for disposal. Water barriers will be used on both ends of Fraser St. for the closure.

Dear Business/Property Owner:

As noted below, we are planning to hold a special activity/event in the near future. As part of the State College Borough's Use of Public Property Application, we are required to notify affected business/property owners of the planned street use and/or closure(s) for our activity.

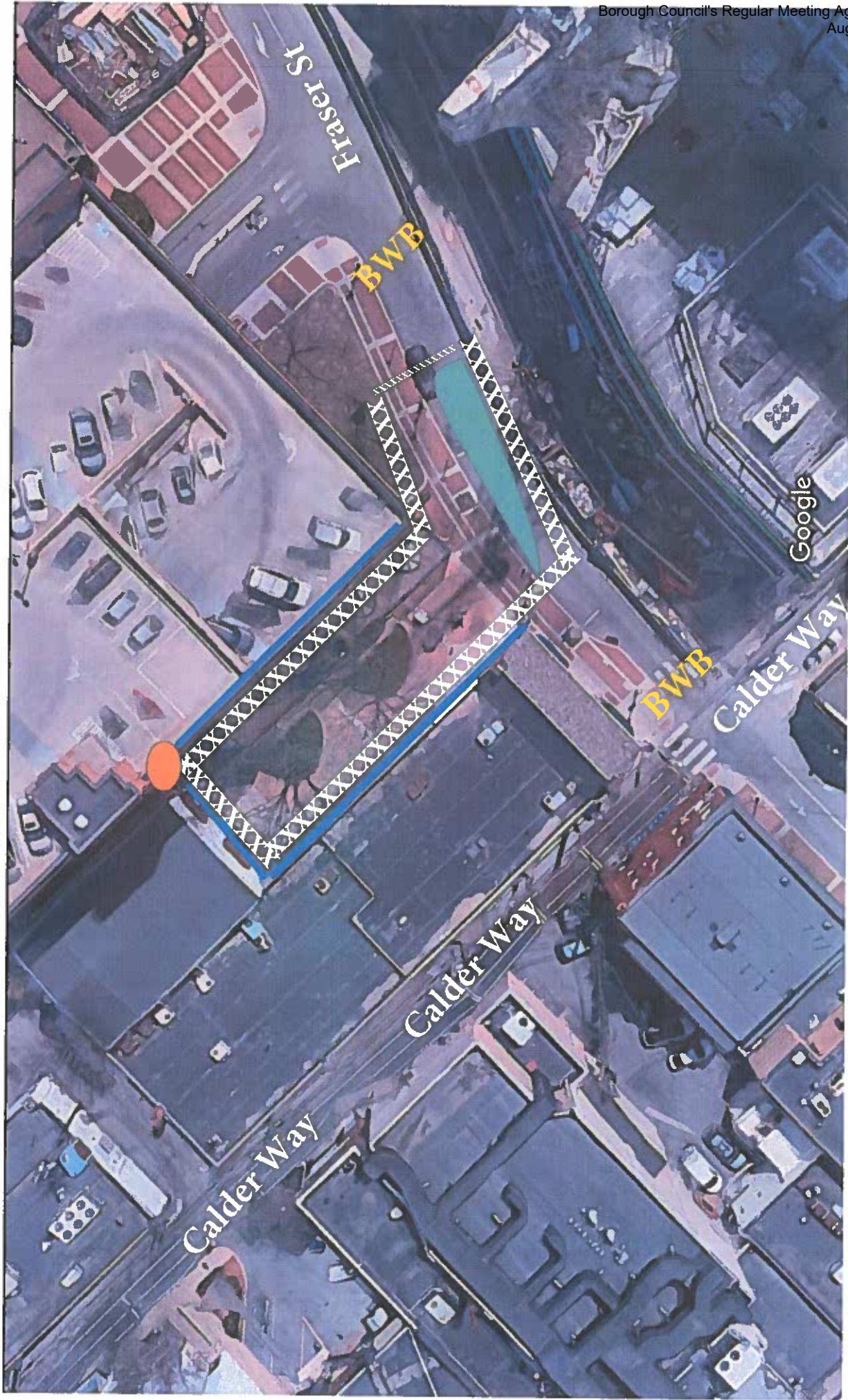
Event:	7th Annual KCF Summit
Event Date:	Sunday, September 19th, 2021
Streets:	Fraser Street (between Fraser Street Garage and Calder Way)
Hours of planned use/closure:	3pm - 10pm

Your signature below indicates that you have been informed of this event and our plan for street use and/or closure(s). Please also place an X in the appropriate column, either indicating your approval or that you foresee a possible issue affecting your business.

Sincerely,

Zoe M.
Signature of Event Organizer/Responsible Individual

Business/Property Owner Signature	Business Name/Property Owner Street Address	Date	Please check only one box		
			Approve	Not in Favor	Organizers Unable to Contact
Shore N. Nette	CBKC	7/30/2021	Yes		
	HVAB	7/30/2021	yes		
	DSCID	7/30/21	✓		
	Duck Donut	7/30/21	✓		
MP Bodier	District Court 49101	7/30/21	✓		
Amy Martinez	Juana's Cuisine	8/03/21	✓		
emailed consent (see attached)	The Makery	8/2/21	✓		



BWB - Borough Water Barrier
xxxxxx - Event Fencing

Path to Alley & side Garage Entrance must remain accessible.

It is recommended to leave several feet of space between Event Fencing and Plaza usage. All businesses must be contacted in advance.

Vehicles (like food/alcohol trucks) are ONLY allowed in the street and NOT on the Plaza

KCF would like to additionally request that electricity, trash and recycling services be available for this event.

This application is requesting the approval of event space at the MLK Jr. Plaza on Sunday September 19th, 2021 for local company, KCF Technologies, Inc., to host their 7th Annual KCF Summit. KCF hopes to showcase not only their company but also State College. The attendees of this reception will include top level executives of companies such as Toyota, Ford and Georgia Pacific.

KCF has had extensive communications Natalie Vercillo to ensure not only the security and enjoyment of KCF's attendees but also the safety and respect of the surrounding businesses that will be affected by this event. All tenting and enclosure aspects of the event will follow the exact guidelines communicated during the walk through of the event space done by KCF and a Borough officer for the same event in 2019 to guarantee that KCF meets any and all ordinance guidelines. KCF will be glad to schedule an additional walk through of the space should it be necessary.

ALCOHOL CONSUMPTION AND SALES FORM

GENERAL INFORMATION

DEFINITION: Alcohol refers to beer, cider and/or wine ONLY. Under no circumstances shall any other type of alcohol be approved

The service and consumption of alcoholic beverages must comply with all Pennsylvania Liquor Control Board (PLCB) regulations. Documentation should be provided as part of this application showing all alcohol sales comply with PLCB regulations.

The Borough reserves the right to revoke the permit or require the applicant to discontinue alcohol sales and consumption.

Click the link below to download the Ordinance.

[LEARN MORE](#)

NAME OF APPLICANT
KCF Technologies, Inc.

ADDRESS OF APPLICANT
336 S. Fraser St., State College, PA 16801

PHONE (814) 867-4097
(717) 891-9510

EMAIL cfultz@kcftech.com
lindseyacowen@gmail.com

FROM DATE
9/19/2021

END DATE
9/19/2021

LOCATION OF EVENT
MLK Jr. Plaza, Fraser Street, State College, PA

Please mark the map below with the location of the event.

SPECIAL EVENT ALCOHOL BOUNDARY MAP



EVENT SIGNAGE Provide a brief statement on how the applicant will accomplish Section 110(d) (1)
There will be clear signage at serving locations and entrance to the event identifying all guests must be 21, have proper ID and that all drinks must remain within secure event area.

PROOF OF RAMP Section 110(d) (2)
Attach certification of at least one server who has received certification from the Responsible Alcohol Management Program (RAMP)

MECHANISM DESIGNATING LEGAL AGE Section 110(d) (3)
Applicant must provide details and an example of a designating item to identify attendees are of legal drinking age

RAMP certified bartenders from Happy Valley Brewing Co. will be serving all beer and wine. All attendees will be carded upon entrance to the event and provided an event wristband (that can only be cut or torn off) if they are 21 years or older. Entire event area will be enclosed and secured by fencing with KCF staff manning the entrance and perimeter to maintain security.

ALCOHOL CONSUMPTION AND SALES FORM

ENDING SALES Please print below acknowledging understanding of Section 110(d) (4).

Applicant agrees that all alcohol sales must end at least 45 minutes before the scheduled ending time of the event. Initial here: CF

NON-ALCOHOLIC OPTIONS Applicant is required to provide non-alcoholic options Section 110(d) (5). Applicant must provide details below of non-alcoholic beverages that will be provided at the event.

Sodas/Teas
Bottled Water
Sparkling Water

DOWNTOWN IMPROVEMENT DISTRICT SPONSORSHIP Applicant is required to provide the signature of the Executive Director of the Downtown Improvement District.

Please see attached DID sponsorship letter.

By signing this form, I acknowledge that I have read, understand and agree to abide by the provisions set forth in the Borough of State College's Ordinance 2098.

ACKNOWLEDGMENT of Section 111

No person shall unreasonably hinder, obstruct, impede or interfere in any special event or with any person, vehicle or animal participating or used in any special event.

Initial here: CF

The Borough shall have the authority to prohibit or restrict the parking of vehicles along a street or area properly designated or posted for an approved special event, and it shall be unlawful for any person to park or leave unattended any vehicle in violation thereof.

Initial here: CF

PLEASE NOTE:

The use of glass or can containers for alcoholic beverage is prohibited on Borough property or streets. Alcoholic beverages must be served to consumers in paper or plastic containers no larger than 16 fluid ounces.

Initial here: CF

APPLICANT SIGNATURE



DATE 7-30-2021

By signing this form, I acknowledge that I have read, understand and agree to abide by the provisions set forth in the Borough of State College's Ordinance 2098.

STATE COLLEGE
PENNSYLVANIA

Please return the completed form and attachments to:

243 S Allen Street
State College, PA 16801

PRINT

SUBMIT



Borough of State College

Attn: Tom Fountaine

243 S. Allen Street

State College, PA 16801

July 19, 2021

Dear Tom,

The Downtown State College Improvement District (DSCID) has been approached by KCF Technologies, Inc. with a request for beer and wine service at their upcoming event, 2021 Customer Summit Welcome Reception, scheduled for September 19, 2021.

At this point in the Special Events Ordinance process, DSCID is comfortable co-sponsoring the event when the following items are met:

- KCF Technologies, Inc.'s satisfactory completion of all requirements set forth by the Borough of State College.
- DSCID named as additional insured on General & Liquor Liability policy of no less than \$1,000,000 per Occurrence limit. This coverage should be on a primary and non-contributory basis.
- KCF Technologies Inc. will indemnify DSCID, signing an indemnification agreement.

The DSCID's co-sponsorship is contingent upon all of the above items being met in a timely matter; if any are broken, then the co-sponsorship will be rescinded.

The DSCID will monitor this event closely and thoroughly examine every aspect as it relates to our support of the Special Ordinance Events DSCID co-sponsorship.

Please contact our office if you have any questions.

Sincerely,

Lee Anne Jeffries
Executive Director



Special Events Ordinance: Indemnification Agreement

Indemnity by: KCF Technologies


Event Date: September 19, 2021

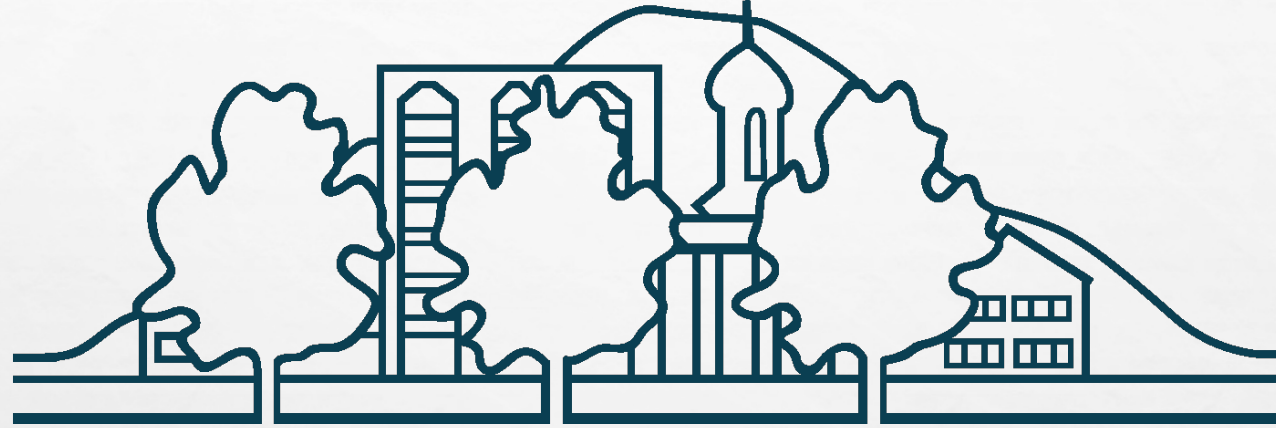
Event Location: MLK Plaza/Fraser Street

1. KCF Technologies Inc. (KCF) shall indemnify and hold Downtown State College Improvement District harmless from and against any and all claims of liability for any injury or damage to any person or property arising from KCF's use of the Premises, the Property or the Common Areas (as defined in the State College Borough Special Event Ordinance Application and/or Road Closure Application), or from the conduct of KCF's business, or from any activity, work or thing done, permitted or suffered by KCF in or about the Premises or elsewhere.
2. KCF shall further indemnify and hold Downtown State College Improvement District harmless from and against any and all claims arising from any breach or default in the performance of any obligation on KCF's part to be performed under this agreement, or arising from any negligence of KCF or KCF's agents, contractors or employees, and from and against all costs, attorney's fees, expenses and liabilities incurred in the defense of any such claim or any action or proceeding brought thereon.
3. In the event any action or proceeding is brought against Downtown State College Improvement District by reason of any such claim described in Paragraphs 1 or 2, KCF, upon notice from Downtown State College Improvement District, shall defend same at KCF's expense by counsel satisfactory to Downtown State College Improvement District. If both KCF and Downtown State College Improvement District are parties to an action or proceeding, and Downtown State College Improvement District believes a conflict of interest exists, Downtown State College Improvement District may insist on separate satisfactory counsel at KCF's expense.
4. KCF, as a material part of the consideration to Downtown State College Improvement District, hereby assumes all risk of damage to property or injury to persons, in, upon or about the Premises arising from any cause and KCF hereby waives all claims in respect thereof against Downtown State College Improvement District.

Signatories, intending to be legally bound:

NAME, TITLE on behalf of:
EVENT/ORGANIZATION | DATE

 Executive Director
NAME, TITLE on behalf of:
Downtown State College Improvement District | DATE



STATE COLLEGE BOROUGH

AMERICAN RESCUE PLAN UPDATE



- AMERICAN RESCUE PLAN ACT SIGNED INTO LAW ON MARCH 11, 2021 (P.L. 117-2)
- PROVIDES \$350 BILLION FOR STATE AND LOCAL GOVERNMENT
- ALSO PROVIDES FUNDS FOR
 - COMMUNITY & ECONOMIC DEVELOPMENT
 - TRANSPORTATION & INFRASTRUCTURE
 - HOUSING, FOOD SECURITY, PUBLIC HEALTH & SOCIAL SERVICES
 - AID TO EDUCATION SYSTEM
 - LOANS & GRANTS FOR SMALL BUSINESS

- STATE COLLEGE IS EXPECTED TO RECEIVE \$13.2 MILLION
- US TREASURY REQUIRED TO PROVIDE FUNDS IN TWO TRANCHES
 - 1ST PAYMENT NOT LATER THAN 60 DAYS AFTER ENACTMENT (MAY 2021)
 - 2ND PAYMENT NOT LATER THAN 12 MONTHS AFTER FIRST PAYMENT (MAY 2022)
- FUNDS MUST BE COMMITTED BY DECEMBER 31, 2024
- FUNDS MUST BE USED BY DECEMBER 31, 2026
- TREASURY WILL PUBLISH FINAL REGULATIONS

- TO RESPOND TO THE PUBLIC HEALTH EMERGENCY WITH RESPECT TO THE CORONAVIRUS DISEASE 2019 (COVID-19) OR ITS NEGATIVE ECONOMIC IMPACTS, INCLUDING ASSISTANCE TO HOUSEHOLDS, SMALL BUSINESSES, AND NONPROFITS, OR AID TO IMPACTED INDUSTRIES SUCH AS TOURISM, TRAVEL, AND HOSPITALITY;
- TO RESPOND TO WORKERS PERFORMING ESSENTIAL WORK DURING THE COVID-19 PUBLIC HEALTH EMERGENCY BY PROVIDING PREMIUM PAY TO ELIGIBLE WORKERS OF THE METROPOLITAN CITY, NONENTITLEMENT UNIT OF LOCAL GOVERNMENT, OR COUNTY THAT ARE PERFORMING SUCH ESSENTIAL WORK, OR BY PROVIDING GRANTS TO ELIGIBLE EMPLOYERS THAT HAVE ELIGIBLE WORKERS WHO PERFORM ESSENTIAL WORK;
- FOR THE PROVISION OF GOVERNMENT SERVICES TO THE EXTENT OF THE REDUCTION IN REVENUE OF SUCH METROPOLITAN CITY, NONENTITLEMENT UNIT OF LOCAL GOVERNMENT, OR COUNTY DUE TO THE COVID-19 PUBLIC HEALTH EMERGENCY RELATIVE TO REVENUES COLLECTED IN THE MOST RECENT FULL FISCAL YEAR OF THE METROPOLITAN CITY, NONENTITLEMENT UNIT OF LOCAL GOVERNMENT, OR COUNTY PRIOR TO THE EMERGENCY; OR YEAR, BUT THE MOST RECENT FULL FISCAL YEAR PRIOR TO THE EMERGENCY.
- TO MAKE NECESSARY INVESTMENTS IN WATER, SEWER, OR BROADBAND INFRASTRUCTURE.
- FUNDS MAY NOT BE USED TO FUND PENSIONS.

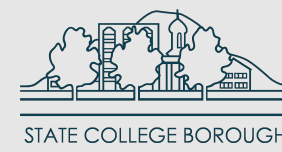


- **PRELIMINARY PROPOSAL SUBJECT TO PUBLIC REVIEW AND APPROVAL BY COUNCIL**
 - \$8 MILLION TO FUND REDUCED REVENUE IN 2020 AND 2021 DUE TO COVID-19
 - \$3 MILLION TO FUND INFRASTRUCTURE PROJECTS IN CAPITAL IMPROVEMENT PLAN
 - OTHER ARP FUNDS MAY BE AVAILABLE FOR INFRASTRUCTURE PROJECTS
 - \$2 MILLION FOR SMALL BUSINESS GRANTS, AND RENT/MORTGAGE ASSISTANCE
 - OTHER ARP FUNDS MAY BE AVAILABLE FOR THESE PURPOSES
- **FINAL PROPOSAL WILL NOT BE PRESENTED UNTIL TREASURY PUBLISHES FINAL GUIDANCE.**



PROPOSAL FOR APPROVAL BY COUNCIL ON AUGUST 16TH:

- \$6 MILLION TO FUND REDUCED REVENUE IN 2020 AND 2021 DUE TO COVID-19
- \$4.8 MILLION TO FUND INFRASTRUCTURE PROJECTS IN CAPITAL IMPROVEMENT PLAN
- \$200,000 FOR RENT/MORTGAGE/UTILITY ASSISTANCE FOR THOSE OVER 80% AMI
- \$300,000 FOR NON-CONGREGATE SHELTER
- \$400,000 FOR PANDEMIC RESPONSE HOUSING AT BOROUGH-OWNED MULTI-TENANT FACILITY AND A ONE FAMILY HOUSE
- \$1.5 MILLION FOR SMALL BUSINESS AND NON-PROFIT ECONOMIC RECOVERY AND ECONOMIC DEVELOPMENT GRANTS/LOANS



ORDINANCE 2161

AN ORDINANCE OF THE BOROUGH OF STATE COLLEGE, COUNTY OF CENTRE, COMMONWEALTH OF PENNSYLVANIA, CHAPTER IX, HEALTH AND SANITATION, PART I, ESTABLISHING A MOBILE RETAIL FOOD FACILITY LICENSE PROGRAM TO THE CODIFICATION OF ORDINANCES.

Mobile Retail Food Facility License

Section 901. Definitions. The following terms, as used in this ordinance, shall be defined as follows:

- a. **Borough.** The Borough of State College, a Home Rule Municipality, Centre County, Pennsylvania.
- b. **Manager.** The Borough Manager as appointed by the State College Borough Council pursuant to Section 502.1 of the Home Rule Charter of the Borough of State College.
- c. **Mobile Retail Food Facility.** Mobile units including food trucks, trailers, stick stands, carts, and other similar structures that are mobile/transitory by design from which food is stored, prepared, processed, distributed, or sold. A Mobile Retail Food Facility is synonymous with the term Retail Food Facility as defined in PA State Regulation, Title 7, Chapter 46, PA Food Code.
- d. **Pennsylvania State Regulation.** The rules and regulations adopted by the Commonwealth of Pennsylvania, State Regulation, Title 7, Chapter 46, "Food Code Regulation" issued under the Retail Food Facility Safety Act of 2010^[1] as now enacted and as may be revised from time to time.
- e. **Vehicle.** A vehicle which is registered, inspected, and carries proof of financial responsibility (liability insurance) as required by the Commonwealth of Pennsylvania, Motor Vehicle Code, Title 75.
- f. **Mobile Food Peddler.** Any person, firm, corporation, vendor, or operator within the Borough engaging in the peddling, selling, or taking of orders, either by sample or otherwise, of food items to be used or sold for immediate human consumption, in serving size packages using a mobile unit either in a stationary position on private or public property or in a moving position on public streets. This definition shall apply to any mobile unit who dispenses food items to the public which are pre-packaged, or are cooked, prepared, and/or assembled, and served from within the mobile unit.

[1] *Editor's Note: See 3 Pa.C.S.A. § 5701 et seq.*

Section 902. License Required. Every person defined herein as a Mobile Food Peddler, whether acting on his own behalf, as principal, or as the employee or agent of another shall obtain a license as hereinafter provided:

- a. Application. Application for a Mobile Retail Food Facility License shall be on the forms provided by the Borough. The application shall be completed in its entirety and signed by the applicant. Each owner or operator shall make a separate application for each mobile unit used for peddling. Group or joint applications or licenses, or a license for fleet or multiple vehicles shall not be permitted, except as provided in Section 9-902f. The Applicant shall be responsible for all processing fees associated with the application.
 - (1) A retail food facility plan for review shall be submitted with the initial application for a Mobile Retail Food Facility License.
 - (2) Operators shall provide a copy of a contract as proof of using a grease rendering company (if applicable) within the facility plan which is contracted to dispose of used cooking grease.
 - (3) Operators shall provide information within the facility plan concerning a potable water source and shall include a copy of a contract as proof of using a wastewater disposal company (if applicable) which is contracted to dispose of wastewater.
- b. Processing The Application. The Borough may take up to thirty days, not including weekends or holidays, to process the application for a Mobile Retail Food Facility License.
 - (1) During the processing period, the Borough shall, in all cases, where items are proposed to be sold for human consumption, review and approve the facility plan, including equipment to be used for the operation in retail sales and ensure compliance with the Commonwealth of Pennsylvania, State Regulation, Title 7, Chapter 46, "Food Code Regulation" issued under the Retail Food Facility Safety Act of 2010. The Borough shall also verify the vehicle identification number and current matching registration and proof of current financial responsibility (liability insurance) for any vehicle used for the peddling of food items. The vehicle owner shall also provide, in all cases, proof of current business liability insurance associated with the product or products provided for sample or being sold for human consumption.
 - (2) Upon review and verification of the information provided on the application, the Borough's Health Department shall approve or deny the issuance of a Mobile Retail Food Facility License. The Borough's Health Department shall have the right to deny any application for just cause.
- c. Responsibility For Payment Of Taxes. Mobile Retail Food Facilities or any persons who conduct business activities on their behalf shall be subject to the provisions of the Earned Income and Net Profits Tax and Local Services Tax, as defined under the Local Tax Enabling Act, amended by Act 32 of 2008. Each person must be registered with the applicable local tax office and comply with local withholding requirements and/or self-reporting requirements. In addition to meeting their local tax obligations,

vendors and persons who are conducting business on their behalf must also comply with the Pennsylvania and Federal tax regulations.

- d. License. The license shall contain the information required on the application along with the expiration date and one of the photographs that were submitted with the application shall be attached. The license shall also contain the vehicle registration plate number and state of issue. The license shall be displayed in a conspicuous location, on or within the mobile unit, at all times during operation.
- e. Term of License and fees. The term for a Mobile Retail Food Facility License shall be specified on the license and shall not exceed one calendar year. The fee for a Mobile Retail Food Facility License and associated fees shall be set by resolution of Council from time to time.
 - (1) A not-for-profit organization shall provide proof of tax exemption status as required under the Retail Food Facility Safety Act of 2010, as may be revised from time to time. The not-for-profit organization shall be charged an application processing fee by the Borough as set by resolution of Council from time to time and an hourly rate for inspection by the Borough for compliance with Title 7, Chapter 46, "Food Code" Regulation.
- f. Exceptions. The Borough's Health Department shall have the right to permit an individual or a group application for a temporary Mobile Retail Food Facility License under the following conditions:
 - (1) The Mobile Retail Food Facility License is in connection with an event or activity sponsored by or conducted by the Borough of State College, the State College Area School District, the Downtown State College Improvement District, Centre Region Parks and Recreation or the Pennsylvania State University.
- g. In the event that the Mobile Retail Food Facility License is approved under this section, the vendor may be granted relief from the requirements of Section 908.

Section 903. Suspension or Revocation of License. The Borough's Health Department is authorized to suspend or revoke, for a specific period of time, any license issued under this ordinance under the following circumstances:

- a. If the licensee or others named in the license are convicted of a felony or misdemeanor during the period, the license is in effect.
- b. If the Health Department determines the status of the authenticity of the Mobile Food Peddler has changed.
- c. If it is determined that the Mobile Food Peddler has given false information on the application.
- d. If unsafe or harmful goods are being sold to the public.

- e. If it is determined that the approval of the food handling permits has been suspended or revoked.

Section 904. Appeals. Any person whose application for a mobile retail food facility license is disapproved by the Health Department, or whose license is suspended or revoked by the Health Department for an administrative reason, or for violation of any state law or ordinance within this Borough may appeal such action to the Borough Manager. Such appeal shall be in writing and signed by the person and filed in the office of the Borough Manager within 10 days of the date of such action appealed from. The Manager shall conduct a hearing within 30 days of the filing of such appeal and shall notify such person, by written letter mailed to the permanent address of the person shown on the application, such mailing to occur 15 days or more prior to the scheduled hearing. In lieu of mailing such notice, it may be delivered personally to such person. Following the hearing, the Manager shall affirm the action appealed from or reverse such action or may modify the action of the Health Department. The Health Department shall not participate in the making of such decision but shall be permitted to testify or present evidence. Any person who disagrees with the Manager's decision may appeal such decision to the Pennsylvania Commonwealth Court.

- a. Food Code and Related Violations. Any person whose application for a Mobile Retail Food Facility License is suspended or revoked for violation of Commonwealth of Pennsylvania, Department of Agriculture, Title 7, Chapter 46, "Food Code Regulation" issued under the Retail Food Facility Safety Act of 2010 may appeal such action to the State College Board of Health within 10 days. Such appeal shall be in writing and signed by the person making the appeal and filed in the office of the Director of the Department of Neighborhood and Community Services. The State College Board of Health shall conduct a hearing within 30 days of the filing of such appeal and shall notify such person by written letter mailed to the permanent address of the person shown on the application, such mailing to occur 15 days or more prior to the scheduled hearing. In lieu of mailing such notice, it may be delivered personally to such person. The State College Board of Health may, by majority vote of members present, affirm, reverse, or modify the action to suspend or revoke the permit. The decision rendered by the State College Board of Health shall be final.

Section 905. Requirements For Mobile Food Peddlers Selling Items Used For Human Consumption.

- a. Certified Food Employee On Duty. Each newly licensed Mobile Food Peddler selling items used for human consumption shall have, within their employ and prior to operation, at least one certified food employee who is available and, with the unit at all times, or available by phone. Mobile Food Peddlers that sell only commercially pre-packaged, or non-potentially hazardous food shall be exempt from this requirement.
- b. Used Cooking Grease And Waste Water Disposal. Each Mobile Food Peddler shall be responsible for the proper disposal of used cooking grease and wastewater (if applicable) and shall have a company under contract to comply with the terms of this Ordinance. A Mobile Retail Food Facility license may be immediately revoked for the improper disposal of cooking grease or wastewater.

- c. Refuse And Recyclable Materials. Operators shall provide their own containers for the disposal of refuse and recyclable materials generated as a result of retail sales and shall not use trash receptacles provided for public use on any sidewalk or right-of-way within the Borough nor shall they use privately owned dumpsters within the Borough. Commercial solid waste generated within the Borough and disposed of in any residential area within the Commonwealth of Pennsylvania is prohibited. Operators may use any community shared dumpster for the disposal of solid waste. Recycled corrugated cardboard receptacles provided at various locations throughout the commercial district may be used for cardboard recycling.
- d. Each Mobile Food Peddler shall be responsible for the cleanup of any refuse or litter which may be deposited by the operator or clientele in their area of operation.
- e. Motor Vehicle Compliance. Each vehicle used for peddling and operating within the Borough shall bear a valid registration plate, valid inspection sticker and proof of financial responsibility (vehicle liability insurance) in accordance with Title 75, the Pennsylvania Motor Vehicle Code.

Section 906. Location of Operations. Mobile Food Peddlers may conduct business in any Commercial Zoning Districts. Operation of a Mobile Retail Food Facility may be permitted in any other zoning district, including a residential zoning district, on public or private property, with the submission of a Special Event Application and subject to approval by Borough Council and/or the Borough Manager.

Section 907. Hours of Operation. Mobile Food Peddlers may conduct business between the hours of 9:00 a.m. and 10:00 p.m. with the exception of any Commercial Zoning Districts, in which there are no hourly restrictions.

Section 908. Special Requirements for Mobile Food Peddlers.

- a. Mobile Food Peddlers shall not occupy a stationary location on any public sidewalk, street, or right-of-way, nor shall they conduct business through a window or over a counter which extends into a roadway laned for vehicle traffic. There shall be no interference with or blocking the movement of any pedestrians or vehicles by the Mobile Food Peddler.
- b. Mobile Food Peddlers shall not remain in a stationary (non-moving) location at any time to solicit sales on any street within the Borough except when an actual sale is taking place. All sales shall be conducted from the street and along the curb. Mobile Food Peddlers shall be prohibited from parking on any public sidewalk or right-of-way within the Borough.
- c. If a pushcart is used by any Mobile Food Peddler, it shall not be permitted to remain in a fixed (non-moving) location on any public sidewalk or street at any time except when an actual sale is taking place.

- d. Mobile Food Peddlers shall not be permitted to park and conduct business at any parking meter or in any loading zone, handicapped parking space, commuter zone parking space, or on any public street or in any alley or other location deemed hazardous by the Borough.
- e. Mobile Food Peddlers shall not make or cause to be made any loud noise to attract attention except for an initial identifiable repetitive jingle to announce the vehicle arrival and location. Mobile Food Peddlers shall comply with the requirements of the Noise Control Ordinance as defined in the State College Borough Code, Chapter V, Part A, Section 5-103.

No temporary retail sales shall be conducted within the area designated by Council for the Central Pennsylvania Festival of the Arts or the First Night during those periods designated by Council for the conduct of these activities except for those approved by the Arts Festival Organization. The Arts Festival Organization shall have the authority to approve or disapprove mobile food peddling operations within the designated Arts Festival or First Night areas and may limit the number of Mobile Food Peddlers and further restrict hours of operation within these designated areas.

- f. Mobile Food Peddlers shall be prohibited from conducting business in any parking garage, parking deck or public metered parking lot within the Borough.
- g. Signage concerning menus and other advertisements associated with a Mobile Food Peddler shall be limited to the length of the vehicle times two square feet and shall be located on the vehicle. Sandwich board, hand billing or other advertisements are prohibited. Additional advertisement on top of a vehicle shall be limited to one sign, a maximum length of the vehicle, and shall extend no higher than two feet above the main portion of the vehicle roof. No sign attached to a vehicle is permitted to hang over or protrude onto any public sidewalk, street, alley, or right-of-way within the Borough. No sign shall move by electronic or mechanical means, flash or include moving illumination. No sign shall be permitted which is determined to be a hazard to public safety.
- h. Mobile Food Peddlers may not operate in a municipal park without the submission of a Special Event Application and subject to approval by Borough Council and/or the Borough Manager.

Section 909. Location Of Mobile Food Peddlers On Private Property. Mobile Food Peddlers may operate on private property within the commercial and commercial incentive zoning districts of the Borough under the following conditions:

- a. Written permission shall be obtained from the property owner and/or the property lessee.
- b. In addition to a Mobile Retail Food Facility License, a zoning permit shall be required prior to operation on any privately owned property should a Mobile Food Peddler use the location for retail sales for seven or more consecutive days or a lease is established with the property owner.

- c. The zoning permit fee shall be in addition to a Mobile Retail Food Facility License fee and shall be set by resolution of Council from time to time.
- d. Mobile Food Peddlers shall be permitted to operate at a construction site on private property during those hours in which actual construction work is taking place provided the Mobile Food Peddler has permission from the site manager or foreman.

All other licensing and permitting provisions of this Ordinance shall apply.

Section 910. Restrictions For Mobile Food Peddlers Operating On Private Property.

- a. The Mobile Food Peddler shall be fully contained within the property of the owner granting permission and shall not extend or operate on any portion of a public sidewalk, street, alley or other public property or right-of-way.
- b. Signage concerning menus and other advertisements associated with a Mobile Food Peddler shall be limited to the length of the vehicle times two square feet and shall be located on the vehicle.
- c. One sandwich board sign shall be permitted providing such sign fits in the approved property where the Mobile Food Peddler is located. The maximum size of a sandwich board sign shall not exceed an area of 10 square feet on each face of the sign.
- d. Hand billing or other advertisements shall be prohibited.
- e. Additional advertisement on top of a vehicle shall be limited to one sign, a maximum length of the vehicle, and shall extend no higher than two feet above the main portion of the roof.
- f. No sign attached to a vehicle is permitted to hang over or protrude onto any public sidewalk, street, alley, or right-of-way within the Borough.
- g. No sign shall move by electronic or mechanical means, flash or include moving illumination.
- h. No sign shall be permitted which is determined to be a hazard to public safety.
- i. Operation of a Mobile Retail Food Facility may be permitted in a residential zoning district on private property with the submission and approval of a Special Event Application to Borough Council and/or the Borough Manager.

Section 911. Inspection. No person, firm, corporation, owner, operator, employee, or associate of a Mobile Food Peddler licensed under this ordinance shall resist or interfere with an authorized representative of the Borough in the performance of his or her duty while conducting an inspection for compliance with this ordinance or any law relating to Food Code Regulation, or ordinance relating to retail dealer licensing. An annual inspection shall be required for Mobile Food Peddlers selling items used for human consumption.

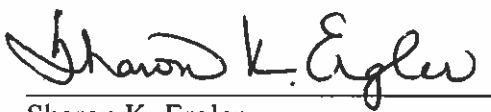
Section 912. Fines and Penalties. Any person who shall violate any provision of this ordinance and is found guilty shall be fined not less than \$300 nor more than \$1,000 for the first offense, and not less than \$600 nor more than \$1,000 for the second offense, and \$1,000 for the third and subsequent offense in any one-hundred-eighty-day period. Upon failure to pay such fine, the person shall be sentenced to jail for a term not to exceed 30 days for each offense.

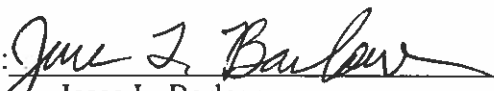
- a. A penalty provided for under this ordinance may be imposed in addition to any penalty that may be imposed for any other criminal offense arising from the same conduct.
- b. Each act of violation and every day upon which such violation occurs shall constitute a separate offense.

Section 913. Effective date. This Ordinance shall take effect immediately.

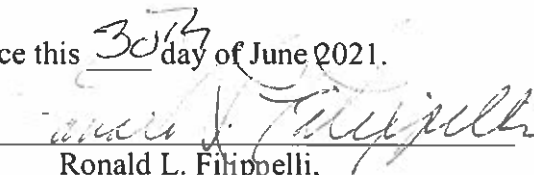
ATTEST:

BOROUGH OF STATE COLLEGE


Sharon K. Ergler
Assistant Borough Secretary

By: 
Jesse L. Barlow
President of Council

EXAMINED AND APPROVED as an Ordinance this 30th day of June 2021.


Ronald L. Filippelli,
Mayor



* NOISE
waiver

Date of Submission: 6/17

**Application for Use of Public Property
(Processions, Assemblages and Special Activities Form)**

Name of Responsible Sponsor: Phi Kappa Psi Fraternity

Address of Sponsor: 403 Locust Lane

Phone: 8149349915

Cell: _____

E-mail address: andrew.eisel@outlook.com

Fax: _____

Other Contacts: (Primary) Andrew Eisel

Phone: 8149349915

(Secondary) Bill Baglio

Phone: 7246100764

Date of Activity: 9/17/2021

From: 7:00PM

To: 11:00PM

Rain Date: (If applicable) _____

From: _____

To: _____

Type of Activity: Special Activity ☒

No. Expected to Participate: 600

ACTIVITY DETAIL

Describe your proposed activity in detail: (Add additional sheets, if needed)

See attached narrative

Does your activity require a street closure for this activity? ☒ No ☐ Yes

If yes, select the type of road to be closed: (For more information see map and list provided)

☐ State Road(s) Only* (Additional Permit Required: PennDOT TE-300 Form)

☐ Local Road(s) Only

☐ State Road(s) and Local Road(s)* (Additional Permit Required: PennDOT TE-300 Form)

Listed in order of route, what street(s) would you like closed for this activity? (Add additional sheets, if needed)

How long will the street closure be in effect?

From: _____

To: _____

Will you need barricades and/or signs?

☒ No

☐ Yes

Will you need assistance closing the street?

☒ No

☐ Yes

Are you planning to use sidewalks only?

☒ No

☐ Yes

Will you cross any state roads?

☒ No

☐ Yes (If yes, submit TE-300 Form)

PLEASE NOTE: Sponsor is held responsible for the replacement value and/or repairs of missing cones, barricades, signs or message boards that are needed/required to close a street.

*Event organizers will be required to produce a copy of the PennDOT permit to State College Police Department representatives prior to the event. Failure to do so will prevent the police department from lawfully closing the affected street(s) and the event will not be permitted to take place.

Date of Submission: 6/17

USE OF OTHER PROPERTY

If this event includes the use of a municipal park, please contact Centre Region Parks and Recreation by phone at (814) 231-3071 or by e-mail at crpr@crcoq.net prior to submission of this form. Special park permits and conditions may also apply.

If any part of this activity is to take place on other public property, state road, on campus or on private property an official of the other government agency, university or property owner must sign here:

Name: (Print) _____ Title of Official: _____

Address: _____ Phone: _____

Signature _____ Date: _____

CHARITABLE CAUSE: Is the Sponsor a non-profit organization?

☐ Yes ☒ No

If this activity is to benefit a charitable organization, name the recipient:

HEALTH CONSIDERATIONS: Will you be providing food or drink to the public? ☐ Yes ☐ No

If yes, have you made arrangements for approval/inspections with the
Department of Ordinance Enforcement and Public Health?

☐ Yes ☐ No

If no, please complete the form that is attached to this application and obtain approval, **prior to submission.**

Applicant recognizes and AGREES that the Borough requires the proposed activity to be conducted in such a manner as to promote harmony in the area, insure domestic tranquility and be within the limits established by existing ordinances. By signature below, applicant AGREES to protect, defend, indemnify and hold the Borough of State College and its officers, employees and agents free and harmless from and against any and all losses penalties, damages, settlements, costs or other expenses or liabilities of every kind and character arising directly or indirectly from this special activity. Applicant further AGREES to investigate, handle, respond to, provide defense for, and defend any such claims, etc., at applicant's sole expense and AGREES to bear all other costs expenses related thereto, even if such claims are groundless, false or fraudulent.

Signature: Andrew Eisel Date: 6/17/2021

OFFICE USE ONLY: ROUTING FOR APPROVAL:

Police Chief

JG 6/22

Borough Manager

SM 6/22

THIS SERVES AS YOUR PERMIT

The State College Borough Council approved your application on: _____

Conditions (if any) are as follows: _____

Any change in this application, whether approved at all levels or not, must be resubmitted and routed through the same channels as if it were a new application.

“Formally Meeting Greek Life”

-Noise Ordinance Waiver Request

It has without a doubt been a rough year and a half for the Penn State community. The camaraderie and friendships formed to last a lifetime were halted by the social restrictions that needed to be put in place by COVID. One of these affected areas was Greek Life at Penn State. As a new member of Phi Kappa Psi in 2021, I have never met my pledge class or brothers formally in person, and have yet to meet any of the other members in the Greek Life community.

This sad reality has inspired my brothers and I to host an event this fall on Friday, September 17th, 2021. We want to host a large concert featuring the French artist Tony Romera. We hope for the concert to be from 7-11PM that night. We strongly feel this event would help all members of Penn State greeklife to formally meet one another while listening to music, dancing, and socializing with men and women from other organizations.

The event would take place inside our fence which has over 4,000 square feet of usable space. Security would be hired, and we would maintain a safe environment for everyone to enjoy the night.

Phi Kappa Psi is requesting a noise waiver well in advance to ensure that there are no issues when we have a live performer outside. Before the booking process and money is paid, we wanted to ensure that the Borough of State College is supportive in our ambitious goal to bring the Penn State Community closer together after this devastating pandemic.

As an organization, we have already put tremendous effort into having a committed line up of artists from all over the world, building seating areas outside for guests, constructing a stage for the performer and working with local businesses to sponsor the event. While also actively working with the local municipality to make sure we follow all guidelines and rules to be able to host this event without any issues.

We as a fraternity are also flexible with the times in which you would allow this noise waiver to be enforced, and vow to end all performances at a time that is best not only for the event, but for the neighbors that we share this community with.

Thank you,
Andrew Eisel

Phi Kappa Psi
PA - Lambda Chapter

Council is being asked to approve the Noise Waiver for Phi Kappa Psi at 403 Locust Lane, for an outdoor concert on Friday, September 17, from 7 p.m. to 11 p.m. with the following conditions:

- Notify everyone within a two-block radius of the special event
- If complaints are received prior to 10 p.m. the applicant will be asked to reduce the volume of the music earlier

Please note that although the applicant has requested the event to go until 11 p.m., staff is recommending the music end at 10 p.m.

Staffing

State College Borough

Director of Diversity, Equity & Inclusion

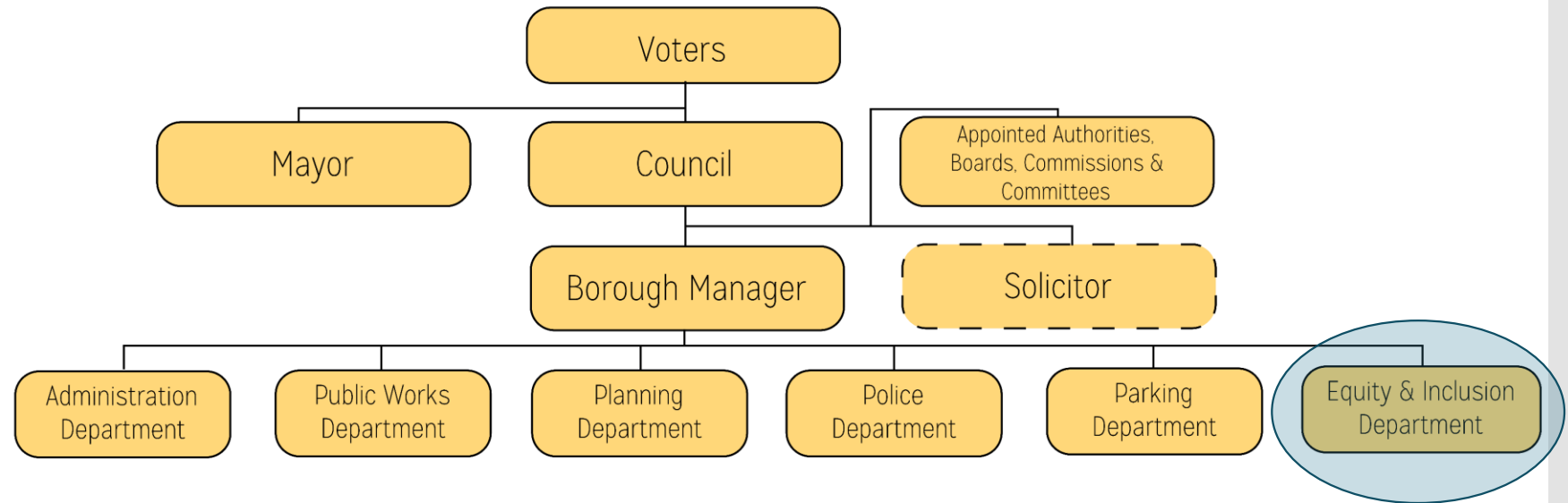
Job Description

- The Equity Director, who reports directly to the Borough Manager and collaborates with all other Borough departments, is responsible for coordinating and guiding efforts to assess and expand equity and inclusion in the Borough of State College. This position will develop and oversee programs, services, initiatives, trainings, and strategies that seek to enhance the workplace culture and the quality of life in the Borough of State College.

Equity & Inclusion Department Overview

- Coordinator for Community Oversight Board
- Supervise Office of Community Engagement Manager and Equity & Inclusion Administrative Support staff
- ABC Support:
 - LGBTQ Advisory Committee
 - Human Relations Commission
 - Dr. Martin Luther King Jr. Plaza Subcommittee

Organizational Chart



Examples of Some Essential Functions

- Set strategic direction, implement goals, and objectives to advance the Borough's Equity Plan
- Facilitate and coordinate diversity, equity and inclusion trainings across all Borough departments
- Collaborate with the Human Resources Department regarding the recruitment and retention of underrepresented populations
- Analyze proposed legislation, regulations, policies, etc. and provide expert technical guidance on equity issues affecting Borough programs and practices
- Analyze current collection of disparity data and strategize plans for future data collection

Next Steps

- Recruitment will begin on August 17 and is expected to be complete by Fall 2021
- Recruitment will occur both locally and nationally
- Connect with various interest groups in advertisement efforts
- Community Input in the recruitment and selection process

This page was left intentionally blank.

ORDINANCE ____

AN ORDINANCE OF THE BOROUGH OF STATE COLLEGE, PENNSYLVANIA ESTABLISHING A COMMUNITY OVERSIGHT BOARD APPOINTED BY BOROUGH COUNCIL TO CONDUCT VARIOUS OVERSIGHT OF THE STATE COLLEGE POLICE DEPARTMENT.

Whereas, The State College Borough and the State College Police Department are committed to building trust and positive relationships with all segments of the community; and,

Whereas, Historically, across the nation, policing has been used as a mechanism for social control by means including racial bias, disparities in police use of force, and the impacts of officer-involved shootings and other violent encounters with law enforcement officers; and,

Whereas, This fact, combined with ongoing racial discrimination in America today, creates distrust and tension between marginalized populations and law enforcement; and,

Whereas, The Borough cannot achieve this end without addressing our national history of using the police as a tool to reinforce systems of racial inequity; and,

Whereas, the Borough formed an Ad Hoc Community Oversight Board Study Committee who issued a final report and recommendations for the formation of a Community Oversight Board; and

Whereas, the information contained in that report should be used to guide the work of the Community Oversight Board where applicable and not in conflict with this ordinance; and

Whereas, The formation of the Independent Community Police Oversight Board is a necessary step in reframing the relationship that the residents of State College have with the police and an investment in the smart, equitable, community-oriented policing that the State College Police Department strives for and that our community deserves.

Section 1. Definitions.

For purposes of the ordinance, the following terms shall have the following defined meanings:

- a. *Board* means the Community Oversight Board.
- b. *Department* means the State College Police Department.
- c. *Ordinance* means the borough ordinance that created the Board, as amended.
- d. *Policy* means any policy or practice of the Department and any other policy or practice of the Borough or any of its agencies to the extent that it governs or otherwise bears on the work of the Department.

- e. *Police service area* means the municipalities of State College Borough, College Township, and Harris Township.
- f. *Closed cases* means the statute of limitations for all possible civil action against the Borough of State College has ended and any lawsuit(s) filed have been fully adjudicated.

Section 2. Establishment of Community Oversight Board for the Borough of State College Police Department.

There is hereby established a Community Oversight Board for the State College Police Department.

Section 3. Purpose - Scope of Oversight.

The Board has all of the following purposes:

- a. To provide independent analysis of problems and underlying issues and causes to ensure that Department policies and practices support human and civil rights and work is being done to reduce or eliminate systemic bias, prevent misconduct, strengthen police-community relations, and build partnerships that promote trust and understanding between law enforcement and the community.
- b. To create an environment which allows for better communication, understanding, and relations between the Department and the community.
- c. To provide oversight for the Department with regard to the provision of police services in the police service area as defined, with the goal that the entire community—meaning everyone who lives, works, studies in, or visits State College—may live safely and experience equitable treatment in any interactions with the police.
- d. Upon completion of its first two years of operation, the Board shall conduct a review of the organization and activities of the Board, seek stakeholder and community input, and provide a report to the State College Borough Council including any recommendations for changes to the scope, authority and power, structure, duties, and membership commitment responsibilities of the Board.

Section 4. Authority and Power.

- a. The Board is authorized to receive, process, and investigate complaints about the Department from members of the community through a Civilian Complaint Process. The Board can facilitate resolution of these complaints, support individuals seeking to file formal complaints, and engage in further inquiries leading to policy recommendations. As set forth in Section 8 a., complaints received through the Civilian Complaint Process that involve alleged officer misconduct shall be referred to the Department for investigation through the Department's Internal Affairs process.

- b. The Board is authorized to conduct oversight functions and make recommendations to Borough Council, Borough Manager, and the State College Police Department regarding law enforcement policies, practices, and procedures. The Department shall provide the Board with timely and unfettered access to necessary information within limits imposed by law, and provide timely, written, and detailed responses to Board recommendations. Oversight shall include data analysis, monitoring, auditing, and independent review of closes case.
- c. To increase transparency, the Board is authorized to recommend strategies to provide education and training in the community and to support outreach activities, to engage with stakeholders and community members, and to expand the information available to the public.
- d. The Board is authorized to develop and implement a communications plan to promote transparency, to convey community concerns to the Department, and to publish an annual report documenting the Board's activities, findings, recommendations, and the Department responses to Board oversight.
- e. The Board is authorized to coordinate with existing Borough of State College Authorities Boards and Commissions (ABCs), The Pennsylvania State University, other Oversight Boards, other police department, and other community organizations to draw on their expertise to advance Board oversight.

Section 5. Nature of the Board.

The Board is established by the Borough Council. The Board will exercise its authority and judgment independent of Borough administration under the ordinance. The Board shall provide advice, through reports and recommendations to the Borough Council, the Borough Manager, and the Chief of Police, with respect to matters concerning the Department consistent with the authority in this Ordinance. The creation and operation of the Board shall not impair the authority and responsibility of the Police Chief, the Borough Manager, and the Borough Council, as provided in the Borough Charter. Reports, recommendations, conclusions, and findings produced by or for the Board are not binding, factually or legally, on the Borough or any part thereof, including the Department, the Borough Manager, the Borough Solicitor, and the Borough Council.

Section 6. Board Membership and Requirements.

- a. The Board shall consist of nine (9) voting members appointed by State College Borough Council, none of whom are employed by or elected officials of the municipalities in the police service area; a Chairperson and vice chairperson will be selected annually from and by the Board members.
- b. Qualifications of all Board Members
 - i. Members must currently live in the police service area.
 - ii. Members must have demonstrated capacity for open mindedness and impartiality and a commitment to the civil rights of all affected parties.

- iii. Members must commit to completing all of the training required for the position.
 - iv. Members must sign a confidentiality statement promising to maintain and protect the status of confidential information.
 - v. Members selected should reflect the broadest possible diversity with particular attention to categories of people who have suffered past institutional discrimination in terms of race, ethnicity, gender, gender identity, LGBTQ identity, history of incarceration, immigration or citizenship status, religious minorities, and persons from any other marginalized or underrepresented groups.
- c. Categories of Membership – Borough Council has a special interest in appointing persons with the following specific experience:
- i. involved in community organizations related to serving persons in need.
 - ii. understanding or appreciation of role played by systemic racism in society.
 - iii. knowledge of law enforcement but not employed in a law enforcement position during the previous three years.
 - iv. background connected to behavioral health and/or intellectual disabilities.
 - v. knowledge or understanding of the experiences of children in State College area schools related to policing.
 - vi. Penn State student who lives in the police service area.
- d. Meetings – The Board shall hold, at a minimum, quarterly meetings.
- e. Terms - Terms for voting members shall be 3 years and shall be staggered so that approximately one-third ($\frac{1}{3}$) of the voting members' terms expire each year.
- f. Term limit - No person serving on the Board continuously for 9 years shall be eligible for reappointment, until the lapse of at least 3 years.
- g. Removal of Members – Borough Council may remove on their own or based on a recommendation from the Board any member for cause related to any of the following:
- i. Failure to complete required training.
 - ii. Failure to attend three consecutive meetings, or three meetings in a calendar year or failing to participate in the work of the Board.
 - iii. violation of confidentiality, failure to recuse in matter containing conflict of interest, failure to remain impartial, or other inappropriate action.
- h. Filling vacancies - If a seat on the Board becomes vacant, it shall be filled in accordance with Borough Council's practice on filling Authorities, Boards, and Commission vacancies.

Section 7. Board Training Requirements.

- a. Orientation - prior to participation in any Board meeting, a newly appointed member must complete an orientation process which includes:
 - i. an overview of Board policies and procedures.
 - ii. an overview of Department policies and procedures, including anti-bias-based policing and immigration.

- iii. one ride-along with a Department officer (or equivalent experience under exceptional circumstances).
 - iv. following the initial appointments, any newly appointed Board member must attend one Board meeting as an observer prior to participating in any Board meeting.
- b. Initial Training - within one year of initial appointment, Board members must complete a training program which includes:
- i. participation in the Citizens Police Academy if academy is made available.
 - ii. information on the following topics, provided by Department and other local/national resources as appropriate.
 - Civil rights law, 4th Amendment, Pennsylvania use of force laws; and whether or how legal landscape is changing.
 - Critical race theory; implicit bias; cultural competency.
 - Department policies related to internal reviews of use of force incidents.
 - Department training practices, especially for use of force.
- c. Continuing Education – in addition to annual updates on topics addressed during the initial training, Board members may receive ongoing continuing education to include but not limited to additional Department ride-alongs, membership in NACOLE, and participation in trainings related the purpose of the Board based on available funding.

Section 8. Duties, Responsibilities, and Limitations.

- a. Civilian Complaint Process – Within six (6) months of the Board's establishment and its initial first quarterly meeting, the Board shall develop a Civilian Complaint Process that is independent from any existing complaint process in the Department. This alternative means for filing a complaint does not replace or alter the Department Internal Affairs Section procedures for receiving and investigating complaints or allegations of officer misconduct. Complaints received through the Civilian Complaint Process that involve alleged officer misconduct shall be referred to the Department for investigation through the Department's Internal Affairs process.
- b. This Civilian Complaint Process shall be detailed and clearly outline the procedures for receiving, processing, investigating, and adjudicating each complaint received. In preparing this specific process, the Board should reference the Ad Hoc Community Oversight Board Study Committee Report, including the recommendation that provides a detailed list of information that should be addressed in the Civilian Complaint Process.

c. Oversight

- i. Data analysis – The Board shall, within limits imposed by law, have access to, collect, and examine relevant information used to track performance measures and assess outcomes related to police practices and community perceptions. Dissemination of results would take place in a quarterly or annual report. Analysis of performance measures and outcomes include but are not restricted to the following:
 - Baseline measures (quantitative and qualitative), accountability standards, community, and police perceptions.
 - Metrics (demographics of officer and subject, behavioral and mental health as contributing factors, previous encounters, reasons for multiple deployments (Taser), injuries sustained); include predictive analytical techniques that focus on use of force in diverse populations.
 - Analysis of other relevant information, such as census or public health data.
- ii. Monitoring - The Board Chair and two (2) Board members shall hold quarterly policy reviews with the Department to review redacted summaries of all incidents involving use of force involving any injuries and any complaints or allegations of officer misconduct received by the Department or through the Board's established Civilian Complaint Process, in order to ensure fairness and consistency, and actions consistent with the Department's disciplinary protocol.

Within the limits imposed by law the information to review may include, but is not restricted to:

- use of force and discharge of firearms, including closed cases involving serious injury or death.
 - search & seizure; domestic violence; pursuit; prisoner detention & transportation management.
 - race-bias concerns, as well as concerns of other types of bias.
 - complaint history (early warning system/officer conduct, off-duty expectations, self-reporting of incidences, confidentiality & transparency).
 - budget, resources, and law enforcement responsibilities.
 - mental health and crisis intervention response.
- iii. Auditing – Borough staff assigned to the Board shall conduct real time observation of all internal affairs investigations by observing interviews, asking questions, and observing the overall direction of the Department's disciplinary process and procedures.
 - iv. Independent review of closed cases – Within the limits imposed by law, investigation by an independent investigator of closed cases involving use of force resulting in serious injury or death when questions persist even after the

auditing and monitoring functions have been completed. Investigations will occur at the conclusion of litigation if pursued and will be conducted primarily for the purpose of making policy recommendations to the Council, the State College Police Department, and the Borough Manager.

- d. Education and Training – The Board may recommend strategies to provide education and training in the community to promote understanding of:
 - i. diversity, inclusion, equity, immigration, implicit bias, systemic racism, and cross-cultural communication.
 - ii. legal procedures, community policing and procedural fairness.
 - iii. police procedures related to de-escalation strategies, handcuffing and restraints, and use of force, including use of tasers.
 - iv. behavioral and mental health, physical health, domestic violence.
 - v. other issues related to the mission and goals of the Board.
- e. Outreach and Community Engagement – The Board shall foster community engagement and conflict resolution through the following:
 - i. supporting community organizations whose missions reflect Board objectives and goals.
 - ii. facilitating and/or supporting a truth and reconciliation process or transformative/restorative justice practices to address current and past community complaints as a non-punitive framework for resolution.
 - iii. Safeguarding the confidentiality of community participants and making it a priority to protect them from retaliation.
- f. Communications – The Board shall do the following:
 - i. Develop a plan to keep the public informed of Board activities and to receive community feedback.
 - ii. Promote transparency by providing information to the public, within the limits imposed by law, on law enforcement activities, including release of information and demographics related to use of force, taser use, body camera recordings, injuries sustained and other police interactions.
 - iii. Publish an annual report documenting the Board's activities, findings, recommendations, and the Department's responses to Board recommendations and oversight.
- g. Limitations – Some of the limitations the Board may have in performing their duties and responsibilities include but may not be limited to any or all of the following:
 - i. Act 111 of 1968 (police collective bargaining agreements; binding interest arbitration)
 - ii. Borough Code (Title 8, Chapter 11)
 - Civil Service (Subchapter J)
 - iii. Criminal History Records Information Act (CHRIA) (Title 18, Ch. 91)
 - iv. Municipalities, Home Rule and Optional Plans (Title 53, Chapter 53, Subpart E) - State College Home Rule Charter

- v. Act 22 of 2017 (specifically, Chapter 67A of the Act related to Recordings by Law Enforcement Officers).
- vi. Open Meetings (Title 65, Chapter 7) - Executive Session, Meeting, Work Session; Exceptions.

Section 9. Board Staffing and Support.

- a. Board Coordinator – The Borough Manager will assign a Borough administrator to serve as the Board Coordinator. The Board Coordinator and the Board Chairperson should meet monthly, at a minimum, to discuss Board-related matters and to plan the full Board meetings.

The duties and responsibilities of the Board Coordinator, subject to Board review and approval, include but are not limited to the following:

- i. Development of procedures for an external civilian complaint process.
 - ii. Development of procedures for oversight by the Board (data analysis, monitoring, investigating).
 - iii. Development of outreach strategies that provide education and training, promote community engagement, and build partnerships to enable Board effectiveness.
 - iv. Development of a communications plan, including dissemination of information and preparation of an annual report.
 - v. Review progress by the Department towards implementation of International Association of Chiefs of Police (IACP) recommendations, Crisis Intervention Team (CIT) procedures, and responses to recommendations from the Task Force on Policing and Communities of Color, the Task Force on Mental Health Crisis Services, and other community studies.
 - vi. Ongoing oversight functions (data analysis, monitoring, investigating).
- b. Facilities and staff support - The Borough shall provide the Board with suitable facilities for the conduct of its meetings and other business. The Borough shall provide the necessary staff and services to provide administrative support for operations, including assistance with scheduling and hosting Board meetings, obtaining necessary equipment, providing necessary technology support and the preparation and dissemination of information.
- c. Contracted Services – When necessary for the Board to address their oversight duties and responsibilities, the Board may request from Borough Council, through the Board Coordinator, authorization to contract for any of the following services:
 - i. Independent legal counsel.
 - ii. Data Analyst.
 - iii. Other Subject Matter Expert

Any contracted services provided must adhere to the Borough's procurement procedures.

Section 10. Effective date.

This Ordinance shall take effect on October 1, 2021.

ATTEST:

BOROUGH OF STATE COLLEGE

Sharon K. Ergler
Assistant Borough Secretary

By: _____
Jesse L. Barlow
President of Council

EXAMINED AND APPROVED as an Ordinance this ____ day of August 2021.

Ronald L. Filippelli
Mayor

This page was left intentionally blank.

Executive Committee Meeting --- July 20, 2021

1. **Trick or Treat Night.** The committee recommended October 31, 2021 as trick-or-treat night from 6-8pm for all member municipalities except Halfmoon Township which will have it from 5:30-8:30pm.
2. **Presentation of 2022 COG Program Plan.** The committee recommended that the General Forum send the COG Program Plan to the municipalities for discussion.
3. **2022-2026 Capital Improvement Plan (CIP).** The committee recommended that the General Forum receive the CIP for comments to the Executive Director by August 19, 2021. The draft CIP report contains information about the proposed COG capital expenditures over the next five years, the proposed COG capital expenditures that have a value of at least \$10,000, and the proposed revenue sources for COG capital expenditures.
4. **Manager Review of Library Funding Formula.** The municipal managers decided not to change the library funding formula nor that for the Active Adult Center.
5. **Communications to Outside Entities.** COG staff had drafted a procedure for COG to send advocacy letters to outside entities such as governments and other agencies.

Special Executive Committee Meeting – August 19, 2021

COG Position Statement to Penn State on Covid-19. The committee discussed whether to send a letter similar to the August 2 letter from State College Borough advocating that Penn State adopt a vaccination requirement. College Township submitted a draft statement that essentially said “no.” The other municipal representative pushed for a strong statement. The item will be on the upcoming General Forum Agenda.

Next Meeting---August 19 at 12:15pm.

HR COG meeting

1. We discussed the Get Moving program for COG employees. Get Moving is a program for employees to get moving whether its taking a walk in the park, bicycling or yoga at home. Employees post their activities and cheer one another. In addition, they have potlucks and monthly webinars. 2020 and 2021 has shown a significant drop off in participation for the HIPR program to allow reimbursement for gym memberships and weight loss programs. We voted yes on expanding the benefits to family members.
2. Pam S gave a report on the staffing issues. There are 20 seasonal positions and only 11 are currently filled. They are proposing a conversion, essentially using the monies from the vacancies and create a FT position. The estimated cost is roughly including benefits 68k. With the remainder of funds, they are proposing raising the hourly rate from 11.00-13.00 to meet market demands. Note that there is an active study of HR policies and structure, but the need to dire at present and something needs to be done immediately. The staffing study won't be ready until 3/2022.

Public Safety Committee

Because at the last-minute Councilman Marshall had an emergency come up that he could not attend the August 10th COG Public Safety Committee meeting and the alternate Councilwoman Yeaple was also unavailable, I represented State College Borough at the meeting. The following are highlights from that meeting.

1. Municipal Police Reporting Discussion - COG ED Norenberg presented this topic and explained that the current articles of agreement do not provide the COG Public Safety Committee any responsibility for or oversight of the local police departments in the Centre Region. No committee member was interested in changing the Articles of Agreement. After discussion, the committee agreed that annually, like they do for the EMS providers in the Centre Region as well as the Public Utilities, Public Safety would extend an invitation to the four (4) Centre Region police departments to a meeting to provide an overview of police activity. The police departments would not have any obligation to attend but it would be an invitation to State College PD, Ferguson Twp. PD, Patton Twp. PD, and Penn State University PD.
2. Funding EMS Legislative Meeting - EM Coordinator Kauffman explained there was an opportunity to financially support an EMS legislative meeting later this year. This could be very beneficial for Centre Region Emergency Medical Services. The amount of funding would be in the \$1,000 to \$1,500 range. The committee supported this.
3. Regional Fire Protection Space Evaluation - The Alpha Fire Department explained they are in dire need of more operations space. The committee discussed this and unanimously supported the motion that ready "The Public Safety Committee recommends the Facilities Committee explore options for increasing fire department operations space and consider the fire department's recommendations for a support facility."
4. COG Directors provides staff updates - nothing significant to note beyond what is in the agenda packet.

Nothing further to report from this meeting.

Tom King

Climate Action Committee Meeting ---August 9, 2021

The Committee Discusses the Outline of the Climate Action and Adaptation Plan (CAAP) as presented by Pamela Adams.

Its proposed sections include

Section A. **Introduction** – includes the following subsections as well as the cover page and table of contents

- o The Science of Climate
- o Local and Regional Impacts
- o Statewide Climate Action
- o Purpose, Process and Framework

Section B. **Co-Benefits of Climate Action** - includes the following subsections

- o Public Health
- o Saving Money and reducing risk
- o Enhancing resource security
- o Creating jobs
- o Fostering social equity

Section D. **Taking Action subsection Buildings and Energy** only.

Ms. Adams expects to have a draft of the plan to the members of the committee by the end of August for discussion at the committee's September 13 meeting

The proposed schedule of tasks for the completion of CAAP is:

- August 9: CAS Committee reviews half of the draft CAAP and provides feedback
- Sept 13: CAS Committee reviews the draft CAAP and forwards it to General Forum requesting municipal review
- Sept 27: General Forum receives presentation and forwards draft CAAP to municipalities for review and comments are due back by October 30
- Oct 11: CAS Committee reviews the municipal input received to date
- November 8: CAS Committee revises CAAP to incorporate municipal comments and forwards updated CAAP to General Forum for adoption
- November 22: General Forum receives presentation and considers adoption of the CAAP

TO: Boards and Councils of Participating Entities for the Solar Power Purchase Agreement
FROM: Solar Power Purchase Agreement Working Group
DATE: August 11, 2021
RE: Energy Services Consultant Factsheet

Key Points

- The State College Area School District (SCASD) has been asked to be the lead organization in hiring the energy services consultant
- The energy services consultant will assist the Solar Power Purchase Agreement Working Group (SPPA WG) in our **exploration** of the viability of investing in a joint SPPA.
 - The group is considering aggregating a portion of each of their electricity usage from a large-scale solar facility.
 - A SPPA is when buyers purchase electricity from a utility-scale, off-site renewable energy generator to use at their facilities.
- The total estimated cost is \$75,000 (distributed amongst the 15 entities partnering in the SPPA WG – shown on page 2) will be utilized to retain the energy services consultant.
 - These costs are for an energy services consultant only and do not obligate the member entities in any financial way related to the purchasing of energy through a contract.
- **Deadline: September 15, 2021** The SPPA WG representative will be asked to vote on the recommendation that SCASD hire GreenSky Development Group at its meeting.
- SCASD will negotiate with the consultant until September 30 to receive the best and final offer and to define a not to exceed amount.

Timeline for the Energy Services Consultant Contract Award:

June 29, 2021:	Open bids from Energy Services Consultant
August 11, 2021:	SPPA WG reviews, recommends, and refers energy service consultant to boards/councils
August 11 – Sept 14:	Boards/Councils endorse the hiring of an energy services consultant
Sept 15, 2021:	SPPA WG recommends SCASD hire an energy service consultant
Sept 15 – Oct 1:	SCASD reviews, negotiates price and develops contract
Oct 11, 2021:	SCASD enters a contract with energy services consultant. All documents signed by SCASD.

EXHIBIT A

As Approved at 12/18/19 SPPA Meeting

Month	----- kWh Utilized -----															
	CCRRA	Centre Co	SCASD	SCBWA	CATA	CCHA	CHPSA	COG	SCB	Ferguson	Patton	College	CTWA	Halfmoon	Harris	Total
January	70,784	215,933	1,474,887	409,045	2,862,760	1,017,299	495,130	113,920	3,111,534	58,413	45,331	35,478	69,094	7,805	13,509	10,000,922
February	61,520	192,859	1,244,806	441,272	-	-	-	115,955		47,144	39,150	25,048	61,428	10,860	11,177	2,251,219
March	60,240	185,740	1,115,968	383,280	-	-	-	106,651		47,467	36,074	30,187	53,075	10,231	8,916	2,037,829
April	46,864	166,935	1,038,836	387,090	-	-	-	108,033		43,728	35,507	32,548	53,240	6,598	8,142	1,927,521
May	43,296	155,847	1,045,919	386,012	-	-	-	100,395		39,288	27,194	31,049	50,134	6,215	4,789	1,890,138
June	39,704	173,075	978,098	362,209	-	-	-	118,101		43,789	25,926	30,471	52,413	4,507	3,234	1,831,527
July	43,360	147,845	811,785	346,405	-	-	-	161,032		45,473	25,899	32,240	50,962	3,977	3,331	1,672,309
August	43,432	171,105	828,907	339,381	-	-	-	167,354		47,060	26,667	31,513	48,550	4,045	4,470	1,712,484
September	44,024	169,377	1,293,683	297,486	-	-	-	160,564		47,216	29,246	33,267	51,241	3,581	3,757	2,133,442
October	39,776	150,086	1,196,764	361,938	-	-	-	154,772		43,878	26,383	32,989	54,757	3,984	4,567	2,069,894
November	54,232	168,401	1,315,030	363,590	-	-	-	116,609		44,926	31,563	31,604	93,995	2,926	7,197	2,230,073
December	62,976	197,614	1,402,372	381,958	-	-	-	99,928		49,676	41,203	36,232	64,860	4,141	12,141	2,353,101
Total	610,208	2,094,817	13,747,055	4,459,666	2,862,760	1,017,299	495,130	1,523,314	3,111,534	558,058	390,143	382,626	703,749	68,870	85,230	32,110,459
	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
% Usage	1.90%	6.52%	42.81%	13.89%	8.92%	3.17%	1.54%	4.74%	9.69%	1.74%	1.22%	1.19%	2.19%	0.21%	0.27%	100.00%
	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
Estimated Cost **	\$ 1,235	\$ 4,238	\$ 27,827	\$ 9,029	\$ 5,798	\$ 2,061	\$ 1,001	\$ 3,081	\$ 6,299	\$ 1,131	\$ 793	\$ 774	\$ 1,424	\$ 137	\$ 176	\$ 65,000
	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====

** - Estimated Cost is the proportionate share of \$65,000 in legal and consulting services. \$65,000 falls at the higher end of the estimated cost of said services.

Revised Estimated Cost @@	\$ 1,425	\$ 4,890	\$ 32,108	\$ 10,418	\$ 6,690	\$ 2,378	\$ 1,155	\$ 3,555	\$ 7,268	\$ 1,305	\$ 915	\$ 893	\$ 1,643	\$ 158	\$ 203	\$ 75,000
	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====

@@ - Updated based upon receipt of RFPs prior to further negotiation and assessment.



Financial Highlights January – July 2021

Table of Contents

Financial Highlights Narrative	1
Budget Performance Review Dashboard.....	6
General Fund Balance Sheets	7
General Fund Revenue Chart.....	8
General Fund Expenditures Chart.....	9
General Fund Y-T-D Budget Report – Fund Total	10
General Fund Y-T-D Budget Report – By Department.....	12
Centre Tax Agency Revenue Chart.....	45
Centre Tax Agency Expenditures Chart	46
Centre Tax Agency Y-T-D Budget Report	47
Parking Fund Balance Sheets	49
Parking Fund Revenue Chart.....	50
Parking Fund Expenditures Chart	51
Parking Fund Y-T-D Budget Report	52
Compost Fund Balance Sheets.....	54
Compost Fund Revenue Chart	55
Compost Fund Expenditures Chart	56
Compost Fund Y-T-D Budget Report.....	57
Sewer Fund Balance Sheets	59
Sewer Fund Revenue Chart.....	60
Sewer Fund Expenditures Chart	61
Sewer Fund Y-T-D Budget Report	62
Refuse Fund Balance Sheets	64
Refuse Fund Revenue Chart.....	65
Refuse Fund Expenditures Chart	66
Refuse Fund Y-T-D Budget Report	67
Capital Funds Balance Sheets	69

Capital Funds Revenue Chart 70

Capital Funds Expenditures Chart..... 71

Capital Funds Y-T-D Budget Report 72

Redevelopment Authority Balance Sheet..... 74

Redevelopment Authority Revenue Chart..... 75

Redevelopment Authority Expenditures Chart 76

Redevelopment Authority Y-T-D Budget Report 77

Other Funds Revenue Chart..... 79

Other Funds Expenditures Chart 80

Other Funds Y-T-D Budget Report 81

Borough of State College
Y-T-D July 2021
Financial Highlights

General Fund

2020 Year-End Actual (net): \$455,324

2021 Adopted Budget (net): (\$1,274,082)

Balance Sheet:

Cash and Equivalents totaled \$23,416,272 at the end of July 2021 compared with \$13,112,341 in July of 2020, representing an increase of \$10,303,931. The 2021 cash balance includes the first payment from the American Recovery Act of \$6,639,067. Revenue increases outlined below also contributed to the higher cash balance. Unassigned Fund Balance increased from \$13,723,502 in 2020 to \$16,914,460 in 2021, representing an increase of \$3,190,958.

Y-T-D Budget Report:

General Fund revenue for the first seven months totaled \$20,491,431 compared with revenue of \$17,872,390 in 2020 representing an increase of \$2,619,041.

Real Estate Tax collections during the first seven months of 2021 totaled \$9,201,043 compared with \$8,211,927 in 2020 resulting in an increase of \$989,116.

Real Estate Transfer Tax revenue for the period was \$2,392,472 compared with \$1,404,297 in 2020 resulting in an increase of \$988,175.

Earned Income Tax revenue totaled \$2,847,314 in 2021 compared with \$2,729,832 in 2020 resulting in a decrease of \$117,482 for the first seven months.

Local Services Tax revenue collected through July totaled \$668,136 in 2021 compared with \$536,083 in 2020 resulting in an increase of \$132,053.

Internal charges for Public Works Services increased from \$1,623,078 in 2020 to \$1,813,360 in 2021 resulting in an increase of \$189,282. Public Works charges to enterprise funds totaled \$1,161,210 in 2020 and \$1,244,444 in 2021 resulting in an increase of \$83,234.

Total General Fund expenditures through July were \$13,916,099 in 2021 compared with \$13,450,024 in 2020 resulting in an increase of \$466,075. Debt payments made up most of the variance.

Other Sources and Uses consists of Inter-Fund Transfers and Indirect Cost Allocation charges to Enterprise Funds. Indirect Cost Reimbursement from Enterprise Funds totals just over \$1 million for the year and is charged quarterly.

After accounting for Other Sources and Uses, Revenues exceeded Expenditures by \$5,914,898 in 2021 and \$3,157,148 in 2020 resulting in a positive variance of \$2,757,750 for the first seven months.

Centre Tax Agency

Revenue for the Centre Tax Agency for the period was \$271,447 compared with \$187,639 in 2020. The Centre Tax Agency reconciles its actual costs at the end of the year and provides either a refund or an additional invoice to municipalities to produce a break-even for the fund.

Total expenditures for the period were \$480,810 for 2021 compared with \$461,204 for the same period of 2020 resulting in an increase of \$19,606.

Parking Fund

2020 Year-End Actual (net): \$(3,050,993)

2021 Adopted Budget (net): (\$1,092,396)

Balance Sheet:

Cash and Equivalents totaled \$512,198 in 2021 compared with \$2,336,743 in 2020 as of the end of July, representing a decrease of \$1,824,545. The lost revenue in 2020 and 2021 due to the COVID-19 shutdowns depleted the fund's cash balance.

Y-T-D Budget Report:

Parking Fund revenue totaled \$5,625,779 for the first seven months compared with \$974,425 in 2020 resulting in an increase of \$4,651,354. Debt issuance proceeds totaled \$4,218,632 in 2021 resulting in a comparable increase in revenue of \$432,722.

Total expenditures were \$5,566,113 for 2021 compared with \$878,058 in 2020 resulting in an increase of \$4,688,055. Debt refunding totaling \$4,459,866 is included in the current year expenditures making the comparable increase, \$228,189. After Indirect Cost Reimbursement Charges, the Parking Fund ended the period with Net Expenditures over Revenue of \$56,834 for 2021 compared with \$68,667 in 2020, or a decrease of \$11,833.

Compost Fund

2020 Year-End Actual (net): \$99,441

2021 Adopted Budget (net): (\$184,362)

Balance Sheet:

Cash and Equivalents totaled \$137,654 in 2021 compared with \$262,011 in 2020 as of the end of July representing a decrease of \$124,357. Unassigned Fund Balance decreased from \$301,373 in 2020 to \$153,935 in 2021 representing a decrease of \$147,438.

Y-T-D Budget Report:

Compost revenue through July totaled \$159,508 compared with \$339,030 for the same period during 2020 producing a decrease of \$159,508. The variance resulted from a Commonwealth of Pennsylvania recycling grant totaling \$230,851 in 2020.

Expenditures for the first seven months totaled \$302,494 compared with \$235,150 for the same period during 2020 resulting in an increase of \$67,344. After accounting for the Indirect Cost Reimbursement, the Compost Fund ended the period with a net negative variance of \$246,882 compared with the same period of 2020.

Sanitary Sewer Fund

2020 Year-End Actual (net): \$841,667

2021 Adopted Budget (net): (\$2,848,071)

Balance Sheet:

Cash and Equivalents totaled \$8,075,353 in 2021 compared with \$4,814,469 in 2020 as of the end of July representing an increase of \$3,260,884. Unassigned Fund Balance increased from \$6,209,000 in 2020 to \$8,470,180 in 2021 representing an increase of \$2,261,180. The large increase is primarily due to 2021 tapping fees for The Standard.

Y-T-D Budget Report:

Revenue for the Sanitary Sewer Fund totaled \$4,287,013 for the first seven months of 2021 compared with \$2,705,895 during the same period of 2020 producing an increase of \$1,581,118. The increase is the result of tapping fees for The Standard.

Expenditures for the period totaled \$2,395,886 compared with \$2,224,809 in 2020 producing an increase of \$171,077. After accounting for the Indirect Cost Reimbursement, the Sewer Fund had Net Revenue over Expenditures of \$1,821,127 in 2021 compared with \$401,616 in 2020, producing a positive variance for the first seven months of \$1,419,511.

Refuse Fund

2020 Year-End Actual (net): \$385,941

2021 Adopted Budget (net): (\$286,646)

Balance Sheet:

Cash and Equivalents totaled \$1,987,984 in 2021 compared with \$1,343,771 in 2020 as of the end of July representing an increase of \$644,213. Unassigned Fund Balance increased from \$2,352,232 in 2020 to \$3,300,703 in 2021 representing an increase of \$948,471.

Y-T-D Budget Report:

The year-to-date revenue for the Refuse Fund was \$4,283,954 in 2021 compared with \$3,856,792 for 2020 resulting in an increase of \$427,162. Refuse customers are billed twice annually; in January and July. The year-to-date revenue represents 103.4% of the budgeted revenue for the year.

Refuse Fund expenditures totaled \$1,695,686 for the first seven months of 2021 compared with \$1,825,797 for the same period of 2020 resulting in a decrease of \$130,111. Vehicle purchases totaling \$371,118 in 2020 accounted for the variance. After accounting for Indirect Cost Reimbursement, the fund produced a Net Revenue over Expenditures of \$2,500,768 in 2021 compared with \$1,938,240 during the same period in 2020 resulting in an increase of \$562,528.

Capital Funds

2020 Year-End Actual (net): \$5,175,586

2021 Adopted Budget (net): (\$7,588,571)

Balance Sheet:

Cash and Equivalents totaled \$10,313,508 in 2021 compared with \$6,202,369 in 2020 as of the end of July representing an increase of \$4,111,139. The cash increase resulted from transfers from the General Fund in 2020 and borrowing of \$2.9 million for the Borough's share of the next phase of construction on Atherton Street. Unassigned Fund Balance decreased from \$3,273,218 in 2020 to \$2,771,764 in 2021 representing a decrease of \$501,454.

Y-T-D Budget Report:

The Capital Funds report consists of the Capital Fund and the Asset Replacement Fund. Capital Fund revenue is generated primarily from the in-lieu payment from Penn State University, sidewalk assessments, and Excess Fund Balance transfers from the General Fund. Asset Replacement Fund revenue is generated from depreciation charges to the General Fund departments through inter-fund transfers. Revenue for the capital funds for the first seven months of 2021 totaled \$108,113 compared with \$226,098 during 2020 producing a negative variance of \$117,985 for the period. The variance is the result of sidewalk assessments in the first quarter of 2020, a State grant for parks, and lower interest rates on deposits.

Expenditures for capital items totaled \$596,145 for 2021 and \$596,386 for the same period in 2020 resulting in a decrease of \$241.

Redevelopment Authority

2020 Year-End Actual (net): \$647,670

2021 Adopted Budget (net): \$(309,155)

Balance Sheet:

Cash and Equivalents totaled \$1,385,819 in 2021 compared with \$846,811 in 2020 as of the end of July representing an increase of \$539,008. Unassigned Fund Balance increased from \$431,222 in 2020 to \$1,059,241 in 2021 representing an increase of \$628,019. An increase in Realty Transfer taxes in the first half contributed to the increase.

Y-T-D Budget Report:

Revenue for the first seven months totaled \$20,376 compared with \$22,734 during the same period of 2020.

Inter-fund transfers from Realty Transfer and Real Estate Taxes totaled \$603,418 in 2021 and \$565,589 in 2020 and are recorded in Other Sources.

Expenditures for the first seven months of 2021 totaled \$232,322 compared with \$88,421 during 2020 representing an increase of \$143,901. After accounting for Inter-fund transfers and Indirect Cost charges, the RDA ended the period with an Excess Revenue over Expenditures of \$380,472 in 2021 compared with \$489,137 in 2020.

Other Funds

2020 Year-End Actual (net): (\$586,399)

2021 Adopted Budget (net): (\$1,613,611)

Other Funds include all other internal service, special revenue and other governmental funds not included above; including the HOME and CDBG programs, Fleet Services and the Liquid Fuels Fund. Total revenue for Other Funds was \$2,496,078 for the first seven months of 2021 compared with \$1,445,109 for the same period of 2020 producing an increase of \$1,050,969.

Expenditures for Other Funds totaled \$2,790,345 for 2021 compared with \$1,455,733 for 2020 resulting in an increase of \$1,334,612. After accounting for Other Sources and Uses, the fund ended the period with Excess Revenue over Expenditures of \$72,431 in 2021 and \$155,038 in 2020, or a decrease of \$82,607.



FINANCIAL REPORT

Year-to-Date Ending July 31, 2021

BUDGET PERFORMANCE REVIEW

			Current Quarter	Year-to-Date
<u>GOVERNMENTAL FUNDS</u>			FY 2020 Actual	FY 2021 Budget
GENERAL FUND				
Net Excess (Deficit) Revenue/Expenditures	\$	455,324	\$	(1,274,082)
All Revenues			ON-TARGET	ON-TARGET
Tax Revenues			ON-TARGET	ON-TARGET
Other Revenues			ON-TARGET	ON-TARGET
All Expenditures			ON-TARGET	ON-TARGET
CAPITAL PROJECTS FUNDS				
Net Excess (Deficit) Revenue/Expenditures	\$	5,175,586	\$	(7,588,571)
Revenues			ON-TARGET	ON-TARGET
Expenditures			ON-TARGET	ON-TARGET
REDEVELOPMENT AUTHORITY				
Net Excess (Deficit) Revenue/Expenditures	\$	647,670	\$	(309,155)
Revenues			ON-TARGET	ON-TARGET
Expenditures			ON-TARGET	ON-TARGET
OTHER FUNDS				
Net Excess (Deficit) Revenue/Expenditures	\$	(586,399)	\$	(1,613,611)
Revenues			ON-TARGET	ON-TARGET
Expenditures			ON-TARGET	ON-TARGET
<u>ENTERPRISE FUNDS</u>			FY 2020 Actual	FY 2021 Budget
CENTRE TAX AGENCY				
Revenues			ON-TARGET	ON-TARGET
Expenditures			ON-TARGET	ON-TARGET
PARKING FUND				
Net Excess (Deficit) Revenue/Expenditures	\$	(3,050,993)	\$	(1,092,396)
Revenues			ON-TARGET	ON-TARGET
Expenditures			ON-TARGET	ON-TARGET
COMPOST FUND				
Net Excess (Deficit) Revenue/Expenditures	\$	99,441	\$	(184,362)
Revenues			ON-TARGET	ON-TARGET
Expenditures			ON-TARGET	ON-TARGET
SANITARY SEWER FUND				
Net Excess (Deficit) Revenue/Expenditures	\$	841,667	\$	(2,848,071)
Revenues			ON-TARGET	ON-TARGET
Expenditures			ON-TARGET	ON-TARGET
REFUSE COLLECTION FUND				
Net Excess (Deficit) Revenue/Expenditures	\$	385,941	\$	(286,646)
Revenues			ON-TARGET	ON-TARGET
Expenditures			ON-TARGET	ON-TARGET

Performance Indicators

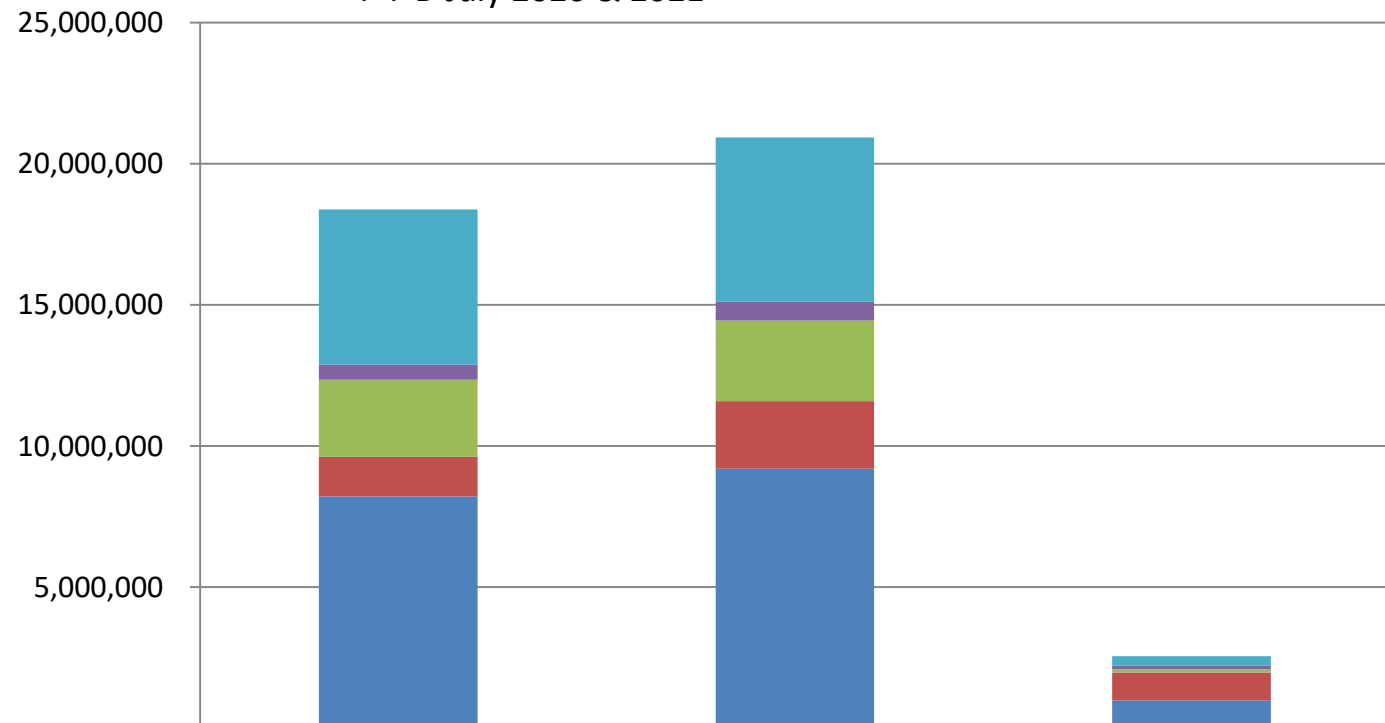
ABOVE TARGET	= performance above expectations
ON-TARGET	= performance at expectations
CAUTION	= performance below expectations / long-term sustainability concerns
ALERT	= performance significantly below expectations / long-term sustainability alert

Borough of State College
Balance Sheet
B101 - General Fund
As of 7/31/2021 and 7/31/2020

	FY 2021	FY 2020
Assets:		
Cash and Equivalents	\$ 23,416,272	\$ 13,112,341
Accounts Receivable	2,497,359	3,197,783
Inventory	7,102	5,975
Prepaid Expenses	603,491	756,148
Total Current Assets	26,524,224	17,072,247
Total Assets	<u>\$ 26,524,224</u>	<u>\$ 17,072,247</u>
Liabilities:		
Accounts Payable	\$ 332,612	\$ 190,037
Accrued Payroll & Taxes	(9,932)	(11,103)
Due to Other Entities	56,049	33,990
Escrows & Surety	1,139,877	1,161,122
Deferred Revenue	8,036,900	1,973,195
Total Current Liabilities	9,555,506	3,347,241
Total Liabilities	<u>9,555,506</u>	<u>3,347,241</u>
Fund Balance:		
Beginning Unassigned Fund Balance	10,999,562	10,566,354
Current Year Excess/(Deficit)	5,914,898	3,157,148
Assigned Fund Balance	-	-
Committed Fund Balance	28,258	28,258
Restricted Fund Balance	26,000	26,000
Total Fund Balance	<u>16,968,718</u>	<u>13,777,760</u>
Total Liabilities & Fund Balance	<u>\$ 26,524,224</u>	<u>\$ 17,125,001</u>

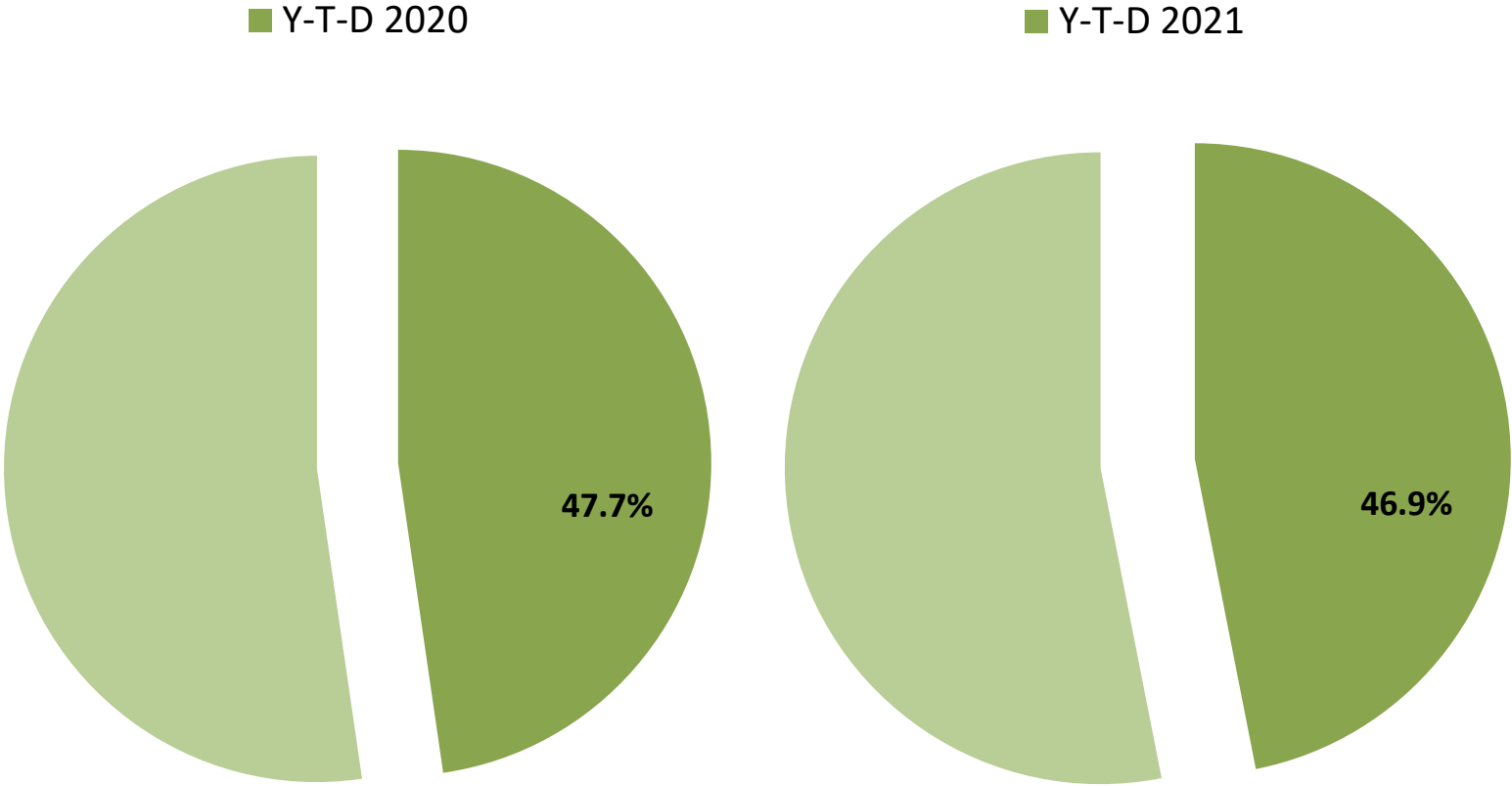
General Fund Revenue

Y-T-D July 2020 & 2021



	2020	2021	Increase
Other Revenues	5,490,622	5,817,966	327,344
Local Service Tax	536,083	668,136	132,053
Earned Income Tax	2,729,832	2,847,314	117,482
Real Estate Transfer Tax	1,404,297	2,392,472	988,175
Real Estate Taxes	8,211,927	9,201,043	989,116

General Fund Expenditures
% of Total Budget Expended
Y-T-D July 2020 & 2021



YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
B101 SCB GENERAL FUND							
REVENUE:							
TAXES TOTAL		12,205,077	12,882,139	15,108,965	2,226,826	17,128,828	88.2%
LICENSES AND PERMITS TOTAL		434,036	277,926	245,767	(32,159)	698,600	35.2%
FINES AND VIOLATIONS TOTAL		493,732	276,587	367,283	90,696	651,200	56.4%
INTEREST AND RENTS TOTAL		206,513	131,680	63,168	(68,512)	174,000	36.3%
GRANTS TOTAL		207,517	198,646	231,543	32,897	632,596	36.6%
SHARE/ENTITL/IN LIEU TOTAL		220,777	220,026	158,717	(61,309)	1,605,812	9.9%
CONTRACTED SERVICES TOTAL		3,977,395	3,675,009	4,002,950	327,941	7,799,078	51.3%
USER/USAGE CHARGES TOTAL		500,731	205,053	23,742	(181,311)	445,500	5.3%
SPECIAL ASSESSMENTS TOTAL		26,746	5,324	16,942	11,618	1,000	1694.2%
DEBT PROCEEDS TOTAL		-	-	272,354	272,354	-	0.0%
TOTAL REVENUE		18,272,524	17,872,390	20,491,431	2,619,041	29,136,614	70.3%
EXPENDITURES:							
PERSONNEL							
SALARIES AND WAGES TOTAL		6,828,693	6,653,602	6,643,682	(9,920)	12,915,042	51.4%
EMPLOYEE BENEFITS TOTAL		2,809,935	2,803,653	2,756,213	(47,440)	6,916,125	39.9%
EMPLOYEE SUPPLY/EXPN TOTAL		207,416	168,756	214,088	45,332	630,419	34.0%
PERSONNEL TOTAL		9,846,044	9,626,011	9,613,983	(12,028)	20,461,587	47.0%
OPERATING							
INSTITUTIONAL SUPPLY TOTAL		6,369	8,900	9,437	537	20,500	46.0%
FUEL & LUBRICANTS TOTAL		41,402	27,968	27,502	(466)	88,695	31.0%
OFFICE SUPPLIES TOTAL		44,491	40,445	38,464	(1,981)	107,750	35.7%
PROGRAM EXPENSES TOTAL		228,814	188,802	145,408	(43,394)	442,348	32.9%
PROFESSIONAL SERVICE TOTAL		1,877,786	1,911,255	2,167,629	256,374	4,893,164	44.3%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
VEHICLE REPAIR/MAINT TOTAL		107,765	103,302	117,575	14,273	175,850	66.9%
HARDWARE/SOFTWARE TOTAL		235,432	345,315	386,391	41,076	827,612	46.7%
LAND/BLDG/FACILITIES TOTAL		54,603	44,324	36,720	(7,604)	169,151	21.7%
SMALL TOOLS/EQUIP TOTAL		46,969	63,520	65,362	1,842	146,855	44.5%
COMMUNICATIONS TOTAL		146,749	118,529	132,463	13,934	280,693	47.2%
UTILITIES TOTAL		115,340	112,045	134,611	22,566	251,310	53.6%
INSURANCE/RISK MGMT TOTAL		240,812	181,140	258,436	77,296	290,796	88.9%
CONTRIBUTIONS/GRANTS TOTAL		212,446	244,037	229,427	(14,610)	253,941	90.3%
OPERATING TOTAL		3,358,978	3,389,582	3,749,425	359,843	7,948,664	47.2%
CAPITAL							
CAPITAL CONSTRUCTION TOTAL		-	13,574	-	(13,574)	132,728	0.0%
DEPRECIATION TOTAL		210,890	238,555	-	(238,555)	-	0.0%
CAPITAL TOTAL		210,890	252,129	-	(252,129)	132,728	0.0%
DEBT							
DEBT TOTAL		200,504	182,302	552,691	370,389	1,487,145	37.2%
DEBT TOTAL		200,504	182,302	552,691	370,389	1,487,145	37.2%
OTHER EXPENDITURES TOTAL		-	-	-	-	1,385,150	0.0%
TOTAL EXPENDITURES		13,616,416	13,450,024	13,916,099	466,075	31,415,274	44.3%
EXCESS (DEFICIT) OF REV OVER EXP		4,656,108	4,422,366	6,575,332	2,152,966	(2,278,659)	-288.6%
OTHER SOURCES (USES)							
OTHER SOURCES TOTAL		460,636	500,371	435,500	(64,871)	1,575,678	27.6%
OTHER USES TOTAL		(1,911,997)	(1,765,589)	(1,095,934)	669,655	(1,051,682)	104.2%
NET OTHER SOURCES (USES)		(1,451,361)	(1,265,218)	(660,434)	604,784	523,996	-126.0%
SCB GENERAL FUND TOTAL		3,204,747	3,157,148	5,914,898	2,757,750	(1,754,663)	-337.1%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
B101 SCB GENERAL FUND							
30 ADMINISTRATION							
REVENUE:							
INTEREST AND RENTS TOTAL		-	-	-	-	-	0.0%
GRANTS TOTAL		-	5,000	-	(5,000)	-	0.0%
SHARE/ENTITL/IN LIEU TOTAL		-	-	-	-	-	0.0%
CONTRACTED SERVICES TOTAL		13,875	13,875	14,250	375	19,000	75.0%
SPECIAL ASSESSMENTS TOTAL		-	-	-	-	-	0.0%
TOTAL REVENUE		13,875	18,875	14,250	(4,625)	19,000	75.0%
EXPENDITURES:							
PERSONNEL							
SALARIES AND WAGES TOTAL		620,609	609,077	651,461	42,384	1,191,384	54.7%
EMPLOYEE BENEFITS TOTAL		200,528	208,588	209,155	567	511,108	40.9%
EMPLOYEE SUPPLY/EXPN TOTAL		50,344	22,898	34,869	11,971	116,564	29.9%
PERSONNEL TOTAL		871,481	840,563	895,485	54,922	1,819,056	49.2%
OPERATING							
OFFICE SUPPLIES TOTAL		3,644	4,446	3,237	(1,209)	11,600	27.9%
PROGRAM EXPENSES TOTAL		28,329	24,022	306	(23,716)	33,566	0.9%
PROFESSIONAL SERVICE TOTAL		170,469	225,349	326,849	101,500	521,019	62.7%
HARDWARE/SOFTWARE TOTAL		15,145	12,789	30,068	17,279	64,800	46.4%
SMALL TOOLS/EQUIP TOTAL		1,035	-	-	-	500	0.0%
COMMUNICATIONS TOTAL		58,897	48,215	44,877	(3,338)	115,069	39.0%
INSURANCE/RISK MGMT TOTAL		63,556	34,310	68,110	33,800	69,520	98.0%
CONTRIBUTIONS/GRANTS TOTAL		31,000	-	-	-	-	0.0%
OPERATING TOTAL		372,075	349,131	473,447	124,316	816,074	58.0%
CAPITAL							

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
CAPITAL CONSTRUCTION TOTAL		-	13,574	-	(13,574)	-	0.0%
DEPRECIATION TOTAL		-	-	-	-	-	0.0%
CAPITAL TOTAL		-	13,574	-	(13,574)	-	0.0%
TOTAL EXPENDITURES		1,243,556	1,203,268	1,368,932	165,664	2,635,130	51.9%
EXCESS (DEFICIT) OF REV OVER EXP		(1,229,681)	(1,184,393)	(1,354,682)	(170,289)	(2,616,130)	51.8%
OTHER SOURCES (USES)							
OTHER SOURCES TOTAL		-	-	-	-	-	0.0%
OTHER USES TOTAL		-	-	-	-	(104,022)	0.0%
NET OTHER SOURCES (USES)		-	-	-	-	(104,022)	0.0%
ADMINISTRATION TOTAL:		(1,229,681)	(1,184,393)	(1,354,682)	(170,289)	(2,720,152)	49.8%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
32 FINANCE							
REVENUE:							
LICENSES AND PERMITS TOTAL		-	-	-	-	-	0.0%
CONTRACTED SERVICES TOTAL		18,594	18,942	18,206	(736)	24,400	74.6%
USER/USAGE CHARGES TOTAL		-	-	-	-	-	0.0%
TOTAL REVENUE		18,594	18,942	18,206	(736)	24,400	74.6%
EXPENDITURES:							
PERSONNEL							
SALARIES AND WAGES TOTAL		147,997	157,560	160,711	3,151	280,183	57.4%
EMPLOYEE BENEFITS TOTAL		60,371	60,145	64,330	4,185	144,494	44.5%
EMPLOYEE SUPPLY/EXPEN TOTAL		425	-	400	400	5,600	7.1%
PERSONNEL TOTAL		208,793	217,705	225,441	7,736	430,277	52.4%
OPERATING							
OFFICE SUPPLIES TOTAL		5,668	5,585	5,219	(366)	10,750	48.5%
PROGRAM EXPENSES TOTAL		76	-	-	-	150	0.0%
PROFESSIONAL SERVICE TOTAL		2,171	23,419	22,992	(427)	31,300	73.5%
HARDWARE/SOFTWARE TOTAL		4,195	12,763	6,263	(6,500)	16,591	37.7%
COMMUNICATIONS TOTAL		485	521	376	(145)	1,200	31.3%
INSURANCE/RISK MGMT TOTAL		9,377	1,161	2,011	850	9,972	20.2%
OPERATING TOTAL		21,972	43,449	36,861	(6,588)	69,963	52.7%
CAPITAL							
CAPITAL CONSTRUCTION TOTAL		-	-	-	-	-	0.0%
DEPRECIATION TOTAL		-	-	-	-	-	0.0%
CAPITAL TOTAL		-	-	-	-	-	0.0%
TOTAL EXPENDITURES		230,765	261,154	262,302	1,148	500,240	52.4%
EXCESS (DEFICIT) OF REV OVER EXP		(212,171)	(242,212)	(244,096)	(1,884)	(475,840)	51.3%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
FINANCE TOTAL:		(212,171)	(242,212)	(244,096)	(1,884)	(475,840)	51.3%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
33 TAX							
REVENUE:							
	CONTRACTED SERVICES TOTAL	77,787	74,166	75,655	1,489	110,000	68.8%
	TOTAL REVENUE	77,787	74,166	75,655	1,489	110,000	68.8%
EXPENDITURES:							
PERSONNEL							
	SALARIES AND WAGES TOTAL	62,179	62,771	65,248	2,477	114,361	57.1%
	EMPLOYEE BENEFITS TOTAL	17,714	17,707	18,741	1,034	38,507	48.7%
	EMPLOYEE SUPPLY/EXPN TOTAL	-	-	-	-	1,000	0.0%
	PERSONNEL TOTAL	79,893	80,478	83,989	3,511	153,868	54.6%
OPERATING							
	OFFICE SUPPLIES TOTAL	9,406	9,707	11,306	1,599	19,400	58.3%
	PROGRAM EXPENSES TOTAL	15	-	-	-	600	0.0%
	PROFESSIONAL SERVICE TOTAL	62,600	68,632	71,798	3,166	135,700	52.9%
	HARDWARE/SOFTWARE TOTAL	7,584	7,777	8,000	223	8,900	89.9%
	COMMUNICATIONS TOTAL	26	1,187	427	(760)	200	213.5%
	INSURANCE/RISK MGMT TOTAL	4,819	4,630	5,349	719	5,605	95.4%
	OPERATING TOTAL	84,450	91,933	96,880	4,947	170,405	56.9%
CAPITAL							
	CAPITAL CONSTRUCTION TOTAL	-	-	-	-	-	0.0%
	DEPRECIATION TOTAL	-	-	-	-	-	0.0%
	CAPITAL TOTAL	-	-	-	-	-	0.0%
	TOTAL EXPENDITURES	164,343	172,411	180,869	8,458	324,273	55.8%
	EXCESS (DEFICIT) OF REV OVER EXP	(86,556)	(98,245)	(105,214)	(6,969)	(214,273)	49.1%
	TAX TOTAL:	(86,556)	(98,245)	(105,214)	(6,969)	(214,273)	49.1%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
37 INFORMATION TECHNOLOGY							
REVENUE:							
CONTRACTED SERVICES TOTAL		78,705	165,629	140,537	(25,092)	194,500	72.3%
TOTAL REVENUE		78,705	165,629	140,537	(25,092)	194,500	72.3%
EXPENDITURES:							
PERSONNEL							
SALARIES AND WAGES TOTAL		268,613	310,056	322,960	12,904	565,667	57.1%
EMPLOYEE BENEFITS TOTAL		102,238	128,146	135,064	6,918	248,114	54.4%
EMPLOYEE SUPPLY/EXPN TOTAL		19,728	2,669	15,321	12,652	72,830	21.0%
PERSONNEL TOTAL		390,579	440,871	473,345	32,474	886,611	53.4%
OPERATING							
FUEL & LUBRICANTS TOTAL		40	-	-	-	250	0.0%
OFFICE SUPPLIES TOTAL		62	25	14	(11)	500	2.8%
PROGRAM EXPENSES TOTAL		1,891	82	62	(20)	3,350	1.9%
PROFESSIONAL SERVICE TOTAL		413	-	1,677	1,677	44,608	3.8%
VEHICLE REPAIR/MAINT TOTAL		-	-	-	-	750	0.0%
HARDWARE/SOFTWARE TOTAL		142,203	254,587	232,578	(22,009)	536,482	43.4%
SMALL TOOLS/EQUIP TOTAL		349	39	377	338	1,000	37.7%
COMMUNICATIONS TOTAL		38,973	30,152	49,981	19,829	67,092	74.5%
INSURANCE/RISK MGMT TOTAL		2,656	2,467	3,778	1,311	3,630	104.1%
OPERATING TOTAL		186,587	287,352	288,467	1,115	657,662	43.9%
CAPITAL							
CAPITAL CONSTRUCTION TOTAL		-	-	-	-	24,500	0.0%
DEPRECIATION TOTAL		33,741	61,296	-	(61,296)	-	0.0%
CAPITAL TOTAL		33,741	61,296	-	(61,296)	24,500	0.0%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
TOTAL EXPENDITURES		610,907	789,519	761,812	(27,707)	1,568,773	48.6%
EXCESS (DEFICIT) OF REV OVER EXP		(532,202)	(623,890)	(621,275)	2,615	(1,374,273)	45.2%
OTHER SOURCES (USES)							
OTHER SOURCES TOTAL		-	-	-	-	-	0.0%
NET OTHER SOURCES (USES)		-	-	-	-	-	0.0%
INFORMATION TECHNOLOGY TOTAL:		(532,202)	(623,890)	(621,275)	2,615	(1,374,273)	45.2%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
40 NEIGHBORHOOD & COMMUNITY SVCS							
REVENUE:							
LICENSES AND PERMITS TOTAL		110,020	65,654	56,396	(9,258)	296,500	19.0%
FINES AND VIOLATIONS TOTAL		18,532	10,883	19,076	8,193	36,200	52.7%
GRANTS TOTAL		-	-	-	-	300,000	0.0%
CONTRACTED SERVICES TOTAL		13,175	13,510	4,902	(8,608)	35,000	14.0%
SPECIAL ASSESSMENTS TOTAL		28,652	-	-	-	-	0.0%
TOTAL REVENUE		170,379	90,047	80,374	(9,673)	667,700	12.0%
EXPENDITURES:							
PERSONNEL							
SALARIES AND WAGES TOTAL		196,654	200,173	200,493	320	412,723	48.6%
EMPLOYEE BENEFITS TOTAL		75,866	75,344	84,479	9,135	185,073	45.6%
EMPLOYEE SUPPLY/EXPEN TOTAL		1,685	1,735	8,616	6,881	8,500	101.4%
PERSONNEL TOTAL		274,205	277,252	293,588	16,336	606,296	48.4%
OPERATING							
FUEL & LUBRICANTS TOTAL		1,223	816	760	(56)	3,000	25.3%
OFFICE SUPPLIES TOTAL		3,312	2,868	1,713	(1,155)	7,800	22.0%
PROGRAM EXPENSES TOTAL		42,905	18,685	10,445	(8,240)	53,500	19.5%
PROFESSIONAL SERVICE TOTAL		2,322	76	95	19	302,500	0.0%
VEHICLE REPAIR/MAINT TOTAL		5,477	1,178	1,218	40	5,200	23.4%
HARDWARE/SOFTWARE TOTAL		-	1,935	-	(1,935)	13,350	0.0%
SMALL TOOLS/EQUIP TOTAL		-	-	-	-	200	0.0%
COMMUNICATIONS TOTAL		1,897	1,958	2,168	210	5,328	40.7%
INSURANCE/RISK MGMT TOTAL		1,750	1,561	2,766	1,205	3,060	90.4%
OPERATING TOTAL		58,886	29,077	19,165	(9,912)	393,938	4.9%
CAPITAL							

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
CAPITAL CONSTRUCTION TOTAL		-	-	-	-	-	0.0%
DEPRECIATION TOTAL		6,075	5,093	-	(5,093)	-	0.0%
CAPITAL TOTAL		6,075	5,093	-	(5,093)	-	0.0%
TOTAL EXPENDITURES		339,166	311,422	312,753	1,331	1,000,234	31.3%
EXCESS (DEFICIT) OF REV OVER EXP		(168,787)	(221,375)	(232,379)	(11,004)	(332,534)	69.9%
NEIGHBORHOOD & COMMUNITY SVCS TOTAL:		(168,787)	(221,375)	(232,379)	(11,004)	(332,534)	69.9%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
42 COMMUNITY DEVELOPMENT							
REVENUE:							
GRANTS TOTAL		-	-	-	-	-	0.0%
TOTAL REVENUE		-	-	-	-	-	0.0%
EXPENDITURES:							
OPERATING							
PROGRAM EXPENSES TOTAL		-	-	-	-	-	0.0%
OPERATING TOTAL		-	-	-	-	-	0.0%
TOTAL EXPENDITURES		-	-	-	-	-	0.0%
EXCESS (DEFICIT) OF REV OVER EXP		0	0	0	0	0	0.0%
COMMUNITY DEVELOPMENT TOTAL:		-	-	-	-	-	0.0%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
45 PLANNING							
REVENUE:							
LICENSES AND PERMITS TOTAL		14,456	18,002	19,585	1,583	51,800	37.8%
GRANTS TOTAL		-	-	-	-	-	0.0%
CONTRACTED SERVICES TOTAL		75,407	169,072	146,053	(23,019)	389,692	37.5%
TOTAL REVENUE		89,863	187,074	165,638	(21,436)	441,492	37.5%
EXPENDITURES:							
PERSONNEL							
SALARIES AND WAGES TOTAL		317,688	320,648	327,557	6,909	580,507	56.4%
EMPLOYEE BENEFITS TOTAL		120,326	125,260	146,602	21,342	242,856	60.4%
EMPLOYEE SUPPLY/EXPEN TOTAL		4,419	1,190	1,968	778	8,000	24.6%
PERSONNEL TOTAL		442,433	447,098	476,127	29,029	831,363	57.3%
OPERATING							
FUEL & LUBRICANTS TOTAL		121	41	24	(17)	600	4.0%
OFFICE SUPPLIES TOTAL		2,234	1,556	2,011	455	6,000	33.5%
PROGRAM EXPENSES TOTAL		1,609	1,488	-	(1,488)	3,100	0.0%
PROFESSIONAL SERVICE TOTAL		58,535	42,652	72,057	29,405	189,278	38.1%
VEHICLE REPAIR/MAINT TOTAL		429	675	1,255	580	1,000	125.5%
HARDWARE/SOFTWARE TOTAL		4,264	431	143	(288)	10,525	1.4%
COMMUNICATIONS TOTAL		2,226	4,205	2,897	(1,308)	8,508	34.1%
INSURANCE/RISK MGMT TOTAL		2,079	1,890	2,995	1,105	2,805	106.8%
OPERATING TOTAL		71,497	52,938	81,382	28,444	221,816	36.7%
CAPITAL							
CAPITAL CONSTRUCTION TOTAL		-	-	-	-	-	0.0%
DEPRECIATION TOTAL		1,617	1,617	-	(1,617)	-	0.0%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
CAPITAL TOTAL		1,617	1,617	-	(1,617)	-	0.0%
TOTAL EXPENDITURES		515,547	501,653	557,509	55,856	1,053,179	52.9%
EXCESS (DEFICIT) OF REV OVER EXP		425,684	314,579	391,871	77,292	611,687	64.1%
PLANNING TOTAL:		(425,684)	(314,579)	(391,871)	(77,292)	(611,687)	64.1%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
50 FIRE							
REVENUE:							
	SHARE/ENTITL/IN LIEU TOTAL	-	-	-	-	200,000	0.0%
	TOTAL REVENUE	-	-	-	-	200,000	0.0%
EXPENDITURES:							
OPERATING							
	PROFESSIONAL SERVICE TOTAL	183,821	199,291	192,202	(7,089)	384,403	50.0%
	UTILITIES TOTAL	30,870	41,328	63,794	22,466	82,320	77.5%
	OPERATING TOTAL	214,691	240,619	255,996	15,377	466,723	54.8%
	OTHER EXPENDITURES TOTAL	-	-	-	-	200,000	0.0%
	TOTAL EXPENDITURES	214,691	240,619	255,996	15,377	666,723	38.4%
EXCESS (DEFICIT) OF REV OVER EXP		(214,691)	(240,619)	(255,996)	(15,377)	(466,723)	54.8%
FIRE TOTAL:		(214,691)	(240,619)	(255,996)	(15,377)	(466,723)	54.8%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
51 EMERGENCY MANAGEMENT							
EXPENDITURES:							
OPERATING							
PROFESSIONAL SERVICE TOTAL		14,779	15,973	16,539	566	33,079	50.0%
OPERATING TOTAL		14,779	15,973	16,539	566	33,079	50.0%
TOTAL EXPENDITURES		14,779	15,973	16,539	566	33,079	50.0%
EXCESS (DEFICIT) OF REV OVER EXP		14,779	15,973	16,539	566	33,079	50.0%
EMERGENCY MANAGEMENT TOTAL:		(14,779)	(15,973)	(16,539)	(566)	(33,079)	50.0%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
56 PARKING ENFORCEMENT							
REVENUE:							
LICENSES AND PERMITS TOTAL		51,821	22,335	32,248	9,913	52,300	61.7%
FINES AND VIOLATIONS TOTAL		310,411	141,412	212,037	70,625	300,000	70.7%
TOTAL REVENUE		362,232	163,747	244,285	80,538	352,300	69.3%
EXPENDITURES:							
PERSONNEL							
SALARIES AND WAGES TOTAL		124,063	86,428	106,619	20,191	250,312	42.6%
EMPLOYEE BENEFITS TOTAL		51,879	39,919	39,029	(890)	94,941	41.1%
EMPLOYEE SUPPLY/EXPN TOTAL		1,473	2,469	1,988	(481)	7,000	28.4%
PERSONNEL TOTAL		177,415	128,816	147,636	18,820	352,253	41.9%
OPERATING							
FUEL & LUBRICANTS TOTAL		1,717	849	1,541	692	4,000	38.5%
OFFICE SUPPLIES TOTAL		4,379	5,736	3,798	(1,938)	14,750	25.7%
PROGRAM EXPENSES TOTAL		3,940	7,122	538	(6,584)	3,200	16.8%
PROFESSIONAL SERVICE TOTAL		559	754	841	87	4,704	17.9%
VEHICLE REPAIR/MAINT TOTAL		4,595	1,078	8,368	7,290	5,000	167.4%
HARDWARE/SOFTWARE TOTAL		2,452	15,284	22,831	7,547	8,650	263.9%
SMALL TOOLS/EQUIP TOTAL		4,081	4,350	17,185	12,835	27,363	62.8%
COMMUNICATIONS TOTAL		3,594	1,796	1,445	(351)	4,920	29.4%
INSURANCE/RISK MGMT TOTAL		1,754	1,477	2,636	1,159	1,834	143.7%
OPERATING TOTAL		27,071	38,446	59,183	20,737	74,421	79.5%
CAPITAL							
CAPITAL CONSTRUCTION TOTAL		-	-	-	-	108,228	0.0%
DEPRECIATION TOTAL		2,691	2,750	-	(2,750)	-	0.0%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
CAPITAL TOTAL		2,691	2,750	-	(2,750)	108,228	0.0%
TOTAL EXPENDITURES		207,177	170,012	206,819	36,807	534,901	38.7%
EXCESS (DEFICIT) OF REV OVER EXP		155,055	(6,265)	37,466	43,731	(182,601)	-20.5%
PARKING ENFORCEMENT TOTAL:		155,055	(6,265)	37,466	43,731	(182,601)	-20.5%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
60 LIBRARY							
EXPENDITURES:							
 OPERATING							
	 PROFESSIONAL SERVICE TOTAL	234,398	244,062	242,942	(1,120)	485,884	50.0%
	 OPERATING TOTAL	234,398	244,062	242,942	(1,120)	485,884	50.0%
TOTAL EXPENDITURES		234,398	244,062	242,942	(1,120)	485,884	50.0%
EXCESS (DEFICIT) OF REV OVER EXP		234,398	244,062	242,942	(1,120)	485,884	50.0%
LIBRARY TOTAL:		(234,398)	(244,062)	(242,942)	1,120	(485,884)	50.0%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
65 POLICE							
REVENUE:							
	LICENSES AND PERMITS TOTAL	3,000	4,500	2,700	(1,800)	3,000	90.0%
	FINES AND VIOLATIONS TOTAL	164,789	124,292	136,170	11,878	315,000	43.2%
	INTEREST AND RENTS TOTAL	-	-	-	-	-	0.0%
	GRANTS TOTAL	207,517	192,865	228,724	35,859	332,596	68.8%
	SHARE/ENTITL/IN LIEU TOTAL	201,239	210,126	158,117	(52,009)	220,662	71.7%
	CONTRACTED SERVICES TOTAL	1,499,969	1,346,833	1,500,907	154,074	2,735,000	54.9%
	TOTAL REVENUE	2,076,514	1,878,616	2,026,618	148,002	3,606,258	56.2%
EXPENDITURES:							
PERSONNEL							
	SALARIES AND WAGES TOTAL	3,529,481	3,484,220	3,326,554	(157,666)	6,519,388	51.0%
	EMPLOYEE BENEFITS TOTAL	1,433,254	1,433,542	1,325,309	(108,233)	3,781,698	35.0%
	EMPLOYEE SUPPLY/EXPN TOTAL	104,739	119,965	133,840	13,875	335,305	39.9%
	PERSONNEL TOTAL	5,067,474	5,037,727	4,785,703	(252,024)	10,636,391	45.0%
OPERATING							
	FUEL & LUBRICANTS TOTAL	28,416	21,571	19,070	(2,501)	60,000	31.8%
	OFFICE SUPPLIES TOTAL	12,642	8,809	9,218	409	29,500	31.2%
	PROGRAM EXPENSES TOTAL	99,303	62,122	82,583	20,461	162,500	50.8%
	PROFESSIONAL SERVICE TOTAL	6,927	9,954	6,034	(3,920)	22,000	27.4%
	VEHICLE REPAIR/MAINT TOTAL	53,963	63,933	68,604	4,671	90,000	76.2%
	HARDWARE/SOFTWARE TOTAL	57,305	29,544	70,252	40,708	127,573	55.1%
	SMALL TOOLS/EQUIP TOTAL	29,232	40,235	27,035	(13,200)	66,999	40.4%
	COMMUNICATIONS TOTAL	34,240	25,054	24,015	(1,039)	60,000	40.0%
	INSURANCE/RISK MGMT TOTAL	115,164	115,837	123,174	7,337	143,220	86.0%
	OPERATING TOTAL	437,192	377,059	429,985	52,926	761,792	56.4%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
CAPITAL							
	CAPITAL CONSTRUCTION TOTAL	-	-	-	-	-	0.0%
	DEPRECIATION TOTAL	110,253	110,424	-	(110,424)	-	0.0%
	CAPITAL TOTAL	110,253	110,424	-	(110,424)	-	0.0%
TOTAL EXPENDITURES		5,614,919	5,525,210	5,215,688	(309,522)	11,398,183	45.8%
EXCESS (DEFICIT) OF REV OVER EXP		(3,538,405)	(3,646,594)	(3,189,070)	457,524	(7,791,925)	40.9%
OTHER SOURCES (USES)							
	OTHER SOURCES TOTAL	-	-	-	-	-	0.0%
	OTHER USES TOTAL	-	-	-	-	-	0.0%
NET OTHER SOURCES (USES)		-	-	-	-	-	0.0%
POLICE TOTAL:		(3,538,405)	(3,646,594)	(3,189,070)	457,524	(7,791,925)	40.9%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
67 CIVILIAN RESPONSE							
EXPENDITURES:							
 OPERATING							
	 PROFESSIONAL SERVICE TOTAL	-	-	-	-	235,000	0.0%
	 OPERATING TOTAL	-	-	-	-	235,000	0.0%
	TOTAL EXPENDITURES	-	-	-	-	235,000	0.0%
EXCESS (DEFICIT) OF REV OVER EXP		0	0	0	0	235,000	0.0%
CIVILIAN RESPONSE TOTAL:		-	-	-	-	(235,000)	0.0%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
68 CIVILIAN OVERSIGHT							
EXPENDITURES:							
 OPERATING							
	 PROFESSIONAL SERVICE TOTAL	-	-	-	-	165,000	0.0%
	 OPERATING TOTAL	-	-	-	-	165,000	0.0%
	TOTAL EXPENDITURES	-	-	-	-	165,000	0.0%
EXCESS (DEFICIT) OF REV OVER EXP		0	0	0	0	165,000	0.0%
CIVILIAN OVERSIGHT TOTAL:		-	-	-	-	(165,000)	0.0%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
70 PUBLIC WORKS ADMIN							
REVENUE:							
GRANTS TOTAL		-	-	-	-	-	0.0%
CONTRACTED SERVICES TOTAL		578,567	636,348	649,449	13,101	1,124,408	57.8%
TOTAL REVENUE		578,567	636,348	649,449	13,101	1,124,408	57.8%
EXPENDITURES:							
PERSONNEL							
SALARIES AND WAGES TOTAL		457,717	474,892	440,865	(34,027)	952,381	46.3%
EMPLOYEE BENEFITS TOTAL		159,427	176,783	139,442	(37,341)	431,015	32.4%
EMPLOYEE SUPPLY/EXPN TOTAL		3,862	3,194	2,404	(790)	24,700	9.7%
PERSONNEL TOTAL		621,006	654,869	582,711	(72,158)	1,408,096	41.4%
OPERATING							
FUEL & LUBRICANTS TOTAL		1,602	835	775	(60)	2,600	29.8%
OFFICE SUPPLIES TOTAL		2,144	1,211	1,290	79	4,800	26.9%
PROGRAM EXPENSES TOTAL		3,225	17,611	3,420	(14,191)	36,650	9.3%
PROFESSIONAL SERVICE TOTAL		9,080	8,335	55,747	47,412	100,225	55.6%
VEHICLE REPAIR/MAINT TOTAL		10,357	5,666	6,233	567	12,400	50.3%
HARDWARE/SOFTWARE TOTAL		2,284	7,170	12,832	5,662	33,326	38.5%
COMMUNICATIONS TOTAL		1,942	2,846	2,121	(725)	4,000	53.0%
INSURANCE/RISK MGMT TOTAL		3,260	371	3,921	3,550	6,120	64.1%
CONTRIBUTIONS/GRANTS TOTAL		11,528	16,016	(1,366)	(17,382)	1,366	-100.0%
OPERATING TOTAL		45,422	60,061	84,973	24,912	201,487	42.2%
CAPITAL							
CAPITAL CONSTRUCTION TOTAL		-	-	-	-	-	0.0%
DEPRECIATION TOTAL		7,855	10,468	-	(10,468)	-	0.0%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
CAPITAL TOTAL		7,855	10,468	-	(10,468)	-	0.0%
TOTAL EXPENDITURES		674,283	725,398	667,684	(57,714)	1,609,583	41.5%
EXCESS (DEFICIT) OF REV OVER EXP		(95,716)	(89,050)	(18,235)	70,815	(485,175)	3.8%
OTHER SOURCES (USES)							
OTHER USES TOTAL		-	-	-	-	-	0.0%
NET OTHER SOURCES (USES)		-	-	-	-	-	0.0%
PUBLIC WORKS ADMIN TOTAL:		(95,716)	(89,050)	(18,235)	70,815	(485,175)	3.8%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
72 PUBLIC WORKS FACILITIES							
REVENUE:							
GRANTS TOTAL		-	-	-	-	-	0.0%
CONTRACTED SERVICES TOTAL		270,921	247,098	285,485	38,387	397,105	71.9%
TOTAL REVENUE		270,921	247,098	285,485	38,387	397,105	71.9%
EXPENDITURES:							
PERSONNEL							
SALARIES AND WAGES TOTAL		187,341	183,248	195,499	12,251	346,775	56.4%
EMPLOYEE BENEFITS TOTAL		117,088	107,238	120,069	12,831	225,180	53.3%
EMPLOYEE SUPPLY/EXPN TOTAL		4,556	3,077	3,288	211	12,780	25.7%
PERSONNEL TOTAL		308,985	293,563	318,856	25,293	584,735	54.5%
OPERATING							
INSTITUTIONAL SUPPLY TOTAL		6,369	8,900	9,437	537	20,500	46.0%
FUEL & LUBRICANTS TOTAL		1,435	1,030	1,396	366	3,000	46.5%
PROGRAM EXPENSES TOTAL		8,465	21,420	11,061	(10,359)	63,000	17.6%
PROFESSIONAL SERVICE TOTAL		100,030	108,834	98,633	(10,201)	170,305	57.9%
VEHICLE REPAIR/MAINT TOTAL		9,102	8,834	12,535	3,701	13,500	92.9%
HARDWARE/SOFTWARE TOTAL		-	3,035	3,424	389	7,415	46.2%
LAND/BLDG/FACILITIES TOTAL		54,603	44,324	36,720	(7,604)	149,151	24.6%
SMALL TOOLS/EQUIP TOTAL		3,261	3,920	4,797	877	15,000	32.0%
COMMUNICATIONS TOTAL		1,610	1,126	1,409	283	5,976	23.6%
UTILITIES TOTAL		83,004	70,717	70,350	(367)	168,050	41.9%
INSURANCE/RISK MGMT TOTAL		17,911	2,322	17,093	14,771	21,115	81.0%
OPERATING TOTAL		285,790	274,462	266,855	(7,607)	637,012	41.9%
CAPITAL							

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
CAPITAL CONSTRUCTION TOTAL		-	-	-	-	-	0.0%
DEPRECIATION TOTAL		12,687	12,687	-	(12,687)	-	0.0%
CAPITAL TOTAL		12,687	12,687	-	(12,687)	-	0.0%
TOTAL EXPENDITURES		607,462	580,712	585,711	4,999	1,221,746	47.9%
EXCESS (DEFICIT) OF REV OVER EXP		(336,541)	(333,614)	(300,226)	33,388	(824,641)	36.4%
PUBLIC WORKS FACILITIES TOTAL:		(336,541)	(333,614)	(300,226)	33,388	(824,641)	36.4%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
73 PUBLIC WORKS STREETS							
REVENUE:							
LICENSES AND PERMITS TOTAL		5,940	3,630	5,190	1,560	10,000	51.9%
GRANTS TOTAL		-	-	-	-	-	0.0%
CONTRACTED SERVICES TOTAL		1,347,208	987,013	1,165,876	178,863	2,764,273	42.2%
TOTAL REVENUE		1,353,148	990,643	1,171,066	180,423	2,774,273	42.2%
EXPENDITURES:							
PERSONNEL							
SALARIES AND WAGES TOTAL		916,351	753,353	845,715	92,362	1,701,361	49.7%
EMPLOYEE BENEFITS TOTAL		471,244	427,107	473,993	46,886	1,013,140	46.8%
EMPLOYEE SUPPLY/EXPN TOTAL		12,042	8,217	8,751	534	22,064	39.7%
PERSONNEL TOTAL		1,399,637	1,188,677	1,328,459	139,782	2,736,565	48.5%
OPERATING							
FUEL & LUBRICANTS TOTAL		4,058	1,626	2,135	509	7,245	29.5%
OFFICE SUPPLIES TOTAL		546	231	171	(60)	1,150	14.9%
PROGRAM EXPENSES TOTAL		6,527	4,647	4,617	(30)	29,350	15.7%
PROFESSIONAL SERVICE TOTAL		103,529	114,309	119,646	5,337	207,387	57.7%
VEHICLE REPAIR/MAINT TOTAL		4,852	6,955	6,085	(870)	15,000	40.6%
SMALL TOOLS/EQUIP TOTAL		5,325	4,587	13,377	8,790	14,550	91.9%
COMMUNICATIONS TOTAL		1,969	644	1,305	661	5,075	25.7%
UTILITIES TOTAL		1,466	-	-	-	-	0.0%
INSURANCE/RISK MGMT TOTAL		15,165	13,030	21,163	8,133	19,830	106.7%
OPERATING TOTAL		143,437	146,029	168,499	22,470	299,587	56.2%
CAPITAL							
CAPITAL CONSTRUCTION TOTAL		-	-	-	-	-	0.0%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
DEPRECIATION TOTAL		13,217	11,466	-	(11,466)	-	0.0%
CAPITAL TOTAL		13,217	11,466	-	(11,466)	-	0.0%
TOTAL EXPENDITURES		1,556,291	1,346,172	1,496,958	150,786	3,036,152	49.3%
EXCESS (DEFICIT) OF REV OVER EXP		(203,143)	(355,529)	(325,892)	29,637	(261,879)	124.4%
PUBLIC WORKS STREETS TOTAL:		(203,143)	(355,529)	(325,892)	29,637	(261,879)	124.4%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
74 PUBLIC WORKS TREES/PARKS							
REVENUE:							
GRANTS TOTAL		-	781	2,819	2,038	-	0.0%
CONTRACTED SERVICES TOTAL		-	750	-	(750)	1,200	0.0%
USER/USAGE CHARGES TOTAL		-	484	1,604	1,120	500	320.8%
SPECIAL ASSESSMENTS TOTAL		-	100	34	(66)	-	0.0%
TOTAL REVENUE		-	2,115	4,457	2,342	1,700	262.2%
EXPENDITURES:							
PERSONNEL							
SALARIES AND WAGES TOTAL		-	11,176	-	(11,176)	-	0.0%
EMPLOYEE BENEFITS TOTAL		-	3,874	-	(3,874)	-	0.0%
EMPLOYEE SUPPLY/EXPN TOTAL		4,143	3,342	2,643	(699)	16,076	16.4%
PERSONNEL TOTAL		4,143	18,392	2,643	(15,749)	16,076	16.4%
OPERATING							
FUEL & LUBRICANTS TOTAL		2,790	1,200	1,801	601	8,000	22.5%
OFFICE SUPPLIES TOTAL		454	271	487	216	1,500	32.5%
PROGRAM EXPENSES TOTAL		32,529	31,603	32,376	773	53,382	60.6%
PROFESSIONAL SERVICE TOTAL		472,429	350,877	435,351	84,474	901,936	48.3%
VEHICLE REPAIR/MAINT TOTAL		18,990	14,983	13,277	(1,706)	33,000	40.2%
LAND/BLDG/FACILITIES TOTAL		-	-	-	-	20,000	0.0%
SMALL TOOLS/EQUIP TOTAL		3,686	10,389	2,591	(7,798)	21,243	12.2%
COMMUNICATIONS TOTAL		890	825	1,442	617	3,325	43.4%
UTILITIES TOTAL		-	-	467	467	940	49.7%
INSURANCE/RISK MGMT TOTAL		3,321	2,084	5,440	3,356	4,085	133.2%
OPERATING TOTAL		535,089	412,232	493,232	81,000	1,047,411	47.1%
CAPITAL							

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
CAPITAL CONSTRUCTION TOTAL		-	-	-	-	-	0.0%
DEPRECIATION TOTAL		22,754	22,754	-	(22,754)	-	0.0%
CAPITAL TOTAL		22,754	22,754	-	(22,754)	-	0.0%
TOTAL EXPENDITURES		561,986	453,378	495,875	42,497	1,063,487	46.6%
EXCESS (DEFICIT) OF REV OVER EXP		(561,986)	(451,263)	(491,418)	(40,155)	(1,061,787)	46.3%
PUBLIC WORKS TREES/PARKS TOTAL:		(561,986)	(451,263)	(491,418)	(40,155)	(1,061,787)	46.3%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
77 PUBLIC TRANSPORTATION							
EXPENDITURES:							
 OPERATING							
	 PROFESSIONAL SERVICE TOTAL	68,032	106,438	110,826	4,388	144,254	76.8%
	 OPERATING TOTAL	68,032	106,438	110,826	4,388	144,254	76.8%
TOTAL EXPENDITURES		68,032	106,438	110,826	4,388	144,254	76.8%
EXCESS (DEFICIT) OF REV OVER EXP		68,032	106,438	110,826	4,388	144,254	76.8%
PUBLIC TRANSPORTATION TOTAL:		(68,032)	(106,438)	(110,826)	(4,388)	(144,254)	76.8%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
80 PARKS & RECREATION ADMIN							
EXPENDITURES:							
 OPERATING							
 PROFESSIONAL SERVICE TOTAL		328,380	358,127	373,269	15,142	734,583	50.8%
 OPERATING TOTAL		328,380	358,127	373,269	15,142	734,583	50.8%
TOTAL EXPENDITURES		328,380	358,127	373,269	15,142	734,583	50.8%
EXCESS (DEFICIT) OF REV OVER EXP		328,380	358,127	373,269	15,142	734,583	50.8%
PARKS & RECREATION ADMIN TOTAL:		(328,380)	(358,127)	(373,269)	(15,142)	(734,583)	50.8%

YTD Budget Report

Y-T-D through 07/2021

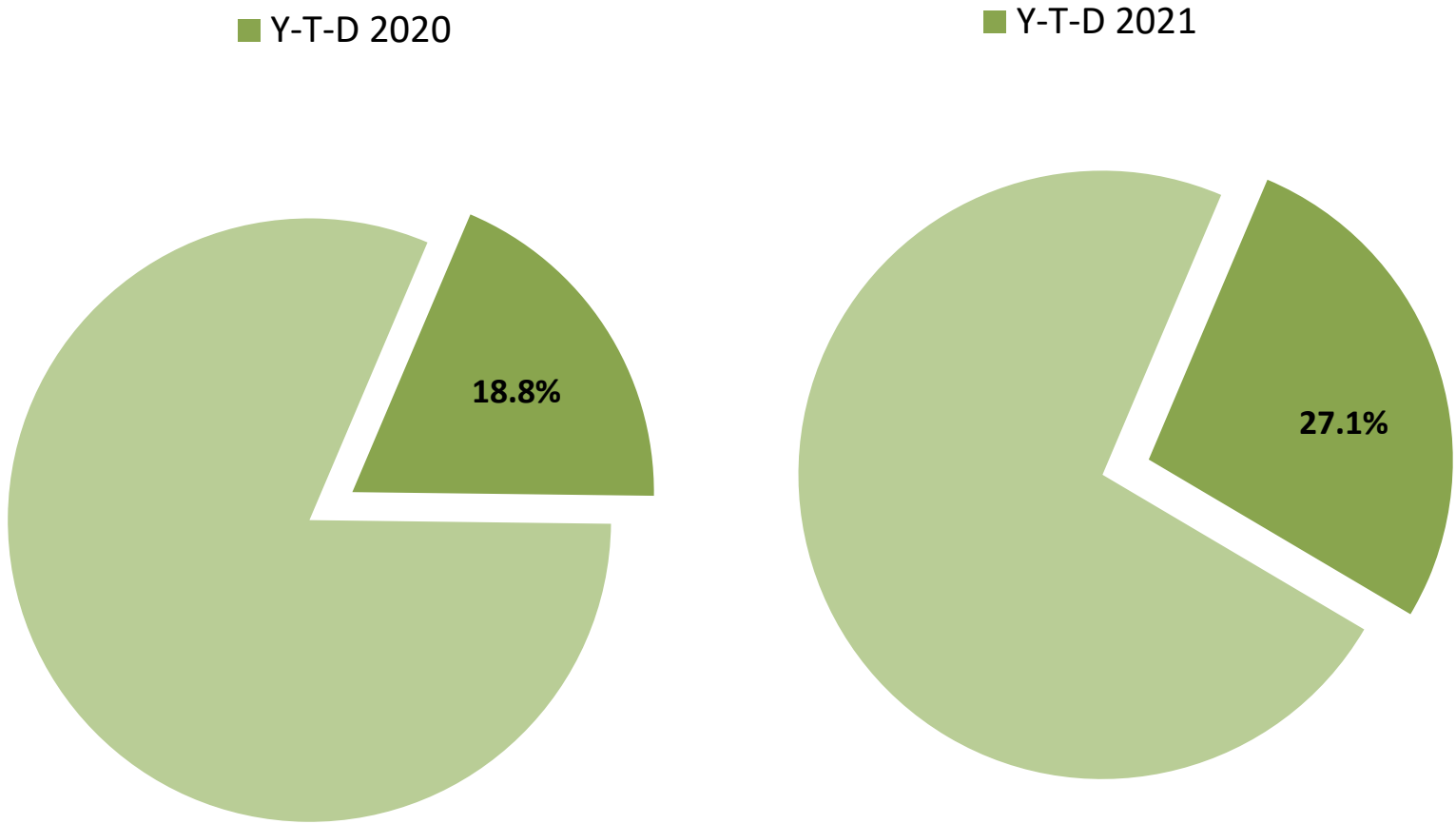
Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
99 GENERAL							
REVENUE:							
TAXES TOTAL		12,205,077	12,882,139	15,108,965	2,226,826	17,128,828	88.2%
LICENSES AND PERMITS TOTAL		248,799	163,805	129,648	(34,157)	285,000	45.5%
INTEREST AND RENTS TOTAL		206,513	131,680	63,168	(68,512)	174,000	36.3%
GRANTS TOTAL		-	-	-	-	-	0.0%
SHARE/ENTITL/IN LIEU TOTAL		19,538	9,900	600	(9,300)	1,185,150	0.1%
CONTRACTED SERVICES TOTAL		3,187	1,773	1,630	(143)	4,500	36.2%
USER/USAGE CHARGES TOTAL		500,731	204,569	22,138	(182,431)	445,000	5.0%
SPECIAL ASSESSMENTS TOTAL		(1,906)	5,224	16,908	11,684	1,000	1690.8%
DEBT PROCEEDS TOTAL		-	-	272,354	272,354	-	0.0%
TOTAL REVENUE		13,181,939	13,399,090	15,615,411	2,216,321	19,223,478	81.2%
EXPENDITURES:							
PERSONNEL							
EMPLOYEE BENEFITS TOTAL		-	-	-	-	-	0.0%
PERSONNEL TOTAL		-	-	-	-	-	0.0%
OPERATING							
PROFESSIONAL SERVICE TOTAL		59,312	34,173	20,131	(14,042)	80,000	25.2%
INSURANCE/RISK MGMT TOTAL		-	-	-	-	-	0.0%
CONTRIBUTIONS/GRANTS TOTAL		169,918	228,021	230,793	2,772	252,575	91.4%
OPERATING TOTAL		229,230	262,194	250,924	(11,270)	332,575	75.4%
DEBT							
DEBT TOTAL		200,504	182,302	552,691	370,389	1,487,145	37.2%
DEBT TOTAL		200,504	182,302	552,691	370,389	1,487,145	37.2%
OTHER EXPENDITURES TOTAL		-	-	-	-	1,185,150	0.0%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
TOTAL EXPENDITURES		429,734	444,496	803,615	359,119	3,004,870	26.7%
EXCESS (DEFICIT) OF REV OVER EXP		(12,752,205)	(12,954,594)	(14,811,796)	(1,857,202)	(16,218,608)	91.3%
OTHER SOURCES (USES)							
OTHER SOURCES TOTAL		460,636	500,371	435,500	(64,871)	1,575,678	27.6%
OTHER USES TOTAL		(1,911,997)	(1,765,589)	(1,095,934)	669,655	(947,660)	115.6%
NET OTHER SOURCES (USES)		(1,451,361)	(1,265,218)	(660,434)	604,784	628,018	-105.2%
GENERAL TOTAL:		11,300,844	11,689,376	14,151,362	2,461,986	16,846,626	84.0%
SCB GENERAL FUND TOTAL		3,204,747	3,157,148	5,914,898	2,757,750	(1,754,663)	-337.1%

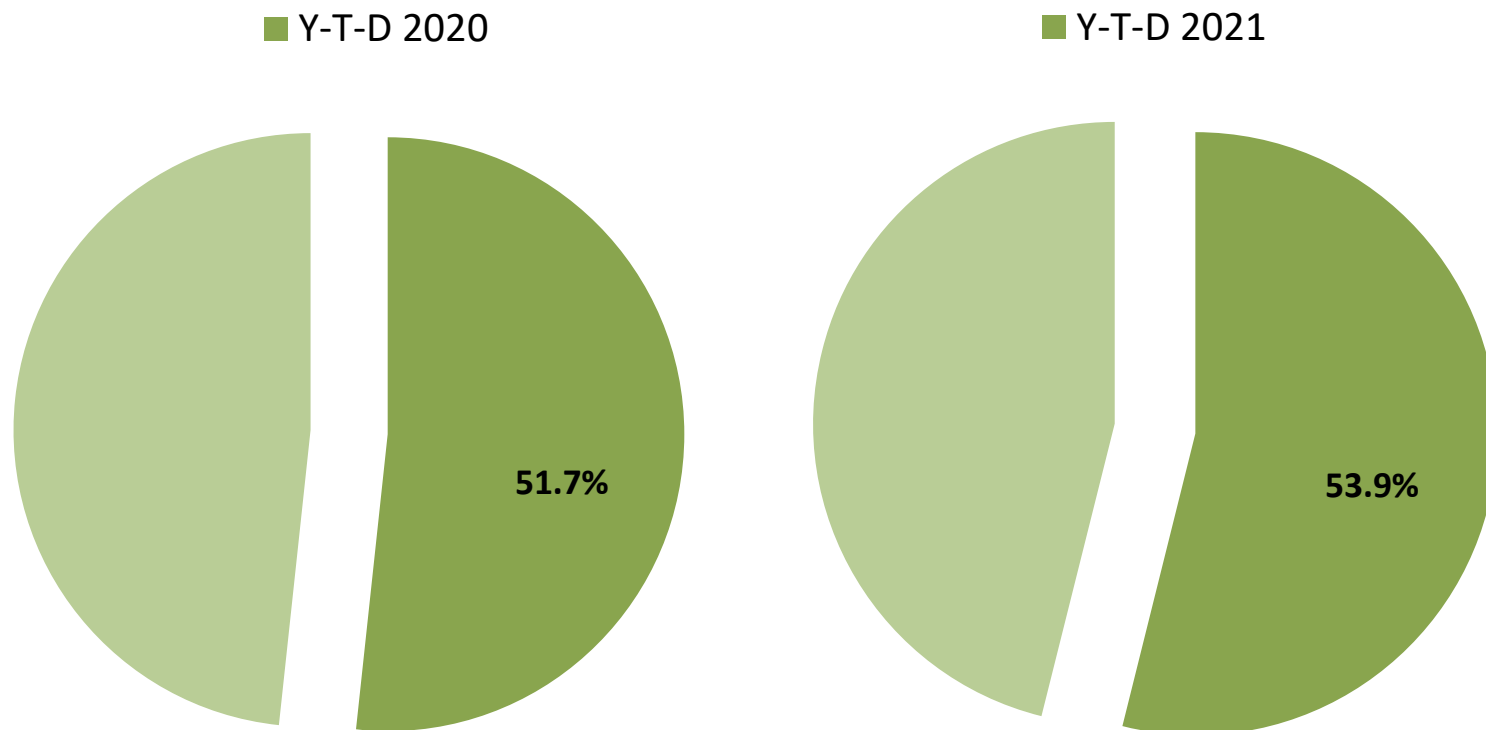
Centre Tax Agency Revenue
% of Total Budget Received
Y-T-D July 2020 & 2021



Centre Tax Agency Expenditures

% of Total Budget Expended

Y-T-D July 2020 & 2021



YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
B102 SCB CENTRE TAX AGENCY							
REVENUE:							
	CONTRACTED SERVICES TOTAL	242,979	187,639	271,447	83,808	1,000,000	27.1%
	TOTAL REVENUE	242,979	187,639	271,447	83,808	1,000,000	27.1%
EXPENDITURES:							
PERSONNEL							
	SALARIES AND WAGES TOTAL	238,407	241,755	247,974	6,219	444,952	55.7%
	EMPLOYEE BENEFITS TOTAL	95,562	96,664	101,860	5,196	220,497	46.2%
	EMPLOYEE SUPPLY/EXPN TOTAL	4,200	4,200	2,320	(1,880)	15,000	15.5%
	PERSONNEL TOTAL	338,169	342,619	352,154	9,535	680,449	51.8%
OPERATING							
	OFFICE SUPPLIES TOTAL	68,495	68,979	67,245	(1,734)	102,500	65.6%
	PROGRAM EXPENSES TOTAL	1,963	348	-	(348)	2,500	0.0%
	PROFESSIONAL SERVICE TOTAL	16,500	9,500	10,873	1,373	31,400	34.6%
	VEHICLE REPAIR/MAINT TOTAL	-	-	-	-	5,000	0.0%
	HARDWARE/SOFTWARE TOTAL	27,267	27,869	28,504	635	35,000	81.4%
	COMMUNICATIONS TOTAL	98	184	1,676	1,492	2,200	76.2%
	INSURANCE/RISK MGMT TOTAL	11,894	11,705	20,358	8,653	23,898	85.2%
	OPERATING TOTAL	126,217	118,585	128,656	10,071	202,498	63.5%
CAPITAL							
	CAPITAL CONSTRUCTION TOTAL	-	-	-	-	-	0.0%
	DEPRECIATION TOTAL	-	-	-	-	-	0.0%
	CAPITAL TOTAL	-	-	-	-	-	0.0%
	TOTAL EXPENDITURES	464,386	461,204	480,810	19,606	882,947	54.5%
	EXCESS (DEFICIT) OF REV OVER EXP	(221,407)	(273,565)	(209,363)	64,202	117,053	-178.9%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
OTHER SOURCES (USES)							
OTHER USES TOTAL		(56,993)	(57,946)	(68,500)	(10,554)	(137,000)	50.0%
NET OTHER SOURCES (USES)		(56,993)	(57,946)	(68,500)	(10,554)	(137,000)	50.0%
SCB CENTRE TAX AGENCY TOTAL		(278,400)	(331,511)	(277,863)	53,648	(19,947)	1,393.0%

Borough of State College
Balance Sheet - Accrual Basis
B106 - Parking Fund
As of 7/31/2021 and 7/31/2020

	FY 2021	FY 2020
Assets:		
Cash and Equivalents	\$ 512,198	\$ 2,336,743
Accounts Receivable	176,568	75,046
Inventory	-	-
Prepaid Expenses	17,645	35,988
Total Current Assets	<u>706,411</u>	<u>2,447,777</u>
Land & Improvements	4,476,397	4,476,397
Construction in Progress	59,333	-
Buildings	30,321,759	30,321,759
Machinery and Equipment	2,105,289	2,105,289
Total Fixed Assets	<u>36,962,778</u>	<u>36,903,445</u>
Less Accumulated Depreciation*	<u>(19,089,787)</u>	<u>(18,030,067)</u>
Net Book Value	17,872,991	18,873,378
Deferred Charges on Bond Refundings	548,052	657,662
Total Assets	<u><u>\$ 19,127,454</u></u>	<u><u>\$ 21,978,817</u></u>
Liabilities:		
Accounts Payable	\$ 19,457	\$ 14,667
Accrued Payroll & Taxes	5,540	15,009
Due to Other Entities	1,250	316
Accrued Interest	57,892	39,822
Current Portion of Long-Term Debt	1,356,872	1,628,513
Total Current Liabilities	<u>1,441,011</u>	<u>1,698,327</u>
Deferred Revenue	573,560	614,527
Long-Term Debt	11,307,516	12,295,716
Total Long-Term Liabilities	<u>11,881,076</u>	<u>12,910,243</u>
Total Liabilities	<u>13,322,087</u>	<u>14,608,570</u>
Fund Balance:		
Net Investment in capital assets	5,756,657	5,606,813
Beginning Unassigned Fund Balance	(895,462)	1,185,408
Current Year Excess/(Deficit)	(56,834)	(68,667)
Assigned Fund Balance	273,006	490,693
Committed Fund Balance	-	-
Restricted Fund Balance	728,000	156,000
Total Fund Balance	<u>5,805,367</u>	<u>7,370,247</u>
Total Liabilities & Fund Balance	<u><u>\$ 19,127,454</u></u>	<u><u>\$ 21,978,817</u></u>

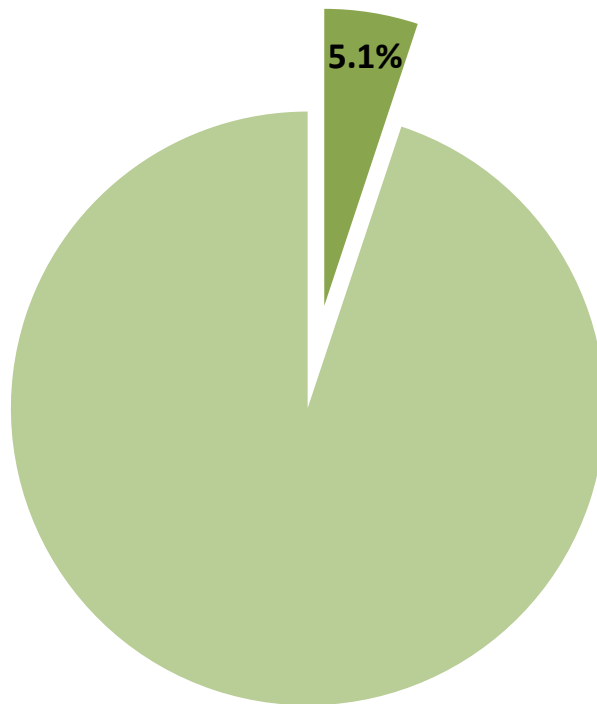
* Does not include current year depreciation as depreciation expense is posted at year end.

Parking Fund Revenue

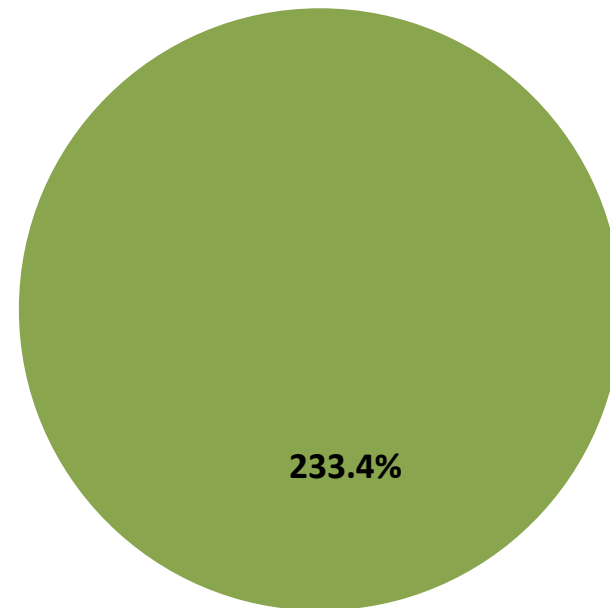
% of Total Budget Received

Y-T-D July 2020 & 2021

■ Y-T-D 2020



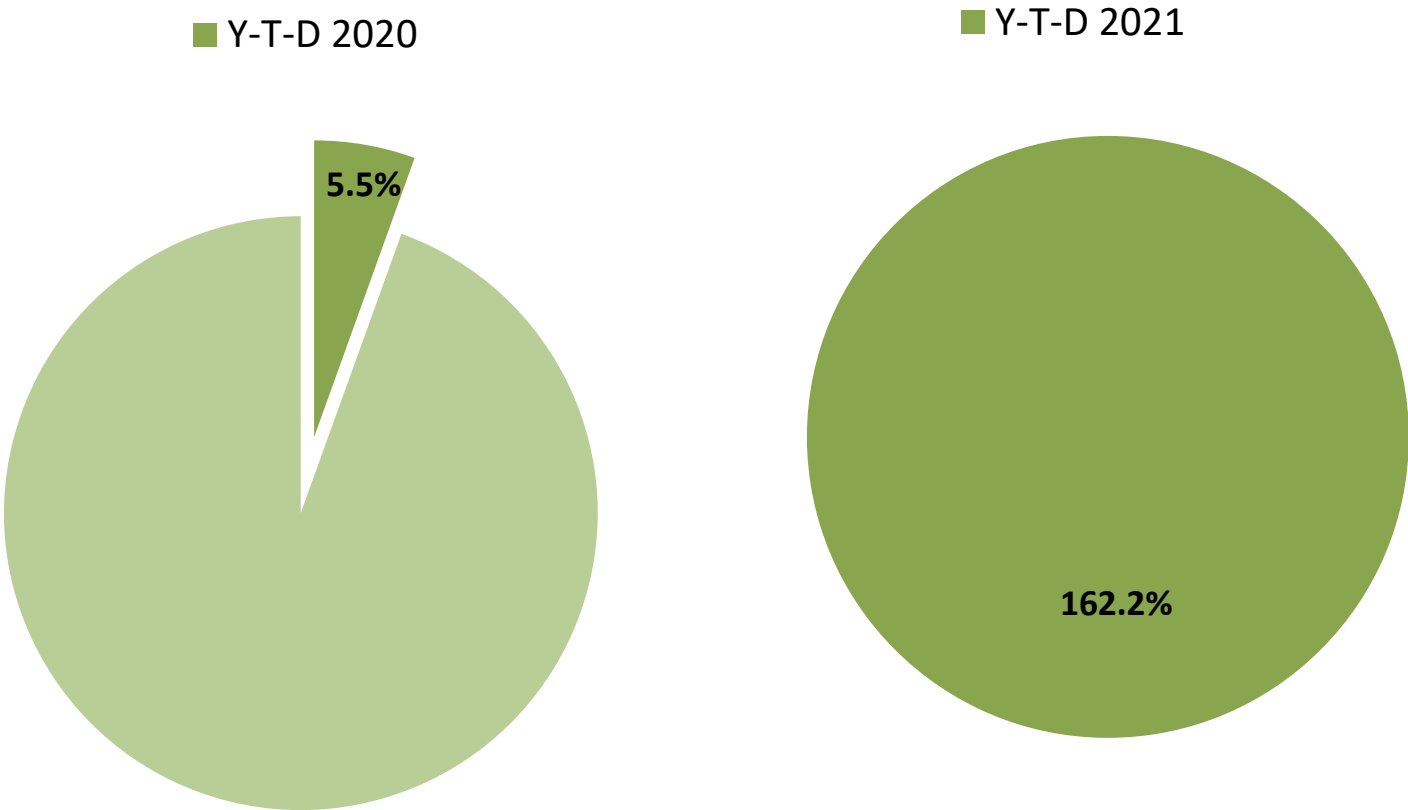
■ Y-T-D 2021



Parking Fund Expenditures

% of Total Budget Expended

Y-T-D July 2020 & 2021



YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
B106 SCB PARKING							
REVENUE:							
INTEREST AND RENTS TOTAL		173,703	123,229	101,014	(22,215)	253,915	39.8%
GRANTS TOTAL		-	30,000	-	(30,000)	-	0.0%
CONTRACTED SERVICES TOTAL		-	81	26,000	25,919	-	0.0%
USER/USAGE CHARGES TOTAL		2,012,565	821,115	1,279,904	458,789	2,156,519	59.4%
SPECIAL ASSESSMENTS TOTAL		45	-	229	229	-	0.0%
DEBT PROCEEDS TOTAL		-	-	4,218,632	4,218,632	-	0.0%
TOTAL REVENUE		2,186,313	974,425	5,625,779	4,651,354	2,410,434	233.4%
EXPENDITURES:							
PERSONNEL							
SALARIES AND WAGES TOTAL		217,529	164,821	147,622	(17,199)	337,578	43.7%
EMPLOYEE BENEFITS TOTAL		86,706	66,729	65,579	(1,150)	158,045	41.5%
EMPLOYEE SUPPLY/EXPN TOTAL		4,933	4,145	2,570	(1,575)	16,750	15.3%
PERSONNEL TOTAL		309,168	235,695	215,771	(19,924)	512,373	42.1%
OPERATING							
INSTITUTIONAL SUPPLY TOTAL		35,468	19,003	8,025	(10,978)	60,263	13.3%
FUEL & LUBRICANTS TOTAL		335	205	192	(13)	1,000	19.2%
OFFICE SUPPLIES TOTAL		487	236	222	(14)	1,650	13.5%
PROGRAM EXPENSES TOTAL		132	299	-	(299)	-	0.0%
PROFESSIONAL SERVICE TOTAL		373,348	262,494	303,536	41,042	463,869	65.4%
VEHICLE REPAIR/MAINT TOTAL		3,693	3,211	1,850	(1,361)	5,000	37.0%
HARDWARE/SOFTWARE TOTAL		10,532	19,745	23,722	3,977	56,950	41.7%
LAND/BLDG/FACILITIES TOTAL		96,368	76,966	67,354	(9,612)	161,080	41.8%
SMALL TOOLS/EQUIP TOTAL		-	-	-	-	-	0.0%

YTD Budget Report

Y-T-D through 07/2021

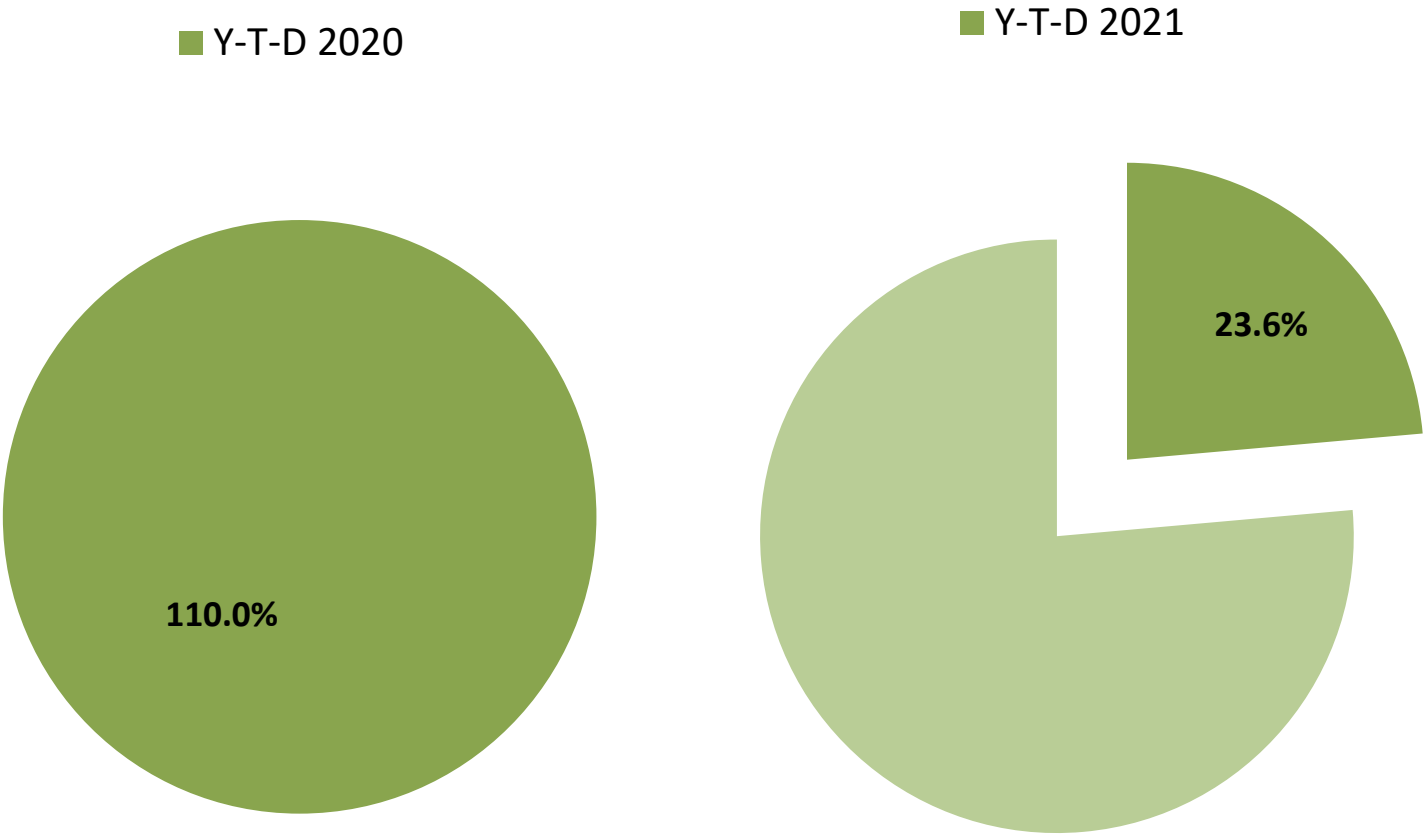
Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
COMMUNICATIONS TOTAL		5,897	3,796	6,666	2,870	9,382	71.1%
UTILITIES TOTAL		49,841	55,383	47,101	(8,282)	92,359	51.0%
INSURANCE/RISK MGMT TOTAL		30,085	6,285	30,823	24,538	32,228	95.6%
OPERATING TOTAL		606,186	447,623	489,491	41,868	883,782	55.4%
CAPITAL							
CAPITAL CONSTRUCTION TOTAL		12,827	43,877	111,870	67,993	256,058	43.7%
DEPRECIATION TOTAL		-	-	-	-	-	0.0%
CAPITAL TOTAL		12,827	43,877	111,870	67,993	256,058	43.7%
DEBT							
DEBT TOTAL		168,836	150,863	4,748,981	4,598,118	1,804,090	263.2%
DEBT TOTAL		168,836	150,863	4,748,981	4,598,118	1,804,090	263.2%
TOTAL EXPENDITURES		1,097,017	878,058	5,566,113	4,688,055	3,456,303	161.0%
EXCESS (DEFICIT) OF REV OVER EXP		1,089,296	96,367	59,666	(36,701)	(1,045,869)	-5.7%
OTHER SOURCES (USES)							
OTHER SOURCES TOTAL		-	-	-	-	-	0.0%
OTHER USES TOTAL		(200,212)	(165,034)	(116,500)	48,534	(233,000)	50.0%
NET OTHER SOURCES (USES)		(200,212)	(165,034)	(116,500)	48,534	(233,000)	50.0%
SCB PARKING TOTAL		889,084	(68,667)	(56,834)	11,833	(1,278,869)	4.4%

Borough of State College
Balance Sheet - Accrual Basis
B107 - Compost Fund
As of 7/31/2021 and 7/31/2020

	FY 2021	FY 2020
Assets:		
Cash and Equivalents	\$ 137,654	\$ 262,011
Accounts Receivable	18,506	39,669
Total Current Assets	<u>156,160</u>	<u>301,680</u>
Land & Improvements	1,160,098	1,118,999
Construction in Progress	-	-
Buildings	204,089	204,089
Machinery and Equipment	624,141	624,141
Vehicles and Apparatus	516,271	516,271
Total Fixed Assets	<u>2,504,599</u>	<u>2,463,500</u>
Less Accumulated Depreciation*	<u>(1,888,176)</u>	<u>(1,837,748)</u>
Net Book Value	616,423	625,752
Deferred Charges on Bond Refundings	-	-
Total Assets	<u><u>\$ 772,583</u></u>	<u><u>\$ 927,432</u></u>
Liabilities:		
Accounts Payable	\$ 2,226	\$ 306
Current Portion of Long-Term Debt	-	-
Total Current Liabilities	<u>2,226</u>	<u>306</u>
Deferred Revenue	-	-
Long-Term Debt	-	-
Total Long-Term Liabilities	<u>-</u>	<u>-</u>
Total Liabilities	<u>2,226</u>	<u>306</u>
Fund Balance:		
Net Investment in capital assets	616,422	625,753
Beginning Unassigned Fund Balance	304,421	204,977
Current Year Excess/(Deficit)	(150,486)	96,396
Assigned Fund Balance	-	-
Committed Fund Balance	-	-
Restricted Fund Balance	-	-
Total Fund Balance	<u>770,357</u>	<u>927,126</u>
Total Liabilities & Fund Balance	<u><u>\$ 772,583</u></u>	<u><u>\$ 927,432</u></u>

* Does not include current year depreciation as depreciation expense is posted at year end.

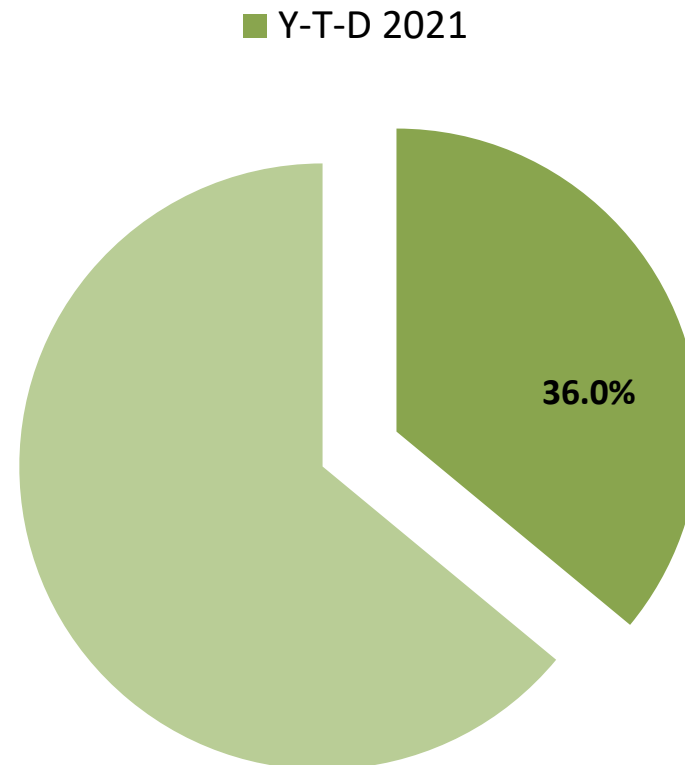
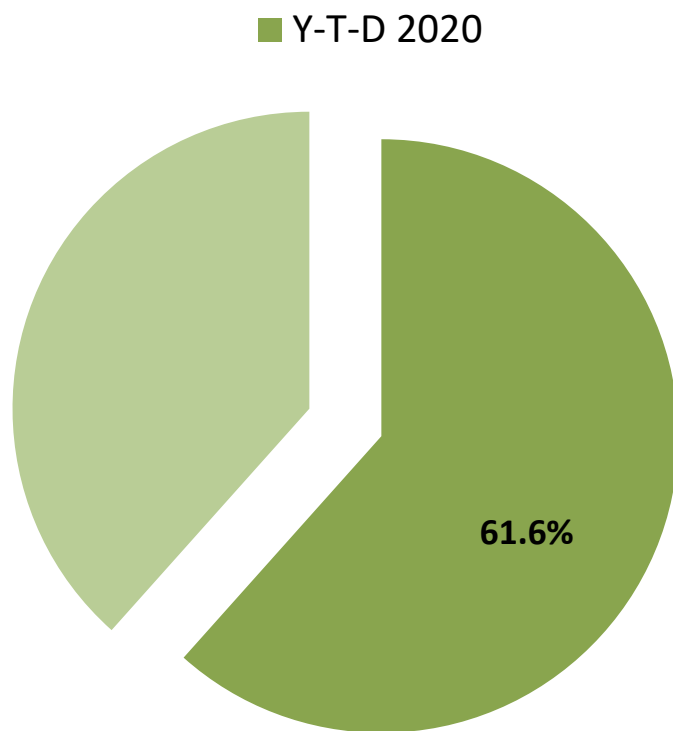
Compost Fund Revenue
% of Total Budget Received
Y-T-D July 2020 & 2021



Compost Fund Expenditures

% of Total Budget Expended

Y-T-D July 2020 & 2021



YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
B107 SCB COMPOST OPERATIONS							
REVENUE:							
INTEREST AND RENTS TOTAL		12,051	9,918	5,326	(4,592)	17,000	31.3%
GRANTS TOTAL		250,000	230,851	39,823	(191,028)	350,000	11.4%
CONTRACTED SERVICES TOTAL		79,399	98,261	114,359	16,098	310,302	36.9%
SPECIAL ASSESSMENTS TOTAL		-	-	-	-	-	0.0%
TOTAL REVENUE		341,450	339,030	159,508	(179,522)	677,302	23.6%
EXPENDITURES:							
PERSONNEL							
SALARIES AND WAGES TOTAL		-	-	-	-	-	0.0%
EMPLOYEE BENEFITS TOTAL		-	-	-	-	-	0.0%
EMPLOYEE SUPPLY/EXPN TOTAL		1,275	513	2,382	1,869	6,000	39.7%
PERSONNEL TOTAL		1,275	513	2,382	1,869	6,000	39.7%
OPERATING							
INSTITUTIONAL SUPPLY TOTAL		735	810	810	-	7,500	10.8%
FUEL & LUBRICANTS TOTAL		9,054	5,144	8,694	3,550	18,000	48.3%
OFFICE SUPPLIES TOTAL		-	680	1,020	340	3,000	34.0%
PROGRAM EXPENSES TOTAL		-	-	-	-	-	0.0%
PROFESSIONAL SERVICE TOTAL		111,360	139,885	154,594	14,709	246,364	62.8%
VEHICLE REPAIR/MAINT TOTAL		40,754	61,355	38,828	(22,527)	105,000	37.0%
SMALL TOOLS/EQUIP TOTAL		33	319	264	(55)	1,500	17.6%
COMMUNICATIONS TOTAL		101	-	60	60	700	8.6%
UTILITIES TOTAL		221	341	589	248	650	90.6%
INSURANCE/RISK MGMT TOTAL		5,099	1,059	6,800	5,741	6,913	98.4%
OPERATING TOTAL		167,357	209,593	211,659	2,066	389,627	54.3%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
CAPITAL							
	CAPITAL CONSTRUCTION TOTAL	488	25,044	88,453	63,409	388,889	22.7%
	DEPRECIATION TOTAL	-	-	-	-	62,148	0.0%
	CAPITAL TOTAL	488	25,044	88,453	63,409	451,037	19.6%
TOTAL EXPENDITURES		169,120	235,150	302,494	67,344	846,664	35.7%
EXCESS (DEFICIT) OF REV OVER EXP		172,330	103,880	(142,986)	(246,866)	(169,362)	84.4%
OTHER SOURCES (USES)							
	OTHER SOURCES TOTAL	-	-	-	-	-	0.0%
	OTHER USES TOTAL	(4,042)	(7,484)	(7,500)	(16)	(15,000)	50.0%
NET OTHER SOURCES (USES)		(4,042)	(7,484)	(7,500)	(16)	(15,000)	50.0%
SCB COMPOST OPERATIONS TOTAL		168,288	96,396	(150,486)	(246,882)	(184,362)	81.6%

Borough of State College
 Balance Sheet - Accrual Basis
 B108 - Sewer Fund
 As of 7/31/2021 and 7/31/2020

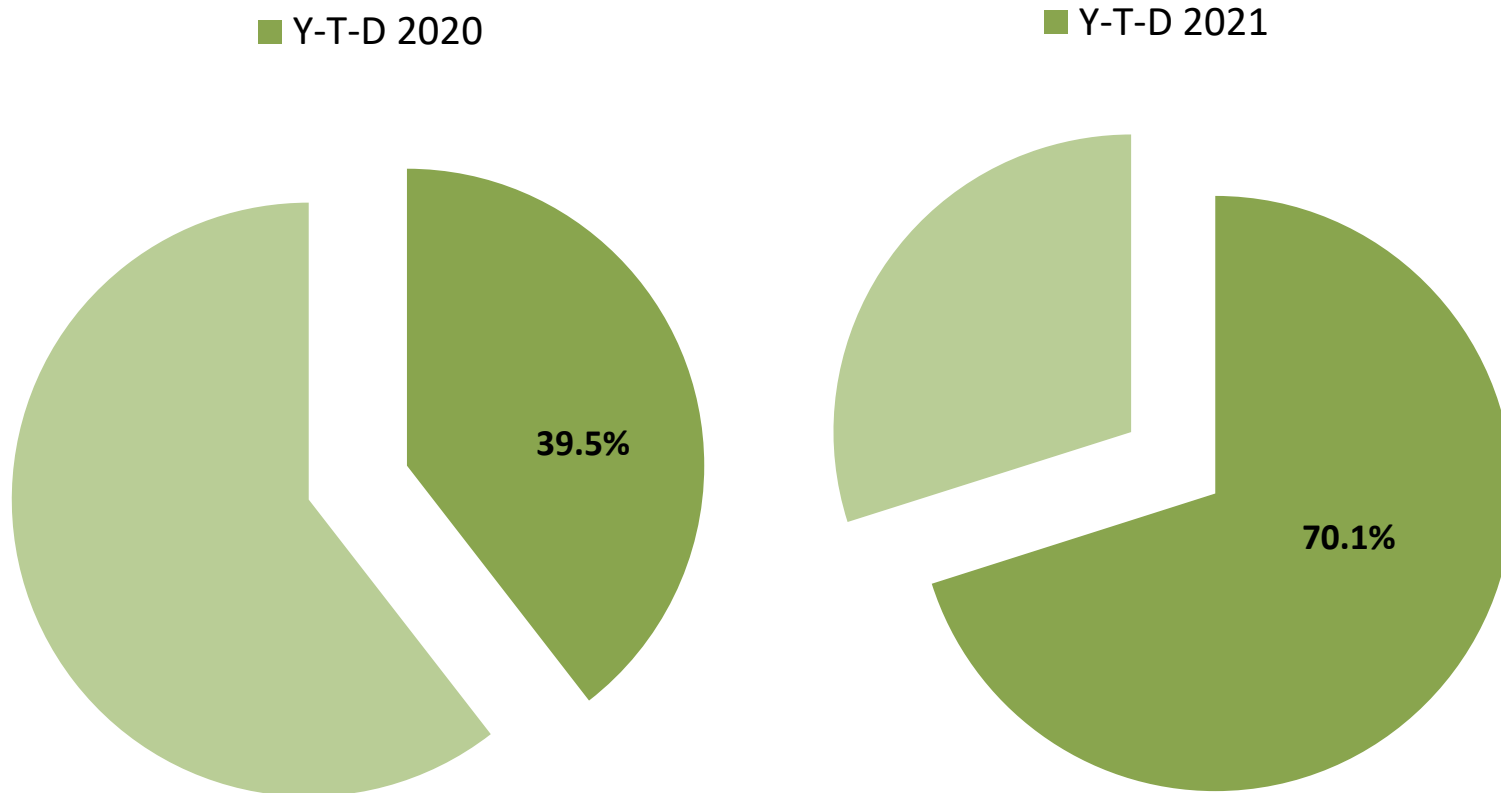
	FY 2021	FY 2020
Assets:		
Cash and Equivalents	\$ 8,075,353	\$ 4,814,469
Accounts Receivable	1,605,206	1,402,735
Total Current Assets	<u>9,680,559</u>	<u>6,217,204</u>
Land & Improvements	-	-
Infrastructure	10,210,654	10,147,933
Construction in Progress	37,495	-
Machinery and Equipment	295,958	295,958
Vehicles and Apparatus	1,287,452	1,256,952
Total Fixed Assets	<u>11,831,559</u>	<u>11,700,843</u>
Less Accumulated Depreciation*	<u>(7,678,589)</u>	<u>(7,280,730)</u>
Net Book Value	4,152,970	4,420,113
Deferred Charges on Bond Refundings	-	-
Total Assets	<u><u>\$ 13,833,529</u></u>	<u><u>\$ 10,637,317</u></u>
Liabilities:		
Accounts Payable	\$ 55,003	\$ 8,202
Due to Other Entities	1,155,373	-
Current Portion of Long-Term Debt	-	-
Total Current Liabilities	<u>1,210,376</u>	<u>8,202</u>
Deferred Revenue	-	-
Long-Term Debt	-	-
Total Long-Term Liabilities	<u>-</u>	<u>-</u>
Total Liabilities	<u>1,210,376</u>	<u>8,202</u>
Fund Balance:		
Net Investment in capital assets	4,152,973	4,420,115
Beginning Unassigned Fund Balance	6,649,053	5,807,386
Current Year Excess/(Deficit)	1,821,127	401,614
Assigned Fund Balance	-	-
Committed Fund Balance	-	-
Restricted Fund Balance	-	-
Total Fund Balance	<u>12,623,153</u>	<u>10,629,115</u>
Total Liabilities & Fund Balance	<u><u>\$ 13,833,529</u></u>	<u><u>\$ 10,637,317</u></u>

* Does not include current year depreciation as depreciation expense is posted at year end.

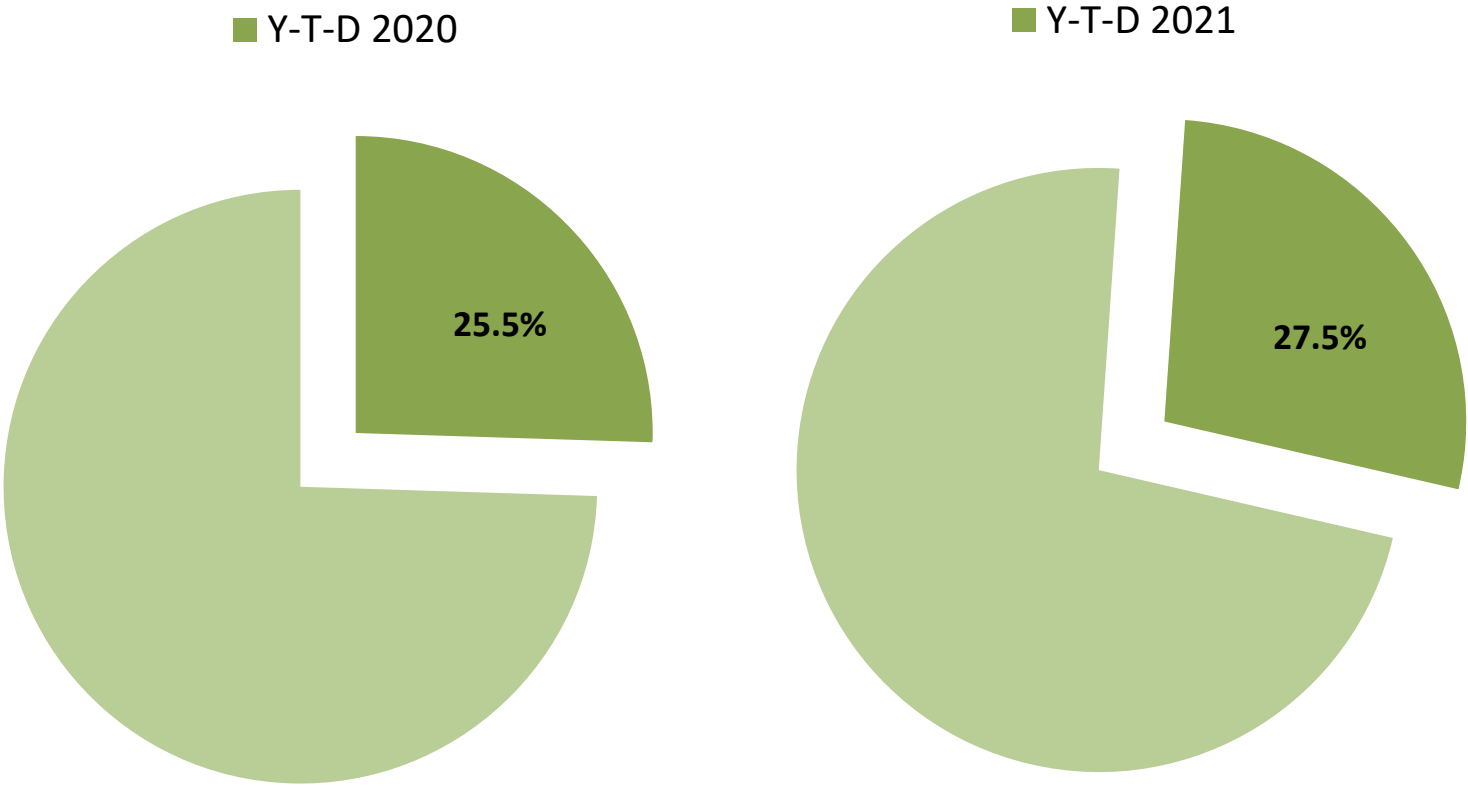
Sewer Fund Revenue

% of Total Budget Received

Y-T-D July 2020 & 2021



Sewer Fund Expenditures
% of Total Budget Expended
Y-T-D July 2020 & 2021



YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
B108 SCB SANITARY SEWER							
REVENUE:							
LICENSES AND PERMITS TOTAL		875	-	-	-	3,000	0.0%
INTEREST AND RENTS TOTAL		52,428	42,037	7,628	(34,409)	10,000	76.3%
GRANTS TOTAL		-	-	-	-	-	0.0%
USER/USAGE CHARGES TOTAL		2,876,666	2,663,858	4,279,385	1,615,527	6,112,500	70.0%
SPECIAL ASSESSMENTS TOTAL		-	-	-	-	-	0.0%
TOTAL REVENUE		2,929,969	2,705,895	4,287,013	1,581,118	6,125,500	70.0%
EXPENDITURES:							
PERSONNEL							
SALARIES AND WAGES TOTAL		-	-	-	-	-	0.0%
EMPLOYEE BENEFITS TOTAL		-	-	-	-	-	0.0%
EMPLOYEE SUPPLY/EXPN TOTAL		255	-	-	-	11,250	0.0%
PERSONNEL TOTAL		255	-	-	-	11,250	0.0%
OPERATING							
FUEL & LUBRICANTS TOTAL		9,517	4,932	5,671	739	16,500	34.4%
PROGRAM EXPENSES TOTAL		53,488	28,508	19,119	(9,389)	71,000	26.9%
PROFESSIONAL SERVICE TOTAL		346,584	376,159	368,840	(7,319)	927,988	39.7%
VEHICLE REPAIR/MAINT TOTAL		58,784	39,467	84,864	45,397	95,000	89.3%
HARDWARE/SOFTWARE TOTAL		-	-	12,913	12,913	16,288	79.3%
LAND/BLDG/FACILITIES TOTAL		-	19,060	-	(19,060)	-	0.0%
SMALL TOOLS/EQUIP TOTAL		6,690	29	1,517	1,488	46,575	3.3%
COMMUNICATIONS TOTAL		679	416	659	243	5,200	12.7%
UTILITIES TOTAL		2,196,114	1,685,688	1,797,123	111,435	4,602,300	39.0%
INSURANCE/RISK MGMT TOTAL		16,120	14,491	20,047	5,556	32,324	62.0%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
OPERATING TOTAL		2,687,976	2,168,750	2,310,753	142,003	5,813,175	39.8%
CAPITAL							
CAPITAL CONSTRUCTION TOTAL		19,964	56,059	85,133	29,074	3,010,212	2.8%
DEPRECIATION TOTAL		-	-	-	-	89,453	0.0%
CAPITAL TOTAL		19,964	56,059	85,133	29,074	3,099,665	2.7%
DEBT							
DEBT TOTAL		-	-	-	-	-	0.0%
DEBT TOTAL		-	-	-	-	-	0.0%
TOTAL EXPENDITURES		2,708,195	2,224,809	2,395,886	171,077	8,924,090	26.8%
EXCESS (DEFICIT) OF REV OVER EXP		221,774	481,086	1,891,127	1,410,041	(2,798,590)	-67.6%
OTHER SOURCES (USES)							
OTHER USES TOTAL		(42,220)	(79,470)	(70,000)	9,470	(140,000)	50.0%
NET OTHER SOURCES (USES)		(42,220)	(79,470)	(70,000)	9,470	(140,000)	50.0%
SCB SANITARY SEWER TOTAL		179,554	401,616	1,821,127	1,419,511	(2,938,590)	-62.0%

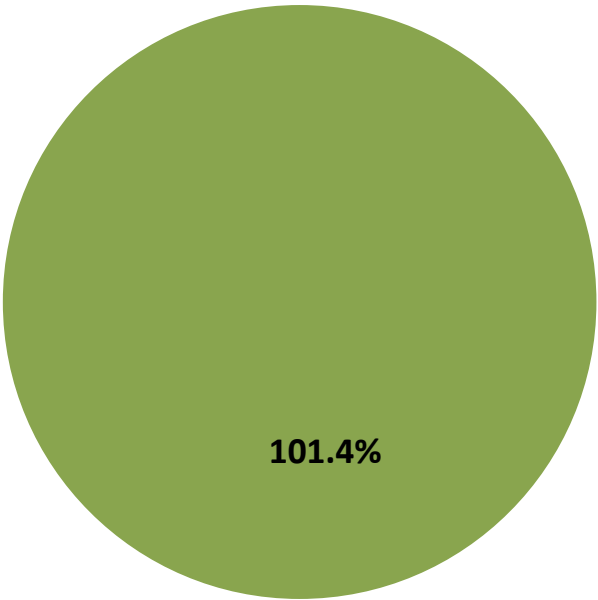
Borough of State College
Balance Sheet - Accrual Basis
B109 - Refuse Fund
As of 7/31/2021 and 7/31/2020

	FY 2021	FY 2020
Assets:		
Cash and Equivalents	\$ 1,987,984	\$ 1,343,771
Accounts Receivable	1,348,391	1,015,163
Total Current Assets	<u>3,336,375</u>	<u>2,358,934</u>
Land & Improvements	-	-
Infrastructure	-	-
Buildings	-	-
Machinery and Equipment	243,285	243,285
Vehicles and Apparatus	3,893,255	3,980,334
Total Fixed Assets	<u>4,136,540</u>	<u>4,223,619</u>
Less Accumulated Depreciation*	<u>(2,784,675)</u>	<u>(2,994,934)</u>
Net Book Value	1,351,865	1,228,685
Deferred Charges on Bond Refundings	-	-
Total Assets	<u><u>\$ 4,688,240</u></u>	<u><u>\$ 3,587,619</u></u>
Liabilities:		
Accounts Payable	\$ 35,672	\$ 6,703
Deferred Revenue	-	-
Current Portion of Long-Term Debt	-	-
Total Current Liabilities	<u>35,672</u>	<u>6,703</u>
Deferred Revenue	-	-
Long-Term Debt	-	-
Total Long-Term Liabilities	<u>-</u>	<u>-</u>
Total Liabilities	<u>35,672</u>	<u>6,703</u>
Fund Balance:		
Net Investment in capital assets	1,351,865	1,228,684
Beginning Unassigned Fund Balance	799,935	413,992
Current Year Excess/(Deficit)	2,500,768	1,938,240
Committed Fund Balance	-	-
Restricted Fund Balance	-	-
Total Fund Balance	<u>4,652,568</u>	<u>3,580,916</u>
Total Liabilities & Fund Balance	<u><u>\$ 4,688,240</u></u>	<u><u>\$ 3,587,619</u></u>

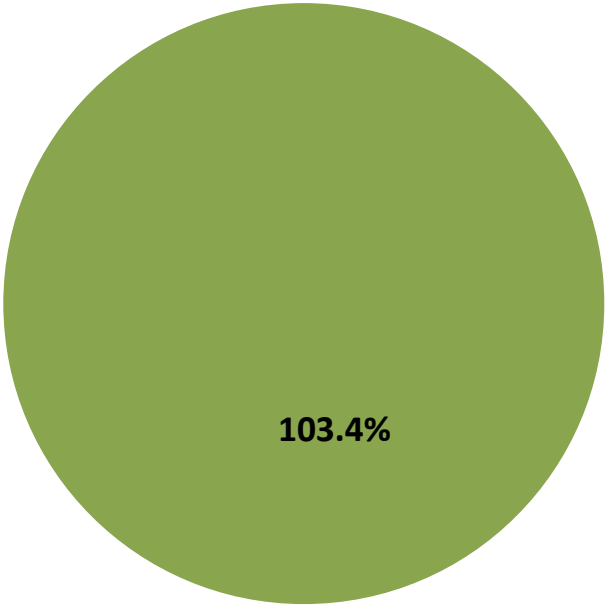
* Does not include current year depreciation as depreciation expense is posted at year end.

Refuse Fund Revenue
% of Total Budget Received
Y-T-D July 2020 & 2021

■ Y-T-D 2020



■ Y-T-D 2021

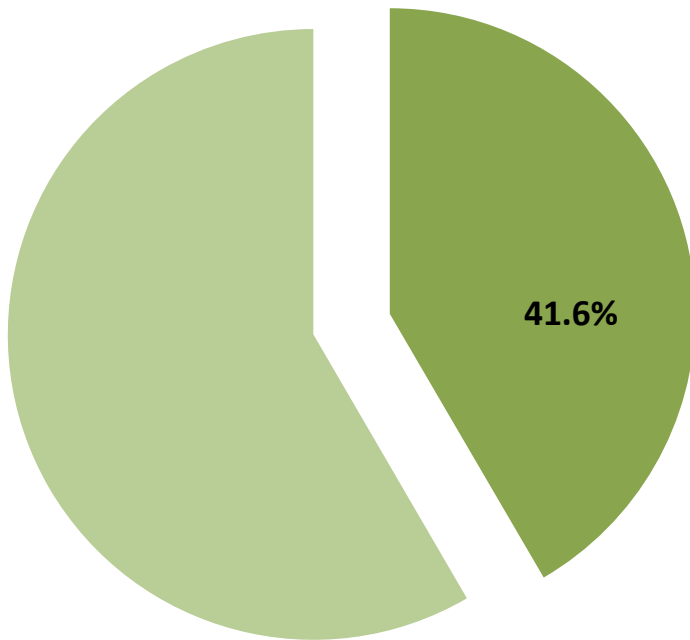


Refuse Fund Expenditures

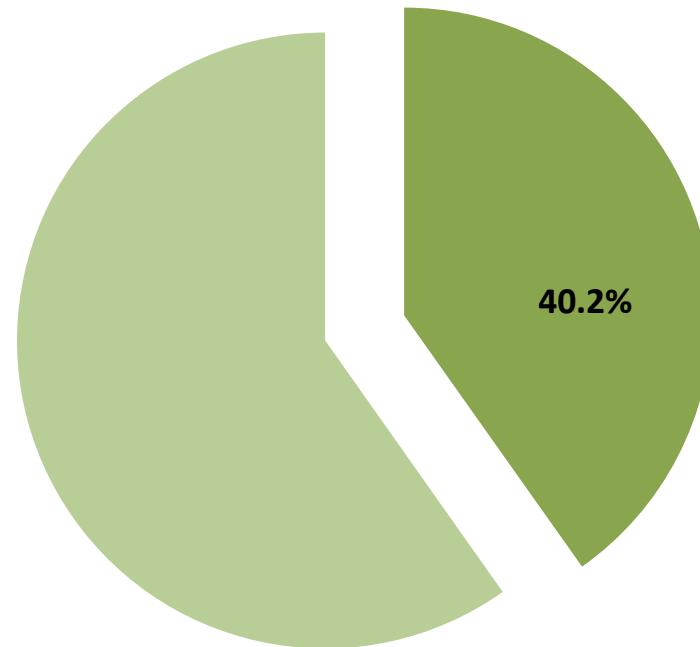
% of Total Budget Expended

Y-T-D July 2020 & 2021

■ Y-T-D 2020



■ Y-T-D 2021



YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
B109 SCB REFUSE COLLECTIONS							
REVENUE:							
INTEREST AND RENTS TOTAL		17,188	8,795	1,916	(6,879)	9,500	20.2%
GRANTS TOTAL		-	-	-	-	-	0.0%
SHARE/ENTITL/IN LIEU TOTAL		514	-	-	-	1,000	0.0%
CONTRACTED SERVICES TOTAL		39,405	14,106	30,206	16,100	42,000	71.9%
USER/USAGE CHARGES TOTAL		3,332,845	3,833,891	4,251,832	417,941	4,091,722	103.9%
SPECIAL ASSESSMENTS TOTAL		-	-	-	-	-	0.0%
TOTAL REVENUE		3,389,952	3,856,792	4,283,954	427,162	4,144,222	103.4%
EXPENDITURES:							
PERSONNEL							
SALARIES AND WAGES TOTAL		-	-	-	-	-	0.0%
EMPLOYEE BENEFITS TOTAL		-	-	-	-	-	0.0%
EMPLOYEE SUPPLY/EXPN TOTAL		6,806	3,924	5,116	1,192	16,718	30.6%
PERSONNEL TOTAL		6,806	3,924	5,116	1,192	16,718	30.6%
OPERATING							
FUEL & LUBRICANTS TOTAL		31,625	31,227	31,088	(139)	85,000	36.6%
OFFICE SUPPLIES TOTAL		4,330	6,480	4,613	(1,867)	8,000	57.7%
PROGRAM EXPENSES TOTAL		5,442	4,905	4,744	(161)	14,750	32.2%
PROFESSIONAL SERVICE TOTAL		596,793	534,149	567,903	33,754	1,306,916	43.5%
VEHICLE REPAIR/MAINT TOTAL		209,964	199,882	238,067	38,185	446,247	53.3%
HARDWARE/SOFTWARE TOTAL		6,600	11,600	14,260	2,660	19,800	72.0%
SMALL TOOLS/EQUIP TOTAL		44,695	17,060	71,219	54,159	84,500	84.3%
COMMUNICATIONS TOTAL		1,039	1,313	2,006	693	7,050	28.5%
UTILITIES TOTAL		721,517	623,104	722,392	99,288	1,803,997	40.0%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
INSURANCE/RISK MGMT TOTAL		21,419	21,035	34,278	13,243	54,921	62.4%
OPERATING TOTAL		1,643,424	1,450,755	1,690,570	239,815	3,831,181	44.1%
CAPITAL							
CAPITAL CONSTRUCTION TOTAL		-	371,118	-	(371,118)	448,575	0.0%
DEPRECIATION TOTAL		-	-	-	-	3,140	0.0%
CAPITAL TOTAL		-	371,118	-	(371,118)	451,715	0.0%
TOTAL EXPENDITURES		1,650,230	1,825,797	1,695,686	(130,111)	4,299,614	39.4%
EXCESS (DEFICIT) OF REV OVER EXP		1,739,722	2,030,995	2,588,268	557,273	(155,392)	-1665.6%
OTHER SOURCES (USES)							
OTHER USES TOTAL		(73,627)	(92,755)	(87,500)	5,255	(175,000)	50.0%
NET OTHER SOURCES (USES)		(73,627)	(92,755)	(87,500)	5,255	(175,000)	50.0%
SCB REFUSE COLLECTIONS TOTAL		1,666,095	1,938,240	2,500,768	562,528	(330,392)	-756.9%

Borough of State College
Balance Sheet - Accrual Basis
B130 & B133 - Capital Funds
As of 7/31/2021 and 7/31/2020

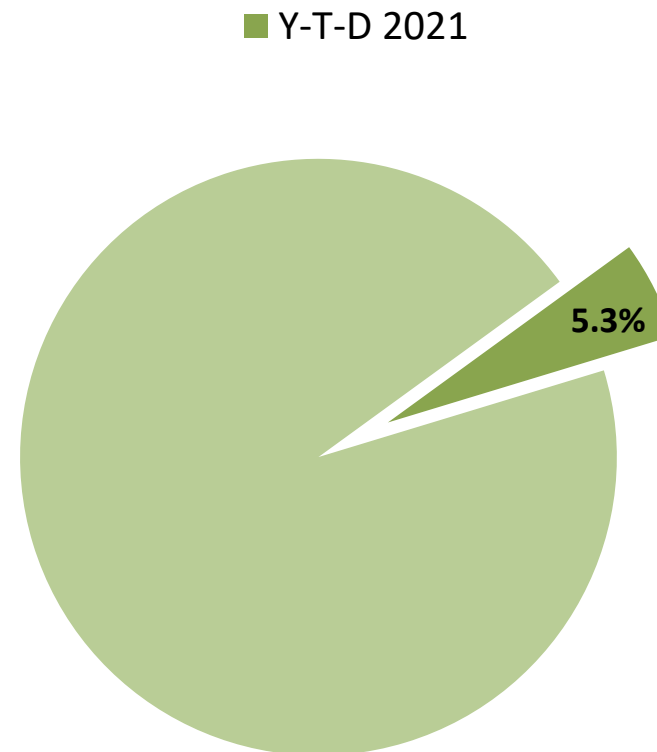
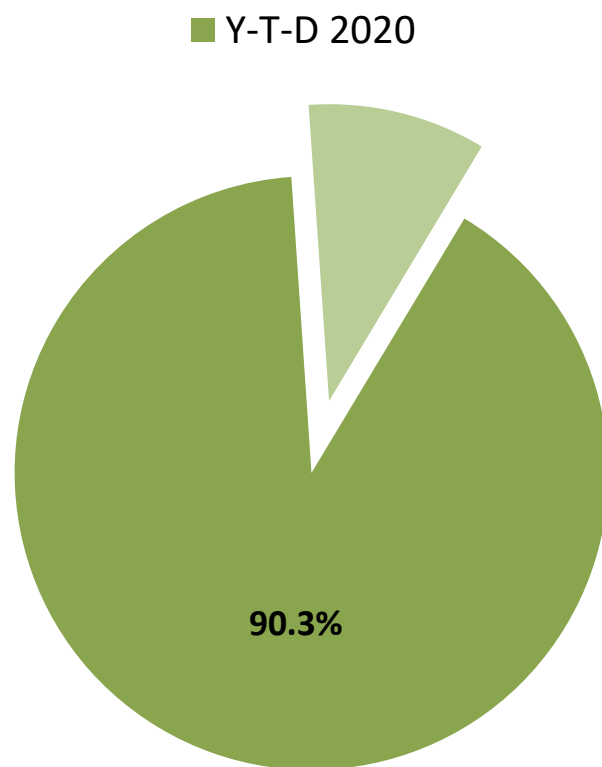
	FY 2021	FY 2020
Assets:		
Cash and Equivalents	\$ 10,313,508	\$ 6,202,369
Accounts Receivable	57,640	62,035
Total Current Assets	10,371,148	6,264,404
Total Assets	<u>\$ 10,371,148</u>	<u>\$ 6,264,404</u>
Liabilities:		
Accounts Payable	\$ 5,360	\$ 2,168
Deferred Revenue	57,813	62,208
Total Current Liabilities	63,173	64,376
Deferred Revenue	-	-
Long-Term Debt	-	-
Total Long-Term Liabilities	-	-
Total Liabilities	63,173	64,376
Fund Balance:		
Unassigned Fund Balance	2,767,280	2,201,974
Current Year Excess/(Deficit)	4,484	1,071,244
Assigned Fund Balance	4,613,973	2,926,810
Committed Fund Balance	-	-
Restricted Fund Balance	2,922,238	-
Total Fund Balance	10,307,975	6,200,028
Total Liabilities & Fund Balance	<u>\$ 10,371,148</u>	<u>\$ 6,264,404</u>

* Does not include current year depreciation as depreciation expense is posted at year

Capital Funds Revenue

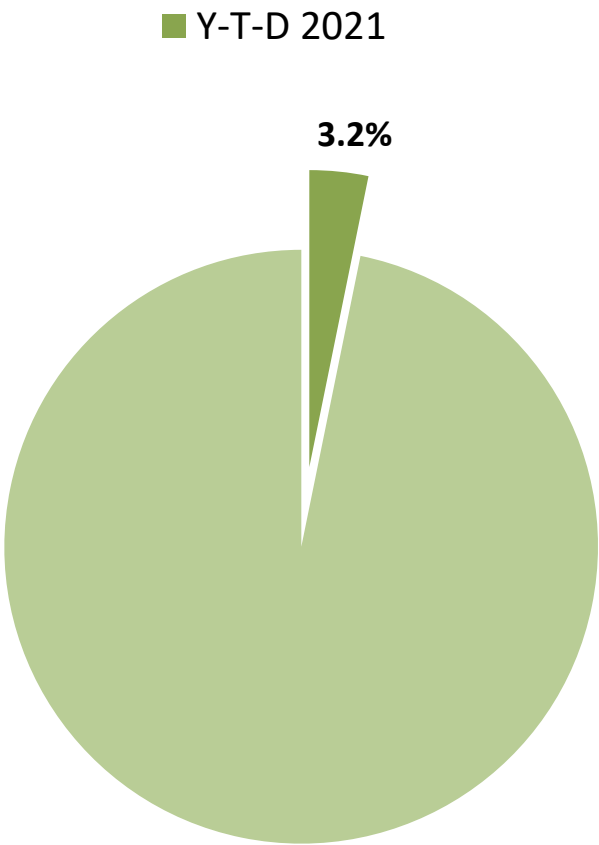
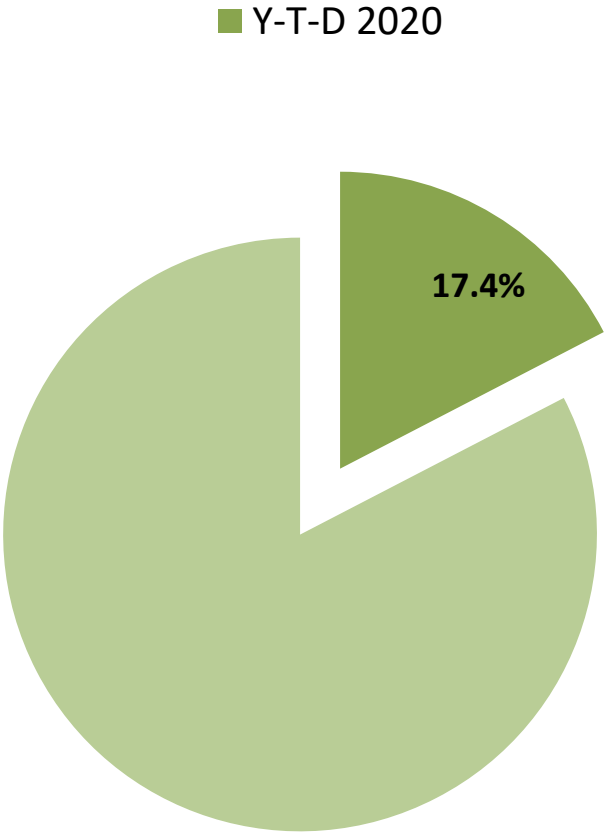
% of Total Budget Received

Y-T-D July 2020 & 2021



Capital Funds Expenditures

% of Total Budget Expended
Y-T-D July 2020 & 2021



YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
FUNDS: B130, B133							
REVENUE:							
TAXES TOTAL		9,293	9,293	21,244	11,951	610,000	3.5%
INTEREST AND RENTS TOTAL		106,770	90,407	57,447	(32,960)	139,884	41.1%
GRANTS TOTAL		248,191	50,500	-	(50,500)	550,000	0.0%
SHARE/ENTITL/IN LIEU TOTAL		-	-	-	-	-	0.0%
CONTRACTED SERVICES TOTAL		6,878	5,478	3,460	(2,018)	5,000	69.2%
USER/USAGE CHARGES TOTAL		40,174	63,898	25,962	(37,936)	-	0.0%
SPECIAL ASSESSMENTS TOTAL		6,300	6,522	-	(6,522)	-	0.0%
DEBT PROCEEDS TOTAL		-	-	-	-	9,420,000	0.0%
TOTAL REVENUE		417,606	226,098	108,113	(117,985)	10,724,884	1.0%
EXPENDITURES:							
PERSONNEL							
EMPLOYEE BENEFITS TOTAL		-	-	-	-	-	0.0%
PERSONNEL TOTAL		-	-	-	-	-	0.0%
OPERATING							
PROGRAM EXPENSES TOTAL		1,000	-	-	-	-	0.0%
PROFESSIONAL SERVICE TOTAL		21,694	14,300	1,393	(12,907)	59,465	2.3%
HARDWARE/SOFTWARE TOTAL		-	2,971	34,193	31,222	37,948	90.1%
LAND/BLDG/FACILITIES TOTAL		-	-	4,080	4,080	-	0.0%
SMALL TOOLS/EQUIP TOTAL		-	-	-	-	-	0.0%
CONTRIBUTIONS/GRANTS TOTAL		-	-	-	-	-	0.0%
HOME OWNERSHIP TOTAL		-	-	-	-	-	0.0%
OPERATING TOTAL		22,694	17,271	39,666	22,395	97,413	40.7%
CAPITAL							

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
FUNDS: B130, B133							
	CAPITAL CONSTRUCTION TOTAL	915,398	579,115	556,479	(22,636)	18,738,133	3.0%
	CAPITAL TOTAL	915,398	579,115	556,479	(22,636)	18,738,133	3.0%
	DEBT						
	DEBT TOTAL	-	-	-	-	-	0.0%
	DEBT TOTAL	-	-	-	-	-	0.0%
	TOTAL EXPENDITURES	938,092	596,386	596,145	(241)	18,835,546	3.2%
	EXCESS (DEFICIT) OF REV OVER EXP	(520,486)	(370,288)	(488,032)	(117,744)	(8,110,661)	6.0%
OTHER SOURCES (USES)							
	OTHER SOURCES TOTAL	2,013,867	1,441,532	492,516	(949,016)	534,656	92.1%
	OTHER USES TOTAL	-	-	-	-	-	0.0%
	NET OTHER SOURCES (USES)	2,013,867	1,441,532	492,516	(949,016)	534,656	92.1%
	FUNDS TOTAL	1,493,381	1,071,244	4,484	(1,066,760)	(7,576,005)	-0.1%

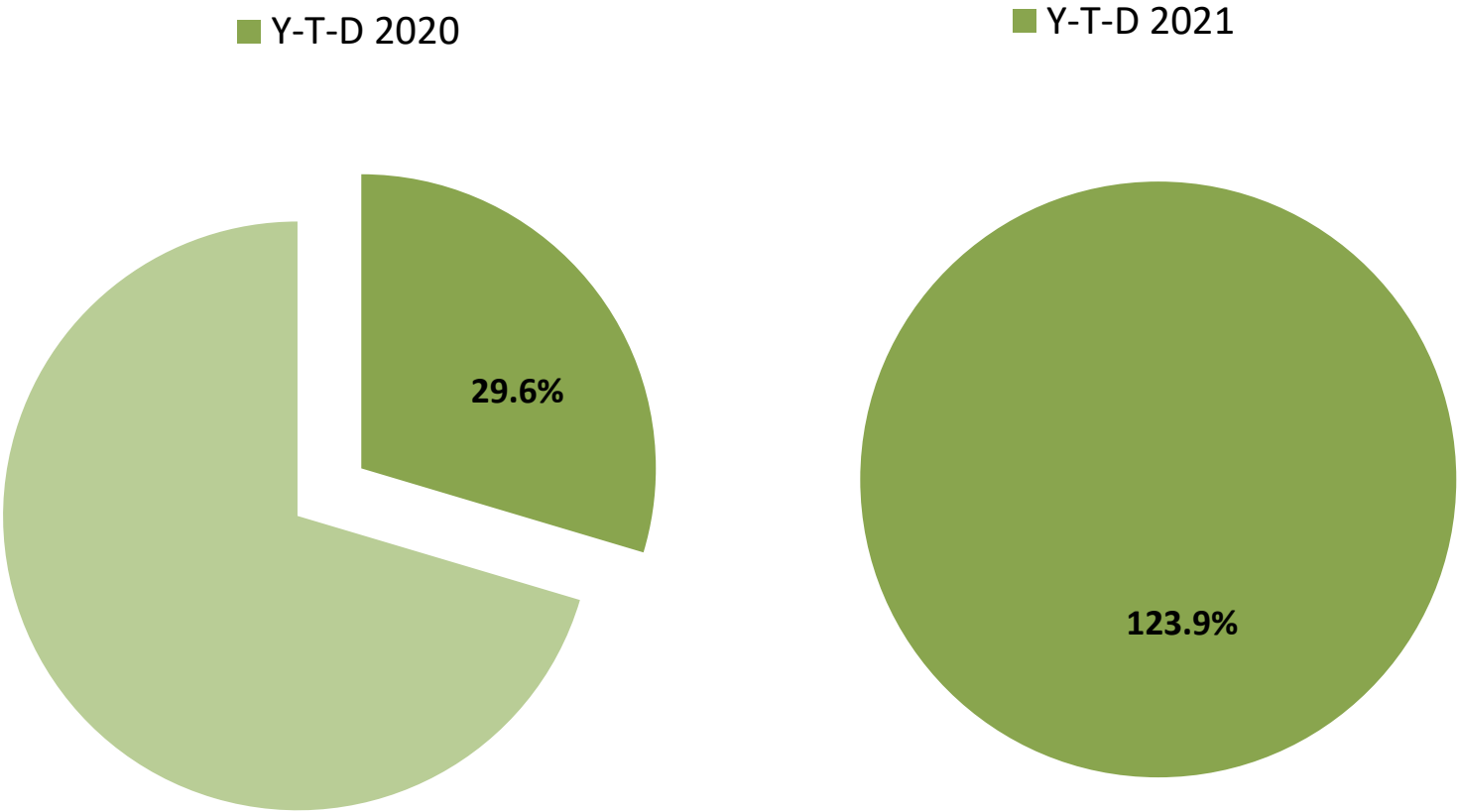
Borough of State College
Balance Sheet - Accrual Basis
B114 - Redevelopment Authority
As of 7/31/2021 and 7/31/2020

	FY 2021	FY 2020
Assets:		
Cash and Equivalents	\$ 1,385,819	\$ 846,811
Accounts Receivable	-	-
Homes Held for Resale	-	-
Total Current Assets	<u>1,385,819</u>	<u>846,811</u>
 Total Assets	 <u><u>\$ 1,385,819</u></u>	 <u><u>\$ 846,811</u></u>
 Liabilities:		
Accounts Payable	\$ -	\$ -
Security Deposits	-	-
HIP/NSP Line of Credit	<u>326,578</u>	<u>415,589</u>
Total Current Liabilities	<u>326,578</u>	<u>415,589</u>
 Deferred Revenue	 -	 -
Long-Term Debt	<u>-</u>	<u>-</u>
Total Long-Term Liabilities	<u>-</u>	<u>-</u>
 Total Liabilities	 <u>326,578</u>	 <u>415,589</u>
 Fund Balance:		
Unassigned Fund Balance	678,769	(57,915)
Current Year Excess/(Deficit)	380,472	489,137
Assigned Fund Balance	-	-
Committed Fund Balance	-	-
Restricted Fund Balance	-	-
 Total Fund Balance	 <u>1,059,241</u>	 <u>431,222</u>
 Total Liabilities & Fund Balance	 <u><u>\$ 1,385,819</u></u>	 <u><u>\$ 846,811</u></u>

Redevelopment Authority Revenue

% of Total Budget Received

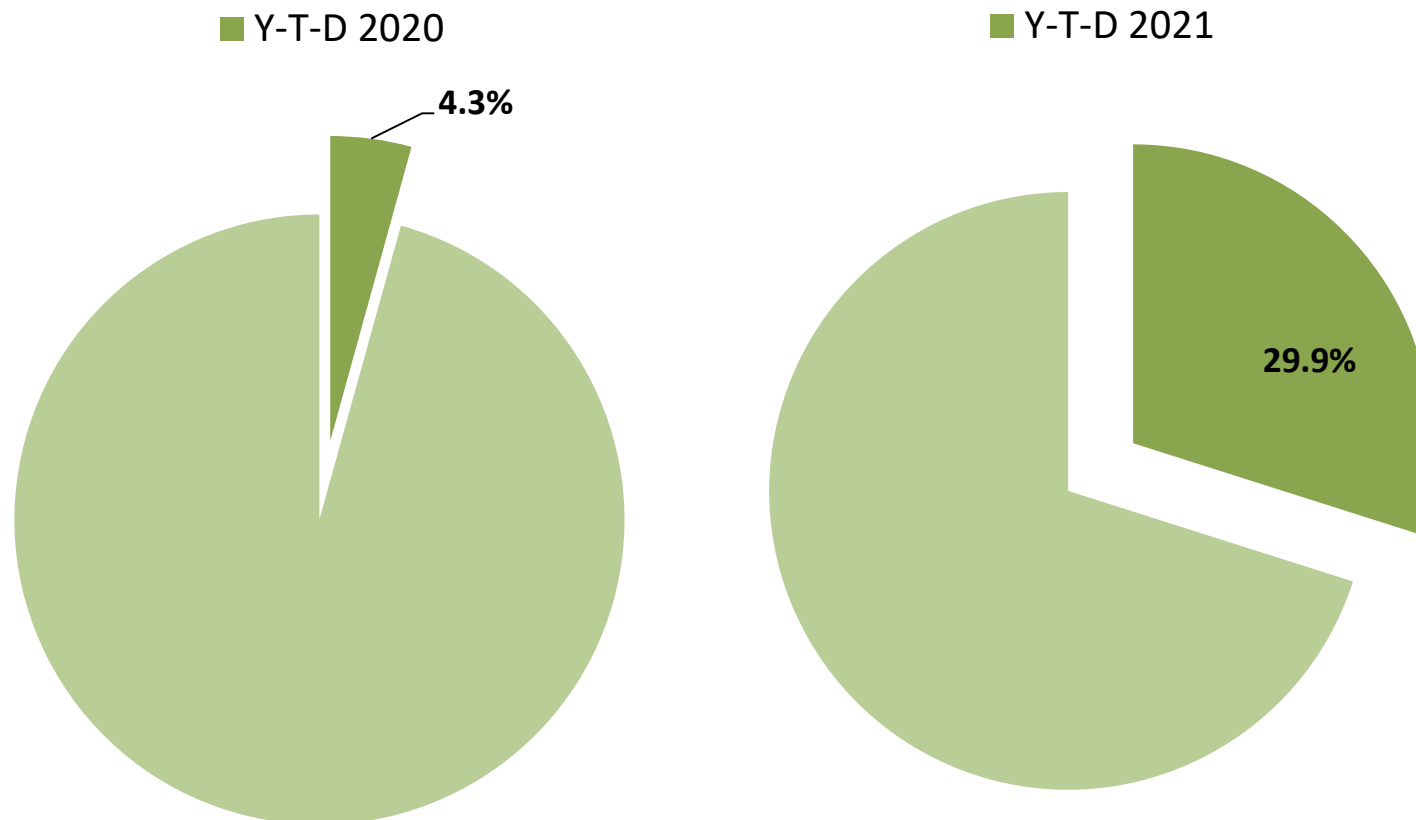
Y-T-D July 2020 & 2021



Redevelopment Authority Expenditures

% of Total Budget Expended

Y-T-D July 2020 & 2021



YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
---------	---------------------	------	------	------	----------------	------------------	-------

B114 SCB REDEVELOPMENT AUTHOR

REVENUE:

TAXES TOTAL

INTEREST AND RENTS TOTAL

SPECIAL ASSESSMENTS TOTAL

DEBT PROCEEDS TOTAL

TOTAL REVENUE

-	-	-	-	-	0.0%
28,817	3,187	1,177	(2,010)	-	0.0%
1,128,000	-	-	-	-	0.0%
-	19,547	19,199	(348)	40,979	46.9%
1,156,817	22,734	20,376	(2,358)	40,979	49.7%

EXPENDITURES:

PERSONNEL

SALARIES AND WAGES TOTAL

EMPLOYEE BENEFITS TOTAL

EMPLOYEE SUPPLY/EXPN TOTAL

PERSONNEL TOTAL

-	-	-	-	-	0.0%
-	-	-	-	-	0.0%
3,544	798	-	(798)	3,700	0.0%
3,544	798	-	(798)	3,700	0.0%

OPERATING

FUEL & LUBRICANTS TOTAL

OFFICE SUPPLIES TOTAL

PROGRAM EXPENSES TOTAL

PROFESSIONAL SERVICE TOTAL

HARDWARE/SOFTWARE TOTAL

LAND/BLDG/FACILITIES TOTAL

COMMUNICATIONS TOTAL

UTILITIES TOTAL

INSURANCE/RISK MGMT TOTAL

CONTRIBUTIONS/GRANTS TOTAL

HOME OWNERSHIP TOTAL

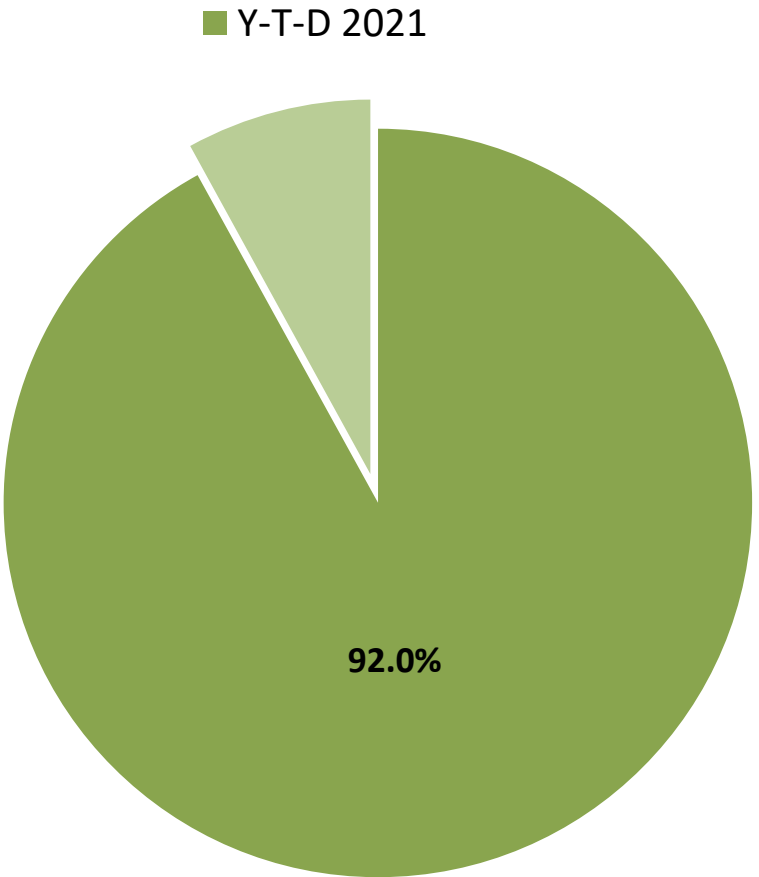
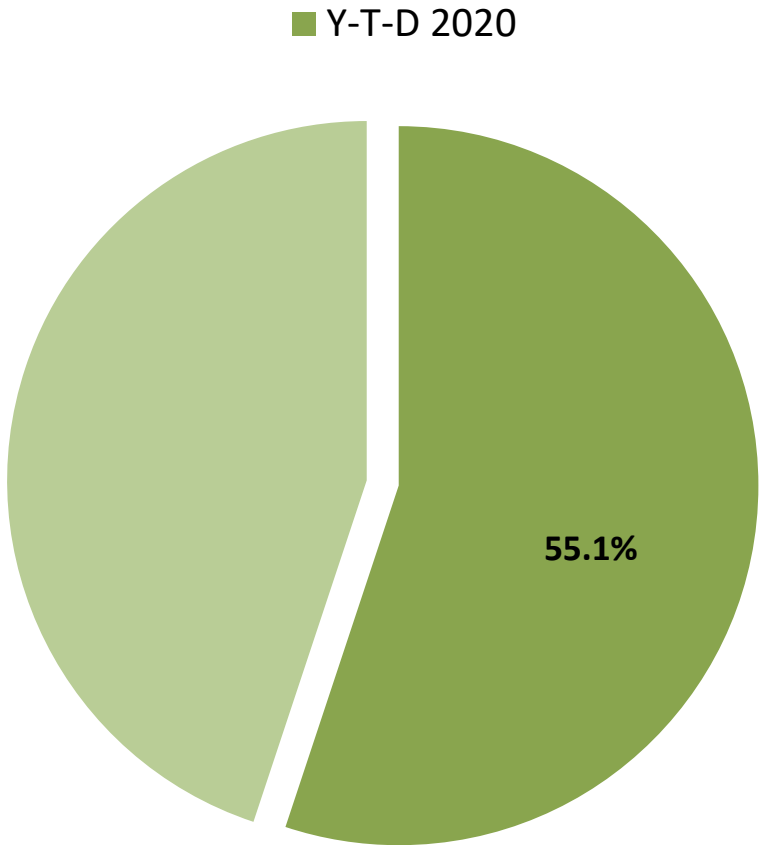
2,121	-	-	-	-	0.0%
-	-	-	-	1,000	0.0%
606	362	69,000	68,638	545,500	12.6%
97,419	46,494	40,413	(6,081)	105,276	38.4%
-	-	-	-	-	0.0%
7,494	-	-	-	-	0.0%
1,255	106	-	(106)	7,000	0.0%
4,268	-	-	-	-	0.0%
560	742	962	220	-	0.0%
-	-	-	-	-	0.0%
-	-	-	-	-	0.0%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
OPERATING TOTAL		113,723	47,704	110,375	62,671	658,776	16.8%
CAPITAL							
CAPITAL CONSTRUCTION TOTAL		-	-	50,000	50,000	-	0.0%
DEPRECIATION TOTAL		-	-	-	-	-	0.0%
CAPITAL TOTAL		-	-	50,000	50,000	-	0.0%
DEBT							
DEBT TOTAL		1,091,152	39,919	71,947	32,028	131,411	54.7%
DEBT TOTAL		1,091,152	39,919	71,947	32,028	131,411	54.7%
TOTAL EXPENDITURES		1,208,419	88,421	232,322	143,901	793,887	29.3%
EXCESS (DEFICIT) OF REV OVER EXP		(51,602)	(65,687)	(211,946)	(146,259)	(752,908)	28.2%
OTHER SOURCES (USES)							
OTHER SOURCES TOTAL		111,997	565,589	603,418	37,829	462,553	130.5%
OTHER USES TOTAL		(4,184)	(10,765)	(11,000)	(235)	(22,000)	50.0%
NET OTHER SOURCES (USES)		107,813	554,824	592,418	37,594	440,553	134.5%
SCB REDEVELOPMENT AUTHOR TOTAL		56,211	489,137	380,472	(108,665)	(312,355)	-121.8%

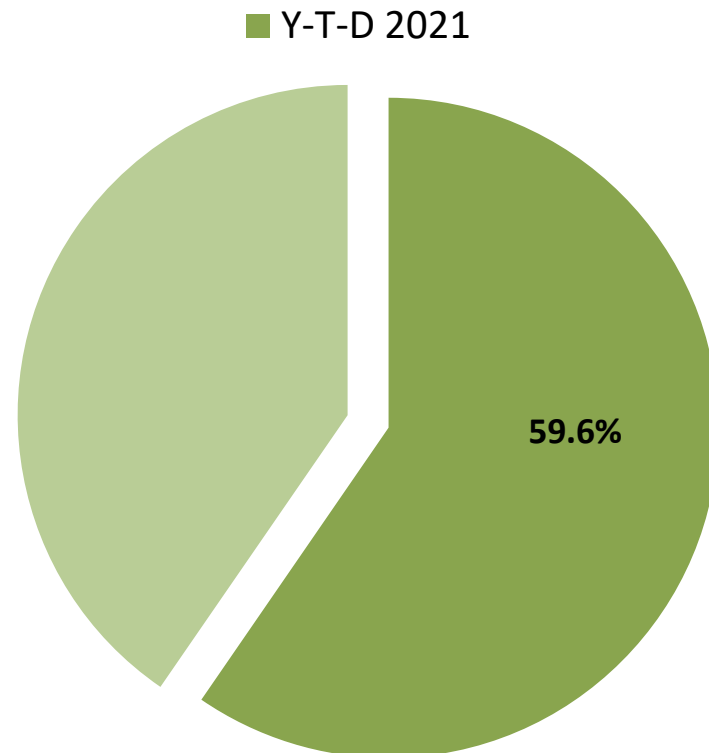
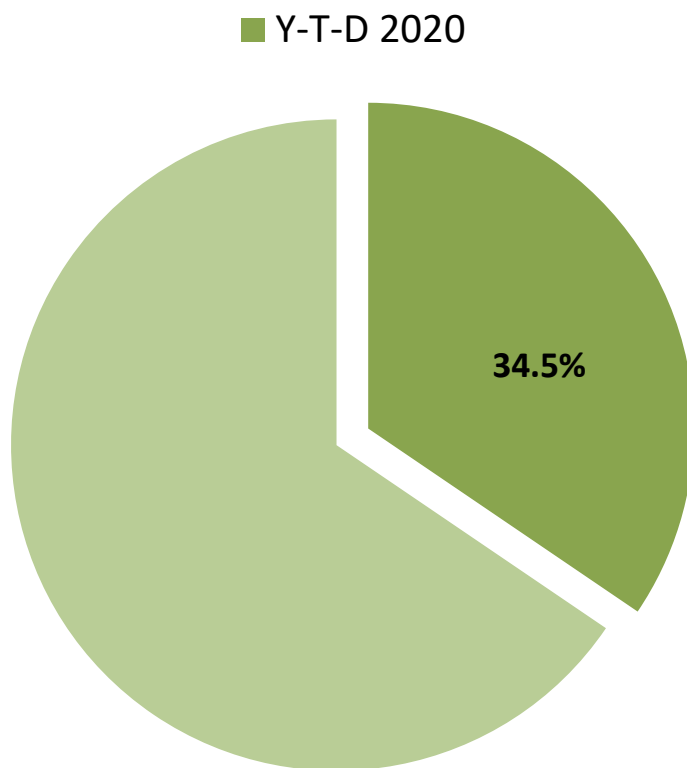
Other Funds Revenue
% of Total Budget Received
Y-T-D July 2020 & 2021



Other Funds Expenditures

% of Total Budget Expended

Y-T-D July 2020 & 2021



YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
---------	---------------------	------	------	------	----------------	------------------	-------

FUNDS: B103, B104, B105, B112, B115, B116, B117,
B118, B119, B120, B125, B135

REVENUE:

INTEREST AND RENTS TOTAL	181,101	146,786	85,084	(61,702)	198,000	43.0%
GRANTS TOTAL	416,971	29,139	930,176	901,037	330,000	281.9%
SHARE/ENTITL/IN LIEU TOTAL	1,038,644	972,962	185,858	(787,104)	1,661,499	11.2%
CONTRACTED SERVICES TOTAL	320,113	267,325	1,279,832	1,012,507	589,007	217.3%
USER/USAGE CHARGES TOTAL	4,762	(2,547)	599	3,146	8,000	7.5%
SPECIAL ASSESSMENTS TOTAL	4,610	-	322	322	-	0.0%
DEBT PROCEEDS TOTAL	30,000	31,444	13,691	(17,753)	-	0.0%
TOTAL REVENUE	1,996,201	1,445,109	2,495,562	1,050,453	2,786,506	89.6%

EXPENDITURES:

PERSONNEL

SALARIES AND WAGES TOTAL	78,513	78,209	82,460	4,251	144,691	57.0%
EMPLOYEE BENEFITS TOTAL	78,360	34,031	78,816	44,785	188,042	41.9%
EMPLOYEE SUPPLY/EXPN TOTAL	8,556	8,418	9,644	1,226	36,600	26.3%
PERSONNEL TOTAL	165,429	120,658	170,920	50,262	369,333	46.3%

OPERATING

INSTITUTIONAL SUPPLY TOTAL	1,908	346	2,367	2,021	5,000	47.3%
FUEL & LUBRICANTS TOTAL	(11,121)	7,411	10,353	2,942	26,725	38.7%
OFFICE SUPPLIES TOTAL	450	112	394	282	100	394.0%
PROGRAM EXPENSES TOTAL	141,607	108,205	403,038	294,833	590,173	68.3%
PROFESSIONAL SERVICE TOTAL	158,425	227,101	258,342	31,241	378,832	68.2%
VEHICLE REPAIR/MAINT TOTAL	121,213	62,542	102,721	40,179	181,000	56.8%
HARDWARE/SOFTWARE TOTAL	6,887	6,629	5,129	(1,500)	10,250	50.0%
LAND/BLDG/FACILITIES TOTAL	1,930	2,983	33,160	30,177	47,299	70.1%

YTD Budget Report

Y-T-D through 07/2021

Account	Account Description	2019	2020	2021	LY Variance	Annual Budget	%Used
FUNDS: B103, B104, B105, B112, B115, B116, B117, B118, B119, B120, B125, B135							
SMALL TOOLS/EQUIP TOTAL		65,817	71,318	68,055	(3,263)	201,970	33.7%
COMMUNICATIONS TOTAL		2,309	4,641	2,785	(1,856)	3,450	80.7%
UTILITIES TOTAL		78,038	98,697	82,020	(16,677)	166,554	49.2%
INSURANCE/RISK MGMT TOTAL		5,893	26,588	8,739	(17,849)	66,054	13.2%
CONTRIBUTIONS/GRANTS TOTAL		-	-	-	-	-	0.0%
HOME OWNERSHIP TOTAL		776,293	660,910	1,624,537	963,627	853,181	190.4%
OPERATING TOTAL		1,349,649	1,277,483	2,601,640	1,324,157	2,530,589	102.8%
CAPITAL							
CAPITAL CONSTRUCTION TOTAL		6,099	54,614	17,785	(36,829)	1,109,500	1.6%
DEPRECIATION TOTAL		2,978	2,978	-	(2,978)	5,956	0.0%
CAPITAL TOTAL		9,077	57,592	17,785	(39,807)	1,115,456	1.6%
DEBT							
DEBT TOTAL		-	-	-	-	-	0.0%
DEBT TOTAL		-	-	-	-	-	0.0%
OTHER EXPENDITURES TOTAL		-	-	-	-	-	0.0%
TOTAL EXPENDITURES		1,524,155	1,455,733	2,790,345	1,334,612	4,015,378	69.5%
EXCESS (DEFICIT) OF REV OVER EXP		472,046	(10,624)	(294,783)	(284,159)	(1,228,872)	24.0%
OTHER SOURCES (USES)							
OTHER SOURCES TOTAL		796,933	252,580	441,198	188,618	404,022	109.2%
OTHER USES TOTAL		(79,361)	(86,918)	(74,500)	12,418	(860,678)	8.7%
NET OTHER SOURCES (USES)		717,572	165,662	366,698	201,036	(456,656)	-80.3%
FUNDS TOTAL		1,189,618	155,038	71,915	(83,123)	(1,685,528)	-4.3%

This page was left intentionally blank.